

REGENERATION, COMMUNITY AND CULTURE OVERVIEW AND SCRUTINY COMMITTEE

18 AUGUST 2010

WORK PROGRAMME

Report from: Neil Davies, Chief Executive

Author: Caroline Salisbury, Overview and Scrutiny Co-ordinator

Summary

The item advises the Committee of the current work programme and enables adjustments to be made in light of latest priorities, issues and circumstances. It gives Members the opportunity to shape and direct the Committee's activities over the year.

1. Budget and Policy Framework

- 1.1 Under Chapter 4 – Rules, paragraph 22.1 (v) General terms of reference, each overview and scrutiny committee has the responsibility for setting its own work programme.

2. Background

- 2.1 Appendix 1 to this report sets out the existing work programme for the Committee.

3. Agenda planning meeting

- 3.1 Members will be aware that Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. These give officers guidance on information Members wish them to provide when scrutinising an issue. An agenda planning meeting took place on Tuesday, 4 August 2010.
- 3.2 At the meeting the Chairman was informed that the Portfolio Holder for Community Safety and Enforcement (Councillor O'Brien) was unable to attend the meeting on 29 September. At the last meeting, Members had asked not to invite more than one Portfolio Holder at each meeting but on this occasion, as there were no other dates available it was suggested that Councillor O'Brien is invited to attend on 31 March 2011, the same meeting as the Leader. This also meant that Councillor O'Brien will have been in post for nearly a year by that date.

3.3 The Chairman was also informed that several supplementary planning documents (SPD) and a policy framework document needed to be scheduled for consideration. These documents are always reported to this committee prior to decision by Cabinet and/or the Council as set out in the Constitution and previous Cabinet decisions. The reports discussed for inclusion are:

- Local Development Framework: Draft Core Strategy (policy framework)
- Interface Land Supplementary Planning Document (SPD)
- Local Transport Plan 3 (consultation responses) (policy framework).

4. Future work programme

4.1 Cabinet's Forward Plan

There is one new item which had been added to the Forward Plan since the last meeting of this Committee, which is not already on the work programme or has already been considered and this is detailed below.

4.2 Gateway 3 Contract Award: Public Lighting Maintenance Works
9 November_2010 - to consider a report on the award of this contract.

5. Legal and financial implications

5.1 There are no financial or legal implications arising directly from this report.

6. Recommendations

6.1 Members are requested to:

- (a) consider the Committee's current workload and identify items for inclusion in the work programme set out at appendix A;
- (b) note that a report:
 - (i) on the Local Development Framework: Draft Core Strategy will be considered at the next meeting;
 - (ii) on the Interface Land Supplementary Planning Document will be Considered at the next meeting;
 - (iii) from the Winter Service Task Group will be considered on 16 November 2010;
 - (iv) on the Local Transport Plan 3 (consultation responses) will be considered on 16 November 2010.

Background papers

None.

Lead officer contact

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Work Programme
Regeneration, Community and Culture Overview and Scrutiny Committee

Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan

Item	Work type	Responsible officer	Objectives	Timescale
Best Street/High Street Masterplan	Policy development	John Finlayson	To scrutinise the result of the consultation and to forward any comments/ recommendations on to Cabinet.	18 August 2010
Gun Wharf Masterplan, Chatham	Pre-decision scrutiny	John Finlayson, Medway Renaissance Project Leader	To consider the outcome of the consultation of the Masterplan prior to decision by Cabinet.	18 August 2010
Local Transport Plan 3	Policy development	Steve Hewlett, Integrated Transport Manager	To consider the consultation responses and to forward comments and/or recommendations to Cabinet.	18 August 2010
Rochester Conservation Area Appraisal	Pre-decision scrutiny	Martin McKay, Design and Conservation Manager	To consider the outcome of the consultation on the consolidation and extension of the Rochester Conservation Area.	18 August 2010
Amhurst Hill Design Brief SPD	Policy development	Frances Madders, Senior Urban Design Officer	To scrutinise the result of the consultation and to forward any comments/ recommendations on to Cabinet.	29 September 2010
Council Plan monitoring – first quarter	Performance monitoring	Abi Cooper, Research and Review Manager	To scrutinise performance against targets in the Council Plan.	29 September 2010
Interface Lands supplementary planning document	Policy development	Stephen Gaimster, Assistant Director Development, Economy and Transport	To consider the outcome of the consultation prior to decision by Cabinet.	29 September 2010

Item	Work type	Responsible officer	Objectives	Timescale
Local Development Framework: Draft core strategy	Policy development	Brian McCutcheon, Local and Regional Planning Manager	To consider the draft strategy and forward comments and/or recommendations to Cabinet.	29 September 2010
Report from task group on the effectiveness and future of PACTs	Scrutiny review	Caroline Salisbury, Overview and Scrutiny Co-ordinator	To present the findings and outcome of the scrutiny review.	29 September or 16 November 2010
Attendance of the Portfolio Holder for Front Line Services to be held to account	Executive accountability	Andy McGrath, Assistant Director Front Line Services	To hold the Portfolio Holder to account for executive decision-making.	16 November 2010
Local Transport Plan 3	Policy development	Steve Hewlett, Integrated Transport Manager	To scrutinise the consultation responses and send comments and/or recommendations to Cabinet.	16 November 2010
Winter Services Task Group	Scrutiny review	Andy McGrath, Assistant Director Front Line Services	To present the findings and outcome of the task group's review	16 November 2010
Attendance of the Portfolio Holder for Community Services to be held to account	Executive accountability	Richard Hicks, Assistant Director Customer First, Leisure, Culture, Democracy and Governance	To hold the Portfolio Holder to account for executive decision-making.	21 December 2010
Council Plan monitoring – second quarter Including in-depth report on NI152	Performance monitoring	Abi Cooper, Research and Review Manager	To scrutinise performance against targets in the Council Plan.	21 December 2010
Draft capital and revenue budgets 2011/2012	Budget scrutiny	Mick Hayward, Chief Finance Officer	To scrutinise the Cabinet's draft budget proposals for 2011/2012	21 December 2010

Item	Work type	Responsible officer	Objectives	Timescale
Attendance of the Portfolio Holder for Strategic Development & Economic Growth to be held to account	Executive accountability	Stephen Gaimster, Assistant Director Development, Economy and Transport	To hold the Portfolio Holder to account for executive decision-making.	10 February 2011
Attendance of the Leader of the Council to be held to account – regeneration	Executive accountability	Brian Weddell, Assistant Director Medway Renaissance	To hold the Leader to account for executive decision-making with regard to regeneration.	31 March 2011
Attendance of the Portfolio Holder for Community Safety and Enforcement to be held to account	Executive accountability	Andy McGrath, Assistant Director Front Line Services	To hold the Portfolio Holder to account for executive decision-making.	31 March 2011
Council Plan monitoring – third quarter	Performance monitoring	Abi Cooper, Research and Review Manager	To scrutinise performance against targets in the Council Plan.	31 March 2011
End of year performance report 2010/2011	Performance monitoring	Abi Cooper, Research and Review Manager	To scrutinise performance against targets in the Council Plan.	To be confirmed

Future meeting dates:

2010: 18 August, 29 September, 16 November and 21 December (budget).

2011: 10 February and 31 March.

Work completed in 2010/2011:

6 July 2010

- Community Safety Partnership Plan review 2009-2012
- Gateway 3 Contract Award: Household Waste Recycling Centres
- The future of the Strood Environmental Enhancement Scheme

1 June 2010

- Petition referral – request for direct bus service from St Mary's Island to Chatham and Rochester secondary schools
- Scrutiny of the Community Safety Partnership
- Local Air Quality Management
- End of year performance report 2009/2010