

# CHILDREN AND YOUNG PEOPLE OVERVIEW AND SCRUTINY COMMITTEE

5 JUNE 2018

## WORK PROGRAMME

Report from: Julie Keith, Head of Democratic Services

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### Summary

This item advises Members of the current work programme and allows the Committee to adjust it in the light of latest priorities, issues and circumstances. It gives Members the opportunity to shape and direct the Committee's activities over the year.

#### 1. Budget and Policy Framework

- 1.1 Under Chapter 4, Part 5 of the Constitution – Overview and Scrutiny Rules, paragraph 21.1 (xv) General terms of reference, each overview and scrutiny Committee has the responsibility for setting its own work programme.

#### 2. Background

- 2.1 Appendix 1 to this report sets out the proposed work programme for the Committee during the current municipal year.

#### 3. Agenda planning meeting

- 3.1 Members will be aware that Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. These give officers guidance on information that members wish them to provide when scrutinising an issue. An agenda planning meeting took place on 17 May 2018.
- 3.2 With regards to the update report on Cookham Wood Young Offenders Institution, at the meeting it was agreed that the Committee would be provided with a briefing note concerning the Council's statutory position and the updated arrangements in relation to the Young Offenders Institution. Should Members require further detail following receipt of the briefing note then a further report can be requested to be brought to the Committee at a later date to which it may be advisable to invite the Governor.

3.3 In accordance with the Council’s Overview and Scrutiny Rules, set out at Chapter 4, Part 5, Paragraph 9.1 of the Council’s constitution, Members were advised that Councillor Johnson had requested that an item concerning the University Technical College (UTC) be included on the agenda for 5 June 2018. Officers advised Members that only a high level information report regarding the findings of the Ofsted report would be available for this meeting and it was discussed and recommended that this item be deferred to the July meeting when the UTC had an Improvement Plan in place which would allow for a much more detailed report to be presented. Councillor Johnson has agreed for this item to be deferred to 31 July so that full discussion may take place.

3.4 It was also discussed and recommended that the following reports be added to the work programme:

31 July 2018

- Annual Public Health Report
- Children’s Social Care Complaints and Compliments Annual Report

3.5 Following the agenda planning meeting, further consideration has been given to the reporting of the Annual Public Health Report. As the majority of the report covers adult health it is recommended that it is not reported to this committee. Democratic Services will provide Members of this Committee with a link to the report when it is published on the agenda for the Health and Adult Social Care Overview and Scrutiny Committee, for information.

#### 4. Cabinet Forward Plan

4.1 The latest Forward Plan of forthcoming Cabinet decisions was published on 15 May 2018 and can be viewed using the following link:

<https://democracy.medway.gov.uk/mgListPlanItems.aspx?PlanId=314&RP=115>

4.2 Set out below is a list of items featuring on the Forward Plan that fall within the terms of reference of the Children and Young People (CYP) Overview and Scrutiny Committee. The Committee is asked to identify any items it wishes to consider before the Cabinet decision is taken (where dates permit), other than those already programmed in Appendix 1:

Title of Decision:	Anticipated Cabinet Decision Date:
<p><b>Council Plan Performance Monitoring Report - Quarter 4 and End of Year 2017/2018</b>            This report will provide details of end of year performance for 2017/2018 against priorities set out in the Council Plan.             (On work programme for 31 July 2018)</p>	<p>12 June 2018</p>

Title of Decision:	Anticipated Cabinet Decision Date:
<p><b>Medway's School Place Planning Strategy</b>  This report will provide details of Medway's School Place Planning Strategy for Cabinet approval. This new Strategy will replace the School Organisation Plan and will take an overarching view of school place planning and school organisation and will be complemented with annual reviews highlighting action taken, emerging need and making recommendations to ensure a sufficient supply of good quality school places is maintained when and where needed.</p> <p>(On work programme for 31 July 2018)</p>	10 July 2018
<p><b>Update on the Regional Adoption Agency</b>  This report will provide details of an update regarding the development of a Regional Adoption Agency with Kent County Council and the London Borough of Bexley.</p>	10 July 2018
<p><b>2018 Annual Review of the School Place Planning Strategy 2018/2022</b>  This report will provide details of the annual summary on the progress made against the School Place Planning Strategy</p>	25 September 2018
<p><b>Council Plan Performance Monitoring Report - Quarter 1</b>  This report will provide details of quarter 1 performance for 2018/2019 against priorities set out in the Council Plan.</p> <p>(On work programme for 4 October 2018)</p>	25 September 2018

## 5. Headteacher position on the Committee

5.1 On 8 December 2015 the Committee considered a report regarding membership issues including changes to the Headteacher and Teacher positions on the Committee. The recommendations from this were forwarded to Council, which agreed the following on 21 January 2016: -

- To continue with places on the committee for one Headteacher and one teacher but, where possible, depending on expressions of interest received, require one to be employed in a primary school and one in a secondary school.
- Where possible, depending on expressions of interest received, one Headteacher/teacher place is a designated for a person working in a local authority maintained primary school in Medway and the other to a person working in a non-maintained, for example, an academy.
- That a selection criteria be used to assess the expressions of interest received for selection to the two positions (as attached at Appendix 2)
- That expressions of interest be invited via the School Information Bulletin and that the Director of Children and Adults Services consider each against the selection criteria (Appendix 2). The Director should then, in consultation with the Chairman, Vice-Chairman and Opposition

Spokespersons of the Children and Young People O&S Committee, forward recommendations to this Committee for onward referral to Council for approval.

- Appointments be made for a two year term and the types of schools represented by the Headteacher and Teacher be rotated and re-appointed to after each two year term.

- 5.2 Tina Lovey, Headteacher of Rivermead School and Chief Executive Officer of the Rivermead Inclusive Trust, was appointed to the Headteacher position on 13 June 2016 for a two year term. Her term of office therefore expires on 13 June 2018.
- 5.3 An invitation for expression of interests into the vacancy will be published in the School Information Bulletin after the half term break. Should more than one expression of interest be received, then the selection process will be carried out as detailed above in 5.1. An update on this will be provided in the work programme report on 31 July 2018.

## **6. Implications for Looked After Children**

- 6.1 Members should ensure they focus on outcomes for looked after children. This includes considering their physical health; their emotional health; their safeguarding; their educational attainment and progress; their hopes and aspirations for their adult lives and how looked after young people have their voices heard. We know that looked after children can be more vulnerable to sexual exploitation so particular attention should be given to this. As a corporate parent you should be a champion for looked after children and have the same high expectations of them as you would for your child, grandchild or niece/ nephew.

## **7. Financial and legal implications**

- 7.1 There are no financial or legal implications arising from this report.

## **8. Recommendations**

- 8.1 The Committee is asked to agree the work programme as set out at Appendix 1, subject to adding Children's Social Care Complaints and Compliments Annual Report to the work programme for 31 July 2018.
- 8.2 The Committee is asked to note that a Member's item concerning the University Technical College will be presented to the Committee on 31 July 2018.
- 8.3 The Committee is asked to note the update relating to the Headteacher position on the Committee, as detailed at section 5 of the report.

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**Appendices:**

Appendix 1 – Children and Young People Overview and Scrutiny Committee Work Programme

Appendix 2 – Selection criteria for Headteacher position on the Committee..

**Background papers:**

None



Work Programme  
Children and Young People Overview and Scrutiny Committee  
Policy framework documents – Youth Justice Plan

<b>Item</b>	<b>Work Type</b>	<b>Responsible officer</b>	<b>Objectives</b>
<b>31 July 2018</b>			
Council Plan Monitoring 2017/18 Quarter 4	Council Performance & Budget Monitoring	Director, Children and Adult Services	To consider performance against the Council's key measures of success for the 4 <sup>th</sup> quarter of 2017/18 in so far as it relates to this Committee.
Six month update report on the recommendations from the Task Group on Employment Opportunities for 18-25 Year Olds (Including Apprenticeships)	Task Groups	Deputy Director, Children and Adults	To receive a 6 month update report on the recommendations of the Task Group (minute 645 of 11 January 2018 refers).
Member's Item: University Technical College	Member's Item	Director, Children and Adults Services	To consider a report on the UTC.
Update on transfer of Family Nurse Partnership (FNP) Service to Health Visiting Service	Other	Director of Public Health	To consider an update report on the transfer of the FNP to the Health Visiting service.
<b>4 October 2018</b>			
Council Plan Monitoring 2018/19 Quarter 1	Council Performance and Budget Monitoring	Director, Children and Adult Services	To consider performance against the Council's key measures of success for the 1 <sup>st</sup> quarter of 2018/19 in so far as it relates to this Committee.
Medway Safeguarding Children Board	Holding to account	Independent Chair, MSCB	To scrutinise the activity of the Medway Safeguarding Children Board (MSCB).
<b>4 December 2018</b>			
Council Plan Monitoring 2018/19 Quarter 2	Council Performance and Budget Monitoring	Director, Children and Adult Services	To consider performance against the Council's key measures of success for the 2nd quarter of 2018/19 in so far as it relates to this Committee.
Draft Capital and Revenue Budget	Council Performance and Budget Monitoring	Chief Finance Officer	To consider the Council's draft capital and revenue budgets for 2019/20.

<b>Item</b>	<b>Work Type</b>	<b>Responsible officer</b>	<b>Objectives</b>
School Admission Arrangements 2020	Pre-decision Scrutiny	Director, Children and Adult Services	To scrutinise the proposed admission arrangements for 2019 and forward recommendations to Cabinet for consideration.
<b>10 January 2019</b>			
<b>7 March 2019</b>			
Annual Report on School Performance 2018	Performance Reviews	Director, Children and Adults Services	To scrutinise the annual report of the performance of schools in Medway.
Council Plan Monitoring 2018/19 Quarter 3	Council Performance and Budget Monitoring	Director, Children and Adult Services	To consider performance against the Council's key measures of success for the 3rd quarter of 2018/19 in so far as it relates to this Committee.
Medway Safeguarding Children Board	Holding to account	Independent Chair, MSCB	To scrutinise the activity of the Medway Safeguarding Children Board (MSCB).
<b>To be determined:</b>			
Medway Test Procedure Review	Information Item	Director, Children and Adults Services	To consider the outcome of an internal review of the Medway Test procedures.
Presentation on the Mind of My Own App (MoMo)	Information Item	Director, Children and Adults Services	To consider a presentation on the Mind of My Own App.
Sure Start Children's Centre Arrangements	Information Item	Director, Children and Adults Services	To consider a report providing an update on Sure Start Children's Centre Arrangements following implementation of approved service reconfiguration.
Tackling Racism in Medway	Other	Director, Children and Adults Services	Report following findings of the Medway Youth Parliament Conference 2017 and update report submitted to the Committee on 5 October 2015.
Update Following a Further Inspection of Aut Even	Information Item	Director, Children and Adults Services	To scrutinise the Council's response and action plan to address any recommendations from Ofsted following its next inspection during 2018/19.



<b>Item</b>	<b>Work Type</b>	<b>Responsible officer</b>	<b>Objectives</b>
Update on the Integrated Youth Support Service	Other	Deputy Director, Children and Adults	To consider a progress report on the remodelling of the Integrated Youth Support Services.
Update on the NHS England Commissioned Childhood Immunisation Programme in Medway	Information Item	Director of Public Health	To scrutinise delivery and development of immunisation services.
Update on the Progress of the Special Educational Needs and Disabilities (SEND) Improvement Plan	Information Item	Director, Children and Adults Services	To scrutinise the progress of the SEND Improvement Plan developed following the outcome of the Joint Local Area SEND Inspection.
Youth Mentors in the Fostering Service	Information Item	Deputy Director, Children and Adults	To consider a presentation by Youth Mentors on the work they are undertaking in relation to the Fostering Service.

**2018/19 dates: 5 June 2018, 31 July 2018, 4 October 2018, 4 December 2018, 10 January 2019 and 7 March 2019.**

### **CYP O&S Committee Work Completed in 2017/18:**

#### **5 December 2017**

- Annual Fostering Report
- Assistive Reproductive Technology
- Aut Even – Ofsted Inspection
- Council Plan Monitoring – Q2 2017/18 Performance Report
- Draft Capital and Revenue Budgets 2018/19
- Member's Item and petition on the closure of All Saints Nursery
- Overnight Short Breaks
- Petition on the Closure of Kingfisher Sure Start Centre
- School Admissions Arrangements 2019
- Sufficiency Report

#### **11 January 2018**

- Annual Adoption Report 2016/17
- Assistive Reproductive Technologies
- Attendance of the Portfolio Holder for Adult Services
- Immunisation Services update
- Maternity Services Transformation
- Medway Youth Council (MYC) Annual Conference Findings
- Report from the Task Group on Employment Opportunities for Young People in Medway
- Member's Item - Young Refugees and Unaccompanied Asylum Seeking Children

## **8 March 2018**

- Annual Report on School Performance 2017
- Attendance of the Portfolio Holder for Children's Services (Lead Member)
- Attendance of the Portfolio Holder for Educational Attainment and Improvement
- Ofsted Inspection of Aut Even
- Council Plan Monitoring – Q3 2017/18 Performance Report
- Outcome of Joint Local Area Special Educational Needs and Disabilities (SEND) Provision Inspection
- Special Educational Needs (SEN) Home to School Transport Consultation and Policy Review

**CRITERIA FOR SELECTION OF HEADTEACHER AND TEACHER TO  
SERVE ON THE CHILDREN AND YOUNG PEOPLE OVERVIEW AND  
SCRUTINY COMMITTEE**

1	Strength and capacity to fulfill the role – this will be assessed partly by reference to challenges facing the employing school	Essential
2	Minimum of two years in the teaching profession	Essential
3	Experience of being a National, Specialist or a Local Leader of Education	Desirable
4	Experience of an active and effective contribution which has lead to improvement in standards in schools in special measures and/or schools achieving below the floor target	Desirable