

Work Programme

Health and Adult Social Care Overview and Scrutiny Committee

18 JANUARY 2022 (Items in italics are recommended to come to the March meeting)

Item	Work type	Responsible officer	Objectives
Portfolio Holder Being Held to Account	Portfolio Holder Holding to account	Councillor Brake	To hold the Portfolio Holder to account on performance against his portfolio
Rise in deaths from alcohol and substance abuse	Information Items	Director of Public Health	To receive an update.
Adults Eating Disorder Service Update	Information Items	Mental Health Learning Disability and Autism Improvement Board	To receive a further update on the service
Kent and Medway Adult Safeguarding (KMSAB) Annual Report	Scrutiny of External Organisations	Independent Safeguarding Chairman	To receive the Annual KMSAB report
Social Prescribing	Information Items	Director of Public Health	To receive an update on provision and how residents can access it.
Draft Capital and Revenue Budget	Pre-decision scrutiny	Chief Finance Officer	To scrutinise the draft Capital and Revenue Budgets for 2022/23
<i>Healthy Pregnancy in Medway</i>	<i>Information Items</i>	<i>Director of Public Health</i>	<i>To receive a further update, including attendance by clinicians</i>
<i>South East Coast Ambulance Service</i>	<i>Scrutiny of External Organisations</i>	<i>SECAmb</i>	<i>To receive a further update from the Trust</i>
<i>Annual Public Health Report</i>	<i>Information Item</i>	<i>Director of Public Health</i>	<i>To consider the Annual Report.</i>

10 MARCH 2022

Item	Work type	Responsible officer	Objectives
Medway Community Healthcare Update	Scrutiny of External Organisations	Managing Director, MCH	To receive an update on the work of MCH
Kent and Medway Neurodevelopmental Pathway	Scrutiny of External Organisations	NHS Kent and Medway CCG	To receive a report on the progress of the Adult Neurodevelopmental Pathway (Autism and ADHD)
Council Plan Performance Monitoring and Risk Register Review Quarter 3 2021/2022	Council Performance and Budget Monitoring	Director of People	To consider performance against the Council's key measures of success for the 3rd quarter of 2021/22

Date to be Confirmed

Item	Work type	Responsible officer	Objectives
Medway Outpatient Services Update	Health Service Substantial Variations	NHS Kent and Medway CCG	To receive a further update on the relocation of outpatient appointments from Medway Hospital to community facilities
Partnership Working	Information Items	Director of People - Children and Adults Services / Director of Public Health	To receive a report on partnership working between the Council and health partners, including the voluntary sector
Care Quality Commission reviews of Adult Social Care	Information Items	Director of People - Children and Adults Services	To come to the August 2022 meeting, subject to the timing of the publication of Government guidance.
Covid-19 in care homes / Adult Social Care response	Information Items	Director of People - Children and Adults Services / Director of Public Health	To receive a further update in the context of the Outbreak Control Plan and preparedness for a second wave of Covid
Healthwatch – Report into Care Home Support	Information Items	Healthwatch Medway	To consider progress made in implementing the recommendations of a Healthwatch report in relation to the support available to care homes during the second wave of Covid-19

Primary Care in Medway	Scrutiny of External Organisations	Kent and Medway Clinical Commissioning Group	To consider a further update, including data on GP numbers past, present and future
Women's Health	Information Item	Kent and Medway CCG	To consider the outcome of a Government consultation on the development of a Women's Health Strategy and look at local women's health services.
Transforming Mental Health and Dementia services in Kent and Medway	Scrutiny of external organisations	Kent and Medway CCG	To receive updates on Kent and Medway's mental health and dementia programme.
Medway and Swale Integrated Care Partnership	Scrutiny of external organisations	Kent and Medway CCG	To receive an update on the role and work if the ICP.
Foetal alcohol spectrum disorder (FASD) – transition	Information item	Director of People - Children and Adults Services / Director of Public Health	To update the Committee on key issues and work relating to FASD in Kent and Medway
Proposal to relocate Ruby Ward from Medway Maritime Hospital to a new purpose-built facility in Maidstone	Information item	Kent and Medway CCG	To review the effectiveness and take up of the recommended travel and transport strategy aimed at addressing the travel and access needs of patients, staff, families and carers.
Kent and Medway Dementia Strategy	Scrutiny of External Organisations	Kent and Medway CCG Kent and Medway NHS and Social Care Partnership Trust Director of Public Health Kent County Council	To receive an update on progress in developing the draft Strategy

Work Programme
Children and Young People Overview and Scrutiny Committee
Policy framework documents – Youth Justice Plan

3 March 2022

Item	Work Type	Responsible officer	Objectives
Annual School Performance Report	Council Performance & Budget Monitoring	AD, Education & SEND	To scrutinise the annual schools performance report for the academic year 2020/21
Portfolio Holder for Education & Schools	Holding to account		To hold the Portfolio Holder to account for the areas within his portfolio
Portfolio Holder for Children's Services (Lead Member)	Holding to account		To hold the Portfolio Holder to account for the areas within her portfolio
Children's Services Improvement Update	Council Performance & Budget monitoring	Director of People – Children and Adult Services	To scrutinise the latest update on the improvement journey for Medway's Children's Services. This report will include the outcome of the latest Children's Services staff survey.
Youth Justice Plan	Pre-decision Scrutiny	Director of People – Children and Adult Services	To scrutinise and comment on the draft Youth Justice Plan
CPM & Risk Register review Q3	Council Performance & Budget monitoring	Director of People – Children and Adult Services	To scrutinise the latest council plan performance and risk register review information for Quarter 3 of 2021/22.

June 2022

Item	Work Type	Responsible officer	Objectives
Reducing excess weight in children and young people	Information Item	Director of Public Health	To scrutinise the latest data and activity relating to reducing excess weight in children and young people.
Medway Safeguarding Children Plan – Business Plan Update	Holding to account	MSCP Chair	To scrutinise the update from the MSCP. The Independent Scrutineer for the Secure Estate will also be invited to this meeting to give an update in relation to Cookham Wood and its most recent inspection outcome.

July 2022

Item	Work Type	Responsible officer	Objectives
Missing Children	Information Item	Assistant Director, Children's Social Care	To scrutinise the annual information relating to missing children for the year 2021-22.
Persistent Absence	Information item	Assistant Director, Education and SEND	To scrutinise a report providing the latest data relating to persistent absences in Medway.

To be determined:

Item	Work Type	Responsible officer	Objectives
Tackling Racism in Medway	Information Item	Director of People - Children and Adult Services	A report to consider how Medway supports young people (particularly through school) to tackle and report racism issues.
Secure School	Information Item		To consider a report on the implementation of the Secure School (requested on 9 June 2021)

Future 2021/22 dates: 30 September 2021, 1 December 2021, 6 January 2022 and 3 March 2022.

CYP O&S Committee Work Completed in 2021/22:

9 June 2021

- Findings of the Local Government and Social Care Ombudsman
- Youth Justice Plan Refresh 2021-22
- Medway Parenting Support Strategy
- Medway Early Help Strategy
- Council Plan Performance Monitoring and Risk Register Review Quarter 4/End of Year 2020/21.

5 August 2021 (postponed from 29 July 2021)

- Member's item: Russell House
- Medway Youth Council – Annual Report
- Medway Covid-19 Recovery
- Kent and Medway Suicide Prevention Strategy for Children and Young People
- Proposal to amend the current payment scheme for Medway Local Authority Foster Carers
- Progress report – Children's Services Improvement

30 September 2021

- Domestic Abuse and the impact on children
- Complaints and compliments annual report
- Annual Fostering Report
- Education Strategic Framework
- High Needs Block Deficit Action Plan
- Council Plan Monitoring and Risk Register Review – Q1

1 December 2021

- Medway Safeguarding Children Partnership Annual Report
- Missing children
- Supporting Families Programme
- Draft Capital and Revenue Budget 2022/2023
- Medway People Strategy
- Council Plan Monitoring and Risk Register Review – Q2

6 January 2022

- Attendance of the Portfolio Holder for Adults' Services
- Local Transformation Plan for Children and Young People's Emotional Wellbeing and Mental Health
- Adoption Partnership South East, Regional Adoption Agency Annual Report 2021
- Medway Suicide Prevention Action Plan for Children and Young People.

Work Programme
Regeneration, Culture and Environment Overview and Scrutiny Committee

Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan

22 March 2022

Item	Work type	Responsible officer	Objectives
Attendance by the Portfolio Holder for Inward Investment, Strategic Regeneration and Partnerships	Holding to account		
Scrutiny of SELEP	Scrutiny of External partners	Assistant Director Regeneration	Scrutiny of the South East England Local Enterprise Partnership <i>Programmed to coincide with the Portfolio Holder for Inward Investment, Strategic Regeneration and Partnerships being held to account in 2021/22</i>
Attendance by the Portfolio Holder Business Management	Holding to account		
Council Plan Monitoring and Risk Register Review 2021/22 Quarter 3	Council Performance and Budget Monitoring	Corporate Head of Performance and Business Intelligence	To consider performance against the Council's key measures of success for the 3rd quarter of 2021/22
Update report on Medway 2037 – Strategy Refresh		Assistant Director Regeneration	Report updating the Committee on Medway 2037 Strategy Refresh <i>(approved at RCE O&S on 13 January 2022)</i>

DATES TO BE DETERMINED

Placing Objects on the Highway – Finalised scheme and plans for expansion to other areas of Medway	Information item	Assistant Director Front Line Services	To consider a scheme for the licensing of objects placed on the highway across Medway
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Declaration of Four Elms Hill Air Quality Management Area – Action Plan	Pre-decision scrutiny	Assistant Director Frontline Services/Environmental Protection Team Leader	To consider the Four Elms Hill Air Quality Management Area – Action Plan (Minute 230 – August 2017 refers) <i>RCE O&S Committee on 13 January 2022 have requested that this be submitted in June 2022</i>
Recycling Plan	Pre-decision scrutiny	Assistant Director Front Line Services/Head of Environmental Services	Added from RCE O&S Committee on 11 June 2020 (minute 41 refers) <i>Date dependent upon the adoption of the Environment Bill</i>
Report on potential for increasing commercial use of the river		Assistant Director Regeneration	Added at RCE O&S Committee 23 March 2021 (Report to include Kingsnorth Jetty agreed at RCE O&S on 12 August 2021)
Innovation Park Medway	Information item	Assistant Director Regeneration	To consider a progress report (Transferred from Business Support O&S April 2021)
Medway Local Plan	Policy Framework Document	Assistant Director Culture and Community	To consider the draft Medway Local Plan – <i>Agreed by RCE O&S Committee 13 January 2022 that this will be considered at a Special Meeting along with an update on HIF consultation (if timing is appropriate)</i>

Annual reports and reviews considered by this committee are:

1. Annual Scrutiny of the Community Safety Partnership (December)
2. Annual Review of the Waste Contracts (*will be March in 2021 and then an update in October 2021 and then every October thereafter*)
3. Annual Action Plan reviewing the progress of the Local Flood Risk Management Strategy (January/March) - *Usually produced initially a briefing note*

Note: The Annual South Thames Gateway Building Control Partnership Business Plan is circulated via a Briefing Note prior to consideration by the Cabinet.

Work completed in 2021/22

10 June 2021

Member's item – Closure of the University for the Creative Arts
Call-in – Splashes Leisure Centre
Council Plan Performance Monitoring and Risk Register Review Quarter 4 2020/21
Petitions
Work programme

12 August 2021

Petitions
Attendance by the Portfolio for Front Line Services
Work programme

14 October 2021

Attendance by the Portfolio Holder for Planning, Economic Growth and Regulation
Annual Review of Waste Contracts, Contract year October 2020 – September 2021
Housing Infrastructure Fund: new Routes to Good Growth
Medway City Status Bid
Council Plan Performance Monitoring and Risk Register Review Quarter 1 2020/21
Petitions
Work programme

2 December 2021

Petitions
Annual Scrutiny of the Community Safety Partnership including an update on the Community Safety Plan 2020 – 2024
Attendance by the Portfolio Holder for Resources
Draft Capital and Revenue Budgets 2022/23
Council Plan Performance Monitoring Report and Risk Register Quarter 2 2021/22
Work Programme

13 January 2022

Attendance by the Deputy Leader and Portfolio Holder for Housing and Community Services
Highway Infrastructure Contract – Annual Review
Medway 2037 – Strategy Refresh
Work Programme