

Work Programme
Regeneration, Culture and Environment Overview and Scrutiny Committee

Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan

9 June 2022 (Provisional)

NOTE: Portfolio Holder attendance for 2022/23 has yet to be agreed and inserted

Item	Work type	Responsible officer	Objectives
Council Plan Monitoring and Risk Register Review 2021/22 Quarter 4	Council Performance and Budget Monitoring	Head of Human Resources	To consider performance against the Council's key measures of success for the final quarter of 2021/22
Member's item from Councillor Osborne on sewage discharges	Member's item		To consider a Member's item from Councillor Osborne on sewage discharges
Petition referral relating to speed restrictions in Edwin Road		Assistant Director Frontline Services	To consider the Committee response in relation to the Petition referral.

11 August 2022 (Provisional)

Item	Work type	Responsible officer	Objectives
Declaration of Four Elms Hill Air Quality Management Area – Action Plan	Pre-decision scrutiny	Assistant Director Frontline Services/Environmental Protection Team Leader	To consider the Four Elms Hill Air Quality Management Area – Action Plan

13 October 2022 (Provisional)

Item	Work type	Responsible officer	Objectives
Council Plan Monitoring and Risk Register Review 2022/23 Quarter 1	Council Performance and Budget Monitoring	Head of Human Resources	To consider performance against the Council's key measures of success for the 1st quarter of 2022/23
Annual Review of Waste Contracts	Council Performance and budget monitoring	Assistant Director Front Line Services	The annual review of waste

8 December 2022 (Provisional)

Item	Work type	Responsible officer	Objectives
Draft Capital and Revenue Budget 2023/24	Council Performance and Budget Monitoring	Chief Finance Officer	To consider the Council's draft capital and revenue budgets for 2023/24
Annual Scrutiny of the Community Safety Partnership	Scrutiny of External organisations	Assistant Director Frontline Services	Annual scrutiny of the Community Safety Partnership
Council Plan Monitoring and Risk Register Review 2022/23 Quarter 2	Council Performance and Budget Monitoring	Head of Human Resources	To consider performance against the Council's key measures of success for the 2nd quarter of 2022/23

17 January 2023 (Provisional)

Item	Work type	Responsible officer	Objectives
Annual review of Volker's Highways Contract	Council Performance and budget monitoring	Assistant Director Front Line Services	To undertake an annual review of the highways contract.

21 March 2023 (Provisional)

Item	Work type	Responsible officer	Objectives
Council Plan Monitoring and Risk Register Review 2022/23 Quarter 3	Council Performance and Budget Monitoring	Head of Human Resources	To consider performance against the Council's key measures of success for the 3rd quarter of 2022/23

DATES TO BE DETERMINED

Medway 2037 Investment Plan		Assistant Director Regeneration	Added from RCE O&S Committee on 22 March 2022
Placing Objects on the Highway – Finalised scheme and plans for expansion to other areas of Medway	Information item	Assistant Director Front Line Services	To consider a scheme for the licensing of objects placed on the highway across Medway
Recycling Plan	Pre-decision scrutiny	Assistant Director Front Line Services/Head of Environmental Services	Added from RCE O&S Committee on 11 June 2020 (minute 41 refers) <i>Date dependent upon the adoption of the Environment Bill</i>
Report on potential for increasing commercial use of the river		Assistant Director Regeneration	Added at RCE O&S Committee 23 March 2021 (Report to include Kingsnorth Jetty agreed at RCE O&S on 12 August 2021)
Innovation Park Medway	Information item	Assistant Director Regeneration	To consider a progress report (Transferred from Business Support O&S April 2021)
Medway Local Plan	Policy Framework Document	Assistant Director Culture and Community	To consider the draft Medway Local Plan – <i>Agreed by RCE O&S Committee 13 January 2022 that this will be considered at a Special Meeting along with an update on HIF consultation (if timing is appropriate)</i>

Annual reports and reviews considered by this committee are:

1. Annual Scrutiny of the Community Safety Partnership (December)
2. Annual Review of the Waste Contracts (October)
3. Annual Action Plan reviewing the progress of the Local Flood Risk Management Strategy (January/March) - *Usually produced initially a briefing note*

Note: The Annual South Thames Gateway Building Control Partnership Business Plan is circulated via a Briefing Note prior to consideration by the Cabinet.

Work completed in 2021/22

10 June 2021

Member's item – Closure of the University for the Creative Arts
Call-in – Splashes Leisure Centre
Council Plan Performance Monitoring and Risk Register Review Quarter 4 2020/21
Petitions
Work programme

12 August 2021

Petitions
Attendance by the Portfolio for Front Line Services
Work programme

14 October 2021

Attendance by the Portfolio Holder for Planning, Economic Growth and Regulation
Annual Review of Waste Contracts, Contract year October 2020 – September 2021
Housing Infrastructure Fund: new Routes to Good Growth
Medway City Status Bid
Council Plan Performance Monitoring and Risk Register Review Quarter 1 2020/21
Petitions
Work programme

2 December 2021

Petitions
Annual Scrutiny of the Community Safety Partnership including an update on the Community Safety Plan 2020 – 2024
Attendance by the Portfolio Holder for Resources
Draft Capital and Revenue Budgets 2022/23
Council Plan Performance Monitoring Report and Risk Register Quarter 2 2021/22
Work Programme

13 January 2022

Attendance by the Deputy Leader and Portfolio Holder for Housing and Community Services
Highway Infrastructure Contract – Annual Review
Medway 2037 – Strategy Refresh
Work Programme

22 March 2022

Attendance of the Portfolio Holder for Inward Investment, Strategic Regeneration and Partnerships
Scrutiny of South East Local Enterprise Partnership
Attendance of the Portfolio Holder for Business Management
Medway 2037 Strategy Refresh
Council Plan Performance Monitoring Report and Risk Register Review Quarter 3 2021/22
Petitions
Work Programme

Work Programme

Health and Adult Social Care Overview and Scrutiny Committee

14 JUNE 2022 (Provisional)

Item	Work type	Responsible officer	Objectives
Council Plan Performance Monitoring and Risk Register Review Quarter 4 2021/22	Performance Report	Director of People - Children and Adult Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this Committee
Children and Young Peoples Mental Health (transitions)	Scrutiny of External Organisations	NHS Kent and Medway CCG/Mental Health Learning Disability and Autism Improvement Board	To consider the latest themed integrated report about mental health.
Kent and Medway's mental health and dementia improvement programme	Scrutiny of External Organisations	NHS Kent and Medway CCG/Mental Health Learning Disability and Autism Improvement Board	To receive an update on the Kent and Medway mental health and dementia improvement programme

16 AUGUST 2022 (Provisional)

Item	Work type	Responsible officer	Objectives
Long Covid	Information item	Abigail Kitt – Deputy Director Health Improvement & Transformation, Kent and Medway CCG	To receive an update on the Kent and Medway understanding of Long Covid, including prevalence, current service arrangements and planned future developments.
Medway Community Healthcare Update	Scrutiny of External Organisations	Managing Director, MCH	To receive an update on the work of MCH
Medway's Pharmaceutical Needs Assessment for Medway (2022-2025).	Pre-decision scrutiny	Director of Public Health	To scrutinise the draft plan prior to approval by the Health and Wellbeing Board
Care Quality Commission (CQC) reviews of Adult Social Care	Information Items	Director of People - Children and Adults Services	To consider plans for reviews of adult social care by the Care Quality Commission.

11 OCTOBER 2022 (Provisional)

Item	Work type	Responsible officer	Objectives
Kent and Medway Adult Learning Disability and Autism Collaborative Options	Pre-decision scrutiny	Director of Public Health	To receive a progress report on the new arrangements to improve health and social care outcomes for adults with learning disability and autistic people across Kent.
Annual Complaints and Compliments report 1 April 2021 to 31 March 2022	Performance report	Director of People - Children and Adults Services	To scrutinise information on the number, type and other information on adult social care complaints received during the period April 2021 - March 2022
Council Plan Performance Monitoring and Risk Register Review Quarter 1 2022/23	Performance Report	Director of People - Children and Adult Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this Committee
Women's Health	Information Item	Integrated Care Board/Director of Public Health	To examine local women's health services in the light of the outcome of a Government consultation on the development of a Women's Health Strategy.

1 DECEMBER 2022 (Provisional)

Item	Work type	Responsible officer	Objectives
Medway Community Healthcare Update	Scrutiny of External Organisations	Managing Director, MCH	To receive an update on the work of MCH
Draft revenue and capital budget 2023/24	Pre-decision scrutiny	Chief Finance Officer	To scrutinise the draft Capital and Revenue Budgets for 2023/24
Council Plan Performance Monitoring report & Risk Register Quarter 2 2022/23	Performance Report	Director of People - Children and Adult Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this Committee

12 JANUARY 2023 (Provisional)

Item	Work type	Responsible officer	Objectives
Attendance of the Portfolio Holder for Adults' Services (TBC)	Portfolio Holder Holding to account		To hold the Portfolio Holder to account on performance against his portfolio
Kent and Medway Safeguarding Adults Board (KMSAB) Annual Report 2022-2022	Scrutiny of External Organisations	Independent Safeguarding Chairman	To receive the Annual KMSAB report
South East Coast Ambulance Service (TBC)	Scrutiny of External Organisations	SECAMB	To receive a further update from the Trust

9 MARCH 2023 (Provisional)

Item	Work type	Responsible officer	Objectives
Medway Community Healthcare Update	Scrutiny of External Organisations	Managing Director, MCH	To receive an update on the work of MCH
Annual Public Health Report (TBC)	Information Item	Director of Public Health	To consider the Annual Report.
Council Plan Performance Monitoring report & Risk Register Quarter 2 2022/23	Performance Report	Director of People - Children and Adult Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this Committee

Date to be Confirmed

Item	Work type	Responsible officer	Objectives
Relocation of Ruby Ward from Medway Maritime Hospital to a new purpose-built facility in Maidstone	Information item	Kent and Medway CCG	To review the effectiveness and take up of the recommended travel and transport strategy aimed at addressing the travel and access needs of patients, staff, families and carers.

Local Government Association - Safeguarding Adults Peer Review	Information item	Director of People - Children and Adults Services	To consider a report from the LGA on a safeguarding adults peer review.
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Work Programme
Children and Young People Overview and Scrutiny Committee
Policy framework documents – Youth Justice Plan

June 2022

Item	Work Type	Responsible officer	Objectives
Reducing excess weight in children and young people	Information Item	Director of Public Health	To scrutinise the latest data and activity relating to reducing excess weight in children and young people.
Medway Safeguarding Children Plan – Business Plan Update	Holding to account	MSCP Chair	To scrutinise the update from the MSCP. The Independent Scrutineer for the Secure Estate will also be invited to this meeting to give an update in relation to Cookham Wood and its most recent inspection outcome.
Annual School Performance Report	Council Performance & Budget Monitoring	AD, Education & SEND	To scrutinise the annual schools performance report for the academic year 2020/21
Persistent Absence	Information item	Assistant Director, Education and SEND	To scrutinise a report providing the latest data relating to persistent absences in Medway.
Missing Children	Information Item	Assistant Director, Children's Social Care	To scrutinise the annual information relating to missing children for the year 2021-22.
IRO Annual Report and Portfolio Holder for Adults Services (IRO only)	Holding to Account		To hold the Portfolio Holder to account for the areas within his portfolio

July 2022

Item	Work Type	Responsible officer	Objectives
Joint Send Strategy	Pre-Decision Scrutiny	Assistant Director, Education and SEND	To scrutinise the refreshed SEND Strategy

To be determined:

Item	Work Type	Responsible officer	Objectives
Tackling Racism in Medway	Information Item	Director of People - Children and Adult Services	A report to consider how Medway supports young people (particularly through school) to tackle and report racism issues.
Secure School	Information Item		To consider a report on the implementation of the Secure School (requested on 9 June 2021)
Workforce- Recruitment and Retention	Information Item	Director of People - Children and Adult Services	To consider a report of recruitment challenges and options to address issues. Requested on 3 March 2021

Future 2021/22 dates: 30 September 2021, 1 December 2021, 6 January 2022 and 3 March 2022.

CYP O&S Committee Work Completed in 2021/22:

9 June 2021

- Findings of the Local Government and Social Care Ombudsman
- Youth Justice Plan Refresh 2021-22
- Medway Parenting Support Strategy
- Medway Early Help Strategy
- Council Plan Performance Monitoring and Risk Register Review Quarter 4/End of Year 2020/21.

5 August 2021 (postponed from 29 July 2021)

- Member's item: Russell House
- Medway Youth Council – Annual Report
- Medway Covid-19 Recovery
- Kent and Medway Suicide Prevention Strategy for Children and Young People
- Proposal to amend the current payment scheme for Medway Local Authority Foster Carers
- Progress report – Children's Services Improvement

30 September 2021

- Domestic Abuse and the impact on children
- Complaints and compliments annual report
- Annual Fostering Report
- Education Strategic Framework
- High Needs Block Deficit Action Plan
- Council Plan Monitoring and Risk Register Review – Q1

1 December 2021

- Medway Safeguarding Children Partnership Annual Report
- Missing children

- Supporting Families Programme
- Draft Capital and Revenue Budget 2022/2023
- Medway People Strategy
- Council Plan Monitoring and Risk Register Review – Q2

6 January 2022

- Attendance of the Portfolio Holder for Adults' Services
- Local Transformation Plan for Children and Young People's Emotional Wellbeing and Mental Health
- Adoption Partnership South East, Regional Adoption Agency Annual Report 2021
- Medway Suicide Prevention Action Plan for Children and Young People.

3 March 2022

- Portfolio Holder for Education & Schools
- Portfolio Holder for Children's Services, lead Member
- Youth Justice Plan
- Children's Services Improvement Update
- CPM & Risk Register Review Q3