

LICENSING AND SAFETY COMMITTEE

2 JUNE 2021

ESTABLISHMENT OF SUB-COMMITTEES

Report from: Jan Guyler, Interim Monitoring Officer

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Summary

Members are asked to agree to the establishment of the Licensing Sub-Committee, Licensing Hearing Panels and Licensing 1982 Act Hearing Panels and appoint Members to them.

1. Budget and policy framework

1.1 The appointment of Chairmen and Vice-Chairmen of some committees, the establishment of sub-committees, and the appointment of Members to serve on them is usually a matter for decision at a Joint meeting of Committees, which usually follows the Annual Council meeting. However, given that the Annual Council meeting this year was held remotely with reduced numbers, it was not therefore possible to hold a Joint meeting of Committees as this would have required each individual Committee to be quorate and this could not necessarily be achieved with reduced numbers of Members in attendance.

2. Establishment of Sub-Committees and allocation of seats

2.1 The Council is required under the Local Government and Housing Act 1989 to allocate seats on Committees and sub-committees to political groups in accordance with the size of each group on the Council as a whole, unless alternative arrangements are notified to all Members five clear days in advance of the meeting and agreed without any Councillor voting against them.

2.2 At the Annual Council meeting this year this review of seats on committees resulted in the following allocation of seats on the Licensing and Safety Committee: Conservative Group (7) and Labour and Co-operative Group (4).

2.3 The Licensing Sub-Committee, the Licensing Hearing Panels and the Licensing 1982 Act Hearing Panels are sub-committees of the Licensing and Safety Committee and their terms of reference are set out in Appendix 1. As

there was no Joint meeting of Committees this year, the establishment of these sub-committees is a matter for the Committee.

2.4 It is proposed that the size of the sub-committees, the allocation of seats and their memberships for 2021/22 remain unchanged from 2020/21. On this basis, the proposed memberships are set out in Appendix 2.

2.5 As has been the practice in previous years the Committee is asked to waive the requirements of political balance in relation to the Licensing Hearing Panels.

3. Risk management

3.1 There are no risk management implications arising from this report.

4. Financial and legal implications

4.1 There are no financial implications arising from this report.

4.2 The legal position is as set out in the body of the report.

5. Recommendations

5.1 The Committee is asked:

- a) to agree to the establishment of the Licensing Sub-Committee, Licensing Hearing Panels and Licensing 1982 Act Hearing Panels, their size, the allocation of seats to political groups and their memberships as set out in Appendix 2; and
- b) to agree that the requirement for political balance should be waived in respect of Licensing Hearing Panels and Licensing 1982 Act Hearing Panels and that the process for selection of Panel Members should be as set out in Appendix 2.

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Appendices

Appendix 1 - Terms of Reference of the Licensing and Safety Committee Sub-Committees

Appendix 2 - Proposed Licensing and Safety Committee Sub-Committee Memberships for 2021/22

Background papers

None