

HEALTH AND WELLBEING BOARD

16 FEBRUARY 2021

WORK PROGRAMME

Report from: Neil Davies, Chief Executive

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Summary

The report advises the Board of the forward work programme for discussion in the light of latest priorities, issues and circumstances. It gives the Board an opportunity to shape and direct the Board's activities.

1. Budget and Policy Framework

- 1.1. The Health and Social Care Act 2012 places a duty on local authorities to establish a Health and Wellbeing Board for their area.
- 1.2. On 25 April 2013, the Council established the Board for Medway and agreed its terms of reference.

2. Background

- 2.1. The work programme is set out at Appendix 1 to the report. It should be noted that the work programme is likely to be subject to frequent changes and additions throughout the year and is for guidance only.
- 2.2. In line with the pre-agenda meeting held on 14 January 2021, the following amendments to the work programme are proposed:
 - **Defer:**
 - The Whole Systems Action Plan to Tackle Obesity to 13 April 2021. Owing to COVID-19 related response activity in the Public Health team elements of this workstream have been rescheduled. A later report will enable details to be included on the Healthy Weight Network event, now in March 2021.
 - **Add:**
 - Update on the Learning Disability Strategy to 13 April 2021,
 - Pharmaceutical Needs Assessment to 10 February 2022 (provisional date), and

- Use of Technology in Health; lessons learned during the pandemic to 18 November 2021 (provisional date).
 - Remove:
 - Update on activity of the Kent and Medway CCG Primary Care Commissioning Committee (PCCC) scheduled for 16 February 2021. Details of the agendas and minutes of this Committee are available on the [CCG's website](#). It was proposed that on this occasion a briefing note be requested to outline the work the PCCC. However, the CCG has advised that at present they would be unable to do this.
- 2.3. Following the pre-agenda meeting, a request was received to defer the Parenting Support Strategy to 17 June 2021 to align with the Council's governance processes, specifically sequencing through other Committees.
- 2.4. Item 5 on the agenda also refers to a proposal to remove the Medway Safeguarding Children Partnership Action Plan from the 13 April 2021 meeting of the Board as this information is included within the agenda item (Appendix Two to that report, MSCP Business Plan).
- 2.5. The proposed amendments to the work programme are included within Appendix 1 to the report.

3. Pharmaceutical Needs Assessment

- 3.1. The requirement to publish renewed Pharmaceutical Needs Assessments (PNAs) is suspended for a year¹. PNAs were due to be renewed and published by Health and Wellbeing Boards in April 2021 (i.e. every three years or sooner). However, as most resources have been diverted to the COVID-19 pandemic response, an extension of the term of the current PNAs has been agreed to reduce unnecessary extra pressure on local authorities. Renewed PNAs will not need to be published until April 2022, but Health and Wellbeing Boards retain the ability to issue supplementary statements to respond to local changes and pharmaceutical needs during this time. As set out in paragraph 2.2 of the report, it is proposed that the Board consider the revised PNA on 10 February 2022.
- 3.2. The existing PNA and supplementary statements may be downloaded from the [Council's website](#).

4. Assurance survey

- 4.1. Each year NHS England consults with the Health and Wellbeing Board as to its views on the contribution of the Clinical Commissioning Group (CCG) to the delivery of the Joint Health and Wellbeing Strategy. Nationally the usual letter and survey questions have not yet been issued, and is anticipated this could be delayed due to the COVID-19 pandemic. In preparation for if the consultation does take place without there being time to report to the Board, the Board is asked to agree to delegate authority to the Director of Public Health in consultation with the Chairman of the Board to respond to this assurance survey on behalf of the Board and feedback the response at the subsequent meeting.

¹ Regulation 4 National Health Service (Coronavirus) (Charges and Further Amendments Relating to the Provision of Primary Care Services During a Pandemic etc.) Regulations 2020

5. The Kent and Medway Joint Health and Wellbeing Board

- 5.1. The last meeting of the Kent and Medway Joint Health and Wellbeing Board was held on 8 December 2020. At this meeting, the Joint Board considered the strategic 'system wide' framework for children and young people. This was the first step in developing a Kent and Medway Children and Young People Strategy.
- 5.2. The Joint Board also considered a briefing on the COVID-19 Local Outbreak Control Plan (LOCP). This report provided an update on steps taken to mitigate rising cases of COVID-19 across both Kent and Medway. It also included a summary of LOCP-related questions received from members of the public and answers provided by Public Health officers in accordance with the agreed engagement strategy.
- 5.3. The [agenda and draft minutes](#) may be viewed online.
- 5.4. Table 1 sets out the future meeting dates, including the provisional meeting dates for 2021/2022 and associated agenda despatch dates.

Date of Meeting	Agenda Despatch
10 March 2021 at 3pm	2 March 2021
20 July 2021 at 2pm	12 July 2021
16 September 2021 at 2pm	8 September 2021
7 December 2021 at 2pm	29 November 2021
15 March 2022 at 2pm	7 March 2022

Table 1

- 5.5. Meetings within the 2021/22 municipal year will be held either at Sessions House, Maidstone or as the case may be virtually in accordance with relevant legislation.
- ## 6. Risk implications
- 6.1. There are no specific risk implications connected with this report.
- ## 7. Financial and legal implications
- 7.1. There are no specific financial implications arising from this report.
- 7.2. In the event of there being any recommendations relating to commissioning these will need to be referred to the Council's Cabinet and/or NHS Kent and Medway Clinical Commissioning Group.

8. Recommendations

- 8.1. The Health and Wellbeing Board is asked to agree the work programme attached at Appendix 1 to the report and consider whether any further changes need to be made.
- 8.2. The Health and Wellbeing Board is asked to agree to delegate authority to the Director of Public Health in consultation with the Chairman of the Health and Wellbeing Board to respond to the assurance survey referenced in paragraph 4.1 of the report on behalf of the Health and Wellbeing Board, providing details of the response to the Board at the subsequent meeting.

Lead officer contact

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Appendices

Appendix 1: Health and Wellbeing Board Work Programme

Background papers

None