

REGENERATION, CULTURE AND ENVIRONMENT OVERVIEW AND SCRUTINY COMMITTEE

16 AUGUST 2018

WORK PROGRAMME

Report from: Neil Davies, Chief Executive

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Summary

This item advises Members of the current work programme and allows them to adjust it in the light of latest priorities, issues and circumstances. It gives Members the opportunity to shape and direct the Committee's activities over the year.

1. Budget and Policy Framework

1.1 Under Chapter 4, Part 5 of the Constitution – Overview and Scrutiny Rules, paragraph 21.1 (xv) General terms of reference, each overview and scrutiny committee has the responsibility for setting its own work programme.

2. Background

2.1. Appendix A to this report sets out the existing work programme for this committee.

3. Agenda planning meeting

3.1 Members will be aware that Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. These give officers guidance on information Members wish them to provide when scrutinising an issue. An agenda planning meeting was held on 27 July 2018.

3.2 The Chairman, Vice-Chairman and Spokespersons were updated on the committee's current work programme and advised on the reports to be submitted to this meeting.

3.3 At the agenda planning meeting, it was suggested that:

- The further 6 month update from the Dementia Task Group be provided as a briefing note in line with the request of the Health and Adult Social Care Overview and Scrutiny Committee.
- The 6 month update on the recommendations from the Task Group on Employment Opportunities for Young People in Medway be deferred until October 2018 on the basis that the post holder who will be undertaking this work only recently took up post and in line with the decision of the Children and Young People Overview and Scrutiny Committee.
- A briefing note be produced on the Cultural Activities Programme in 2019.
- The Annual Action Plan reviewing the progress of the Local Flood Risk Management Strategy be produced as a briefing note in 2019

4. Scrutiny of Transformation

4.1 The Business Support Overview and Scrutiny Committee has within its remit scrutiny of the Council's transformation programme. It also has a role to provide guidance and leadership on the development and co-ordination of the scrutiny function for all Overview and Scrutiny Committees, including guidance on priorities for scrutiny activity. Each Overview and Scrutiny Committee is responsible for setting its own work programme taking into account the wishes of all members of the Committee.

4.2 At its meeting on 5 July 2018 the Business Support Overview and Scrutiny Committee received an update on the Transformation programme, outlining the 2018/19 Transformation Projects, and providing a roadmap for the journey to a smart Medway. The Committee agreed to recommend that each Overview and Scrutiny Committee should receive an update on the transformation programme as it relates to their terms of reference.

4.3 This was discussed at the agenda planning meeting on 27 July 2018 and the Assistant Director Transformation was requested to identify a suitable date for this item to come to this Committee. The Assistant Director Transformation has suggested that this report be slotted in for the December meeting of this Committee.

5. Cabinet Forward Plan

5.1 The latest Forward Plan of forthcoming Cabinet decisions was published on 6 August 2018. Set out below is a list of items featuring on the Forward Plan that fall within the terms of reference of the Regeneration, Culture and Environment Overview and Scrutiny Committee. The Committee is asked to identify any items it wishes to consider before the Cabinet decision is taken (where dates permit), other than those already programmed in Appendix A.

<u>Title of Decision:</u>	<u>Anticipated Decision Date:</u>
Innovation Park Medway Masterplan – Request to consult	4 September 2018
Council Plan Performance Monitoring Report 2018/19 - Quarter 1 – <i>This is on this Committee’s work programme for 18 October 2018</i>	25 September 2018
Council Plan Performance Monitoring 2018/19 – Quarter 2 – <i>This is on this Committee’s work programme for 6 December 2018</i>	20 November 2018
Draft 2019/20 Capital and Revenue Budgets – <i>This is on this Committee’s work programme for 6 December 2018</i>	20 November 2018
Medway Commercial Group Ltd Six Monthly Report	20 November 2018
Local Plan: Authority Monitoring Report	18 December 2018

6. Financial and legal implications

6.1 There are no financial or legal implications arising from this report.

7. Recommendations

7.1 The Committee is asked to:

- a) note the current work programme;
- b) agree the changes to its work programme in line with the suggestions from agenda planning committee as set out in paragraphs 3.3 above;
- c) agree that a report on Transformation be slotted onto the Committee’s work programme for the December meeting; and
- d) any additional items for inclusion in the work programme.

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Appendices

Appendix A – Work programme

Background papers

None.