

REGENERATION, COMMUNITY AND CULTURE OVERVIEW AND SCRUTINY COMMITTEE

29 SEPTEMBER 2010

WORK PROGRAMME

Report from: Neil Davies, Chief Executive

Author: Caroline Salisbury, Overview and Scrutiny Co-ordinator

Summary

The item advises the Committee of the current work programme and enables adjustments to be made in light of latest priorities, issues and circumstances. It gives Members the opportunity to shape and direct the Committee's activities over the year.

1. Budget and Policy Framework

- 1.1 Under Chapter 4 – Rules, paragraph 22.1 (v) General terms of reference, each overview and scrutiny committee has the responsibility for setting its own work programme.

2. Background

- 2.1 Appendix 1 to this report sets out the existing work programme for the Committee.

3. Agenda planning meeting

- 3.1 Members will be aware that Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. These give officers guidance on information Members wish them to provide when scrutinising an issue. An agenda planning meeting took place on Tuesday, 14 September 2010.
- 3.2 At the meeting, the Chairman was informed that a request for a Member's Item (refurbishment of and charging for the Pentagon toilets) had been received and it was agreed that it would be considered at the next meeting.

4. Future work programme

4.1 Cabinet's Forward Plan

There are no new items which have been added to the Forward Plan which will be able to be reported to the committee prior to decision by Cabinet.

5. Legal and financial implications

5.1 There are no financial or legal implications arising directly from this report.

6. Recommendations

6.1 Members are requested to consider the Committee's current workload and identify items for inclusion in the work programme set out at appendix A.

Background papers

None.

Lead officer contact

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Work Programme
Regeneration, Community and Culture Overview and Scrutiny Committee

Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan

Item	Work type	Responsible officer	Objectives	Timescale
Amhurst Hill Design Brief SPD	Policy development	Frances Madders, Senior Urban Design Officer	To scrutinise the result of the consultation and to forward any comments/ recommendations on to Cabinet.	29 September 2010
Building for Life	Pre-decision scrutiny	Frances Madders, Senior Urban Design Officer	To consider the report prior to decision by Cabinet.	29 September 2010
Council Plan monitoring – first quarter	Performance monitoring	Abi Cooper, Research and Review Manager	To scrutinise performance against targets in the Council Plan.	29 September 2010
Interface Lands supplementary planning document	Policy development	Carly Stoddart, Senior Planner	To consider the outcome of the consultation prior to decision by Cabinet.	29 September 2010
Local Development Framework: Draft core strategy	Policy development	Brian McCutcheon, Local and Regional Planning Manager	To consider the draft strategy and forward comments and/or recommendations to Cabinet.	29 September 2010
Attendance of the Portfolio Holder for Front Line Services to be held to account	Executive accountability	Andy McGrath, Assistant Director Front Line Services	To hold the Portfolio Holder to account for executive decision-making.	16 November 2010
Local Transport Plan 3	Policy development	Steve Hewlett, Integrated Transport Manager	To scrutinise the consultation responses and send comments and/or recommendations to Cabinet.	16 November 2010
Report from task group on the effectiveness and future of PACTs	Scrutiny review	Caroline Salisbury, Overview and Scrutiny Co-ordinator	To present the findings and outcome of the scrutiny review.	16 November 2010

Item	Work type	Responsible officer	Objectives	Timescale
Report from Winter Services Task Group	Scrutiny	Andy McGrath, Assistant Director Front Line Services	To consider the findings and recommendations of the Winter Services Task Group.	16 November 2010
Attendance of the Portfolio Holder for Housing and Community Services to be held to account	Executive accountability	Richard Hicks, Assistant Director Customer First, Leisure, Culture, Democracy and Governance	To hold the Portfolio Holder to account for executive decision-making.	21 December 2010
Council Plan monitoring – second quarter Including in-depth report on NI152	Performance monitoring	Abi Cooper, Research and Review Manager	To scrutinise performance against targets in the Council Plan.	21 December 2010
Draft capital and revenue budgets 2011/2012	Budget scrutiny	Mick Hayward, Chief Finance Officer	To scrutinise the Cabinet's draft budget proposals for 2011/2012	21 December 2010
Attendance of the Portfolio Holder for Strategic Development & Economic Growth to be held to account	Executive accountability	Stephen Gaimster, Assistant Director Development, Economy and Transport	To hold the Portfolio Holder to account for executive decision-making.	10 February 2011
Medway Housing Design Standards	Policy development	Frances Madders, Senior Urban Design Officer	To consider the guide produced to advise on the main principles, minimum layout and space standards that will be expected in the design of new housing, prior to decision by Cabinet.	10 February 2011
Attendance of the Leader of the Council to be held to account – regeneration	Executive accountability	Brian Weddell, Assistant Director Medway Renaissance	To hold the Leader to account for executive decision-making with regard to regeneration.	31 March 2011
Attendance of the Portfolio Holder for Community Safety and Enforcement to be held to account	Executive accountability	Andy McGrath, Assistant Director Front Line Services	To hold the Portfolio Holder to account for executive decision-making.	31 March 2011

Item	Work type	Responsible officer	Objectives	Timescale
Council Plan monitoring – third quarter	Performance monitoring	Abi Cooper, Research and Review Manager	To scrutinise performance against targets in the Council Plan.	31 March 2011
End of year performance report 2010/2011	Performance monitoring	Abi Cooper, Research and Review Manager	To scrutinise performance against targets in the Council Plan.	To be confirmed

Future meeting dates:

2010: 29 September, 16 November and 21 December (budget).

2011: 10 February and 31 March.

Work completed in 2010/2011:**18 August 2010**

- Best Street/High Street Masterplan
- Gun Wharf Masterplan
- Rochester Conservation Area Appraisal

6 July 2010

- Community Safety Partnership Plan review 2009-2012
- Gateway 3 Contract Award: Household Waste Recycling Centres
- The future of the Strood Environmental Enhancement Scheme

1 June 2010

- Petition referral – request for direct bus service from St Mary's Island to Chatham and Rochester secondary schools
- Scrutiny of the Community Safety Partnership
- Local Air Quality Management
- End of year performance report 2009/2010