

Appendix A

Work Programme Regeneration, Culture and Environment Overview and Scrutiny Committee

Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan

Note: Portfolio Holders covering the following topics are due to attend the Committee to be held to account in 2021/22. Tentative dates have been identified below but have yet to be consulted upon:

Front Line Services – August 2021 - TBC

Planning, Economic Growth and Regulation – October 2021 - TBC

Resources – December 2021 - TBC

Community Services - January 2022 - TBC

Inward Investment, Strategic Regeneration and Partnerships – March 2022 - TBC

Business Management – March 2022 - TBC

10 June 2021 (provisional)

Item	Work type	Responsible officer	Objectives
Council Plan Monitoring 2020/21 – Final Quarter	Council Performance and Budget Monitoring	Corporate Head of Performance and Business Intelligence	To consider performance against the Council's key measures of success for the final quarter of 2020/21

12 August 2021 (provisional)

Item	Work type	Responsible officer	Objectives
Portfolio Holder to attend to be held to account	Holding to Account		

14 October 2021 (provisional)

Item	Work type	Responsible officer	Objectives
Portfolio Holder to attend to be held to account	Holding to Account		
Council Plan Monitoring and Risk Register Review 2021/22 Quarter 1	Council Performance and Budget Monitoring	Corporate Head of Performance and Business Intelligence	To consider performance against the Council's key measures of success for the 1st quarter of 2021/22
Annual Review of Waste Contracts	Council Performance and budget monitoring	Assistant Director Front Line Services	The annual review of waste

2 December 2021 (provisional)

Item	Work type	Responsible officer	Objectives
Portfolio Holder to attend to be held to account	Holding to Account		
Draft Capital and Revenue Budget 2022/23	Council Performance and Budget Monitoring	Chief Finance Officer	To consider the Council's draft capital and revenue budgets for 2022/23
Annual Scrutiny of the Community Safety Partnership	Scrutiny of External organisations	Assistant Director Frontline Services	Annual scrutiny of the Community Safety Partnership
Council Plan Monitoring and Risk Register Review 2021/22 Quarter 2	Council Performance and Budget Monitoring	Corporate Head of Performance and Business Intelligence	To consider performance against the Council's key measures of success for the 2nd quarter of 2021/22

13 January 2022 (provisional)

Item	Work type	Responsible officer	Objectives
Portfolio Holder to attend to be held to account	Holding to Account		
Annual review of Volker's Highways Contract	Council Performance and budget monitoring	Assistant Director Front Line Services	To undertake an annual review of the highways contract.

22 March 2022 (provisional)

Item	Work type	Responsible officer	Objectives
Portfolio Holder to attend to be held to account (possibly 2 Portfolio Holders at this meeting)	Holding to Account		
Council Plan Monitoring and Risk Register Review 2021/22 Quarter 3	Council Performance and Budget Monitoring	Corporate Head of Performance and Business Intelligence	To consider performance against the Council's key measures of success for the 3rd quarter of 2021/22

DATES TO BE DETERMINED

Placing Objects on the Highway – Finalised scheme and plans for expansion to other areas of Medway	Information item	Assistant Director Front Line Services	To consider a scheme for the licensing of objects placed on the highway across Medway
Lifecycle Report on the Highways Network Investment	Information item	Assistant Director Front Line Services	Further report on Highways Network Investment (agreed 16 August 2018) Initially to be produced as a briefing note but left on work programme in case Members ask for it to come to committee as a report.
Declaration of Four Elms Hill Air Quality Management Area – Action Plan	Pre-decision scrutiny	Assistant Director Frontline Services/Environmental Protection Team Leader	To consider the Four Elms Hill Air Quality Management Area – Action Plan (Minute 230 – August 2017 refers) Likely to be June 2022
Scrutiny of SELEP	Scrutiny of External partners		Scrutiny of the South East England Local Enterprise Partnership <i>Will be programmed for when the Portfolio Holder for Inward Investment, Strategic Regeneration and Partnerships is held to account in 2021/22</i>
Recycling Plan	Pre-decision scrutiny	Assistant Director Front Line Services/Head of Environmental Services	Added from RCE O&S Committee on 11 June 2020 (minute 41 refers)

Annual reports and reviews considered by this committee are:

1. Annual Scrutiny of the Community Safety Partnership (December)
2. Annual Review of the Waste Contracts (*will be March in 2021 and then an update in October 2021 and then every October thereafter*)
3. Annual Action Plan reviewing the progress of the Local Flood Risk Management Strategy (January/March) - *Usually produced initially a briefing note*

Note: The Annual South Thames Gateway Building Control Partnership Business Plan is circulated via a Briefing Note prior to consideration by the Cabinet.