

CHILDREN AND ADULTS OVERVIEW AND SCRUTINY COMMITTEE

25 MARCH 2010

WORK PROGRAMME

Report from: Rose Collinson, Director of Children and Adults

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Summary

This item advises Members of the current work programme and allows them to adjust it in the light of latest priorities, issues and circumstances. It gives Members the opportunity to shape and direct the Committee's activities over the year.

1. Budget and Policy Framework

1.1 Under Chapter 4 – Rules, paragraph 22.1 (v) General terms of reference, each overview and scrutiny committee has the responsibility for setting its own work programme.

2. Background

2.1 Appendix 1 to this report sets out the existing work programme for the Committee.

3. Agenda planning meeting

3.1 Members will be aware that Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. These give officers greater guidance on information that Members wish them to provide when scrutinising an issue. An agenda planning meeting took place on Tuesday 11 May 2010.

3.2 Members were advised that the Health and Wellbeing Strategy, which includes the Child Health Action Plan) would be deferred and be brought to a future meeting of the Committee.

3.3 Members were also advised that a report requesting approval to consult on the redesignation of Rivermead school would be considered by Cabinet on 29 June 2010. If the Committee wished to consider this report it would need to be added to the agenda for 20 October 2010 in order for Members to receive the results of the consultation.

3.4 Similarly a report requesting approval to consult on the draft School Organisation Plan 2010-15 will be taken to Cabinet in November. It is likely that officers will be in a position to report to overview and scrutiny in the February/March 2011 so if the Committee are minded to consider the outcome

of the consultation on the Plan and forward comments to Cabinet then this should be added to the 1 March 2011 meeting of the Committee.

4. Cabinet Forward Plan

- 4.1 There were no items on the forward plan that fall within the remit of this Committee.

5. Health Scrutiny

- 5.1 To keep Members of this Committee informed about key activities relating to the scrutiny of children's health this section provides an update of recent or forthcoming activity for both this Committee and the Health and Adult Social Care Overview and Scrutiny Committee (OSC).
- 5.2 NHS Medway has been consulting on its draft Estates Strategy and was due to bring this to both this Committee and the Health and Adult Social Care Overview and Scrutiny Committee. However, the strategy currently is a high level document and is not specific about services relating to the health and children and young people and therefore does not fall within the remit of this Committee. The strategy will be followed, at a later stage by another document, which will provide more detail about services and where they will operate. It is anticipated this will include information about services for children and young people and would therefore be an appropriate time for this Committee to consider this matter.

6. Work Programme meeting

- 6.1 It was suggested at the pre-agenda meeting that a work programme meeting be held with the Chairman, Vice-Chairman and Opposition Spokespersons to consider items for the work programme for 2010-11. The suggestions from this meeting would be brought to the July meeting of the Committee, for the Committee's comment and agreement.

7. Parent Governor Elections

- 7.1 There are two parent governor representatives co-opted onto the Committee who are able to vote on educational issues. When they are elected, they are usually appointed for a four-year term. One of our parent governor representatives, Winston Murray, will be coming to the end of his four-year term in November 2010. The second parent governor representative, Elaine Watson, whose term of office runs until May 2011, has also explained that she has taken on greater employment commitments and is finding it difficult to attend committee meetings. It has therefore been agreed that the process to elect two new parent governor representatives will take place during the summer months.

8. Implications for Looked After Children

- 8.1 Scrutinising services for looked after children (LAC) is a key aspect of the remit of this Committee. Members should ensure they focus attention on the Every Child Matters outcomes for LAC as well as scrutinising every child matters outcomes for all children in Medway.

9. Financial and legal implications

9.1 There are no financial or legal implications arising from this report.

10. Recommendations

10.1 That, subject to changes made at the meeting, the work programme be agreed as set out at the attached Appendix.

10.2 That a work programme meeting be held with the Chairman, Vice-Chairman and Opposition spokespersons to identify items for the work programme and in-depth review topics for 2010-11.

10.3 That the Committee note that elections for two new parent governor representatives will take place over the summer.

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Background papers:

None

Work Programme
Children and Adults Overview and Scrutiny Committee

Policy framework documents – Children and Young People’s Plan and Youth Justice Plan

Item	Work Type	Responsible officer	Objectives	Timescale	Every Child Matters outcome
Common Assessment Framework (CAF)	Service information	Sally Morris, Assistant Director, Commissioning and Strategy	To receive an update on CAF and its progress.	27 May 2010	Stay safe
Tell Us Survey 2009	Service information	Sally Morris, Assistant Director, Commissioning and Strategy	To receive information on the recent Tell Us Survey for 2009.	27 May 2010	All
Council Plan Monitoring – fourth quarter	Performance monitoring	Abi Cooper, Research and Review Manager	To scrutinise performance against targets in the Council Plan.	27 May 2010	All
Child Development Centre	NHS scrutiny	NHS Medway	Progress on the outcome of consultation and future delivery of service.	12 July 2010	Being healthy
Health and Well-being Strategy (including the Child Health Action Plan (CHAP))	NHS scrutiny	Karen Macarthur (Public Health Consultant)	To consider the draft Health and Well-being Strategy, including the Child Health Action Plan.	12 July 2010	Being healthy
Medway Safeguarding Children Board (MSCB)	Performance management	Sally Mortimore	To consider and scrutinise the activity of the MSCB and its Business Plan and Annual Report.	12 July 2010	Stay safe
Options for Barnsole – location of new school building	Pre-decision scrutiny	Chris McKenzie	To be brought back to Committee for consideration.	12 July 2010	Enjoy and achieve
Council Plan monitoring – first quarter	Performance monitoring	Abi Cooper, Research and Review Manager	To scrutinise performance against targets in the Council Plan.	9 September 2010	All

Item	Work Type	Responsible officer	Objectives	Timescale	Every Child Matters outcome
Council Plan monitoring – second quarter	Performance monitoring	Abi Cooper, Research and Review Manager	To scrutinise performance against targets in the Council Plan.	14 December 2010	All
Medway Safeguarding Children Board (MSCB)	Performance management	Sally Mortimore	To consider and scrutinise the activity of the MSCB and its draft Business Plan.	20 January 2011	Stay safe
Council Plan monitoring – third quarter	Performance monitoring	Abi Cooper, Research and Review Manager	To scrutinise performance against targets in the Council Plan.	1 March 2011	All
Council Plan monitoring – fourth quarter	Performance monitoring	Abi Cooper, Research and Review Manager	To scrutinise performance against targets in the Council Plan.	To be determined	All
Healthy Eating Task Group	Scrutiny	Juliet Sevier/ Zoe Barkham	To receive a report from the Healthy Eating Task Group.	To be determined	Be healthy

Forthcoming meetings:

2010: 27 May, 12 July, 9 September, 20 October and 14 December (budget).

2011: 20 January, 1 March and 5 April.