

**Work Programme**  
**Regeneration, Culture and Environment Overview and Scrutiny Committee**

**Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan**

<b>Item</b>	<b>Work type</b>	<b>Responsible officer</b>	<b>Objectives</b>
<b>15 AUGUST 2019</b>			
Council Plan Monitoring 2018/19 – Final Quarter	Council Performance and Budget Monitoring	Head of RCET Business Intelligence Hub	To consider performance against the Council's key measures of success for the final quarter of 2018/19
Attendance by the Portfolio Holder for Front Line Services	Holding to account	Councillor Filmer	
<b>17 OCTOBER 2019</b>			
Council Plan Monitoring and Risk Register Review 2019/20 Quarter 1	Council Performance and Budget Monitoring	Head of RCET Business Intelligence Hub	To consider performance against the Council's key measures of success for the 1 <sup>st</sup> quarter of 2019/20
MCG Ltd to be invited for further scrutiny	Service review	Assistant Director Front Line Services/Head of Regulatory Services	MCG to be invited to the Committee for further scrutiny of the CCTV function (Minute 599 of 6/12/18 refers)
Attendance by the Portfolio Holder for Planning, Economic Growth and Regeneration	Holding to account	Councillor Chitty	
<b>5 DECEMBER 2019</b>			
Council Plan Monitoring and Risk Register Review 2019/20 Quarter 2	Council Performance and Budget Monitoring	Head of RCET Business Intelligence Hub	To consider performance against the Council's key measures of success for the 2 <sup>nd</sup> quarter of 2019/20
Capital and Revenue Budget	Council Performance and Budget Monitoring	Chief Finance Officer	To consider the Council's draft capital and revenue budgets for 2020/21

<b>Item</b>	<b>Work type</b>	<b>Responsible officer</b>	<b>Objectives</b>
Annual Scrutiny of the Community Safety Partnership	Scrutiny of External organisations	Assistant Director Frontline Services	Annual scrutiny of the Community Safety Partnership
Attendance by the Portfolio Holder for Resources	Holding to account	Councillor Gulvin	
<b>21 JANUARY 2020</b>			
Attendance by the Deputy Leader and Portfolio Holder for Housing and Community Services	Holding to account	Councillor Doe	
<b>26 MARCH 2020</b>			
Council Plan Monitoring and Risk Register Review 2019/20 Quarter 3	Council Performance and Budget Monitoring	Head of RCET Business Intelligence Hub	To consider performance against the Council's key measures of success for the 3 <sup>rd</sup> quarter of 2019/20
Annual Review of Waste Contracts	Council Performance and Budget Monitoring	Head of Waste Services	The annual review of waste
Attendance by the Portfolio Holder for Inward Investment, Strategic Regeneration and Partnerships	Holding to account	Councillor Rodney Chambers OBE	
Attendance by the Portfolio Holder for Business Management	Holding to account	Councillor Turpin	

## DATES TO BE DETERMINED

Declaration of Four Elms Hill Air Quality Management Area – Action Plan	Pre-decision scrutiny	Assistant Director Frontline Services/Environmental Protection Team Leader	To consider the Four Elms Hill Air Quality Management Area – Action Plan (Minute 230 – August 2017 refers)  <b>Scheduled for January 2020</b>
Placing Objects on the Highway – Finalised scheme and plans for expansion to other areas of Medway	Information item	Assistant Director Front Line Services	Subject to the scheme being approved by Cabinet, to receive a report outlining the finalised scheme and plans for expansion to other areas of Medway
Lifecycle Report on the Highways Network Investment	Information item	Assistant Director Front Line Services	Further report on Highways Network Investment (agreed 16 August 2018)
CCTV Improvement Programme	Service review	Assistant Director Front Line Services	Report to provide an oversight of future programmes of CCTV provision in Medway

Annual reports and reviews considered by this committee are:

1. Annual Scrutiny of the Community Safety Partnership (December)
2. Annual Review of the Waste Contracts (March)
3. Cultural Activities Programme (January) – *Usually produced initially as a briefing note*
4. Annual Action Plan reviewing the progress of the Local Flood Risk Management Strategy (January/March) - *Usually produced initially a briefing note*

Note: The Annual South Thames Gateway Building Control Partnership Business Plan is circulated via a Briefing Note prior to consideration by the Cabinet.

Future meeting dates:

15 August 2019  
 17 October 2019  
 5 December 2019  
 21 January 2020  
 26 March 2020



Work Programme  
Children and Young People Overview and Scrutiny Committee  
Policy framework documents – Youth Justice Plan

Item	Work Type	Responsible officer	Objectives
<b>25 July 2019</b>			
CPM End of year 2018/19	Performance Monitoring	Deputy Director, Children and Adult Services	To consider performance against the Council's key measures of success for the end of year 2018/19 in so far as it relates to this Committee.
Children & Young People Plan	Pre-decision Scrutiny	Director of People – Children and Adult Services	To consider the outcome of public consultation in relation to the CYPP, prior to Cabinet consideration.
Council Response to LGO Complaint re Mainstream Home to School Transport Decision and Policy	Information Item	Head of Education	To receive an update on the LGO finding regarding a complaint about mainstream home to school transport and the Council's response.
Proposal to amalgamate Stoke Primary and Allhallows Primary Academies	Information Item	Head of Education	To scrutinise the issues relating to the proposed amalgamation of Stoke Primary and Allhallows Primary Academies
Medway Looked After Children and work to improve educational attainment	Information Item	Deputy Director, Children and Adult Services	A report to scrutinise the gap in educational attainment between Medway LAC and their peers and what is being done, particularly by the Virtual HT, to address the issue.
<b>3 October 2019</b>			
CPM Q1	Performance Monitoring	Deputy Director, Children and Adult Services	To consider performance against the Council's key measures of success for the 1st quarter of 2018/19 in so far as it relates to this Committee.
2019 Annual Review of the School Place Planning Strategy 2018-22	Pre-decision scrutiny	Head of Education	To consider the 2019 Annual Review of the School Place Planning Strategy 2018-22
<b>3 December 2019</b>			
CPM Q2	Performance Monitoring	Deputy Director, Children and Adult Services	To consider performance against the Council's key measures of success for the 2nd quarter of 2018/19 in so far as it relates to this Committee.

Item	Work Type	Responsible officer	Objectives
<b>9 January 2020</b>			
Portfolio Holder for Adults' Services <i>(subject to confirmation)</i>	Holding to account		To hold the Portfolio Holder for Adult Services to account on performance against his portfolio in relation to the Independent Safeguarding and Review Services.
<b>5 March 2020</b>			
Portfolio Holder for Children's Services (Lead Member) <i>(subject to confirmation)</i>	Holding to account		To hold the Portfolio Holder for Children's Services (Lead Member) to account on performance against his portfolio.
Portfolio Holder Education & Schools <i>(subject to confirmation)</i>	Holding to account		To hold the Portfolio Holder for Education and Schools to account on performance against his portfolio.
CPM Q3	Performance Monitoring	Deputy Director, Children and Adult Services	To consider performance against the Council's key measures of success for the 3rd quarter of 2018/19 in so far as it relates to this Committee.
<b>To be determined:</b>			
MoMo demo	Information Item	Deputy Director, Children and Adults	To demo the app 15 minutes before the start of a future meeting
Early Help Draft Strategy	Information Item	Deputy Director, Children and Adults	To consider a follow on report from that presented on 4 October 2018 which presents the draft Early Help Strategy, review of progress, evidence of impact and effectiveness and scrutiny of future programme arrangements.
Progress update on Medway's Joint Targeted Area Inspection (JTAI) Written Statement of Action	Performance Monitoring	Director of People – Children and Adults Services	To scrutinise the progress being made against the Medway's JTAI associated Written Statement of Action  (as discussed at 4 December 2018)
Tackling Racism in Medway	Information Item	Deputy Director, Children and Adults	Updated to be provided by officers and YPAG. Last considered at 6 June 2019 Committee meeting.  (Due Summer 2020)

Item	Work Type	Responsible officer	Objectives
Update on Children's Services 0-19 contract delivered by Medway Community Healthcare	Information Item	Director of Public Health	To scrutinise a report updating the Committee on the Children's Services 0-19 contract delivered by Medway Community Healthcare (requested at 6 June 2019 meeting)
Update on the Medway Children and Young People Mental Health and Emotional Wellbeing Service	Information Item	Director Public Health	To scrutinise a report updating the Committee on the Medway Children and Young People Mental Health and Emotional Wellbeing Service (requested at 6 June 2019 meeting)
Grammar School Places	Information Item	Head of Education	A report to scrutinise issues around impact of out of area students on the availability of places for Medway young people

**2019/20 dates: 6 June 2019, 25 July 2018, 4 October 2018, 4 December 2018, 10 January 2019 and 7 March 2019.**

**CYP O&S Committee Work Completed in 2019/20:**

**6 June 2018**

- Tackling Racism in Medway
- Medway safeguarding Children Board Update Report
- Medway Youth Council – Annual Report





## Work Programme

### Health and Adult Social Care Overview and Scrutiny Committee

Item	Work type	Responsible officer	Objectives
<b>20 AUGUST 2019</b>			
Task Group – The Impact of Social Isolation for the Council – Update Report	Policy development	Director of Public Health	To receive an update on the implementation of the recommendations of the Task Group.
Quarter 4 and Year End Council Plan Performance report	Performance report	Director of People - Children and Adult Services	To scrutinise performance against Council plan monitoring in relation to indicators that fall within the remit of this committee
Kent and Medway Wheelchair Service	Information Items	Managing Director, Thanet Clinical Commissioning Group	To receive a further update on improvements to the Kent and Medway Wheelchair Service following a Member item considered at the March 2019 meeting.
Medway NHS Foundation Trust (MFT) Update	Scrutiny of External Organisations	Chief Executive, MFT	To receive an update on the improvement journey of the Trust
Kent and Medway NHS Social Care Partnership Trust (KMPT)	Scrutiny of External Organisations	Chief Executive, KMPT	To receive a further progress update from the Trust
Kent and Medway Single Pathology Service	Information Items	Chief Executive, MFT	To receive a further update on the development of a single Kent and Medway Pathology service
Dermatology Services	Information Items	Chief Executive, MFT / Deputy Managing Director, Medway NHS CCG	To receive a further update on Dermatology services with a particular focus on Medway Maritime Foundation Trust's perspective.

Item	Work type	Responsible officer	Objectives
<b>15 OCTOBER 2019</b>			
Quarter 1 Council Plan Performance and Risk Register Review report	Performance report	Director of People - Children and Adults Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this Committee
Annual Public Health Report	Performance report	Director of Public Health	To scrutinise the Annual Public Health report ahead of consideration by Cabinet
Ensuring a Good Pregnancy – How to Raise Awareness	Information Items	Director of Public Health	To be provided with and overview of awareness raising undertaken in this area
Adult Social Care Complaints and Compliments Report	Performance report	Director of People - Children and Adults Services	To scrutinise information on the number, type and other information on adult social care complaints received during the period April 2018 - March 2019
Impact of Development in Medway	Information Items	Director of Public Health / Director Regeneration, Culture, Environment and Transformation	To consider the impact of development in Medway with particular regard to air quality
Learning Disability – Adults’ Strategy	Pre-decision scrutiny	Director of People - Children and Adults Services	To scrutinise the draft Strategy ahead of consideration by Cabinet
Medway Outpatient Services Update	Health Service Substantial Variations	Deputy Managing Director, Medway NHS CCG	To receive a further update on the relocation of outpatient appointments from Medway Hospital to community facilities.

<b>Item</b>	<b>Work type</b>	<b>Responsible officer</b>	<b>Objectives</b>
<b>12 DECEMBER 2019</b>			
Quarter 2 Council Plan Performance and Risk Register Review Report	Performance report	Director of People - Children and Adults Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this Committee
Draft Capital and Revenue Budget	Pre-decision scrutiny	Chief Finance Officer	To scrutinise the draft Capital and Revenue Budgets for 2017/18
Kent and Medway Adult Safeguarding (KMSAB) Annual Report	Scrutiny of External Organisations	Independent Safeguarding Chairman	To receive the Annual KMSAB report
NHS local Five Year Plan	Scrutiny of External Organisations	Programme Director, Long Term Plan	To consider the draft local NHS Five Year Plan in response to the NHS Long Term Plan

<b>Item</b>	<b>Work type</b>	<b>Responsible officer</b>	<b>Objectives</b>
<b>16 JANUARY 2020</b>			
Portfolio Holder Being Held to Account	Portfolio Holder Holding to account	Councillor Brake	To hold the Portfolio Holder to account on performance against his portfolio

<b>Item</b>	<b>Work type</b>	<b>Responsible officer</b>	<b>Objectives</b>
<b>12 MARCH 2020</b>			
Quarter 3 Council Plan Performance and Risk Register Review Report	Performance report	Director of Children and Adults Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this Committee

Item	Work type	Responsible officer	Objectives
<b>Date to be Confirmed</b>			
Britton Farm Mall, Gillingham	Health Service Substantial Variations	Chief Executive, KMPT	To receive an update on the proposal to relocate some KMPT mental health services to Britton Farm
Primary Care Networks	Information Items	Deputy Managing Director, NHS Medway Clinical Commissioning Group	To receive an update on the development of Primary Care Networks
South East Coast Ambulance (SECamb) Trust Update	Scrutiny of External Organisations	Chief Executive, SECamb	To receive a further updates on SECamb's improvement journey