

HEALTH AND WELLBEING BOARD

2 SEPTEMBER 2021

WORK PROGRAMME

Report from: Wayne Hemingway, Head of Democratic Services

Authors: Debbie Yau, Democratic Services Officer

Summary

The report advises the Board of the forward work programme for discussion in the light of latest priorities, issues and circumstances. It gives the Board an opportunity to shape and direct the Board's activities.

1. Budget and Policy Framework

- 1.1. The Health and Social Care Act 2012 places a duty on local authorities to establish a Health and Wellbeing Board for their area.
- 1.2. On 25 April 2013, the Council established the Board for Medway and agreed its terms of reference.

2. Background

- 2.1. The work programme is set out at Appendix 1 to the report. It should be noted that the work programme is likely to be subject to frequent changes and additions throughout the year and is for guidance only.
- 2.2. In line with the pre-agenda meeting held on 11 August 2021, the following amendments to the work programme are proposed:
 - **Defer:**
 - the report on "Kent and Medway Dementia Strategy" to the meeting on 18 November 2021 to align with the new timetable.
 - the report on "Health Needs Assessment for Looked After Children" to the meeting on 10 February 2022 as relevant work has just started.
- 2.3. Subject to the issuance of the Better Care Fund (BCF) planning guidance soon after the discussion at the national meeting to be held on 8 September 2021, the draft BCF plan may be presented to the Board at its November meeting.
- 2.4. The proposed amendments to the work programme are included within Appendix 1 to the report.

3. Learning Disability Strategy

- 3.1 On 13 April 2021, the Board agreed to request an update in the summer on progress made on the Learning Disability Strategy. It was subsequently recommended that the Board receive this information as a briefing note, and a formal report on the Strategy is scheduled for consideration by the Board on 18 November 2021. The Briefing Note was circulated to all Board members on 10 August 2021.

4. The Kent and Medway Joint Health and Wellbeing Board

- 4.1. The meeting of the Kent and Medway Joint Health and Wellbeing Board (KAMJHWB) on 20 July 2021 was cancelled due to the lack of a quorum. It was therefore unable to consider the following request from the Kent and Medway Clinical Commissioning Group (CCG).

4.2. Recommendation to KAMJHWB

- 4.2.1 A request has been received from the Kent and Medway CCG asking that a representative of the KAMJHWB be nominated to attend meetings of the Kent and Medway Primary Care Commissioning Committee (PCCC), in accordance with the [terms of reference of the PCCC](#). The relevant provisions are:

(4. Membership

4.5 The Committee shall have the following standing attendees who may be invited to comment but shall not vote

4.5.5 A Kent and Medway Joint Health and Wellbeing Board representative)

- 4.2.2 In this connection, the Medway HWB is invited to agree to recommend to the KAMJHWB:

- i) that a member of the KAMJHWB be nominated to attend meetings of the CCG's PCCC in accordance with its terms of reference;
- ii) that James Williams, Director of Public Health at Medway attends the PCCC's meetings as the representative of the KAMJHWB; and
- iii) that this appointment is reviewed in 12 months' time in line with the development of the Integrated Care Systems boards.

- 4.2.3 Members are invited to note that the Kent Health and Wellbeing Board has been asked to agree the same at its next meeting to be held on 1 September 2021.

- 4.3 Table 1 sets out the future meeting dates for 2021/2022 and associated agenda despatch dates. These meetings will be administered by Kent County Council. Agendas, reports and minutes may be found on the [Kent County Council website](#).

Date of Meeting	Agenda Despatch
16 September 2021 at 2pm	8 September 2021
7 December 2021 at 2pm	29 November 2021
15 March 2022 at 2pm	7 March 2022

Table 1

4.4 Meetings within the 2021/2022 municipal year will be held at Sessions House, Maidstone.

5. Risk implications

5.1 There are no specific risk implications connected with this report.

6. Financial and legal implications

6.1 There are no specific financial implications arising from this report.

7. Recommendations

7.1 The Health and Wellbeing Board is asked to:

7.1.1 agree the work programme attached at Appendix 1 to the report and consider whether any further changes need to be made; and

7.1.2 agree to recommend to the KAMJHWB

- i) that a member of the KAMJHWB be nominated to attend meetings of the CCG's PCCC in accordance with its terms of reference;
- ii) that James Williams, Director of Public Health at Medway attends the PCCC's meetings as the representative of the KAMJHWB; and
- iii) that this appointment is reviewed in 12 months' time in line with the development of the Integrated Care Systems boards.

Lead officer contact

Debbie Yau, Democratic Services Officer
 Email: debbie.yau@medway.gov.uk

Appendices

Appendix 1: Health and Wellbeing Board Work Programme

Background papers

None