

Children and Young People Overview and Scrutiny Committee  
Policy framework documents – Youth Justice Plan

Item	Work Type	Responsible officer	Objectives
<b>9 January 2020</b>			
Portfolio Holder for Adults' Services	Holding to account		To hold the Portfolio Holder for Adult Services to account on performance against his portfolio in relation to the Independent Safeguarding and Review Services.
Annual Adoption Report	Pre-decision scrutiny	Interim Assistant Director Children's Social Care	To scrutinise the annual adoption service report before it is considered by Cabinet.
Annual Fostering Service Report	Pre-decision scrutiny	Interim Assistant Director Children's Social Care	To scrutinise the annual fostering service report before it is considered by Cabinet.
Sufficiency Statement 2019	Pre-decision scrutiny	Interim Assistant Director Children's Social Care	To scrutinise the draft Sufficiency Statement 2019 before it is considered by Cabinet.
Update on progress made in relation to the Ofsted Inspection of Children's Services	Council Performance and Budget Monitoring	Director of People - Children and Adults Services	To scrutinise the progress made in relation to action required following Ofsted's inspection into Medway's Children's Services.
Outcome of consultation in relation to the future of the Old Vicarage	Pre-decision Scrutiny	Director of People – Children and Adults Services	To scrutinise the progress made in relation to action required following Ofsted's Inspection into Medway's Children Services.
Proposals to Restructure Alternative Provision in Medway	Pre-decision Scrutiny	Interim Assistant Director Education and SEND	To scrutinise proposals following consultation to restructure alternative provision in Medway.
Regional Adoption Agency	Pre-decision scrutiny	Interim Assistant Director Children's Social Care	To scrutinise the business case for the Regional Adoption Agency.
<b>5 March 2020</b>			
Portfolio Holder for Children's Services (Lead Member)	Holding to account		To hold the Portfolio Holder for Children's Services (Lead Member) to account on performance against his portfolio.

Item	Work Type	Responsible officer	Objectives
Portfolio Holder Education & Schools	Holding to account		To hold the Portfolio Holder for Educational Attainment and Improvement to account on performance against his portfolio.
Annual School Performance Report 2018-19	Performance Reviews	Interim Assistant Director Education and SEND	To scrutinise the annual report of the performance of schools in Medway.
Council Plan Performance Monitoring Report and Risk Register Review Quarter 3 2019/20	Performance Monitoring	Director of People - Children and Adult Services	To consider performance against the Council's key measures of success for the 3rd quarter of 2018/19 in so far as it relates to this Committee.
Update on progress made in relation to the Ofsted Inspection of Children's Services	Council Performance and Budget Monitoring	Director of People - Children and Adults Services	To scrutinise the progress made in relation to action required following Ofsted's inspection into Medway's Children's Services.
Youth Justice Plan	Pre-decision scrutiny	Director of People – Children and Adults Services	To scrutinise the proposed Youth Justice Plan.
SEND Improvement Plan	Performance Monitoring	Interim Assistant Director Education and SEND	To scrutinise the Special Educational Needs and Disabilities Improvement Plan.
<b>To be determined:</b>			
Early Help Draft Strategy	Information Item	Interim Assistant Director Children's Social Care	To consider a follow on report from that presented on 4 October 2018 which presents the draft Early Help Strategy, review of progress, evidence of impact and effectiveness and scrutiny of future programme arrangements.
Tackling Racism in Medway	Information Item	Director of People - Children and Adult Services	Updated to be provided by officers and YPAG. Last considered at 6 June 2019 Committee meeting.  (Due Summer 2020)
Grammar School Places	Information Item	Interim Assistant Director Education and SEND	A report to scrutinise issues around impact of out of area students on the availability of places for Medway young people

**2019/20 dates: 6 June 2019, 25 July 2019, 3 October 2019, 3 December 2019, 9 January 2020 and 5 March 2020.**

## **CYP O&S Committee Work Completed in 2019/20:**

### **6 June 2019**

- Tackling Racism in Medway
- Medway safeguarding Children Board Update Report
- Medway Youth Council – Annual Report

### **25 July 2019**

- Proposed Amalgamation of Stoke Primary and Allhallows Primary Academies
- Council Response to LGO Complaint re Mainstream Home to School Transport Decision and Policy
- Council Plan Performance Monitoring Report Quarter 4 and End of Year 2018/19
- Educational Attainment of Medway Looked After Children
- Draft Medway Children and Young People's Plan 2019-2024

### **3 October 2019**

- Ofsted's Inspection of Medway's Children's Services
- Joint Special Educational Needs and Disability (SEND) Strategy
- Council Plan Performance Monitoring Report and Risk Register Review Quarter 1 2019/20
- Complaints and Compliments Annual Report 1 April 2018 – 31 March 2019
- Outcome of Statutory Consultation for the Proposed Prescribed Alterations at St Nicholas CE VC Infant School
- Annual Review of the School Place Planning Strategy 2018-22

### **11 November 2019**

- Call-in: Review of the Old Vicarage Children's Home Provision

### **3 December 2019**

- Emotional Health and Wellbeing Contract and the Local Transformation Plan (LTP) – Update
- Integrated Child Health Service – Update
- Draft Capital and Revenue Budget 2020/21
- Ofsted Inspection of Medway's Children's Services – Action Plan
- Council Plan Performance Monitoring Report and Risk Register Review – Quarter 2 2019/20
- School Admission Arrangements 2021



## Work Programme

### Health and Adult Social Care Overview and Scrutiny Committee

Item	Work type	Responsible officer	Objectives
<b>12 MARCH 2020</b>			
Quarter 3 Council Plan Performance and Risk Register Review Report	Performance report	Director of People - Children and Adults Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this Committee
All Age Eating Disorder Service Update	Information Items	Deputy Managing Director Medway NHS CCG / NELFT	To receive a further update on the service
Task Group – The Impact of Social Isolation for the Council – Update Report	Policy development	Director of Public Health	To receive an update on the implementation of the recommendations of the Task Group.
Portfolio Holder Being Held to Account	Portfolio Holder Holding to account	Councillor Brake	To hold the Portfolio Holder to account on performance against his portfolio
South East Coast Ambulance (SECamb) Trust Update	Scrutiny of External Organisations	Chief Executive, SECamb	To receive a further updates on SECamb's improvement journey
Update on the Outcome of the Section 136 'Deep Dive'	Information Items	Chief Executive, Kent and Medway Sustainability and Transformation Partnership	To enable Committee Members to consider the outcomes following presentation of the 'Deep Dive' outcomes to Health and Wellbeing Board
Community Mental Health Support	Pre-decision scrutiny	Director of People - Children and Adults Services	To consider the outcome of a consultation in relation to the future use of the Community Resource Centre at 147 Nelson Road, Gillingham.
Frank Lloyd Centre, Sittingbourne	Health Service Substantial Variations	Deputy Managing Director, NHS West Kent Clinical Commissioning Group	To consider whether proposals amount to a substantial variation

Item	Work type	Responsible officer	Objectives
<b>Date to be Confirmed</b>			
Partnership Working	Information Items	Director of People - Children and Adults Services / Director of Public Health	To receive a report on partnership working between the Council and health partners, including the voluntary sector
Ensuring a Good Pregnancy – How to Raise Awareness	Information Items	Director of Public Health	To receive a further update, including attendance by clinicians
Neighbourhood Care – Community Nurses	Information Items	TBC	TBC
Social Prescribing	Information Items	Director of Public Health	To receive an update on provision and how residents can access it.
Medway NHS Foundation Trust (MFT) Update	Scrutiny of External Organisations	Chief Executive, MFT	To receive details of the latest CQC inspection report
Dermatology Services	Scrutiny of External Organisations	Deputy Managing Director, NHS Medway CCG	To receive a further update report
Adult Social Care Performance Indicators	Information Items	Director of People – Children and Adults	To be provided with details of work undertaken to better understand performance in relation to Adult Social Care Performance indicators

## Work completed in 2019/2020:

### June 2019

- All Age Eating Disorder Service Update
- South East Coast Ambulance Service Update
- Variation in Provision of Health Service - Improving Outpatient Service in Medway and Swale in Line with the Medway Model and Community Service Redesign
- Dermatology Services
- Suicide Prevention Update - Medway, North and West Kent CCGs Operating Plan 2019/20
- Work programme

## **August 2019**

- Development of Single Kent and Medway Clinical Commissioning Group
- Update on Kent and Medway Stroke Services Review
- Single Pathology Service for Kent and Medway
- Medway NHS Foundation Trust (MFT) Update
- Adult Community Health Services: Changes to Phlebotomy Services Provision
- Outline of Proposed Changes to the way Acute Adult Mental Health Services are Delivered Across Kent and Medway, with Particular Potential Impact on The St Martins Hospital Site, Canterbury
- Kent and Medway NHS and Social Care Partnership Trust (KMPT) Update
- Council Plan Performance Monitoring Report Quarter 4 and end of Year 2018/19
- Work Programme

## **October 2019**

- Variation in Provision of Health Service Improving Outpatient Service in Medway and Swale in Line With the Medway Model and Community Service Redesign
- Proposed Development of the Health Service or Variation of the Health Service - Frank Lloyd Centre, Sittingbourne
- Impact of Development in Medway, with a Focus on Air Quality
- Draft Medway Joint Adult Learning Disability Strategy
- Healthy Pregnancy in Medway
- Adult Social Care Annual Complaints and Compliments Report - April 2018 to 31 March 2019
- Healthy Minds, Healthy People: Wellbeing Across the Life Course in Medway Director of Public Health's Annual Report 2018-19
- Council Plan Performance Monitoring Report and Risk Register Review Quarter 1 2019/20
- Work Programme

## **January 2020**

- Gillingham and Chatham GP Surgery Proposals Update and Response to Patient Concerns
- Dermatology Services
- Development of Single Kent and Medway Clinical Commissioning Group
- Kent and Medway Wheelchair Service
- Kent and Medway Safeguarding Adults Board (KMSAB) Annual Report 2018-19
- Kent and Medway Five Year Plan
- Kent and Medway Neurodevelopmental Pathway
- Draft Capital and Revenue Budget 2020/21
- Council Plan Performance Monitoring Report and Risk Register Review - Quarter 2 2019/20
- Work programme





22 January 2020

**Work Programme  
Regeneration, Culture and Environment Overview and Scrutiny Committee**

**Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan**

<b>Item</b>	<b>Work type</b>	<b>Responsible officer</b>	<b>Objectives</b>
<b>26 MARCH 2020</b>			
Council Plan Monitoring and Risk Register Review 2019/20 Quarter 3	Council Performance and Budget Monitoring	Head of RCET Business Intelligence Hub	To consider performance against the Council's key measures of success for the 3 <sup>rd</sup> quarter of 2019/20
Attendance by the Portfolio Holder for Inward Investment, Strategic Regeneration and Partnerships	Holding to account	Councillor Rodney Chambers OBE	
Attendance by the Portfolio Holder for Business Management	Holding to account	Councillor Turpin	
Community Safety Plan	Policy Framework	Assistant Director Front Line Services/Head of Regulatory Services	To consider the Community Safety Plan
<b>JUNE 2020 (Date to be confirmed)</b>			
Annual Review of Waste Contracts	Council Performance and Budget Monitoring	Head of Environmental Services	The annual review of waste  RCE O&S Committee agreed to re-schedule this report from March 2020 to June 2020 to allow the report to give a fuller account of Norges's takeover of the contract.
Cultural Strategy	Pre-decision scrutiny	Assistant Director Physical and Cultural Regeneration	To receive a report on the Cultural Strategy
<b>AUGUST 2020 (Date to be confirmed)</b>			
<b>OCTOBER 2020 (Date to be confirmed)</b>			
<b>DECEMBER 2020 (Date to be confirmed)</b>			

Item	Work type	Responsible officer	Objectives
<b>JANUARY 2021 (Date to be confirmed)</b>			
Annual review of Volker's Highways Contract	Council Performance and budget monitoring	Assistant Director Front Line Services	To undertake an annual review of the highways contract. Added to the work programme 15 August 2019 (minute 214 refers)
<b>MARCH 2021 (Date to be confirmed)</b>			

<b>DATES TO BE DETERMINED</b>			
Placing Objects on the Highway – Finalised scheme and plans for expansion to other areas of Medway	Information item	Assistant Director Front Line Services	Subject to the scheme being approved by Cabinet, to receive a report outlining the finalised scheme and plans for expansion to other areas of Medway
Lifecycle Report on the Highways Network Investment	Information item	Assistant Director Front Line Services	Further report on Highways Network Investment (agreed 16 August 2018)
Declaration of Four Elms Hill Air Quality Management Area – Action Plan	Pre-decision scrutiny	Assistant Director Frontline Services/Environmental Protection Team Leader	To consider the Four Elms Hill Air Quality Management Area – Action Plan (Minute 230 – August 2017 refers)

Annual reports and reviews considered by this committee are:

1. Annual Scrutiny of the Community Safety Partnership (December)
2. Annual Review of the Waste Contracts (*usually March – but will be June 2020*)
3. Annual Action Plan reviewing the progress of the Local Flood Risk Management Strategy (January/March) - *Usually produced initially a briefing note*

Note: The Annual South Thames Gateway Building Control Partnership Business Plan is circulated via a Briefing Note prior to consideration by the Cabinet.

Future meeting dates:

26 March 2020

#### Work completed in 2019/20

13 June 2019

Member's item – Strood Development Works

Household Waste Recycling centres: Responses to Kent County Council Policy Change

Update on CCTV Audit

Petitions

Work Programme

15 August 2019

Member's item – Use of herbicides

Member's item – Strood Development Works Update

Attendance by the Portfolio Holder for Front Line Services

Council Plan Performance Monitoring Report Quarter 4 and End of Year 2018/19

Petitions

Work programme

17 October 2019

Attendance by the Portfolio Holder for Planning, Economic Growth and Regulation

Medway Commercial Group Ltd Further Scrutiny

Council Plan Performance Monitoring Report and Risk Register Review Quarter 1 2019/20

Member's item – Speeding Restrictions for Luton Road, Chatham

Petitions

Work Programme

5 December 2019

Annual Scrutiny of the Community Safety Partnership, including an update on the Community Safety Plan 2016 to 2020

Attendance of the Portfolio Holder for Resources

Member's Item – Use of Herbicides on Green Space Assets

Castle Concerts Analysis and Future Options

Council Plan Performance Monitoring Report and Risk Register Review Quarter 2 2019/2020

Draft Capital and Revenue Budget 2020/2021

Petitions

Work Programme

21 January 2020

Petitions

Attendance of the Deputy Leader and Portfolio Holder for Housing and Community Services

Work Programme