

# **KENT AND MEDWAY JOINT HEALTH AND WELLBEING BOARD**

**28 JULY 2020**

## **KENT AND MEDWAY JOINT HEALTH AND WELLBEING BOARD: MEMBERSHIP**

Report from: James Williams, Director of Public Health, Medway Council

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### Summary

This report sets out the current position on the membership of the Kent and Medway Joint Health and Wellbeing Board (Joint Board). The report asks the Joint Board to consider appointing additional voting and non-voting Members as recommended by each respective Health and Wellbeing Board on 18 February 2020 and 26 February 2020.

The report also asks the Joint Board to consider appointing non-voting Members as recommended by the Kent and Medway STP Non-Executive Oversight Group in response to changes in the health landscape across Kent and Medway; by Members at the pre-agenda meeting held on 3 June 2020 to ensure continuity as changes in the health system embed and by Members at the Development Session in September 2019 in recognition of the importance in strengthening relationships and engagement between Councils at all levels.

### 1. Budget and policy framework

1.1. The membership proposals outlined in this report are a matter for consideration and determination by the Joint Board.

### 2. Background

2.1. The Joint Board has been established as an advisory Joint Sub-Committee of the Health and Wellbeing Boards of Medway Council and Kent County Council under Section 198(c) of the Health and Social Care Act 2012. The Joint Board was initially established for a time limited period of two years commencing from 1 April 2018.

- 2.2. On 18 February 2020 and 26 February 2020 respectively, the Health and Wellbeing Boards of Medway Council and Kent County Council agreed to the continuation of the Joint Board together with the terms of reference (including membership) and procedure rules as set out in Appendix 1 to the report.
- 2.3. In accordance with the membership formula set out in the terms of reference, the current membership is as follows:
- 2.4. Voting Members of the Kent and Medway Joint Health and Wellbeing Board

- 2.4.1. The Leader of each Council and up to three other members of each Council nominated by the respective Leaders (or their substitutes):

**Kent County Council (KCC) Councillors (4) Medway Councillors (4)**

<b>Mr Gough</b>	<b>Councillor Brake</b>
<b>Mrs Bell</b>	<b>Councillor Doe</b>
<b>Mr Carter</b>	<b>Councillor Jarrett</b>
<b>Mrs Chandler</b>	<b>Councillor Potter</b>

- 2.4.2. The Corporate Director of Adult Social Care and Health for Kent and the Assistant Director Adult Social Care for Medway:

**Richard Smith** (KCC, interim)      **Suzanne Westhead** (Medway, interim)

- 2.4.3. The Corporate Director Children, Young People and Education for Kent and the Director of People - Children and Adults Services for Medway:

**Matt Dunkley, CBE** (KCC)      **Ian Sutherland** (Medway)

- 2.4.4. The Director of Public Health for each Local Authority:

**Andrew Scott-Clark** (KCC)      **James Williams** (Medway)

- 2.4.5. Healthwatch representatives for Kent and Medway who must not be a Member of a Health Overview and Scrutiny Committee for either Authority and may each have a named substitute:

<b>Penny Graham</b> (Kent) <b>(Substitute: to be advised)</b>	<b>Eunice Lyons-Backhouse</b> (Medway) <b>(Substitute: to be advised)</b>
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- 2.4.6. A representative of each Clinical Commissioning Group (CCG) (noting that section 197 (7) of the Health and Social Care Act 2012 provides for one person to represent more than one CCG on a Health and Wellbeing Board subject to the agreement of the Board). Each CCG representative may have a named substitute:

**Wilf Williams:**      Accountable Officer, Kent and Medway  
Clinical Commissioning Group (CCG)

**(Substitute: Caroline Selkirk: Director of Health Improvement)**

2.5. Non-voting Members of the Kent and Medway Joint Health and Wellbeing Board

2.5.1. The Police and Crime Commissioner – **Matthew Scott**

2.5.2. A representative of the Kent and Medway Local Medical Committee (who may also have a named substitute) – **Dr John Allingham**

**(Substitute: Dr Caroline Rickard)**

2.5.3. Observer representatives from two District Councils in Kent (aligned with the footprint of the Integrated Care Systems)

**Cllr Mrs Angela Harrison** (Swale Borough Council)

**Cllr Mrs Jenny Hollingsbee** (Folkstone and Hythe District Council)

(Note: Current job titles have been used in the report. These may vary from the job titles in the terms of reference).

2.6. The terms of reference provide that the Joint Board may appoint other persons to be non-voting members as it considers appropriate (Paragraph 5 (e), Appendix 1 to the report). Furthermore, with the agreement of the Joint Board, voting or non-voting members from new structures that are emerging in Health may also be included (Paragraph 5 (f), Appendix 1 to the report).

2.7. In line with these provisions, on 28 June 2018, the Joint Board agreed to appoint Dr Robert Stewart as a non-voting member of Joint Board in his capacity as the Clinical Design Director of the Design and Learning Centre for Clinical and Social Innovation. In addition, on 14 December 2018 the Joint Board agreed to appoint Dr Bob Bowes as a voting member of the Joint Board, in his capacity as Chairman of the Strategic Commissioner Steering Group.

### 3. Membership proposals

3.1. The Joint Board's terms of reference allow for new members to be appointed. As set out in paragraph 2.6 of the report, with the agreement of the Joint Board, voting or non-voting members from new structures that are emerging in Health may be included. On 18 February 2020 and 26 February 2020 respectively, the Health and Wellbeing Boards of Medway Council and Kent County Council agreed, subject to the agreement of the Joint Board:

- to appoint the Clinical Chair of single Kent and Medway CCG as a voting member of the Joint Board (Dr Navin Kumta), and
- to appoint the Senior Responsible Officer of each of the four Integrated Care Partnerships (ICPs) as non-voting members of the Joint Board noting that this will be reviewed when the ICPs are fully mobilised.

(Dartford, Gravesham and Swanley ICP Senior Responsible Officer: Louise Ashley, Chief Executive Dartford and Gravesham NHS Trust

East Kent ICP Senior Responsible Officer: Paul Bentley, Chief Executive of Kent Community Health Foundation Trust

Medway and Swale ICP Senior Responsible Officer: James Devine, Chief Executive Medway Foundation Trust/Martin Riley, Managing Director Medway Community Healthcare

West Kent ICP Senior Responsible Officer: Miles Scott, Chief Executive, Maidstone and Tunbridge Wells NHS Trust)

- 3.2. Subject to the agreement of the Joint Board, each Health and Wellbeing Board also agreed to re-appoint the Chairman of the System Commissioner Steering Group, Dr Bob Bowes, for a further year. However, it has since been confirmed that this role no longer exists within the Kent and Medway CCG/STP. This was discussed at the pre-agenda meeting held on 3 June and it was recommended that Dr Bob Bowes, Kent and Medway CCG Governing Body Member be appointed in a non-voting capacity for a further year to support the Clinical Chair of the Kent and Medway CCG and in recognition of the work he has done on system transformation and with the Joint Board. As set out in paragraph 2.6 of the report, the Joint Board may appoint other persons to be non-voting members as it considers appropriate.
- 3.3. With respect to proposals for the appointment of further non-voting members of the Joint Board:
  - 3.3.1. A request has been made by the STP Non-Executive Oversight Group that both the Director of Strategy and Population Health, Rachel Jones, and Director of Health Improvement, Caroline Selkirk, be appointed as non-voting members of the Joint Board.
  - 3.3.2. Consistent with paragraph 2.7 of the report, the Joint Board is asked to consider the re-appointment of the Clinical Design Director of the Design and Learning Centre for Clinical and Social Innovation, Dr Robert Stewart as a non-voting member of the Joint Board.
  - 3.3.3. A request has also been made which was initially discussed at the Joint Board development session on 17 September 2020 to appoint a representative of the Kent Association of Local Councils (KALC) as a non-voting member of the Joint Board. The nominated representative is Councillor John Rivers, President of KALC and Chairman of its Health and Wellbeing Advisory Committee. As requested at the pre-agenda meeting on 3 June 2020, the Chief Executive and President of KALC will give a short presentation to the Joint Board on 28 July 2020 in relation to the work of KALC.
- 3.4. KALC is a not-for profit membership organisation for Parish, Town and Community Councils and Parish Meetings covering the Kent and Medway footprint. It currently has 97.5% of Councils in membership (312 out of 320). It provides member councils with legal and technical advice, training for

councillors and clerks and has a representational role at county level and also at district level through 13 Area Committees. KALC works closely with the National Association of Local Councils (NALC) on issues of national interest, and NALC also work closely with the Local Government Association. As highlighted by NALC, as the first tier of local government and the closest port of call for residents, local (parish and town) Councils can play a huge role in ensuring that our communities are stronger, healthier and thriving places to live. Duncan Selbie, Chief Executive of Public Health England, told NALC: "What is clear is that local councils are indispensable to the solutions around keeping people in good health."

3.5. Appendix 2 to the report shows how the current membership of the Joint Board compares to the proposed membership outlined in section 3 of the report.

#### 4. Finance, legal and risk management implications

4.1. The legal implications are set out in the body of the report. There are no financial or risk management implications arising from this report.

#### 5. Recommendations

5.1. The Kent and Medway Joint Health and Wellbeing Board is asked to:

- a) note the current position on membership of the Joint Board as set out in paragraphs 2.4 and 2.5 of the report; and
- b) confirm its agreement to:
  - the appointment of the Clinical Chair of single Kent and Medway CCG, as a voting member of the Joint Board, and
  - the appointment of the Senior Responsible Officer of each of the four Integrated Care Partnerships (ICPs) as non-voting members of the Joint Board noting that this will be reviewed when the ICPs are fully mobilisedas set out in paragraph 3.1 of the report.
- c) consider and decide whether to re-appoint Dr Robert Stewart in his capacity as the Clinical Design Director of the Design and Learning Centre for Clinical and Social Innovation as a non-voting member of the Joint Board.
- d) consider and decide whether to appoint the following non-voting members to the Joint Board:
  - the Kent and Medway CCG Governing Body Member, Dr Bob Bowes for a further year to support the Clinical Chair of the Kent and Medway CCG,
  - the Director of Strategy and Population Health, Kent and Medway CCG, Rachel Jones
  - the Director of Health Improvement, Kent and Medway CCG, Caroline Selkirk

- the Chairman of the Kent Association of Local Councils (KALC) Health and Well-Being Advisory Committee, Councillor John Rivers, as the KALC (parish councillor) representative on the Joint Board.

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## Appendices

Appendix 1: Terms of reference and governance arrangements  
Appendix 2: Membership comparison

## Background papers

None