

Children and Young People Overview and Scrutiny Committee  
Policy framework documents – Youth Justice Plan

Item	Work Type	Responsible officer	Objectives
<b>6 June 2019 (date TBC)</b>			
Medway Safeguarding Children Board	Scrutiny of External Organisations	Independent Chair, MSCB	To scrutinise the activity of the Medway Safeguarding Children Board (MSCB)
Tackling Racism in Medway	Information Item	Head of Early Help and Targeted Services	Update on actions following findings of the Medway Youth Parliament Conference 2017 and the report submitted to the Committee on 5 October 2015.
<b>25 July 2019 (date TBC)</b>			
Council Plan Monitoring - End of year 2018/19	Performance Monitoring	Deputy Director, Children and Adult Services	To consider performance against the Council's key measures of success for the end of year 2018/19 in so far as it relates to this Committee.
<b>3 October 2019 (date TBC)</b>			
Council Plan Monitoring - Q1 2019/20	Performance Monitoring	Deputy Director, Children and Adult Services	To consider performance against the Council's key measures of success for the 1st quarter of 2018/19 in so far as it relates to this Committee.
<b>3 December 2019 (date TBC)</b>			
Council Plan Monitoring - Q2 2019/20	Performance Monitoring	Deputy Director, Children and Adult Services	To consider performance against the Council's key measures of success for the 2nd quarter of 2018/19 in so far as it relates to this Committee.
<b>9 January 2020 (date TBC)</b>			
Items yet to be scheduled			
<b>5 March 2020 (date TBC)</b>			
Council Plan Monitoring - Q3 2019/20	Performance Monitoring	Deputy Director, Children and Adult Services	To consider performance against the Council's key measures of success for the 3rd quarter of 2018/19 in so far as it relates to this Committee.

Item	Work Type	Responsible officer	Objectives
<b>To be determined:</b>			
Medway Children and Young People Council – anti-stigma campaign	Information Item	Deputy Director, Children and Adults	To consider a presentation by the Children and Young People Council on the anti-stigma campaign
Early Help Draft Strategy	Information Item	Deputy Director, Children and Adults	To consider a follow on report from that presented on 4 October 2018 which presents the draft Early Help Strategy, review of progress, evidence of impact and effectiveness and scrutiny of future programme arrangements.
Progress update on Medway's Joint Targeted Area Inspection (JTAI) Written Statement of Action	Performance Monitoring	Director of People – Children and Adults Services	To scrutinise the progress being made against the Medway's JTAI associated Written Statement of Action  (as discussed at 4 December 2018)

**Provisional 2019/20 dates: 6 June 2019, 25 July 2019, 3 October 2019, 3 December 2019, 9 January 2020 and 5 March 2020.**

#### **CYP O&S Committee Work Completed in 2018/19:**

##### **5 June 2018**

- Medway Safeguarding Children Board (MSCB) Update Report
- Annual Report on School Performance 2017
- Annual Update on Children's Services
- Medway School Place Planning Strategy 2018-2022
- Update on Supported Accommodation for Children in Care and Care Leavers
- Female Genital Mutilation
- Member's Item: Foetal Alcohol Spectrum Disorder

##### **31 July 2018**

- Member Item: Medway University technical College (UTC)
- Complaints and Compliments Annual report April 2017 – March 2018
- Universal health Services for Vulnerable Families - update
- Council Plan Performance Monitoring Report – Quarter 4 and End of Year 2017/18

##### **#4 October 2018**

- Petitions
- Member's item: SEN Transport
- Medway Safeguarding Children's Board Annual Report 2017/18
- Employment Opportunities for 18-25 Year Olds (including apprenticeships) – Progress Report
- Early Help and Targeted Services
- Council Plan Performance Monitoring Quarter 1 2018/19

##### **12 November 2018**

- Call in: Special educational Needs and Disabilities Provision Proposal

#### **4 December 2018**

- Waterfront University Technical College
- Joint Targeted Area Inspection
- Update on Joint Local Area Special Educational Needs and Disabilities (SEND) Inspection
- School Admission Arrangements 2020
- Draft Capital and Revenue Budget 2019/20
- Council Plan Performance Monitoring Report Quarter 2 2018-19

#### **10 January 2019**

- Attendance of the Portfolio Holder for Adults' Services
- Update on Child Immunisation Programme
- Governor Services
- Sufficiency Report 2018
- Update on Aut Even and the transfer of services to Parklands
- Annual Adoption Report
- Annual Report – Fostering Service

#### **7 March 2019**

- Attendance of the Portfolio Holder for Children's Services - Lead Member (Statutory Responsibility)
- Attendance of the Portfolio Holder for Educational Attainment and Improvement
- Annual Report on School performance 2017/18
- Medway Youth Council – Annual Conference Findings
- Proposed Safeguarding Partnership Arrangements
- Draft Medway Children and Young People's Plan 2019-24
- Council Plan Performance Monitoring Report Quarter 3 2018/19
- Outcome of Ofsted's Focused Visit



## Work Programme

### Health and Adult Social Care Overview and Scrutiny Committee

Item	Work type	Responsible officer	Objectives
<b>18 JUNE 2019 (Date TBC)</b>			
South East Coast Ambulance (SECAMB) Trust Update	Scrutiny of External Organisations	Chief Executive, SECAMB	To receive an update on work being undertaken to improve the service following publication of the latest Care Quality Commission (CQC) inspection report
All Age Eating Disorder Service	Information Items	Director of People - Children and Adults Services / Deputy Managing Director Medway NHS CCG / NELFT	To receive a further update on the service following the commencement of service delivery by a new provider
Medway Outpatient Services	Health Service Substantial Variations	Deputy Managing Director, Medway NHS CCG	To receive a further update on plans to relocate outpatient appointments from Medway Hospital to community facilities.
Medway NHS CCG Operational Plan	Scrutiny of External Organisations	Deputy Managing Director, Medway NHS CCG	To comment on the Plan and its delivery
Suicide Prevention Update	Information Items	Director of Public Health	To receive an update on suicide prevention work in Medway

Item	Work type	Responsible officer	Objectives
<b>20 AUGUST 2019 (Date TBC)</b>			
Adult Social Care Complaints and Compliments Report	Performance report	Director of People - Children and Adults Services	To scrutinise information on the number, type and other information on adult social care complaints received during the period April 2018 - March 2019
Task Group – The Impact of Social Isolation for the Council – Update Report	Policy development	Director of Public Health	To receive an update on the implementation of the recommendations of the Task Group.
Quarter 4 and Year End Council Plan Performance report	Performance report	Director of People - Children and Adult Services	To scrutinise performance against Council plan monitoring in relation to indicators that fall within the remit of this committee
Kent and Medway Wheelchair Service	Information Items	Managing Director, Thanet Clinical Commissioning Group	To receive a further update on improvements to the Kent and Medway Wheelchair Service following a Member item considered at the March 2019 meeting.
Medway NHS Foundation Trust (MFT) Update	Scrutiny of External Organisations	Chief Executive, MFT	To receive an update on the improvement journey of the Trust
Kent and Medway NHS Social Care Partnership Trust (KMPT)	Scrutiny of External Organisations	Chief Executive, KMPT	To receive a further progress update from the Trust

<b>Item</b>	<b>Work type</b>	<b>Responsible officer</b>	<b>Objectives</b>
<b>15 OCTOBER 2019 (Date TBC)</b>			
Quarter 1 Council Plan Performance and Risk Register Review report	Performance report	Director of Children and Adult Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this Committee
Annual Public Health Report	Performance report	Director of Public Health	To scrutinise the Annual Public Health report ahead of consideration by Cabinet

<b>Item</b>	<b>Work type</b>	<b>Responsible officer</b>	<b>Objectives</b>
<b>12 DECEMBER 2019 (Date TBC)</b>			
Quarter 2 Council Plan Performance and Risk Register Review Report	Performance report	Director of Children and Adults Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this Committee
Draft Capital and Revenue Budget	Pre-decision scrutiny	Chief Finance Officer	To scrutinise the draft Capital and Revenue Budgets for 2017/18
Kent and Medway Adult Safeguarding (KMSAB) Annual Report	Scrutiny of External Organisations	Independent Safeguarding Chairman	To receive the Annual KMSAB report

<b>Item</b>	<b>Work type</b>	<b>Responsible officer</b>	<b>Objectives</b>
<b>16 JANUARY 2020 (Date TBC)</b>			

<b>Item</b>	<b>Work type</b>	<b>Responsible officer</b>	<b>Objectives</b>
<b>12 MARCH 2020 (Date TBC)</b>			
Quarter 3 Council Plan Performance and Risk Register Review Report	Performance report	Director of Children and Adults Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this Committee

Item	Work type	Responsible officer	Objectives
<b>Date to be Confirmed</b>			
Ensuring a Good Pregnancy – How to Raise Awareness	Information Items	Director of Public Health	To be provided with and overview of awareness raising undertaken in this area
Britton Farm Mall, Gillingham	Health Service Substantial Variations	Chief Executive, KMPT	To receive an update on the proposal to relocate some KMPT mental health services to Britton Farm

## Work completed in 2018/2019:

### June 2018

- Kent and Medway NHS Strategic Commissioner
- Council Plan Performance Monitoring Report Quarter 4 and End of Year 2017/18
- Medway NHS Foundation Trust (MFT) Update
- Kent and Medway NHS and Social Care Partnership Trust (KMPT) Update
- Improving Access to General Practice
- Three Conversations Briefing
- Work Programme

### August 2018

- Member Item - Proposed Closure of the Sunlight Centre GP Surgery
- Member Item - GP Provision On The Hoo Peninsula
- Community Services Re-Procurement: Consultation on Key Changes
- South East Coast Ambulance Service Update
- Kent and Medway Patient Transport Services - Performance Update
- Adult Social Care - Annual Complaints and Compliments Report April 2017 to March 2018
- Medway Integrated Urgent Care Redesign
- Draft Joint Health and Wellbeing Strategy
- Petitions
- Work Programme

### October 2018

- Medway Health and Wellbeing Board: Review of Progress
- RVS Older Persons Centre
- Sunlight Centre Surgery and Twydall Branch Surgery Proposal Update
- Transforming Health and Care in East Kent
- Medway NHS Foundation Trust (MFT) Update
- Single Pathology Service for Kent and Medway
- Kent and Medway Strategic Commissioner Update
- Medway Adult Mental Health Strategy 2018 to 2023
- Director of Public Health Annual Report 2017-18
- Council Plan Performance Monitoring Report Quarter 1 2018/19
- Work programme



## **December 2018**

- All Age Eating Disorder Service Update
- Draft Capital and Revenue Budget 2019/20
- Task Group Draft Report: The Impact of Social Isolation in Medway
- Petitions
- Council Plan Performance Monitoring Report - Quarter 2 2018/19
- Work Programme

## **January 2019**

- Attendance of the Portfolio Holder for Adults' Services
- Kent and Medway Safeguarding Adults Board (KMSAB) - Annual Report 2017-18
- Proposed Development of the Health Service or Variation in Provision of Health Service - Kent and Medway NHS and Social Care Partnership Trust (KMPT)
- Primary Care in Medway Update
- Petitions
- Adult Community Health Services Re-Procurement: Report From 2018 Patient and Public Engagement
- Work programme

## **March 2019**

- Member Item - Kent and Medway Wheelchair Service
- Medway NHS Foundation Trust (MFT) Update
- Variation in Provision of Health Service - Improving Outpatient Service in Medway and Swale in Line With the Medway Model and Community Service Redesign
- Kent and Medway NHS and Social Care Partnership Trust (KMPT) Update
- Kent and Medway Transformation - Update on Integrated Care Systems and Kent and Medway System Commissioner
- Draft Medway Joint Carers' Strategy
- Scrutiny of the Council's Transformation Programme
- Council Plan Performance Monitoring Report Quarter 3 2018/19
- Work programme



**Work Programme**  
**Regeneration, Culture and Environment Overview and Scrutiny Committee**

**Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan**

<b>Item</b>	<b>Work type</b>	<b>Responsible officer</b>	<b>Objectives</b>
<b>13 JUNE 2019 (PROVISIONAL)</b>			
<b>15 AUGUST 2019 (PROVISIONAL)</b>			
Council Plan Monitoring 2018/19 – Final Quarter	Council Performance and Budget Monitoring	Head of RCET Business Intelligence Hub	To consider performance against the Council's key measures of success for the final quarter of 2018/19
<b>17 OCTOBER 2019 (PROVISIONAL)</b>			
Council Plan Monitoring 2019/20 Quarter 1	Council Performance and Budget Monitoring	Head of RCET Business Intelligence Hub	To consider performance against the Council's key measures of success for the 1 <sup>st</sup> quarter of 2019/20
MCG Ltd to be invited for further scrutiny	Service review	Assistant Director Front Line Services/Head of Regulatory Services	MCG to be invited to the Committee for further scrutiny of the CCTV function (Minute 599 of 6/12/18 refers)
<b>5 DECEMBER 2019 (PROVISIONAL)</b>			
Council Plan Monitoring 2019/20 Quarter 2	Council Performance and Budget Monitoring	Head of RCET Business Intelligence Hub	To consider performance against the Council's key measures of success for the 2nd quarter of 2019/20
Capital and Revenue Budget	Council Performance and Budget Monitoring	Chief Finance Officer	To consider the Council's draft capital and revenue budgets for 2020/21
Annual Scrutiny of the Community Safety Partnership	Scrutiny of External organisations	Assistant Director Frontline Services	Annual scrutiny of the Community Safety Partnership
<b>21 JANUARY 2020 (PROVISIONAL)</b>			
<b>26 MARCH 2020 (PROVISIONAL)</b>			

Item	Work type	Responsible officer	Objectives
Council Plan Monitoring 2019/20 Quarter 3	Council Performance and Budget Monitoring	Head of RCET Business Intelligence Hub	To consider performance against the Council's key measures of success for the 3rd quarter of 2019/20
Annual Review of Waste Contracts	Council Performance and Budget Monitoring	Head of Waste Services	The annual review of waste
<b>DATES TO BE DETERMINED</b>			
Declaration of Four Elms Hill Air Quality Management Area – Action Plan	Pre-decision scrutiny	Assistant Director Frontline Services/Environmental Protection Team Leader	To consider the Four Elms Hill Air Quality Management Area – Action Plan (Minute 230 – August 2017 refers)
Placing Objects on the Highway – Finalised scheme and plans for expansion to other areas of Medway	Information item	Assistant Director Front Line Services	Subject to the scheme being approved by Cabinet, to receive a report outlining the finalised scheme and plans for expansion to other areas of Medway
Lifecycle Report on the Highways Network Investment	Information item	Assistant Director Front Line Services	Further report on Highways Network Investment (agreed 16 August 2018)

Annual reports and reviews considered by this committee are:

1. Annual Scrutiny of the Community Safety Partnership (December)
2. Annual Review of the Waste Contracts (March)
3. Cultural Activities Programme (January) – *To be produced as a briefing note in 2019*
4. Annual Action Plan reviewing the progress of the Local Flood Risk Management Strategy - *To be produced as a briefing note in 2019*

Note: The Annual South Thames Gateway Building Control Partnership Business Plan is circulated via a Briefing Note prior to consideration by the Cabinet.

Future meeting dates:

13 June 2019 – provisional  
15 August 2019 – provisional  
17 October 2019 – provisional  
5 December 2019 – provisional  
21 January 2020 – provisional  
26 March 2020 - provisional

Work completed in 2018/19:

6 June 2018

Petitions

Member's item – Request for provision of stairwell in Nelson Terrace, Chatham

Member's item – Co-ordinated approach for initiatives and projects in Rochester

Council Plan Performance Monitoring Report Quarter 4 and end of Year 2017/18

Work Programme

16 August 2018

Member's Item – Flooding in Luton, Chatham

Petitions

Attendance by the Portfolio Holder for Front Line Services

Highway Network Investment to maintain the current levels of technical performance

Work Programme

18 October 2018

Petitions

Employment Opportunities for 18 – 25 year olds (including apprenticeships) – Progress Report

Council Plan Performance Monitoring Report Quarter 1 2018/19

Work Programme

6 December 2018

Annual Scrutiny of the Community Safety Partnership including an update on the Community Safety Plan 2016 to 2020

Attendance by the Portfolio for Resources

Update on CCTV Audit

Medway Commercial Group Ltd Six Monthly Report

Draft Capital and Revenue Budget 2019/20

Street Scene Enforcement Procurement

Council Plan Performance Monitoring Report Quarter 2 2018/19

Petitions

Work Programme

22 January 2019

Attendance of the Deputy Leader and Portfolio Holder for Housing and Community Services

Attendance of the Portfolio for Inward Investment, Strategic Regeneration and Partnerships

Petitions

Work Programme