

# **CHILDREN AND YOUNG PEOPLE OVERVIEW AND SCRUTINY COMMITTEE**

**4 OCTOBER 2018**

## **WORK PROGRAMME**

Report from: Julie Keith, Head of Democratic Services

Author: Teri Reynolds, Democratic Services Officer

### **Summary**

This item advises Members of the current work programme and allows the Committee to adjust it in the light of latest priorities, issues and circumstances. It gives Members the opportunity to shape and direct the Committee's activities over the year.

### **1. Budget and Policy Framework**

1.1 Under Chapter 4, Part 5 of the Constitution – Overview and Scrutiny Rules, paragraph 21.1 (xv) General terms of reference, each overview and scrutiny Committee has the responsibility for setting its own work programme.

### **2. Background**

2.1 Appendix 1 to this report sets out the proposed work programme for the Committee during the current municipal year.

### **3. Agenda planning meeting**

3.1 Members will be aware that Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. These give officers guidance on information that members wish them to provide when scrutinising an issue. An agenda planning meeting took place on 18 September 2018.

3.2 At the meeting, the following was suggested::

3.2.1 To defer the progress update of the Special Education Needs and Disabilities Improvement Plan to the December meeting, which would then be after the next monitoring meeting with the Department for Education.

3.2.2 To reschedule the update on Aut Even and the transfer of services to Parklands to the January meeting.

- 3.2.3 To schedule the attendance of the Medway UTC Principal to the December meeting of the Committee.
- 3.2.4 To schedule the Sufficiency Statement 2018 for the December meeting as pre-decision scrutiny.
- 3.2.5 To schedule the Fostering Annual Report and the Adoption Annual Report for the January meeting of the Committee as pre-decision scrutiny.
- 3.3 At the meeting, Members also considered the scrutiny of transformation which had been recommended by Business Support Overview and Scrutiny. It is recommended that this be brought to the Committee via a briefing note.
- 3.4 Furthermore, consideration was given to the suggestion of the Committee receiving information on the Youth Police Advisory Group. It is recommended that this be provided to the Committee via a briefing note.
- 3.5 The Committee has previously discussed the possibility of receiving the Annual Schools Performance Report earlier than the usual time of March. This was discussed at the agenda planning meeting and it was explained that this would not be possible. Validated data is not received from the Department for Education until January/February and it was not advisable to scrutinise provisional data. This report will therefore continue to be scheduled for March.

#### 4. Cabinet Forward Plan

- 4.1 The latest Forward Plan of forthcoming Cabinet decisions was published on 24 September 2018 and can be viewed using the following link:  
<https://democracy.medway.gov.uk/mgListPlanItems.aspx?PlanId=322&RP=115>
- 4.2 Set out below is a list of items featuring on the Forward Plan that fall within the terms of reference of the Children and Young People (CYP) Overview and Scrutiny Committee. The Committee is asked to identify any items it wishes to consider before the Cabinet decision is taken (where dates permit), other than those already programmed in Appendix 1:

Title of Decision:	Anticipated Cabinet Decision Date:
<b>Funding for Future SEND Provision</b> This report will set out options to provide sufficient Special Educational Needs and Disabilities (SEND) provision through various funding streams.	23 October 2018
<b>Gateway 1 Procurement Commencement: Special Educational Needs (SEN) Transport Framework</b> This report will provide details of the proposed procurement process for Special Educational Needs (SEN) Transport Framework.	23 October 2018

Title of Decision:	Anticipated Cabinet Decision Date:
<p><b>Council Plan Performance Monitoring Report – Q2 2018/19</b>  This report will set out performance monitoring for the second quarter of 2018/19.  (scheduled on work programme for 4 December 2018)</p>	20 November 2018
<p><b>Draft Capital and Revenue Budgets 2019/20</b>  This report will provide details of the initial budget proposals for 2019/20 prior to consideration by the Council’s Overview and Scrutiny Committee.  (scheduled on work programme for 4 December 2018)</p>	20 November 2018
<p><b>Provisional Funding Formula for Mainstream Schools and Academies 2019/20</b>  This report will set out the provisional proposals for the funding formula for mainstream schools and academies for 2019/20</p>	20 November 2018
<p><b>School Admission Arrangements 2020</b>  This report will seek approval to the School Admission Arrangements for September 2020. The admission arrangements will be initially considered by the Children and Young People O&amp;S Committee on 4 December 2018.  (scheduled on work programme for 4 December 2018)</p>	18 December 2018
<p><b>Sufficiency Statement 2018</b>  This report will provide detail of how Medway Council will meet the needs of Looked After Children and Care Leavers in such a way as to ensure improved outcomes  (recommended to be scheduled on work programme for 4 December 2018)</p>	18 December 2018
<p><b>Final Funding Formula for Mainstream Schools and Academies 2019/20</b>  This report will set out the final proposals for the funding formula for mainstream schools and academies, following consideration by the Schools Forum.</p>	15 January 2019

## 5. Headteacher position on the Committee

- 5.1 The Headteacher position became vacant on 13 June 2018 when the previous post holder, Tina Lovey, came to the end of her two year term of office.
- 5.2 An invitation for expression of interests into the vacancy was emailed to all Medway Headteachers on 14 September 2018, with a closing date of 19 October. A further update will be provided at the next meeting of the Committee.

## **6. Implications for Looked After Children**

- 6.1 Members should ensure they focus on outcomes for looked after children. This includes considering their physical health; their emotional health; their safeguarding; their educational attainment and progress; their hopes and aspirations for their adult lives and how looked after young people have their voices heard. We know that looked after children can be more vulnerable to sexual exploitation so particular attention should be given to this. As a corporate parent, Members should be a champion for looked after children and have the same high expectations of them as they would for their own child, grandchild or niece/ nephew.

## **7. Financial and legal implications**

- 7.1 There are no financial or legal implications arising from this report.

## **8. Recommendations**

- 8.1 The Committee is asked to agree the work programme as set out at Appendix 1, subject to the following changes:

8.1.1 To schedule the progress update of the Special Education Needs and Disabilities Improvement Plan to the December meeting.

8.1.2 To reschedule the update on Aut Even and the transfer of services to Parklands to the January meeting.

8.1.3 To schedule the attendance of the Medway UTC Principal to the December meeting of the Committee.

8.1.4 To schedule the Sufficiency Statement 2018 for the December meeting as pre-decision scrutiny.

8.1.5 To schedule the Fostering Annual Report and the Adoption Annual Report for the January meeting of the Committee as pre-decision scrutiny.

- 8.2 The Committee is also asked to agree briefing notes on the following:

8.2.1 Update on transformation for Children Services

8.2.2 The Youth Police Advisory Group.

### **Lead officer contact:**

Teri Reynolds, Democratic Services Officer,  
Email: [teri.reynolds@medway.gov.uk](mailto:teri.reynolds@medway.gov.uk) Tel: 01634 332104

### **Appendices:**

Appendix 1 – Children and Young People O&S Committee Work Programme

### **Background papers:**

None