

**Business Support  
Overview and Scrutiny Committee  
Work Programme**

(Policy framework documents: Council Plan, Sustainable Communities Strategy and Gambling Policy Statement)

**31 March 2022**

<b>Item</b>	<b>Work type</b>	<b>Responsible Officer</b>	<b>Objectives</b>
Council Plan Performance Monitoring Report and Risk Register Review Quarter 3 2021/22	Council Performance Monitoring	Chief Finance Officer	To scrutinise the Council Plan monitoring and corporate risk register reports for Quarter 3 2021/22.
Capital and Revenue Budget Monitoring – Round 3 2021/22	Budget monitoring	Chief Finance Officer	To scrutinise the Capital and Revenue Budget Monitoring for Round 3 2021/22.
Medway Norse Update	Information Item	Chief Finance Officer	To review the performance of the Joint Venture from the perspective of the Council client for last six months of the financial year.
Annual review of the Council's Petitions Scheme	Information item	Head of Democratic Services	To review the use of the scheme.

**Date to be determined**

<b>Item</b>	<b>Work type</b>	<b>Responsible Officer</b>	<b>Objectives</b>
Audit of the Medway Commercial Group	Information item	Chief Finance Officer	To review the audit of MCG.
Complaints handling	Information item	Chief Finance Officer	To consider the way in which the Council handles and learns from complaints.
Housing Enforcement and Licensing Policy 2020	Information item	Head of Strategic Housing	To review how the policy is being monitored.

## **Work completed in 2021/2022**

1 July 2021

- Attendance of the Leader of the Council
- Attendance of the Portfolio Holder for Business Management
- Findings from the Local Government and Social Care Ombudsman
- Petition

19 August 2021

- Universal Credit and Welfare Reforms annual progress report
- Statement of Gambling Policy 2022-2025
- Covid-19 Recovery
- Medway Norse Update
- Revenue and Capital Budget Outturn 2020/21
- Council Plan Monitoring and Risk Register Review, Quarter 4 2020/21

21 October 2021

- Voluntary Sector Task Group
- Attendance of the Portfolio Holder for Resources
- Climate Change Action Plan
- Council Plan Performance Monitoring and Risk Register Review, Quarter 1 2021/22
- Capital and Revenue Budget Monitoring Reports Round 1 2021/22
- Financial Outlook 2022/23

25 November 2021

- Attendance of the Deputy Leader and Portfolio Holder for Housing and Community Services
- Medway Adult Education Business Plan
- Update on Sponsorship and Advertising Policy
- Procurement Strategy 2021-25 Update Report
- Council Plan Performance Monitoring Report and Risk Register Review Quarter 2 2021/22
- Capital and Revenue Budget Monitoring – Round 2 2021/22
- Draft Capital and Revenue Budget 2022/23