

REGENERATION, CULTURE AND ENVIRONMENT OVERVIEW AND SCRUTINY COMMITTEE

3 DECEMBER 2020

WORK PROGRAMME

Report from: Julie Keith Head of Democratic Services
Author: Ellen Wright Democratic Services Officer

Summary

This item advises Members of the current work programme and allows them to adjust it in the light of latest priorities, issues and circumstances. It gives Members the opportunity to shape and direct the Committee's activities over the year.

1. Budget and policy framework
 - 1.1 Under Chapter 4, Part 5 of the Constitution – Overview and Scrutiny Rules, paragraph 21.1 (xv) General terms of reference, each overview and scrutiny committee has the responsibility for setting its own work programme.
2. Background
 - 2.1 Appendix A to this report sets out the existing work programme for this committee.
3. Agenda Planning Meeting
 - 3.1 Members will be aware that Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. These give officers guidance on information Members wish them to provide when scrutinising an issue. An agenda planning meeting was held on 5 November 2020.
 - 3.2 As the Chairman and Vice-Chairman were unable to attend the agenda planning meeting, Councillors Fearn and Tranter substituted. They and the Spokesperson were updated on the committee's current work programme and advised on the reports to be submitted to this meeting.
 - 3.3 The agenda planning meeting considered the following:
 - **Annual Review of Waste Contract** – Agenda planning supported the request that the Annual Review of the Waste Contract report be moved

back to its original date of March 2021 in light of the fact that the team will be busy throughout December with the preparations for the Christmas/New Year collections. However, in future years, agenda planning have asked that the annual review report tie in closer to the contract start date and suggested that in 2021, the next update be in October and then annually in October thereafter.

- **20s Plenty** – Agenda planning noted that a report on this is scheduled to be submitted to this Committee in January 2021.
- **Lifecycle Report on the Highways Network** – Agenda planning supported the suggestion that initially this information be produced as a briefing note with the proviso that any Member could request that the matter referred to this Committee as a report. Therefore, it was agreed that this remain on the outstanding reports list under ‘Dates to be determined’ until such time it is decided it can be removed.
- **Report on the partial cessation of the use of herbicides** – Agenda planning requested that this report be brought to this Committee in January 2021.

3.4 As agreed at the meeting of this Committee on 13 August 2020, a list of briefing notes relevant to the work of this Committee which have been circulated in 2019 and to date in 2020 are attached at Appendices B and C.

4. Cabinet Forward Plan

4.1 The latest Forward Plan of forthcoming Cabinet decisions was published on 17 November 2020. Set out below is a list of items featuring on the Forward Plan that fall within the terms of reference of the Regeneration, Culture and Environment Overview and Scrutiny Committee. The Committee is asked to identify any items it wishes to consider before the Cabinet decision is taken (where dates permit), other than those already programmed in Appendix A.

<u>Title of Decision:</u>	<u>Anticipated Decision Date:</u>
Infrastructure Funding Statement	15 December 2020
Local Plan: Local Authority Monitoring Report	15 December 2020
Britton Farm – Getting Building Fund Projects	15 December 2020
Innovation Park Medway Local Development Order – Request to Adopt	15 December 2020

Innovation Park Medway Masterplan – Request to Adopt	15 December 2020
Cultural Strategy - <i>Included on agenda for 3 December 2020</i>	12 January 2021
Kent and Medway Energy and Low Emissions Strategy <i>Included on agenda for 3 December 2020</i>	12 January 2021
Capital and Revenue Budgets 2021/22- <i>Included on agenda for 3 December 2020</i>	2 February 2021
South Thames Gateway Building Control Partnership Business Plan 2021/24 – <i>This is usually circulated to RCE Committee via a briefing note</i>	2 February 2021

5. Financial and legal implications

5.1 There are no financial or legal implications arising from this report.

6. Recommendations

6.1 The Committee is asked to;

- a) note the current work programme;
- b) agree the suggestions from the agenda planning meeting as set out in paragraph 3.3 of this report and amend the Work Programme accordingly;
- c) identify any additional items for inclusion in the work programme.

Lead officer contact

Ellen Wright, Democratic Services Officer
 Telephone: 01634 332012 Email: ellen.wright@medway.gov.uk

Appendices

Appendix A – Work programme

Appendix B – Index of briefing notes 2019

Appendix C – Index of briefing notes 2020

Background papers

None