

Work Programme  
Children and Young People Overview and Scrutiny Committee  
Policy framework documents – Youth Justice Plan

**9 June 2021**

Item	Work Type	Responsible officer	Objectives
Childhood Obesity – priority actions	Information item	Director of Public Health	To scrutinise the priority actions identified to tackle obesity
Early Help Strategy	Information Item	Assistant Director Children's Social Care	To consider the draft Early Help Strategy.
Parenting Support Strategy	Information Item	Director of Public Health	To consider the draft Parenting Support Strategy.
End of Year Council Plan Performance and Risk Register Report	Council Performance & Budget Monitoring	Director of People – Children and Adults Services	To scrutinise the Quarter 3 Council Plan Monitoring and Risk Register information for 2020/21.
Youth Justice Plan refresh	Pre-decision Scrutiny	Director of People – Children and Adults Services	To scrutinise the refresh of the Medway Youth Justice Plan

**To be determined:**

Item	Work Type	Responsible officer	Objectives
Tackling Racism in Medway	Information Item	Director of People - Children and Adult Services	A report to consider how Medway supports young people (particularly through school) to tackle and report racism issues.
Children's Services Staff Survey	Council Performance & Budget Monitoring	Assistant Director, Children's Social Care	To consider the outcome of a Children's Services staff survey which the Committee recommended to be developed at its meeting on 2 June 2020.

Domestic Abuse and the impact on children	Information Item	Assistant Director, Children's Social Care	To scrutinise what the Council and partner agencies are working with families on domestic abuse issues to protect children.
Missing Children	Information Item	Assistant Director, Children's Social Care	To scrutinise a report on missing children.
High Needs Block Deficit Action Plan	Information Item	Assistant Director, Education & SEND	To scrutinise the action plan to address the High Needs Block Deficit
Covid-19 Recovery	Information Item	Director of People - Children and Adult Services	To scrutinise the recovery of services following the Covid-19 pandemic.

**2021/22 dates: 9 June 2021, 29 July 2021, 30 September 2021, 1 December 2021, 6 January 2022 and 3 March 2022.**

### **CYP O&S Committee Work Completed in 2020/21:**

#### **6 June 2019**

- Ofsted Update Report – Children's Services in Medway
- Medway Youth Justice Partnership Strategic Plan for 2020-23
- Medway Youth Council – Annual Conference Report

#### **23 July 2020**

- Medway Safeguarding Children Partnership Business Plan
- HMIP Inspection of Medway Youth Offending Team
- Covid-19 impact and Response
- Council Plan Performance Monitoring for Q4/End of Year and Risk Register Review

#### **1 October 2020**

- Update on NEETs
- Update on SEND Capital Programme and future provision
- Annual report of social care complaints and compliments 2019-20
- Ofsted's first monitoring visit
- Q1 Council Plan Monitoring and Risk Register review 2020-21

#### **1 December 2020**

- Medway Safeguarding Children Partnership (MSCP) Annual Report 2019-20
- Children's Services Improvement Update
- Draft Capital and Revenue Budgets 2021/22
- Council Plan Performance Monitoring and Risk register Review Quarter 2 of 2020/21
- Annual Adoption Report
- Annual Fostering Report

## **7 January 2021**

- Attendance of the Portfolio Holder for Adults' Services
- The Emotional and Wellbeing Impact of Covid-19 on Children and Young People
- Childhood obesity
- Emotional Health and Wellbeing Contract and the Local Transformation Plan Update
- Sufficiency Report
- Options paper Medway Children Assessment Unit
- Early Help (Parenting) Task Group

## **4 March 2021**

- Annual Report on School Performance 2019 to 2020
- Attendance of the Portfolio Holder for Education and Schools
- Attendance of the Portfolio Holder for Children's Services (Lead Member)
- Alternative Provision: Progress since the review in 2018
- Member's Item: Management of Youth Centres
- Council Plan Performance Monitoring and Risk Register Review Quarter 3 2020 to 2021
- Petition



## Work Programme

### Health and Adult Social Care Overview and Scrutiny Committee

**15 JUNE 2021**

Item	Work type	Responsible officer	Objectives
Medway Community Healthcare Update	Scrutiny of External Organisations	Managing Director, MCH	To receive an update on the work of MCH
Adult Social Care Strategy	Pre-decision scrutiny	Director of People - Children and Adult Services	To receive an update on the development of the Strategy / scrutinise the draft Strategy ahead of consideration by Cabinet
Kent and Medway Restart and Recovery Programme	Scrutiny of External Organisations	Kent and Medway CCG	To receive an update on the Kent and Medway Restart and Recovery Programme, including the vaccination programme
Improving mental health services across Kent and Medway – Eradicating Dormitory Wards	Scrutiny of External Organisations	Kent and Medway CCG	To consider the outcome of consultation on proposals to improve mental health services in Kent and Medway with a specific focus on eradicating inpatient dormitory wards.
Care Quality Commission inspection of Medway Maritime Hospital's Emergency Department	Scrutiny of External Organisations	Medway NHS Foundation Trust	To scrutinise the outcome of the CQC inspection and the Trust's response.
Redesigning the Model of Care for Dementia Patients, Including those with Complex Dementia and Challenging Behaviour	Scrutiny of external organisations	Kent and Medway CCG	To receive a further update on progress.

**17 AUGUST 2021**

Item	Work type	Responsible officer	Objectives
Q4 and Year End Council Plan	Performance report	Director of People - Children and Adult	To scrutinise the performance against council plan monitoring

Performance Report		Services	in relation to indicators that fall within the remit of this Committee
Kent and Medway NHS and Social Care Partnership Trust Update	Scrutiny of External Organisations	Chief Executive, KMPT	To receive an update on the work of the Trust.

## 12 OCTOBER 2021

Item	Work type	Responsible officer	Objectives
Medway Community Healthcare (MCH) Update	Scrutiny of External Organisations	Managing Director, MCH	To receive an update on the work of MCH
Adult Social Care Complaints and Compliments Report	Performance report	Director of People - Children and Adults Services	To scrutinise information on the number, type and other information on adult social care complaints received during the period April 2019 - March 2020

## 9 DECEMBER 2021

Item	Work type	Responsible officer	Objectives
Quarter 2 Council Plan Performance and Risk Register Review Report	Performance report	Director of People - Children and Adults Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the Committee's remit
Draft Capital and Revenue Budget	Pre-decision scrutiny	Chief Finance Officer	To scrutinise the draft Capital and Revenue Budgets for 2022/23

## 18 JANUARY 2022

Item	Work type	Responsible officer	Objectives
Medway Community Healthcare (MCH) Update	Scrutiny of External Organisations	Managing Director, MCH	To receive an update on the work of MCH

10 MARCH 2022

Item	Work type	Responsible officer	Objectives

**Date to be Confirmed**

Item	Work type	Responsible officer	Objectives
Healthy Pregnancy in Medway	Information Items	Director of Public Health	To receive a further update, including attendance by clinicians
Medway Outpatient Services Update	Health Service Substantial Variations	NHS Kent and Medway CCG	To receive a further update on the relocation of outpatient appointments from Medway Hospital to community facilities.
Partnership Working	Information Items	Director of People - Children and Adults Services / Director of Public Health	To receive a report on partnership working between the Council and health partners, including the voluntary sector
All Age Eating Disorder Service Update	Information Items	Director of People – Children and Adults / NELFT	To receive a further update on the service
Covid-19 in care homes / Adult Social Care response	Information Items	Director of People - Children and Adults Services / Director of Public Health	To receive a further update in the context of the Outbreak Control Plan and preparedness for a second wave of Covid.
Healthwatch – Report into Care Home Support	Information Items	Healthwatch Medway	To consider a Healthwatch report in relation to the support available to care homes during the second wave of Covid-19
Primary Care in Medway	Scrutiny of External Organisations	Kent and Medway Clinical Commissioning Group	To consider a further update, including data on GP numbers past, present and future
Long covid syndrome	Information items		To consider the whole system approach to helping sufferers and people affected by long covid in other ways
Foetal alcohol spectrum disorder (FASD) – transition	Information item	Director of People - Children and Adults Services / Director of Public Health	To update the Committee on key issues and work relating to FASD in Kent and Medway



**Work Programme**  
**Regeneration, Culture and Environment Overview and Scrutiny Committee**

**Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan**

**Note: Portfolio Holders covering the following topics are due to attend the Committee to be held to account in 2021/22. Tentative dates have been identified below but have yet to be consulted upon:**

Front Line Services – August 2021 - TBC

Planning, Economic Growth and Regulation – October 2021 - TBC

Resources – December 2021 - TBC

Community Services - January 2022 - TBC

Inward Investment, Strategic Regeneration and Partnerships – March 2022 - TBC

Business Management – March 2022 - TBC

**10 June 2021** (provisional)

Item	Work type	Responsible officer	Objectives
Council Plan Monitoring 2020/21 – Final Quarter	Council Performance and Budget Monitoring	Corporate Head of Performance and Business Intelligence	To consider performance against the Council's key measures of success for the final quarter of 2020/21

**12 August 2021** (provisional)

Item	Work type	Responsible officer	Objectives
Portfolio Holder to attend to be held to account	Holding to Account		

**14 October 2021** (provisional)

Item	Work type	Responsible officer	Objectives
Portfolio Holder to attend to be held to account	Holding to Account		
Council Plan Monitoring and Risk Register Review 2021/22 Quarter 1	Council Performance and Budget Monitoring	Corporate Head of Performance and Business Intelligence	To consider performance against the Council's key measures of success for the 1st quarter of 2021/22
Annual Review of Waste Contracts	Council Performance and budget monitoring	Assistant Director Front Line Services	The annual review of waste

**2 December 2021** (provisional)

Item	Work type	Responsible officer	Objectives
Portfolio Holder to attend to be held to account	Holding to Account		
Draft Capital and Revenue Budget 2022/23	Council Performance and Budget Monitoring	Chief Finance Officer	To consider the Council's draft capital and revenue budgets for 2022/23
Annual Scrutiny of the Community Safety Partnership	Scrutiny of External organisations	Assistant Director Frontline Services	Annual scrutiny of the Community Safety Partnership
Council Plan Monitoring and Risk Register Review 2021/22 Quarter 2	Council Performance and Budget Monitoring	Corporate Head of Performance and Business Intelligence	To consider performance against the Council's key measures of success for the 2nd quarter of 2021/22

**13 January 2022** (provisional)

Item	Work type	Responsible officer	Objectives
Portfolio Holder to attend to be held to account	Holding to Account		
Annual review of Volker's Highways Contract	Council Performance and budget monitoring	Assistant Director Front Line Services	To undertake an annual review of the highways contract.

**22 March 2022** (provisional)

Item	Work type	Responsible officer	Objectives
Portfolio Holder to attend to be held to account (possibly 2 Portfolio Holders at this meeting)	Holding to Account		
Council Plan Monitoring and Risk Register Review 2021/22 Quarter 3	Council Performance and Budget Monitoring	Corporate Head of Performance and Business Intelligence	To consider performance against the Council's key measures of success for the 3rd quarter of 2021/22

## DATES TO BE DETERMINED

Placing Objects on the Highway – Finalised scheme and plans for expansion to other areas of Medway	Information item	Assistant Director Front Line Services	To consider a scheme for the licensing of objects placed on the highway across Medway
Lifecycle Report on the Highways Network Investment	Information item	Assistant Director Front Line Services	Further report on Highways Network Investment (agreed 16 August 2018) Initially to be produced as a briefing note but left on work programme in case Members ask for it to come to committee as a report.
Declaration of Four Elms Hill Air Quality Management Area – Action Plan	Pre-decision scrutiny	Assistant Director Frontline Services/Environmental Protection Team Leader	To consider the Four Elms Hill Air Quality Management Area – Action Plan (Minute 230 – August 2017 refers) Likely to be June 2022
Scrutiny of SELEP	Scrutiny of External partners		Scrutiny of the South East England Local Enterprise Partnership <i>Will be programmed for when the Portfolio Holder for Inward Investment, Strategic Regeneration and Partnerships is held to account in 2021/22</i>
Recycling Plan	Pre-decision scrutiny	Assistant Director Front Line Services/Head of Environmental Services	Added from RCE O&S Committee on 11 June 2020 (minute 41 refers)

Annual reports and reviews considered by this committee are:

1. Annual Scrutiny of the Community Safety Partnership (December)
2. Annual Review of the Waste Contracts (*will be March in 2021 and then an update in October 2021 and then every October thereafter*)
3. Annual Action Plan reviewing the progress of the Local Flood Risk Management Strategy (January/March) - *Usually produced initially a briefing note*

Note: The Annual South Thames Gateway Building Control Partnership Business Plan is circulated via a Briefing Note prior to consideration by the Cabinet.