

CHILDREN AND YOUNG PEOPLE OVERVIEW AND SCRUTINY COMMITTEE

31 JULY 2018

WORK PROGRAMME

Report from: Julie Keith, Head of Democratic Services

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Summary

This item advises Members of the current work programme and allows the Committee to adjust it in the light of latest priorities, issues and circumstances. It gives Members the opportunity to shape and direct the Committee's activities over the year.

1. Budget and Policy Framework

1.1 Under Chapter 4, Part 5 of the Constitution – Overview and Scrutiny Rules, paragraph 21.1 (xv) General terms of reference, each overview and scrutiny Committee has the responsibility for setting its own work programme.

2. Background

2.1 Appendix 1 to this report sets out the proposed work programme for the Committee during the current municipal year.

3. Agenda planning meeting

3.1 Members will be aware that Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. These give officers guidance on information that members wish them to provide when scrutinising an issue. An agenda planning meeting took place on 11 July 2018.

3.2 At the meeting it was agreed to defer consideration of the update on the Employment Opportunities for 18-25 Year Olds (including Apprenticeships) Task Group report. As the Skills and Employment Programme Manager had only taken up post on 16 July 2018 the delay would allow further progress of the task group recommendations to be made before reporting back to the Committee.

- 3.3 At the meeting, Members also considered suggestions in relation to the list of 'date to be determined' items on the work programme and the following is therefore recommended that:
- 3.3.1 A report on Early Help and Targeted Services be scheduled for the October meeting which will address Children and Family Hubs, Youth Offending Team, Youth Service, children not in education, employment or training (NEETS) and Troubled Families. It is recommended that the items relating to Sure Start and the Integrated Youth Support Service, currently listed as date to be determined, are to be deleted.
 - 3.3.2 A report on the progress of the Special Educational Needs and Disabilities (SEND) Improvement Plan be scheduled for the October meeting and therefore removed from the 'date to be determined' list.
 - 3.3.3 A report on Aut Even and the transfer of services to Parklands be scheduled for the December meeting and therefore removed from the 'date to be determined' list.
 - 3.3.4 An update report on Tackling Racism in Medway be scheduled for the January meeting and therefore removed from the 'date to be determined' list.
 - 3.3.5 An update report on the NHS England Commissioned Childhood Immunisation Programme in Medway be scheduled for the January meeting (subject to the availability of NHS England) and therefore removed from the 'date to be determined' list.
 - 3.3.6 A demonstration of the Mind of My Own (MOMO) app be provided 15 minutes before the start of a future meeting, date yet to be set.
 - 3.3.7 A presentation by Youth Mentors in the Fostering Service be delivered to the Corporate Parenting Group and therefore removed from the 'date to be determined' list.
- 3.4 It was also suggested that the following two items be added to the work programme:
- 3.4.1 A report on the outcome of the Joint Targeted Area Inspection (JTAI) and Statement of Action to be scheduled for the December meeting.
 - 3.4.2 An update on the Children and Young People Mental Health and Emotional Wellbeing Service, date to be determined.
 - 3.4.3 A presentation by the Medway Children and Young People Council on the anti-stigma campaign, date to be determined.
- 3.5 At the meeting, Members also discussed the possibility of receiving the Annual Schools Performance Report earlier than the usual time of March. This will be discussed further at the next agenda planning meeting.

4. Cabinet Forward Plan

- 4.1 The latest Forward Plan of forthcoming Cabinet decisions was published on 9 July 2018 and can be viewed using the following link:
- 4.2 Set out below is a list of items featuring on the Forward Plan that fall within the terms of reference of the Children and Young People (CYP) Overview and Scrutiny Committee. The Committee is asked to identify any items it wishes to consider before the Cabinet decision is taken (where dates permit), other than those already programmed in Appendix 1:

Title of Decision:	Anticipated Cabinet Decision Date:
Gateway 1 Procurement Commencement: Special Educational Needs (SEN) Transport This report will provide details of the proposed procurement process for SEN transport services.	4 September 2018
2018 Annual Review of the School Place Planning Strategy 2018/22 This report will provide details of the progress made against the School place Planning Strategy..	25 September 2018
Council Plan Performance Monitoring Report – Q1 This report will provide details of quarter 1 performance for 2018/19 against priorities set out in the Council Plan.	25 September 2018
Council Plan Performance Monitoring Report – Q2 This report will provide details of quarter 2 performance for 2018/19 against priorities set out in the Council Plan.	20 November 2018

5. Headteacher position on the Committee

- 5.1 The Headteacher position became vacant on 13 June 2018 when the previous post holder, Tina Lovey, came to the end of her two year term of office.
- 5.2 An invitation for expression of interests into the vacancy was emailed to all Medway Headteachers on 7 June 2018, with a closing date of 29 June. No expressions of interest were received. A further invitation will be sent out to Headteachers once the new school term begins in September.

6. Scrutiny of Transformation

- 6.1 The Business Support Overview and Scrutiny Committee has within its remit scrutiny of the Council's transformation programme. It also has a role to provide guidance and leadership on the development and co-ordination of the scrutiny function for all Overview and Scrutiny Committees, including guidance on priorities for scrutiny activity. Each Overview and Scrutiny Committee is responsible for setting its own work programme taking into account the wishes of all members of the Committee.
- 6.2 At its meeting on 5 July 2018 the Business Support O and S Committee received an update on the Transformation programme, outlining the 2018/19 Transformation Projects, and providing a roadmap for the journey to a smart Medway. The Committee agreed to recommend that each Overview and Scrutiny Committee should receive an update on the transformation programme - as it relates to their terms of reference.
- 6.3 The Committee is asked to express a view and, if agreed, ask that this should be scoped and a timescale considered at the next agenda planning meeting.

7. Implications for Looked After Children

- 7.1 Members should ensure they focus on outcomes for looked after children. This includes considering their physical health; their emotional health; their safeguarding; their educational attainment and progress; their hopes and aspirations for their adult lives and how looked after young people have their voices heard. We know that looked after children can be more vulnerable to sexual exploitation so particular attention should be given to this. As a corporate parent, Members should be a champion for looked after children and have the same high expectations of them as they would for their own child, grandchild or niece/ nephew.

8. Financial and legal implications

- 8.1 There are no financial or legal implications arising from this report.

9. Recommendations

- 9.1 The Committee is asked to agree the work programme as set out at Appendix 1, subject to the following changes:
- 9.1.1 A report on Early Help and Targeted Services to be scheduled for the October meeting which will address Children and Family Hubs, Youth Offending Team, Youth Service, children not in education, employment or training (NEETS) and Troubled Families and that the items relating to Sure Start and the Integrated Youth Support Service, currently listed as date to be determined be deleted.
- 9.1.2 A report on the progress of the Special Educational Needs and Disabilities (SEND) Improvement Plan to be scheduled for the October meeting and therefore removed from the 'date to be determined' list.

- 9.1.3 A report on Aut Even and the transfer of services to Parklands to be scheduled for the December meeting and therefore removed from the 'date to be determined' list.
 - 9.1.4 An update report on Tackling Racism in Medway to be scheduled for the January meeting and therefore removed from the 'date to be determined' list.
 - 9.1.5 An update report on the NHS England Commissioned Childhood Immunisation Programme in Medway to be scheduled for the January meeting and therefore removed from the 'date to be determined' list.
 - 9.1.6 A demonstration of the Mind of My Own (MoMO) app to be provided 15 minutes before the start of a future meeting, date yet to be set.
 - 9.1.7 A presentation by Youth Mentors in the Fostering Service to be delivered to the Corporate Parenting Group and therefore removed from the 'date to be determined' list.
 - 9.1.8 A report on the outcome of the Joint Targeted Area Inspection (JTAI) and Statement of Action to be scheduled for the December meeting.
 - 9.1.9 An update on the Children and Young People Mental Health and Emotional Wellbeing Service to be added to the work programme, date to be determined.
 - 9.1.10 A presentation by the Medway Children and Young People Council on the anti-stigma campaign to be added to the work programme, date to be determined.
- 9.2 That the Committee note the recommendation from the Business Support Overview and Scrutiny Committee, as detailed in section 6 of the report and consider whether or not to add an update on the transformation programme - as it relates to the terms of reference of this Committee, to the work programme.

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Appendices:

Appendix 1 – Children and Young People Overview and Scrutiny Committee Work Programme

Background papers:

None