

Planned Assurance reviews no longer on 2020-21 plan

Activity	Scope of work	Resources (days)	Comments
Performance data quality	Review of arrangements to ensure the quality of performance data supporting the council's decisions.	15	Originally planned for Q4, so deferral to 2021-22 will have minimal impact
Member standards	Review of the framework to maintain high ethical standards across the council.	15	While Ethics is a significant issue, there are other areas that pose a higher risk. As this is cyclical review, the cycle has been amended to defer to 2021-22
Adult social care - assessments & reviews of financial support	Review of arrangements to conduct initial assessments and regular reviews of adult social care financial support.	15	Due to a potential overlap with the planned review of Adult social care - Assessments & reviews of care packages, this review has been deferred to 2021-22 in order to ensure work is not duplicated.
Schools	Allowance to carry out school audit work including site and/or thematic reviews, to be based on an assessment of risk (four schools).	40	Number of schools halved due to account for the loss of resources and ensure greater coverage of the council's risks.
Market Income	Review of arrangements to collect, bank and account for market income.	15	Markets shut for significant period during lockdown and in process of recovery. More appropriate to review in 2021-22 when services are more stable.
Parking enforcement	Review of arrangements for the collection of Penalty Charge Notices, including appeals.	15	Collection of penalty charges was paused during lockdown and courts still have not returned to normal, so not possible to review the full process at the present time. To be revisited as part of planning for 2021-22.
Public health improvement programmes - NHS health checks	Review of arrangements to monitor and report on the performance of the NHS health check public health improvement programme.	15	Priority 2 review, so lower risk than some other areas. To be revisited as part of planning for 2021-22.
North Kent Marshes Internal Drainage Board	Full review of accounts in accordance with the Annual Governance and Accountability Return.	15	Work has been completed, so does not need to be included as part of the new plan, which covers July 2020 to March 2021.

Finalisation of 2018-19 planned work	Allowance to finalise work from the 2019-20 plan not completed at 31 March 2019.	20	All finalisation dealt with as part of 2019-20 extension into Q1 of 2020-21. Anything left is management time only rather than officers.
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Consultancy work no longer on 2020-21 plan

Activity	Scope of work	Resources (days)	Comments
Responsive consultancy work	Allowance to conduct responsive consultancy work unknown at the time of planning, as directed by senior management and including the provision of advice & information.	30	Given the reduced resources and the priority to maintain adequate assurance coverage across the organisation, this allowance for consultancy has been removed for the time to be allocated elsewhere.