

Work Programme

Health and Adult Social Care Overview and Scrutiny Committee

Item	Work type	Responsible officer	Objectives
14 MARCH 2019			
Quarter 3 Council Plan report	Performance report	Director of People - Children and Adults Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this Committee
Scrutiny of the Council's Transformation Programme	Holding to Account	Director of Regeneration, Culture, Environment and Transformation / Director of People - Children and Adults Services	To receive an update on the areas of the transformation programme that fall within the Committee's Terms of Reference
Medway NHS Foundation Trust (MFT) Update	Scrutiny of External Organisations	Chief Executive, MFT	To receive an update on the improvement journey of the Trust
Kent and Medway NHS Social Care Partnership Trust (KMPT)	Scrutiny of External Organisations	Chief Executive, KMPT	To scrutinise an update on acute mental health bed provision and the wider work of the Trust.
Kent and Medway Strategic Commissioner	Scrutiny of External Organisations	STP Programme Director, Kent and Medway Sustainability and Transformation Partnership	To receive a further update on the development of the Kent and Medway Strategic Commissioner
Carers' Strategy	Pre-Decision Scrutiny	Director of Public Health	To consider the draft Carers' Strategy ahead of it being presented to Cabinet
Outpatient Services	Health Service Substantial Variations	Chief Operating Officer, Medway NHS CCG	To consider whether proposals amount to a substantial variation in health services

Item	Work type	Responsible officer	Objectives
18 JUNE 2019 (Date TBC)			
South East Coast Ambulance (SECamb) Trust Update	Scrutiny of External Organisations	Chief Executive, SECamb	To receive an update on work being undertaken to improve the service following publication of the latest Care Quality Commission (CQC) inspection report
All Age Eating Disorder Service	Information Items	Director of People - Children and Adults Services / Chief Operating Officer Medway NHS CCG / NELFT	To receive an update on the service following the commencement of service delivery by a new provider

Item	Work type	Responsible officer	Objectives
Date to be Confirmed			
Suicide Prevention Update	Information Items	Director of Public Health	To receive an update on suicide prevention work in Medway
Ensuring a Good Pregnancy – How to Raise Awareness	Information Items	Director of Public Health	To be provided with and overview of awareness raising undertaken in this area
Kent and Medway Stroke Review	Health Service Substantial Variations	Director of Public Health	To receive an update on the Kent and Medway Stroke Review
Britton Farm Mall, Gillingham	Health Service Substantial Variations	Chief Executive, KMPT	To receive an update on the proposal to relocate some KMPT mental health services to Britton Farm

Work completed in 2018/2019:

June 2018

- Kent and Medway NHS Strategic Commissioner
- Council Plan Performance Monitoring Report Quarter 4 and End of Year 2017/18
- Medway NHS Foundation Trust (MFT) Update
- Kent and Medway NHS and Social Care Partnership Trust (KMPT) Update
- Improving Access to General Practice
- Three Conversations Briefing
- Work Programme

August 2018

- Member Item - Proposed Closure of the Sunlight Centre GP Surgery
- Member Item - GP Provision On The Hoo Peninsula
- Community Services Re-Procurement: Consultation on Key Changes
- South East Coast Ambulance Service Update
- Kent and Medway Patient Transport Services - Performance Update
- Adult Social Care - Annual Complaints and Compliments Report April 2017 to March 2018
- Medway Integrated Urgent Care Redesign
- Draft Joint Health and Wellbeing Strategy
- Petitions
- Work Programme

October 2018

- Medway Health and Wellbeing Board: Review of Progress
- RVS Older Persons Centre
- Sunlight Centre Surgery and Twydall Branch Surgery Proposal Update
- Transforming Health and Care in East Kent
- Medway NHS Foundation Trust (MFT) Update
- Single Pathology Service for Kent and Medway
- Kent and Medway Strategic Commissioner Update
- Medway Adult Mental Health Strategy 2018 to 2023
- Director of Public Health Annual Report 2017-18
- Council Plan Performance Monitoring Report Quarter 1 2018/19
- Work programme

December 2018

- All Age Eating Disorder Service Update
- Draft Capital and Revenue Budget 2019/20
- Task Group Draft Report: The Impact of Social Isolation in Medway
- Petitions
- Council Plan Performance Monitoring Report - Quarter 2 2018/19
- Work Programme

January 2019

- Attendance of the Portfolio Holder for Adults' Services
- Kent and Medway Safeguarding Adults Board (KMSAB) - Annual Report 2017-18
- Proposed Development of the Health Service or Variation in Provision of Health Service - Kent and Medway NHS and Social Care Partnership Trust (KMPT)
- Primary Care in Medway Update
- Petitions
- Adult Community Health Services Re-Procurement: Report From 2018 Patient and Public Engagement
- Work programme

Work Programme
Children and Young People Overview and Scrutiny Committee
Policy framework documents – Youth Justice Plan

Item	Work Type	Responsible officer	Objectives
7 March 2019			
Attendance of the Portfolio Holder for Children's Services (Lead Member)	Holding to account	Councillor Mackness	To hold the Portfolio Holder for Children's Services (Lead Member) to account on performance against his portfolio.
Attendance of the Portfolio Holder for Educational Attainment and Improvement	Holding to account	Councillor Potter	To hold the Portfolio Holder for Educational Attainment and Improvement to account on performance against his portfolio.
Annual Report on School Performance 2018	Performance Monitoring	Head of Education	To scrutinise the annual report of the performance of schools in Medway.
Council Plan Monitoring 2018/19 Quarter 3	Performance Monitoring	Director of People – Children and Adult Services	To consider performance against the Council's key measures of success for the 3rd quarter of 2018/19 in so far as it relates to this Committee.
Medway Safeguarding Children Board	Scrutiny of External Organisations	Independent Chair, MSCB	To scrutinise the activity of the Medway Safeguarding Children Board (MSCB).
Medway Youth Council's report on its Annual Conference 2018	Information Item	MYC Chairman	To consider a report by the Medway Youth Council (MYC) on the outcomes of its 2018 Annual Conference.
Proposed Safeguarding Arrangements	Pre-decision scrutiny	Director of People – Children and Adult services	This is a report about proposed safeguarding arrangements to replace LSCBs.
Children and Young People Plan (CYPP)	Pre-decision scrutiny	Director of People – Children and Adult services	To consider the draft CYPP
May/June 2019			
Tackling Racism in Medway	Information Item	Head of Early Help and Targeted Services	Update on actions following findings of the Medway Youth Parliament Conference 2017 and the report submitted to the Committee on 5 October 2015.

Item	Work Type	Responsible officer	Objectives
To be determined:			
Medway Children and Young People Council – anti-stigma campaign	Information Item	Deputy Director, Children and Adults	To consider a presentation by the Children and Young People Council on the anti-stigma campaign
Early Help Draft Strategy	Information Item	Deputy Director, Children and Adults	To consider a follow on report from that presented on 4 October 2018 which presents the draft Early Help Strategy, review of progress, evidence of impact and effectiveness and scrutiny of future programme arrangements.
Progress update on Medway's Joint Targeted Area Inspection (JTAI) Written Statement of Action	Performance Monitoring	Director of People – Children and Adults Services	To scrutinise the progress being made against the Medway's JTAI associated Written Statement of Action (as discussed at 4 December 2018)

2018/19 dates: 5 June 2018, 31 July 2018, 4 October 2018, 4 December 2018, 10 January 2019 and 7 March 2019.

CYP O&S Committee Work Completed in 2018/19:

5 June 2018

- Medway Safeguarding Children Board (MSCB) Update Report
- Annual Report on School Performance 2017
- Annual Update on Children's Services
- Medway School Place Planning Strategy 2018-2022
- Update on Supported Accommodation for Children in Care and Care Leavers
- Female Genital Mutilation
- Member's Item: Foetal Alcohol Spectrum Disorder

31 July 2018

- Member Item: Medway University technical College (UTC)
- Complaints and Compliments Annual report April 2017 – March 2018
- Universal health Services for Vulnerable Families - update
- Council Plan Performance Monitoring Report – Quarter 4 and End of Year 2017/18

4 October 2018

- Petitions
- Member's item: SEN Transport
- Medway Safeguarding Children's Board Annual Report 2017/18
- Employment Opportunities for 18-25 Year Olds (including apprenticeships) – Progress Report
- Early Help and Targeted Services
- Council Plan Performance Monitoring Quarter 1 2018/19

12 November 2018

- Call in: Special educational Needs and Disabilities Provision Proposal

4 December 2018

- Waterfront University Technical College
- Joint Targeted Area Inspection
- Update on Joint Local Area Special Educational Needs and Disabilities (SEND) Inspection
- School Admission Arrangements 2020
- Draft Capital and Revenue Budget 2019/20
- Council Plan Performance Monitoring Report Quarter 2 2018-19

10 January 2019

- Attendance of the Portfolio Holder for Adults' Services
- Update on Child Immunisation Programme
- Governor Services
- Sufficiency Report 2018
- Update on Aut Even and the transfer of services to Parklands
- Annual Adoption Report
- Annual Report – Fostering Service

Work Programme
Regeneration, Culture and Environment Overview and Scrutiny Committee

Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan

Item	Work type	Responsible officer	Objectives
28 MARCH 2019			
Attendance by the Portfolio Holder for Business Management	Holding to account	Councillor Turpin	
Council Plan Monitoring 2018/19 Quarter 3	Council Performance and Budget Monitoring	Head of Performance and Intelligence	To consider performance against the Council's key measures of success for the 3rd quarter of 2018/19
Annual Review of Waste Contracts	Council Performance and Budget Monitoring	Head of Waste Services	The annual review of waste
Transformation as it relates the remit of this Committee	Information item	Assistant Director Transformation	In line with the recommendation of the Business Support Overview and Scrutiny Committee – to receive a report on transformation as it relates to the remit of the RCE O&S Committee
Attendance by the Portfolio Holder for Planning, Economic Growth and Regulation	Holding to Account	Councillor Chitty	
CCTV Workstream Phases 1,2 and 3	Service Review	Assistant Director Front Line Services/Head of Regulatory Services	
DATES TO BE DETERMINED			
Declaration of Four Elms Hill Air Quality Management Area – Action Plan	Pre-decision scrutiny	Assistant Director Frontline Services/Environmental Protection Team Leader	To consider the Four Elms Hill Air Quality Management Area – Action Plan (Minute 230 – August 2017 refers)

Item	Work type	Responsible officer	Objectives
Placing Objects on the Highway – Finalised scheme and plans for expansion to other areas of Medway	Information item	Assistant Director Front Line Services	Subject to the scheme being approved by Cabinet, to receive a report outlining the finalised scheme and plans for expansion to other areas of Medway
Report on systems put in place to capture those requests from members of the public that are received in a digital format	Information item	Assistant Director Transformation	To respond to a request for information from the Committee (requested 6 June 2018) <i>To be incorporated in the Transformation report due in March 2019</i>
Lifecycle Report on the Highways Network Investment	Information item	Assistant Director Front Line Services	Further report on Highways Network Investment (agreed 16 August 2018)
MCG Ltd to be invited to a future meeting for further scrutiny	Service Review	Assistant Director Front Line Services/Head of Regulatory Services	Date to be discussed at RCE Pre agenda meeting

Annual reports and reviews considered by this committee are:

1. Annual Scrutiny of the Community Safety Partnership (December)
2. Annual Review of the Waste Contracts (March)
3. Cultural Activities Programme (January) – *To be produced as a briefing note in 2019*
4. Annual Action Plan reviewing the progress of the Local Flood Risk Management Strategy - *To be produced as a briefing note in 2019*

Note: The Annual South Thames Gateway Building Control Partnership Business Plan is circulated via a Briefing Note prior to consideration by the Cabinet.

Future meeting dates:

28 March 2019

Work completed in 2018/19:

6 June 2018

Petitions

Member's item – Request for provision of stairwell in Nelson Terrace, Chatham

Member's item – Co-ordinated approach for initiatives and projects in Rochester

Council Plan Performance Monitoring Report Quarter 4 and end of Year 2017/18

Work Programme

16 August 2018

Member's Item – Flooding in Luton, Chatham

Petitions

Attendance by the Portfolio Holder for Front Line Services

Highway Network Investment to maintain the current levels of technical performance

Work Programme

18 October 2018

Petitions

Employment Opportunities for 18 – 25 year olds (including apprenticeships) – Progress Report

Council Plan Performance Monitoring Report Quarter 1 2018/19

Work Programme

6 December 2018

Annual Scrutiny of the Community Safety Partnership including an update on the Community Safety Plan 2016 to 2020

Attendance by the Portfolio for Resources

Update on CCTV Audit

Medway Commercial Group Ltd Six Monthly Report

Draft Capital and Revenue Budget 2019/20

Street Scene Enforcement Procurement

Council Plan Performance Monitoring Report Quarter 2 2018/19

Petitions

Work Programme