

APPENDIX A - ORIGINAL APPLICATION

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Anthony Sutton

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description ms8 ltd dockhead road chatham maritime Kent me43ed			
Post town	chatham maritime	Postcode	me43ed
Telephone number at premises (if any)			
Non-domestic rateable value of premises		£ None	

Part 2 - Applicant details

Please state whether you are applying for a premises licence as

Please tick as appropriate

- | | |
|--|--------------------------------------|
| a) an individual or individuals * | please complete section (A) X |
| b) a person other than an individual * | |
| i as a limited company/limited liability partnership | please complete section (B) |
| ii as a partnership (other than limited liability) | please complete section (B) |
| iii as an unincorporated association or | please complete section (B) |
| iv other (for example a statutory corporation) | please complete section (B) |
| c) a recognised club | please complete section (B) |
| d) a charity | please complete section (B) |
| e) the proprietor of an educational establishment | please complete section (B) |
| f) a health service body | please complete section (B) |



- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; **X** or

I am making the application pursuant to a
statutory function or
a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr.		Other Title (for example, Rev)	
Surname Sutton		First names Anthony	
Date of birth		I am 18 years old or over YES	
Nationality british			
Current residential address if different from premises address			
Post town	SWANLEY	Postcode	
Daytime contact telephone number			
E-mail address (optional)	Anthony.sutton@docksideoultet.co.uk		
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)			

SECOND INDIVIDUAL APPLICANT (if applicable)

		Other Title (for example, Rev)	
Surname		First names	
Date of birth		I am 18 years old or over	

Nationality			
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)			
Current residential address if different from premises address			
Post town		Postcode	
Daytime contact telephone number			
E-mail address (optional)			

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name
Address
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

16/12/2020

If you wish the licence to be valid only for a limited period, when do you want it to end?

Please give a general description of the premises (please read guidance note 1)

Machine Shop number 8 (ms8) is a grade listed structure. it is a listed cast iron frame and is currently disused.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?
(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please
tick all
that
apply

- | | |
|--|---|
| a) plays (if ticking yes, fill in box A) | X |
| b) films (if ticking yes, fill in box B) | X |
| c) indoor sporting events (if ticking yes, fill in box C) | |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | X |
| e) live music (if ticking yes, fill in box E) | X |
| f) recorded music (if ticking yes, fill in box F) | X |
| g) performances of dance (if ticking yes, fill in box G) | X |
| h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H) | X |

<u>Provision of late night refreshment</u> (if ticking yes, fill in box I)	X
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<u>Supply of alcohol</u> (if ticking yes, fill in box J)	X
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In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)	<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
		Outdoors	X

Day	Start	Finish		Both	
Mon	09:00	22:00	<u>Please give further details here</u> (please read guidance note 4)		
Tue	09:00	22:00			
Wed	09:00	22:00	<u>State any seasonal variations for performing plays</u> (please read guidance note 5)		
Thur	09:00	22:00			
Fri	09:00	22:00	<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat	09:00	22:00			
Sun	09:00	22:00			

B

Films			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Standard days and timings (please read guidance note 7)				Outdoors	X
Day	Start	Finish		Both	
Mon	09:00	22:00		<u>Please give further details here</u> (please read guidance note 4)	
Tue	09:00	22:00			
Wed	09:00	22:00	<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 5)		
Thur	09:00	22:00			

Fri	09:00	22:00	Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)
Sat	09:00	22:00	
Sun	09:00	22:00	

C

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 5)
Wed			
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	X
				Both	
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon	09:00	22:00			
Tue	09:00	22:00	State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5)		
Wed	09:00	22:00			
Thur	09:00	22:00			

Fri	09:00	22:00	<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Sat	09:00	22:00	
Sun	09:00	22:00	

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
				Outdoors	X
Day	Start	Finish	Both		
Mon	09:00	22:00	<u>Please give further details here</u> (please read guidance note 4)		
Tue	09:00	22:00			
Wed	09:00	22:00	<u>State any seasonal variations for the performance of live music</u> (please read guidance note 5)		
Thur	09:00	22:00			
Fri	09:00	22:00	<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat	09:00	22:00			
Sun	09:00	22:00			

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
				Outdoors	X
Day	Start	Finish	Both		
Mon	09:00	22:00	<u>Please give further details here</u> (please read guidance note 4)		
Tue	09:00	22:00			
Wed	09:00	22:00	<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5)		
Thur	09:00	22:00			

Fri	09:00	22:00	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Sat	09:00	22:00	
Sun	09:00	22:00	

G

Performances of dance Standard days and timings (please read guidance note 7)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3)		Indoors	
					Outdoors	X
Day	Start	Finish			Both	
Mon	09:00	22:00	<u>Please give further details here</u> (please read guidance note 4)			
Tue	09:00	22:00				
Wed	09:00	22:00	<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5)			
Thur	09:00	22:00				
Fri	09:00	22:00	<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)			
Sat	09:00	22:00				
Sun	09:00	22:00				

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing Markets, exhibition sports, live televised events			
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)		Indoors	
Mon	09:00	22:00			Outdoors	
					Both	
Tue	09:00	22:00	<u>Please give further details here</u> (please read guidance note 4)			
Wed	09:00	22:00				

Thur	09:00	22:00	<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)
Fri	09:00	22:00	
Sat	09:00	22:00	<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Sun	09:00	22:00	

I



Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)		Indoors	
					Outdoors	X
					Both	
Day	Start	Finish	<u>Please give further details here (please read guidance note 4)</u>			
Mon	09:00	22:00				
Tue	09:00	22:00				
Wed	09:00	22:00	<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5)			
Thur	09:00	22:00				
Fri	09:00	22:00	<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)			
Sat	09:00	22:00				
Sun	09:00	22:00				

J

Supply of alcohol Standard days and timings (please read guidance note 7)			<u>Will the supply of alcohol be for consumption – please tick</u> (please read guidance note 8)		On the premises	
					Off the premises	
					Both	X
Day	Start	Finish				

Mon	09:00	22:00	<u>State any seasonal variations for the supply of alcohol</u> (please read guidance note 5)
Tue	09:00	22:00	
Wed	09:00	22:00	
Thur	09:00	22:00	<u>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Fri	09:00	22:00	
Sat	09:00	22:00	
Sun	09:00	22:00	

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name Mr. anthony sutton	
Date of birth	
Address 	
Postcode	
Personal licence number (if known)	
Issuing licensing authority (if known) Dartford	

K

<p>Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).</p>

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			<u>State any seasonal variations</u> (please read guidance note 5)
Day	Start	Finish	
Mon	09:00	22:00	
Tue	09:00	22:00	
Wed	09:00	22:00	
Thur	09:00	22:00	<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 6)
Fri	09:00	22:00	
Sat	09:00	22:00	
Sun	09:00	22:00	

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

The Licensee, that is the person in whose name the premises licence is issued, shall ensure that all times when the premises are used for any licensable activity, there are sufficient competent staff on duty at the premises for the purpose of fulfilling the terms and conditions of the licence and for preventing crime and disorder, public safety, the prevention of public nuisance and the protection of children from harm. The Licensee shall ensure that all staff will undertake training in their responsibilities and records will be kept of training and refresher training.

b) The prevention of crime and disorder

All Activities planned and discussed in advance with relevant bodies to ensure a safe environment
Suitably qualified personnel must be employed when the premises are open oversee both the provision of regulated entertainment and the supply of alcohol are taking place correct and safely.
A crime prevention policy agreed and must be in place.
An incident book must be maintained within which full details of all occurrences of disorder and refused alcohol sales at the premises must be recorded. The incident book must be kept on the premises at all times and must be made available for inspection by us and the police.
No one carrying open or sealed bottles or glasses will be admitted to the premises at any time.
No customers will be permitted to take open containers of alcoholic or soft drinks from the premises.

c) Public safety

An appropriate method, agreed in writing by us must be used for checking the number of people entering and leaving the premises and ensuring that once the maximum occupancy is reached, no further persons are admitted.
Irresponsible drinks promotions must not be permitted, and the standards for the management of responsible drinks promotions including 'happy hours' produced by the British Beer and Pub Association will be complied with.
The licence holder or people authorised by them must check the premises before it opens to the public to ensure there are no risks to patrons and that all safety precautions are in place.
The licence holder must ensure that all staff receive appropriate training about emergency and general safety precautions and procedures.
The licence holder must ensure that all staff are aware of their social and legal obligations and their responsibilities regarding the sale of alcohol.
All bottles and glasses and rubbish must be removed from public areas on a regular and frequent basis.
All safety certificates and inspection reports must be made available for inspection by officers of relevant statutory bodies.
The fire safety measures provided on the premises must be maintained in good working order, and their adequacy will be determined on a regular basis, by the carrying out of a fire risk assessment as required by, and in accordance with the Regulatory Reform (Fire Safety) Order 2005.
An adequate and appropriate supply of first aid equipment and materials must be available on the premises.

d) The prevention of public nuisance

The licence holder must ensure that staff regularly patrol the premises to supervise the orderly conduct of patrons.

Prominent, legible notices requesting people to leave the premises and the area quietly must be displayed at all exits.

The licence holder, or persons authorised by them, must control the volume of regulated entertainment taking place at the premises.

No music or speech is permitted to be played by external speakers without written consent from us.

The licence holder must control the volume of regulated entertainment taking place at the premises.

Facilities for the disposing and collecting of litter will be maintained.

To minimise the effect of littering, the applicant will provide litter bins at the premises. During opening hours, and at the close of business, arrangement must be made for litter from the business to be collected from the immediate vicinity.

Where drinks are going to be consumed in outdoor areas they must be served in plastic or toughened glass.

e) The protection of children from harm

A proof of age policy agreed in writing by us must be enforced.

A challenge 21/25 policy must be employed where those individuals who appear to be under the age of 21/25 attempting to purchase alcohol must be asked for identification. The only type of ID that will be accepted is PASS accredited ID, passport or photo driving licence.

Any restrictions on the admission of children to the premises must be displayed outside the premises.

Checklist:

Please tick to indicate agreement

☒ I have made or enclosed payment of the fee.

☒ I have enclosed the plan of the premises.

☒ I have sent copies of this application and the plan to responsible authorities and others where applicable.

☒ I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.

☒ I understand that I must now advertise my application.

☒ I understand that if I do not comply with the above requirements my application will be rejected.

☒ [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A

CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none"> [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	Anthony Sutton
Date	2020-11-17
Capacity	Applicant

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature			
Date			
Capacity			
Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14) Dockside Management Suite maritime way chatham maritime kent me43ed			
Post town	chatham maritime	Postcode	me43ed
Telephone number (if any)	/		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			