

## APPENDIX C



**Serving You**  
**MEDWAY COUNCIL**

Licensing Authority, Gun Wharf, Dock Road, Chatham, Kent ME4 4TR

**Premises Licence**

Premises Licence Number

**Medway-05-PREM-0107**

Part 1 - Premises Details

Postal address of premises, or if none, ordnance survey map reference or description <b>Casino Rooms Blue Boar Lane</b>	
Post town	<b>Rochester, Kent</b>
Post code	<b>ME1 1PD</b>
Telephone number	<b>01634 832888</b>
Where the licence is time limited the dates:	<b>Not Applicable</b>
Licensable Activities authorised by the licence <b>Sale of Retail of Alcohol, Live Music (on and off the premises), Recorded Music (on and off the premises), Dancing (on and off the premises), Films (on and off the premises), Plays (on and off the premises), Indoor Sporting Events, Boxing and Wrestling (on and off the premises) and Late Night Refreshment (on and off the premises).</b>	
The times the licence authorises the carrying out of licensable activities <b><u>Sale of Retail of Alcohol</u> Monday to Sunday 09:00 to 03:30.</b>	
<b><u>Live Music, Recorded Music, Dancing, Films, Plays, Indoor Sporting Events and Boxing &amp; Wrestling</u> Monday to Sunday 09:00 to 03:30.</b>	
<b><u>Late Night Refreshment</u> Monday to Sunday 23:00 to 03:30.</b>	
The opening hours of the premises <b>Monday to Sunday 09:00 to 04:00.</b> <b>The premises may open outside authorised hours for non-licensable activities subject to planning or other legislation.</b>	
Where the licence authorises supplies of alcohol whether these are on and/or off supplies <b>On and Off Supplies</b>	

Part 2

Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence <b>APS Casino Properties Ltd 5 Parrs Head Mews Rochester Kent ME1 1NP</b>
Registered number of holder, for example company number, charity number (where applicable) <b>Limited Company - 4905439</b>

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol
Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol <b>Medway-05-PL-0158</b> <b>Medway Council</b>

Annex 1 – Mandatory Conditions

**Condition 1**

**No supply of alcohol may be made under this licence:-**

- (a) At a time when there is no designated premises supervisor in respect of it or**
- (b) At a time when the designated premises supervisor does not hold a personal licence or his/her personal licence is suspended.**

**Every retail sale or supply of alcohol made under this licence must be made or authorised by a person who holds a personal licence.**

**Condition 2**

**Only individuals licensed by the Security Industry Authority (SIA) may be used at the premises to guard against:-**

- (a) Unauthorised access or occupation (e.g. through door supervision)**
- (b) Outbreaks of disorder**
- (c) Damage**

**Condition 3**

**The admission of children under the age of 18 to film exhibitions permitted under the terms of this licence shall be restricted in accordance with any recommendations made by:-**

- (a) The British Board of Film Classification (BBFC), where the film has been classified by that Board or**
- (b) The Licensing Authority where no classification certificate has been granted by the BBFC, or, where the Licensing Authority has notified the licence holder that section 20 (3) (b) applies to the film in question and the admission of children must be in accordance with any recommendation made by the Licensing Authority.**

**Condition 4**

- (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.**
- (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises**
  - (a) Games or other activities which require or encourage, or are designed to require or encourage, individuals to**
    - (i) Drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol) or**
    - (ii) Drink as much alcohol as possible (whether within a time limit or otherwise)**
  - (b) Provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;**

- (c) Provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries significant risk of undermining a licensing objective;
- (d) Selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
- (e) Dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

#### **Condition 5**

The responsible person must ensure that free potable water is provided on request to customers where it reasonably available.

#### **Condition 6**

- (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either
  - (a) a holographic mark, or
  - (b) an ultraviolet feature

#### **Condition 7**

The responsible person must ensure that:-

- (a) Where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:-
  - (i) beer or cider: ½ pint;
  - (ii) gin, rum, vodka or whisky: 25ml or 35 ml; and
  - (iii) still wine in a glass: 125ml; and
- (b) These measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) Where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

#### **Condition 8**

- (1) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price, which is less than the permitted price.
- (2) For the purpose of the condition set out in paragraph 1:-
  - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979(6);
  - (b) “permitted price” is the price found by applying the formula:-  $P = D + (D \times V)$  where:-
    - (i) P is the permitted price,
    - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
  - (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence:-
    - (i) the holder of the premises licence
    - (ii) the designated premises supervisor (if any) in respect of such a licence, or
    - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
  - (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
  - (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994(7)
- (3) Where the permitted price given by Paragraph (b) of paragraph (2) would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- (4) (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph (2) on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

**Embedded Condition 9**

The maximum number of persons admitted to the premises (a) Ground Floor – 800 persons  
(b) First Floor – 850 persons (c) Total – 1650 persons.

Annex 2 – Conditions consistent with the Operating Schedule

**Condition 10**

Incident book to be kept on the premises and available to Police and Licensing Authority.

**Condition 11**

Refusal book to be kept on the premises and available to Police and Licensing Authority.

**Condition 12**

A notice is displayed at the entrance/exit of the premises to remind customers to leave the premises quietly.

**Condition 13**

Sound Limiter installed and maintained to levels agreed with Environmental Health.

**Condition 14**

When the discotheque is in use with the Red Room the double doors must be secured open between the two areas.

**Condition 15**

Children will not be allowed on the premises after 21:00 (9pm) on all days.

**Condition 16**

Children will not be allowed on the premises during entertainment of an adult or sexual nature.

**Condition 17**

**CCTV will be provided in the form of a recordable system capable of providing pictures of evidential quality in all lighting conditions particularly facial recognition**

- a. Cameras shall encompass all ingress and egress to the premises, fire exits and all bar areas where alcohol is dispensed as indicated on the premise licence plan**
- b. Equipment must be maintained in good working order, be correctly time and date stamped, recordings MUST be kept on the hard drive and kept for a period of 31 days and handed to the Police upon reasonable request**
- c. The premises licence holder must ensure at all times a DPS or appointed member of staff is capable and competent at downloading CCTV footage in a recordable format to the Police and local authority upon reasonable request**
- d. In the event of technical failure of the CCTV equipment the premises licence holder or DPS must report the failure to the Police Licensing Officer within 24 hours unless the CCTV will be repaired before that time ([licensing.north.division@kent.pnn.police.uk](mailto:licensing.north.division@kent.pnn.police.uk))**

**Condition 18**

**All staff, paid or unpaid, who will be making sales of alcohol will complete a recognised and approved training course/award regarding alcohol awareness**

- a. Training should take place within 12 weeks of employment and any new employees will be supervised until the training has been completed**
- b. In house refresher training will take place a minimum of every six months**
- c. All staff will have individual training records that detail the date and nature of training (or certificate if a BII course or similar has been taken)**
- d. All bar staff and management to receive training in relation to the conditions applicable to this premises licence**
- e. All training will be documented and will be made available to the responsible authorities on request along with the content of the training (not applicable if a BII course had been taken as certificates will be made available)**
- f. All records will be kept for a period of two years.**

**Condition 19**

**The licensee will ensure that suitable notices are displayed at the premises warning customers of the prevalence of crime which may target them (for example pick pockets, bag snatchers, spiked drinks) and the need to guard their property and not leaving property unattended**

**Condition 20**

**The premises shall have a written dispersal policy that outlines the procedure for management, door supervisors and staff. The policy will contain procedures on**

- a. Supervising the queue to ensure that it is managed in a way that avoids rowdy, unpleasant behaviour and keeps customers quiet as to not disturb neighbours in the vicinity**
- b. Display numbers for taxi firms inside**
- c. Move people away from the premises who are standing around talking to others**
- d. Procedure on refusing entry or banning those who repeatedly cause a nuisance by noise and rowdy behaviour**

**Condition 21**

**SIA registered door supervisors will be employed at the premises on a Thursday, Friday and Saturday after 2100 hours. A risk assessment will be completed by the DPS or the duty manager prior to licensable activity taking place in order for the number of door supervisors to be assessed.**

### **Condition 22**

The premises licence holder or DPS shall maintain an accurate and up to date register in respect of all stewards, security staff or door supervisors working at the premises when it is open to the public. The register will comprise of:

- a. The name, address, telephone number of the member of staff if directly employed by the premises
- b. The name, address and telephone number of any agency or company providing security staff or door supervisor where not employed directly by the licensee
- c. The dates and times of commencement and finishing of work will be recorded and signed by each member of staff
- d. A copy will be taken and kept at the premises of each SIA badge for employed door supervisor, whether employed directly by the premises or via an agency

### **Condition 23**

There will be door control policy that outlines clear instructions of the door supervisor's responsibilities at the premises. This policy will contain:

- a. Details of how staff prevent overcrowding
- b. How door staff will supervise the queue to ensure that it is managed in a way that avoids rowdy, unpleasant behaviour and to keep customers quiet as to not disturb neighbours in the vicinity
- c. A procedure for door staff engaged in searching persons as a condition of entry subject to DPS/duty manager risk assessment, if required at least one door supervisor must be available to undertake the body searches of the same customer gender before gaining entry to the premises
- d. A procedure to prevent patrons from leaving the premises with open containers and bottles
- e. An incident and refusal register will be completed. Staff will complete this register as soon as practicable but no later than the end of their shift. This register will detail the day, date, time and nature of an incident or refusal as well as any resolution. The register will be made available to Police or authorised officers from the local authority either electronically or hard copy

### **Condition 24**

The premises shall have a written drugs policy, this will detail the strategies to minimise the use and supply of illegal drugs within the premises. The drugs policy shall include:

- a. A structured training policy for all management covering the misuse of drugs in relation to licensed premises
- b. An agreed procedure for the handling and retention of any article seized
- c. Where premises consider a drug's safe to deposit drugs found, there will be a clear policy for the handling and packaging of seized items.
- d. Records must be kept to show members of staff who have taken the training.

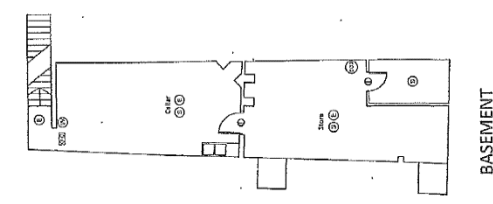
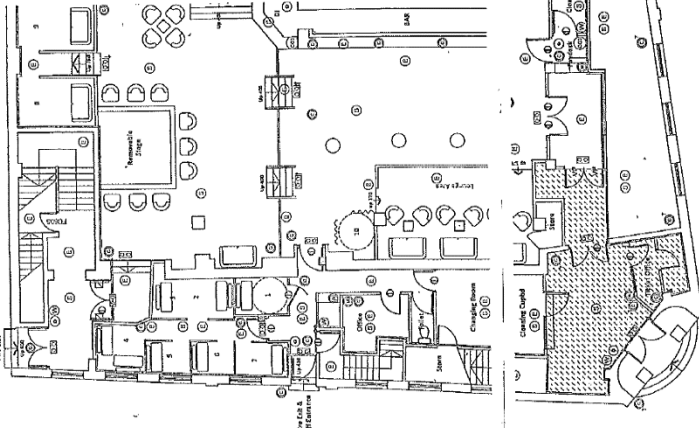
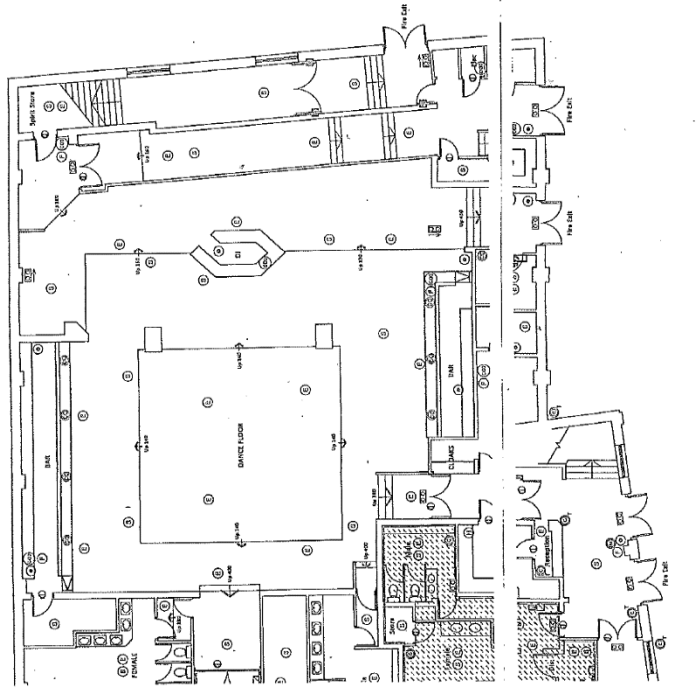
### **Condition 25**

All drinks will be supplied in polycarbonate or suitably toughened glass vessels except for bottled drinks. Exceptions to the above are:

- a. In the "red zone" indicated as Tenshi – glass may be used whilst the area is in use for SEL operations. No glass will be permitted to leave the "red zone" (Tenshi)
- b. In an enclosed "VIP" area as agreed with Kent Police. This area will be monitored by a dedicated SIA registered door supervisor. No glass will be permitted to leave the "VIP" area.
- c. When a written risk assessment completed by the DPS or duty manager indicates that the planned event is low risk. When operating primarily as a night club the event will not be deemed as low risk.

# Annex 4 – Plans

The drawings are prepared by the architect and are not to be used for any other purpose without the written consent of the architect. The drawings are prepared by the architect and are not to be used for any other purpose without the written consent of the architect.



**KEY LEGEND:**

- 2228 ILLUMINATED EXIT SIGN
- 2229 EXIT SIGN
- 2230 EXIT SIGN
- 2231 WATER DETECTOR
- 2232 HEAT DETECTOR
- 2233 SMOKE DETECTOR
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- 2300 SMOKE DETECTOR

NOTE: All fire alarm symbols are to be used on the same scale.

**REVISED**  
 REVISED  
 AMENDMENT

**Stirling**  
 architectural & interior design

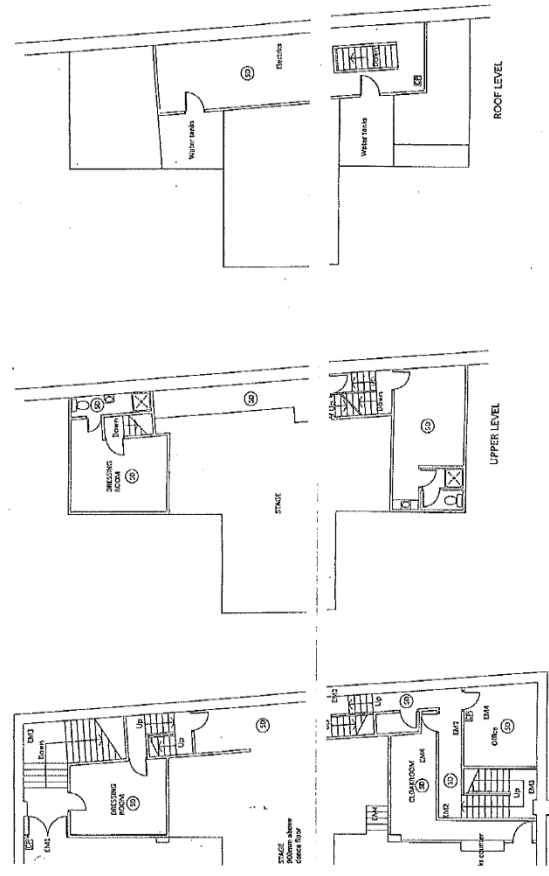
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Client: APS CASINO PROPERTIES LTD  
 Project: CASINO ROOMS  
 RENT 1, HET 1 PD  
 Drawing: PROPOSED FLOOR PLANS

Date: 06.05.2012 Scale: 1:100 @ A1  
 Project No: 1413 Drawing No: 02c  
 Scale: 1" = 2'-0"

# THE CASINO ROOMS, ROCHESTER

<b>GM EVERARD LTD</b> Chartered Supervisor Salsbery Road, Penenden Heath, Kent ME14 2JX E-mail: gmeverard@btinternet.com Tel: 01622 62997	
Client:	PAUL STONE
Job:	THE CASINO ROOMS BLUE BOAR LANE ROCHESTER, KENT
Drawn:	FIRST FLOOR EMERGENCY CALL POINTS & SMOKE DETECTORS LAYOUT
Date:	JULY 2005
Drawn by:	MJE
Scale:	1:100@A1
drawings number: _____ Rev: _____	



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- 2. CALL POINT
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