

REGENERATION, COMMUNITY AND CULTURE OVERVIEW AND SCRUTINY COMMITTEE

16 NOVEMBER 2010

WORK PROGRAMME

Report from: Neil Davies, Chief Executive

Author: Caroline Salisbury, Overview and Scrutiny Co-ordinator

Summary

The item advises the Committee of the current work programme and enables adjustments to be made in light of latest priorities, issues and circumstances. It gives Members the opportunity to shape and direct the Committee's activities over the year.

1. Budget and Policy Framework

- 1.1 Under Chapter 4 – Rules, paragraph 22.1 (v) General terms of reference, each overview and scrutiny committee has the responsibility for setting its own work programme.

2. Background

- 2.1 Appendix 1 to this report sets out the existing work programme for the Committee.

3. Agenda planning meeting

- 3.1 Members will be aware that Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. These give officers guidance on information Members wish them to provide when scrutinising an issue. An agenda planning meeting took place on Tuesday, 2 November 2010.
- 3.2 At the meeting, the Chairman was informed that the report on the Local Transport Plan 3 would be deferred until February 2011 and he agreed that it should be added to the work programme for the meeting due to be held on 10 February 2011.

4. Future work programme

4.1 Cabinet's Forward Plan

The next edition of the Cabinet Forward Plan is due to be published on the day of the meeting, so any new items will be reported verbally at the meeting.

5. Legal and financial implications

5.1 There are no financial or legal implications arising directly from this report.

6. Recommendations

6.1 Members are requested to consider the Committee's current workload and identify items for inclusion in the work programme set out at appendix A.

Background papers

None.

Lead officer contact

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Work Programme
Regeneration, Community and Culture Overview and Scrutiny Committee

Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan

| Item | Work type | Responsible officer | Objectives | Timescale |
|---|--------------------------|--|---|--|
| Attendance of the Portfolio Holder for Front Line Services to be held to account | Executive accountability | Andy McGrath, Assistant Director Front Line Services | To hold the Portfolio Holder to account for executive decision-making. | 16 November 2010 |
| Local Transport Plan 3 | Policy development | Steve Hewlett, Integrated Transport Manager | To scrutinise the consultation responses and send comments and/or recommendations to Cabinet. | 16 November 2010 <u>10 February 2011</u> |
| Report from task group on the effectiveness and future of PACTs | Scrutiny review | Caroline Salisbury, Overview and Scrutiny Co-ordinator | To present the findings and outcome of the scrutiny review. | 16 November 2010 |
| Report from Winter Services Task Group | Scrutiny | Andy McGrath, Assistant Director Front Line Services | To consider the findings and recommendations of the Winter Services Task Group. | 16 November 2010 |
| Attendance of the Portfolio Holder for Housing and Community Services to be held to account | Executive accountability | Richard Hicks, Assistant Director Customer First, Leisure, Culture, Democracy and Governance | To hold the Portfolio Holder to account for executive decision-making for: <ul style="list-style-type: none"> • castles and events • greenspaces • leisure services • sport • theatre and arts • community centres. | 21 December 2010 |
| Council Plan monitoring – second quarter Including in-depth report on NI152 | Performance monitoring | Abi Cooper, Research and Review Manager | To scrutinise performance against targets in the Council Plan. | 21 December 2010 |
| Draft capital and revenue budgets 2011/2012 | Budget scrutiny | Mick Hayward, Chief Finance Officer | To scrutinise the Cabinet's draft budget proposals for 2011/2012 | 21 December 2010 |

| Item | Work type | Responsible officer | Objectives | Timescale |
|--|--------------------------|---|---|------------------|
| Attendance of the Portfolio Holder for Strategic Development & Economic Growth to be held to account | Executive accountability | Stephen Gaimster, Assistant Director Development, Economy and Transport | To hold the Portfolio Holder to account for executive decision-making. | 10 February 2011 |
| Medway Housing Design Standards | Policy development | Frances Madders, Senior Urban Design Officer | To consider the guide produced to advise on the main principles, minimum layout and space standards that will be expected in the design of new housing, prior to decision by Cabinet. | 10 February 2011 |
| Attendance of the Leader of the Council to be held to account – regeneration | Executive accountability | Robin Cooper, Director of Regeneration, Community & Culture | To hold the Leader to account for executive decision-making with regard to regeneration. | 31 March 2011 |
| Attendance of the Portfolio Holder for Community Safety and Enforcement to be held to account | Executive accountability | Andy McGrath, Assistant Director Front Line Services | To hold the Portfolio Holder to account for executive decision-making. | 31 March 2011 |
| Council Plan monitoring – third quarter | Performance monitoring | Abi Cooper, Research and Review Manager | To scrutinise performance against targets in the Council Plan. | 31 March 2011 |
| End of year performance report 2010/2011 | Performance monitoring | Abi Cooper, Research and Review Manager | To scrutinise performance against targets in the Council Plan. | To be confirmed |

Future meeting dates:

2010: 16 November and 21 December (budget).

2011: 10 February and 31 March.

Work completed in 2010/2011:

29 September 2010

- Amherst Hill design brief
- Building for Life
- Quarter 1 Council Plan monitoring
- Interface Lands supplementary planning document

18 August 2010

- Best Street/High Street Masterplan
- Gun Wharf Masterplan
- Rochester Conservation Area Appraisal

6 July 2010

- Community Safety Partnership Plan review 2009-2012
- Gateway 3 Contract Award: Household Waste Recycling Centres
- The future of the Strood Environmental Enhancement Scheme

1 June 2010

- Petition referral – request for direct bus service from St Mary's Island to Chatham and Rochester secondary schools
- Scrutiny of the Community Safety Partnership
- Local Air Quality Management
- End of year performance report 2009/2010

