

Work Programme
Children and Young People Overview and Scrutiny Committee
Policy framework documents – Youth Justice Plan

29 July 2021

Item	Work Type	Responsible officer	Objectives
Medway Youth Council (MYC) Conference Report	Information item	MYC Chair	To scrutinise the MYC's annual conference report.
Missing children	Information Item	Interim AD Children's Social Care	To scrutinise a report on missing children.
Children's Services Improvement journey update	Information Item	Interim AD Children's Social Care	To scrutinise an update on Medway's Children's Services improvement journey.
Covid-19 recovery update	Information Item	Director of People – Children and Adult Services	To scrutinise a report providing an update on Children and Young People Services Covid-19 recovery.
Medway Council Fostering Service Review	Pre-decision Scrutiny	Interim AD Children's Social Care	To scrutinise the details of a review of Medway's Fostering Service and the proposed fostering offer

30 September 2021

Item	Work Type	Responsible officer	Objectives
MSCP Annual Report 2020-21	Holding to account	MSCP Chair	To scrutinise the annual report of the Medway Safeguarding Children Partnership
Annual Adoption Report	Pre-decision scrutiny	Interim AD Children's Social Care	To scrutinise the annual adoption report
Annual Fostering Report	Pre-decision scrutiny	Interim AD Children's Social Care	To scrutinise the annual fostering report

School Organisation Plan refresh	Pre-decision scrutiny	Assistant Director, Education & SEND	To scrutinise the School Organisation Plan refresh
Trouble Families update	Information Item	Interim AD Children's Social Care	To scrutinise an update on Trouble Families programme
Domestic Abuse and the impact on children	Information Item	Director of Public Health	To scrutinise what the Council and partner agencies are working with families on domestic abuse issues to protect children.
High Needs Block Deficit Action Plan	Information Item	Assistant Director, Education & SEND	To scrutinise the action plan to address the High Needs Block Deficit

1 December 2021

Item	Work Type	Responsible officer	Objectives
Draft Capital and Revenue Budgets 2022/23	Pre-decision scrutiny	Chief Finance Officer	To scrutinise the draft 2022/23 budgets

6 January 2022

Item	Work Type	Responsible officer	Objectives
Portfolio Holder for Adults' Services	Holding to Account		To hold the Portfolio Holder for Adults' Services to account in relation to the Independent Reviewing Officer Service only.

3 March 2022

Item	Work Type	Responsible officer	Objectives
Annual School Performance Report		Assistant Director, Education and SEND	To scrutinise the annual school performance report
Portfolio Holder for Education & Schools	Holding to account		To hold the Portfolio Holder for Education and Schools to account

Portfolio Holder for Children's Services (Lead Member)	Holding to account		To hold the Portfolio Holder for Children's Service (Lead Member) to account
MSCP Business Plan Update	Holding to account	MSCP Chair	To scrutinise the Medway Safeguarding Children Partnership Business Plan update

To be determined:

Item	Work Type	Responsible officer	Objectives
Tackling Racism in Medway	Information Item	Director of People - Children and Adult Services	A report to consider how Medway supports young people (particularly through school) to tackle and report racism issues.
Children's Services Staff Survey	Council Performance & Budget Monitoring	Assistant Director, Children's Social Care	To consider the outcome of a Children's Services staff survey which the Committee recommended to be developed at its meeting on 2 June 2020.
Persistent Absence	Information Item	Assistant Director, Education and SEND	To consider a report on performance relating to pupils who are persistently absent from school and how this can be improved. (requested at 9 June 2021)

2021/22 dates: 9 June 2021, 29 July 2021, 30 September 2021, 1 December 2021, 6 January 2022 and 3 March 2022.

CYP O&S Committee Work Completed in 2021/22:

9 June 2021

- Findings of the Local Government and Social Care Ombudsman
- Youth Justice Plan Refresh 2021-22
- Medway Parenting Support Strategy
- Medway Early Help Strategy
- Council Plan Performance Monitoring and Risk Register Review Quarter 4/End of Year 2020/21.

Work Programme
Regeneration, Culture and Environment Overview and Scrutiny Committee

Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan

12 August 2021

Item	Work type	Responsible officer	Objectives
Attendance by the Portfolio Holder Front Line Services	Holding to Account		

14 October 2021

Item	Work type	Responsible officer	Objectives
Attendance by the Portfolio Holder Planning, Economic Growth and Regulation	Holding to Account		
Council Plan Monitoring and Risk Register Review 2021/22 Quarter 1	Council Performance and Budget Monitoring	Corporate Head of Performance and Business Intelligence	To consider performance against the Council's key measures of success for the 1st quarter of 2021/22
Annual Review of Waste Contracts	Council Performance and budget monitoring	Assistant Director Front Line Services	The annual review of waste
Update on Housing Infrastructure Programme	Information item	Assistant Director Regeneration	Six monthly update report

2 December 2021

Item	Work type	Responsible officer	Objectives
Attendance by the Portfolio Holder Resources	Holding to Account		
Draft Capital and Revenue Budget 2022/23	Council Performance and Budget Monitoring	Chief Finance Officer	To consider the Council's draft capital and revenue budgets for 2022/23

Annual Scrutiny of the Community Safety Partnership	Scrutiny of External organisations	Assistant Director Frontline Services	Annual scrutiny of the Community Safety Partnership
Council Plan Monitoring and Risk Register Review 2021/22 Quarter 2	Council Performance and Budget Monitoring	Corporate Head of Performance and Business Intelligence	To consider performance against the Council's key measures of success for the 2nd quarter of 2021/22

13 January 2022

Item	Work type	Responsible officer	Objectives
Attendance by the Deputy Leader and Portfolio Holder Housing and Community Services	Holding to Account		
Annual review of Volker's Highways Contract	Council Performance and budget monitoring	Assistant Director Front Line Services	To undertake an annual review of the highways contract.

22 March 2022

Item	Work type	Responsible officer	Objectives
Scrutiny of SELEP	Scrutiny of External partners	Assistant Director Regeneration	Scrutiny of the South East England Local Enterprise Partnership <i>Programmed to coincide with the Portfolio Holder for Inward Investment, Strategic Regeneration and Partnerships being held to account in 2021/22</i>
Attendance by the Portfolio Holder Business Management	Holding to account		
Council Plan Monitoring and Risk Register Review 2021/22 Quarter 3	Council Performance and Budget Monitoring	Corporate Head of Performance and Business Intelligence	To consider performance against the Council's key measures of success for the 3rd quarter of 2021/22

DATES TO BE DETERMINED

Placing Objects on the Highway – Finalised scheme and plans for expansion to other areas of Medway	Information item	Assistant Director Front Line Services	To consider a scheme for the licensing of objects placed on the highway across Medway
Lifecycle Report on the Highways Network Investment	Information item	Assistant Director Front Line Services	Further report on Highways Network Investment (agreed 16 August 2018) Initially to be produced as a briefing note but left on work programme in case Members ask for it to come to committee as a report.
Declaration of Four Elms Hill Air Quality Management Area – Action Plan	Pre-decision scrutiny	Assistant Director Frontline Services/Environmental Protection Team Leader	To consider the Four Elms Hill Air Quality Management Area – Action Plan (Minute 230 – August 2017 refers) Likely to be June 2022
Recycling Plan	Pre-decision scrutiny	Assistant Director Front Line Services/Head of Environmental Services	Added from RCE O&S Committee on 11 June 2020 (minute 41 refers)
Report on potential for increasing commercial use of the river		Assistant Director Regeneration/Assistant Director Culture and Community	Added at RCE O&S Committee 23 March 2021
Innovation Park Medway	Information item	Chief Legal Officer	To consider a progress report (Transferred from Business Support O&S April 2021)
Economic Development Strategy in Medway	Information item	Assistant Director Regeneration	To receive a report on the Economic Development Strategy for Medway (requested at RCE O&S 10 June 2021)
City Status Competition	Information item		To receive a report on the City Status Competition (requested at RCE O&S 10 June 2021)

Annual reports and reviews considered by this committee are:

1. Annual Scrutiny of the Community Safety Partnership (December)
2. Annual Review of the Waste Contracts (*will be March in 2021 and then an update in October 2021 and then every October thereafter*)
3. Annual Action Plan reviewing the progress of the Local Flood Risk Management Strategy (January/March) - *Usually produced initially a briefing note*

Note: The Annual South Thames Gateway Building Control Partnership Business Plan is circulated via a Briefing Note prior to consideration by the Cabinet.

Work Programme

Health and Adult Social Care Overview and Scrutiny Committee

17 AUGUST 2021

Item	Work type	Responsible officer	Objectives
Q4 and Year End Council Plan Performance Report	Performance report	Director of People - Children and Adult Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this Committee
Kent and Medway NHS and Social Care Partnership Trust Update (KMPT)	Scrutiny of External Organisations	Chief Executive, KMPT	To receive an update on the work of the Trust Comment – site visit to Britton Farm to take place before comes to HASC
Medway Community Healthcare (MCH) Update	Scrutiny of External Organisations	Managing Director, MCH	To receive an update on the work of MCH
Improving mental health services across Kent and Medway – Eradicating Dormitory Wards	Scrutiny of External Organisations	Kent and Medway CCG	To consider a progress report on the proposals to improve mental health services in Kent and Medway with a specific focus on eradicating inpatient dormitory wards.

12 OCTOBER 2021

Item	Work type	Responsible officer	Objectives
Medway Community Healthcare (MCH) Update	Scrutiny of External Organisations	Managing Director, MCH	To receive an update on the work of MCH
Adult Social Care Complaints and Compliments Report	Performance report	Director of People - Children and Adults Services	To scrutinise information on the number, type and other information on adult social care complaints received during the period April 2019 - March 2020

Improving mental health services across Kent and Medway – Eradicating Dormitory Wards	Scrutiny of External Organisations	Kent and Medway CCG	To consider a progress report on the proposals to improve mental health services in Kent and Medway with a specific focus on eradicating inpatient dormitory wards.
Care Quality Commission inspection of the hospital's Emergency Department	Scrutiny of External Organisations	Medway NHS Foundation Trust	To consider the next steps identified following the CQC inspection.

9 DECEMBER 2021

Item	Work type	Responsible officer	Objectives
Quarter 2 Council Plan Performance and Risk Register Review Report	Performance report	Director of People - Children and Adults Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this Committee
Draft Capital and Revenue Budget	Pre-decision scrutiny	Chief Finance Officer	To scrutinise the draft Capital and Revenue Budgets for 2022/23

18 JANUARY 2022

Item	Work type	Responsible officer	Objectives
Medway Community Healthcare (MCH) Update	Scrutiny of External Organisations	Managing Director, MCH	To receive an update on the work of MCH
Portfolio Holder Being Held to Account	Portfolio Holder Holding to account	Councillor Brake	To hold the Portfolio Holder to account on performance against his portfolio

10 MARCH 2022

Item	Work type	Responsible officer	Objectives

Date to be Confirmed

Item	Work type	Responsible officer	Objectives
Healthy Pregnancy in Medway	Information Items	Director of Public Health	To receive a further update, including attendance by clinicians
Medway Outpatient Services Update	Health Service Substantial Variations	NHS Kent and Medway CCG	To receive a further update on the relocation of outpatient appointments from Medway Hospital to community facilities
Partnership Working	Information Items	Director of People - Children and Adults Services / Director of Public Health	To receive a report on partnership working between the Council and health partners, including the voluntary sector
All Age Eating Disorder Service Update	Information Items	Director of People – Children and Adults / NELFT	To receive a further update on the service
Covid-19 in care homes / Adult Social Care response	Information Items	Director of People - Children and Adults Services / Director of Public Health	To receive a further update in the context of the Outbreak Control Plan and preparedness for a second wave of Covid
Healthwatch – Report into Care Home Support	Information Items	Healthwatch Medway	To consider progress made in implementing the recommendations of a Healthwatch report in relation to the support available to care homes during the second wave of Covid-19
Primary Care in Medway	Scrutiny of External Organisations	Kent and Medway Clinical Commissioning Group	To consider a further update, including data on GP numbers past, present and future
Foetal alcohol spectrum disorder (FASD) – transition	Information item	Director of People - Children and Adults Services / Director of Public Health	To update the Committee on key issues and work relating to FASD in Kent and Medway
Transforming Mental Health and Dementia services in Kent and Medway	Scrutiny of external organisations	Kent and Medway CCG	To receive updates on Kent and Medway's mental health and dementia programme.