

OTHER COUNCIL COMMITTEES

APPOINTMENTS COMMITTEE (6 MEMBERS)

To appoint to the post of Chief Executive, first and second tier posts and any other posts identified by the Employment Matters Committee

Conservative (4)

Councillors:

Leader
Deputy Leader
Portfolio Holder
O&S Chairman or
one other to be advised

Labour (2)

Councillors:

Leader and relevant
Spokesperson

APPOINTMENTS COMMITTEE (8 MEMBERS)

To appoint to the post of Director of Children and Adults

Conservative (6)

Councillors:

Leader
Deputy Leader
Portfolio Holders x 2
O&S Chairman and
one other to be advised

Labour (2)

Councillors:

Leader and
relevant Spokesperson

AUDIT COMMITTEE (5 MEMBERS)

Conservative (3)

Councillors:

Labour (2)

Councillors:

COUNCILLOR CONDUCT COMMITTEE (8 MEMBERS)

Conservative (6)

Councillors:

Labour (2)

Councillors:

UKIP (0)

EMPLOYMENT MATTERS COMMITTEE (7 MEMBERS)

Conservative (5)

Councillors:

Labour (2)

Councillors:

EMPLOYMENT MATTERS APPEALS PANEL - SUB-COMMITTEE OF EMPLOYMENT MATTERS COMMITTEE (3 MEMBERS)

Conservative (2)

Councillors:

Labour (1)

Councillor:

JOINT CONSULTATIVE COMMITTEE (7 MEMBERS)

Conservative (5)

Labour (2)

Councillors:

Councillors:

Notes: 1. Chair to be appointed at the first meeting in each year.
2. This Committee membership comprises the membership of the Employment Matters Committee.

EQUALITIES WORKING GROUP (4 MEMBERS)

Conservative (3)

Labour (1)

Councillors:

Councillor:

GOVERNOR AD HOC COMMITTEE (4 MEMBERS)

Conservative (2)

Labour (1)

UKIP (1)

Councillors:
Children's Services
Portfolio Holder and
Group Whip

Councillor:
Group Whip

Councillor:
Group Whip

Note: The Council usually agrees to waive the requirements of political balance on this Committee insofar as the overall calculation of allocation of seats on committees is concerned.

HEALTH AND WELLBEING BOARD

7 Councillors to be nominated by the Leader (who should not also be members of either the HASC or CYP Overview and Scrutiny Committees*). The requirements of political balance will not apply.

Councillors:

Cath Foad - Medway Healthwatch (who should not also be a member of either the HASC or CYP Overview and Scrutiny Committees*) (Substitute Margaret Cane)

Director of Children and Adults Services

Director of Public Health

Interim Deputy Director Children and Adults Services

Medway NHS Clinical Commissioning Group – three representatives (one statutory seat and two additional seats under the provision allowing the appointment of such other persons) (or representatives of such other persons) as the local authority thinks appropriate:

Dr Peter Green – Clinical Chair – NHS Kent and Medway Clinical Commissioning Group

Dr Antonia Moore – Clinical Member – NHS Kent and Medway Clinical Commissioning Group

Caroline Selkirk – Accountable Officer – NHS Kent and Medway Clinical Commissioning Group

NHS England – South (South East)– one representative:-

Ivor Duffy - Director of Assurance and Delivery - NHS England (Sally Allum substitute)

(Note* - Substitutes appointed to attend meetings of the HWB may not also be members of the Health and Adult Social Care or Children and Young People Overview and Scrutiny Committees).

(Note – Please note that Council agreed on 25 April 2013 that the Chairman will be appointed from among the Councillors serving on the Board. Council also agreed that the Chairman and Vice-Chairmen will be appointed at the first meeting of the Board after every Annual Council meeting).

JOINT KENT AND MEDWAY HEALTH AND WELLBEING BOARD (established by Health and wellbeing Board on 20/2/18)

(a) Voting members of the KAMJHWP are as follows:

- The Leader of each Council and up to three other members of each council nominated by the respective leaders (or their substitutes)
- The Director of Adult Social Services for Kent and the Assistant Director Adult Care Services for Medway
- The Director of Children's Services for Kent and the Director of Children and Adults for Medway
- The Director of Public Health for each local authority
- Representatives of the Local Healthwatch organisations for Kent and Medway who must not be a Member of a Health Overview and Scrutiny Committee for either authority and who may each have a named substitute
- A representative of each Clinical Commissioning Group (noting that section 197 (7) of the Health and Social Care Act 2012 provides for one person to represent more than one CCG on a HWB subject to the agreement of the Board). Each CCG representative may have a named substitute.

(b) Non Voting Members of the KAMJHWP are as follows:

- The Police and Crime Commissioner
- A representative of the Kent and Medway Local Medical Committee (who may also have a named substitute)

(c) The KAMJHWP may appoint other persons to be non-voting members as it considers appropriate. If at any time after the establishment of the Joint Board either of the authorities' Health and Wellbeing Boards wish to appoint additional non-voting members of the Board this may only be done after consultation with the KAMJHWP. In addition there should be observer representatives from two District Councils in Kent (aligned with the footprint of the Integrated Care Systems)

(d) With the agreement of the Joint Board, voting or non-voting members from new structures that are emerging in Health may also be included.

LICENSING AND SAFETY COMMITTEE (12 MEMBERS)

Conservative (8)

Labour (3)

UKIP (1)

Councillors:

Councillors:

Councillor:

LICENSING SUB-COMMITTEE OF LICENSING AND SAFETY COMMITTEE (7 MEMBERS)

Conservative (5)

Labour (2)

Councillors:

Councillors:

Note: * Chair and Vice Chair subject to appointment at the first meeting of the Sub Committee following Annual Council.

LICENSING HEARING PANEL - SUB-COMMITTEE OF LICENSING AND SAFETY COMMITTEE (3 MEMBERS)

AND

LICENSING 1982 ACT HEARING PANEL – SUB-COMMITTEE OF LICENSING AND SAFETY COMMITTEE (3 MEMBERS)

The following Panels are used for both the above Panels

Panel A

(Conservative) (Conservative) (UKIP)

Panel B

(Conservative) (Conservative) (Labour)

Panel C

(Conservative) (Conservative) (Labour)

Panel D

(Conservative) (Labour) (Conservative)

Panel E

(Conservative) (Conservative) (Labour)

Panel F

(Conservative) (Conservative) (Labour)

Note: 1) The Licensing and Safety Committee is asked to waive the requirements of political balance in relation to these Panels as has been the practice in previous years.

2) Hearing Panels can only be made up of members of the Licensing and Safety Committee. Panel A is chosen for the first Hearing Panel of the Municipal Year and the other Panels are used in order i.e. Panel B, Panel C etc having regard to availability and Ward Councillor conflicts. Fourth members of the Panel are selected on alphabetical basis to be on standby in case one member of the Panel is unable to take part.

PLANNING COMMITTEE (16 MEMBERS)**Conservative (11)****Labour (4)****UKIP (1)****Councillors:****Councillors:****Councillor:****SCHOOL TRANSPORT AND CURRICULUM APPEALS COMMITTEE (5 MEMBERS)****Conservative (3)****Labour (2)****Councillors:****Councillor:**

**Schedule of Council representation on Joint Committees, outside bodies, other bodies and charities
for the 2018/19 municipal year**

(A) Joint committees and other joint bodies

Title	No and ratio
Kent and Essex Inshore Fisheries and Conservation Authority	1
Kent and Medway Adults Safeguarding Board	1 (Portfolio Holder for Adult Services)
Kent and Medway Economic Partnership	1 (Portfolio Holder for Inward Investment, Strategic Regeneration and Partnerships)
Kent and Medway Fire and Rescue Authority	4 (3:1)
Kent and Medway Skills Commission	1 (Portfolio Holder for Inward Investment, Strategic Regeneration and Partnerships)
Kent and Medway Sustainability and Transformation Partnership (STP)	2 (Leader and Portfolio Holder)
Kent Rural Board	1 (appropriate portfolio holder)
North Kent Enterprise Board	1 (Portfolio Holder for Inward Investment, Strategic Regeneration and Partnerships)
Patrol Adjudication Joint Committee	1 plus 1 substitute
Police and Crime Panel for Kent and Medway	2
South East 7 Leaders meeting	1 + CE
South East 7 – Sub National Transport Partnership Board	TBA
South East Local Enterprise Partnership (SE LEP) (Strategic Board)	1 (Leader or appropriate portfolio holder)
Southern Regional Flood and Coastal Committee	1
South Thames Gateway Building Control Joint Committee	1 plus 1 substitute
Superannuation Fund Committee (with KCC)	1 plus 1 substitute

(B) Other bodies required by statute

Title	No and ratio
Admiralty Court	6 (4:2)
Adoption Panel	1
Complaints Review Panel (Children's Social Care)	3 Independent members only
Community Safety Partnership	1
Fostering Panel	1
Local Access Forum	2 (1:1)
Medway Admissions Forum	2 (1:1) Plus 2 parent/ governor reps
Rochester Airport Consultative Committee	1
Standing Advisory Council on Religious Education	4 (3:1)

(C) Outside bodies

Title	No and ratio
Action with Communities in Rural Kent (previously known as Kent Rural Community Council)	2 (1:1)
Art for Life Project	1
Association of Port Health Authorities	1
Chatham Historic Dockyard Trust	2
Chatham Maritime Charitable Trust Ltd	2 (1:1)
Court of the University of Kent at Canterbury	3 (The Mayor, Leader and Chief Executive)
Ethnic Minority Forum	3 (2:1)
Friends of Medway Archives	1
Gillingham Golf Club – Honorary Member	1
Groundwork South East	1
Halling Association	1
“HANDS” Gillingham Volunteer Centre	1
“HANDS” Rochester Volunteer Centre	1
Interim Board for the Thames Medway and Swale Estuaries Strategic Access Management and Monitoring Scheme	1
Kent and Medway Civilian Military Partnership Board	1
Kent County Playing Fields Association	1
Kent Downs Area of Outstanding Natural Beauty Joint Advisory Committee	1
Kent People’s Trust	1
Kent Resource Partnership Annual Council (previously listed as Kent Waste Forum)	1
Local Government Association – General Assembly	4 (3:1)
Lower Lines Trust	1
Lower Medway Internal Drainage Board	3
Medway Cultural Education Partnership	1

Title	No and ratio
Medway Macmillan Cancer Support Welfare Fund – Honorary Member	1
Medway Maritime Hospital Foundation Trust – Council of Governors	1 x partner governor
“Medway Queen” Preservation Society	2 (1:1)
Medway Tourism Association	4 (3:1)
Medway Towns Sea Cadets	1
Medway University Technical College Trust	1
MHS Homes Community Charity Ltd	1
NHS Medway Primary Care Commissioning Committee	1
North Kent Marshes Drainage Board	3 (2:1)
RELATE (Medway and Gravesham)	1
Rochester Bridge Trust	3 (2:1)
Rochester Cathedral Council	1
Rochester Diocesan Board of Education	1 (non voting)
South East England Health Scrutiny Network (formerly known as NHS Chairs Group)	1
South East Reserve Forces and Cadet Association	1
Strategic Partnering Board (NHS Medway)	1
Thames Gateway Kent Partnership Board	1
Thames Gateway Strategic Group	1
Tourism South East	2 (1:1)
University Liaison Committee	1

(D) Charities

Title	No and ratio
All Saints Frindsbury Charities	2 (1:1)
Arthur Ingram Trust – Honorary Member	1
Chatham Charities Trustees	8 (5:2:1)
Gillingham United Charities	3 (2:1)
Gunsley Charity	2 (1:1)
John Baynard's Charity	2 (1:1)
Mayor of Medway's Welfare Fund	7 (The Mayor and Deputy Mayor, are ex-officio trustees plus 5 others in the ratio 3:2)
Rochester Grammar School for Girls Charity	2 (1:1)
Sir Joseph Williamson's Mathematical School Scheme	1

(E) Other bodies set up by Medway

Title	No and ratio
Chatham Centre Forum	2 (1:1)
Designated Person Panel	5 (3:1:1)
Gillingham Town Centre Forum	3 (2:1)
Housing Asset Management Board	4
Informal Working Party on Polling Districts and Polling Places	7 (4:2:1)
Member Development Advisory Group	7 (4:2:1)
Rochester City Centre Forum	3 (2:1)
Rochester Conservation Area Advisory Group	3 (2:1)
Rochester Riverside Project Board	5 (3:2) and *1 non-voting ward member
Rural Liaison Committee	11 (7:3:1)
Strood Town Centre Forum	3 (2:1)
Youth Centre Management Committees:- (i) Parkwood (ii) Strood (iii) Woodies (iv) Woodlands	3 (2:1)

(F) Other bodies established by Cabinet

Title	No and ratio
Bus Lane Adjudication Service Joint Committee	1
Children and Young People's Transformation Board	1
Dynamics Community Interest Company	1
Medway Commercial Group: (i) Medway Commercial Group Ltd (ii) Medway Commercial Services Ltd (iii) Medway Public Services Ltd	1 1 1
Medway Development Company Ltd	2
Medway Education Partnership	1
Medway Growth (Joint Venture with Norse Property Services)	2
Medway Norse: (i) Medway Norse Board of Directors (ii) Medway Norse Operational Liaison Board	1 2
South East Local Enterprise Partnership (SELEP) Accountability Board	1 plus 1 substitute
Transport for the South East Sub National Transport Body (Shadow)	1

DRAFT SCHEDULE OF MEETINGS MAY 2018 - MAY 2019

Please note that all meetings are held at Gun Wharf unless otherwise stated and this information is subject to change

DATE	MEETING
MAY 2018	
Wednesday 16 May 2018	7pm - Annual Council
Tuesday 29 May 2018	9.30am – Licensing Hearing Panel
JUNE 2018	
Tuesday 5 June 2018	6.30pm - Children and Young People Overview & Scrutiny Committee
Wednesday 6 June 2018	6.30pm – Planning Committee
Friday 8 June 2018	2.30pm – Licensing Sub Committee
Tuesday 12 June 2018	9.30am – Licensing Hearing Panel
Tuesday 12 June 2018	3pm – Cabinet
Wednesday 13 June 2018	9.30am – School Transport and Curriculum Appeals Committee
Wednesday 13 June 2018	7pm – Employment Matters Committee
Thursday 14 June 2018	6.30pm – Regeneration, Culture and Environment Overview & Scrutiny Committee
Tuesday 19 June 2018	6.30pm - Health and Adult Social Care Overview & Scrutiny Committee
Wednesday 20 June 2018	6pm – Councillor Conduct Committee
Tuesday 26 June 2018	9.30am – Licensing Hearing Panel
Tuesday 26 June 2018	6pm – Licensing and Safety Committee
Wednesday 27 June 2018	7pm – Audit Committee (Provisional)
JULY 2018	
Tuesday 3 July 2018	4pm – Health and Wellbeing Board

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DATE	MEETING
Wednesday 4 July 2018	6.30pm – Planning Committee
Thursday 5 July 2018	6.30pm – Business Support Overview & Scrutiny Committee
Tuesday 10 July 2018	9.30am – Licensing Hearing Panel
Tuesday 10 July 2018	3pm – Cabinet
Wednesday 11 July 2018	6pm – Councillor Conduct Committee
Thursday 12 July 2018	9.30am – School Transport and Curriculum Appeals Committee
Thursday 19 July 2018	7pm - Council
Tuesday 24 July 2018	9.30am – Licensing Hearing Panel
Monday 30 July 2018	7pm – Audit Committee
Tuesday 31 July 2018	6.30pm - Children and Young People Overview & Scrutiny Committee
AUGUST 2018	
Wednesday 1 August 2018	6.30pm – Planning Committee
Thursday 2 August 2018	9.30am – School Transport and Curriculum Appeals Committee
Friday 3 August 2018	2.30pm – Licensing Sub Committee
Tuesday 7 August 2018	9.30am – Licensing Hearing Panel
Tuesday 7 August 2018	3pm – Cabinet
Wednesday 8 August 2018	6pm – Councillor Conduct Committee
Thursday 16 August 2018	6.30pm – Regeneration, Culture and Environment Overview & Scrutiny Committee
Tuesday 21 August 2018	9.30am – Licensing Hearing Panel

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DATE	MEETING
Tuesday 21 August 2018	6.30pm - Health and Adult Social Care Overview & Scrutiny Committee
Thursday 23 August 2018	6.30pm – Business Support Overview & Scrutiny Committee
Tuesday 28 August 2018	6pm – Licensing and Safety Committee
Wednesday 29 August 2018	6.30pm – Planning Committee
Thursday 30 August 2018	9.30am – School Transport and Curriculum Appeals Committee
SEPTEMBER 2018	
Tuesday 4 September 2018	9.30am – Licensing Hearing Panel
Tuesday 4 September 2018	3pm – Cabinet
Wednesday 5 September 2018	7pm – Employment Matters Committee
Thursday 6 September 2018	9.30am – School Transport and Curriculum Appeals Committee
Tuesday 11 September 2018	4pm – Health and Wellbeing Board
Wednesday 12 September 2018	6pm – Councillor Conduct Committee
Tuesday 18 September 2018	9.30am – Licensing Hearing Panel
Tuesday 25 September 2018	3pm – Cabinet
Wednesday 26 September 2018	6.30pm – Planning Committee
Thursday 27 September 2018	7pm – Audit Committee
OCTOBER 2018	
Tuesday 2 October 2018	9.30am – Licensing Hearing Panel
Wednesday 4 October 2018	9.30am – School Transport and Curriculum Appeals Committee

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DATE	MEETING
Thursday 4 October 2018	6.30pm - Children and Young People Overview & Scrutiny Committee
Wednesday 10 October 2018	6pm – Councillor Conduct Committee
Thursday 11 October 2018	7pm - Council
Friday 12 October 2018	2.30pm – Licensing Sub Committee
Tuesday 16 October 2018	9.30am – Licensing Hearing Panel
Tuesday 16 October 2018	6.30pm - Health and Adult Social Care Overview & Scrutiny Committee
Thursday 18 October 2018	6.30pm – Regeneration, Culture and Environment Overview & Scrutiny Committee
Tuesday 23 October 2018	3pm – Cabinet
Tuesday 23 October 2018	6pm – Licensing and Safety Committee
Wednesday 24 October 2018	6.30pm – Planning Committee
Thursday 25 October 2018	6.30pm – Business Support Overview & Scrutiny Committee
Tuesday 30 October 2018	9.30am – Licensing Hearing Panel
NOVEMBER 2018	
Tuesday 6 November 2018	4pm – Health and Wellbeing Board
Wednesday 7 November 2018	6pm – Councillor Conduct Committee
Thursday 8 November 2018	9.30am – School Transport and Curriculum Appeals Committee
Tuesday 13 November 2018	9.30am – Licensing Hearing Panel
Tuesday 20 November 2018	3pm – Cabinet
Wednesday 21 November 2018	6.30pm – Planning Committee

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DATE	MEETING
Tuesday 27 November 2018	9.30am – Licensing Hearing Panel
Thursday 29 November 2018	9.30am – School Transport and Curriculum Appeals Committee
Thursday 29 November 2018	6.30pm – Business Support Overview & Scrutiny Committee
DECEMBER 2018	
Tuesday 4 December 2018	6.30pm - Children and Young People Overview & Scrutiny Committee
Wednesday 5 December 2018	7pm – Employment Matters Committee
Thursday 6 December 2018	6.30pm – Regeneration, Culture and Environment Overview & Scrutiny Committee
Friday 7 December 2018	2.30pm – Licensing Sub Committee
Tuesday 11 December 2018	9.30am – Licensing Hearing Panel
Wednesday 12 December 2018	6pm – Councillor Conduct Committee
Thursday 13 December 2018	6.30pm - Health and Adult Social Care Overview & Scrutiny Committee
Tuesday 18 December 2018	3pm – Cabinet
Tuesday 18 December 2018	6pm – Licensing and Safety Committee
Wednesday 19 December 2018	6.30pm – Planning Committee
JANUARY 2019	
Tuesday 8 January 2018	9.30am – Licensing Hearing Panel
Tuesday 8 January 2019	7pm – Audit Committee
Wednesday 9 January 2019	9.30am – School Transport and Curriculum Appeals Committee
Wednesday 9 January 2019	6pm – Councillor Conduct Committee
Thursday 10 January 2019	6.30pm - Children and Young People Overview & Scrutiny Committee

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DATE	MEETING
Tuesday 15 January 2019	3pm – Cabinet
Wednesday 16 January 2019	6.30pm – Planning Committee
Thursday 17 January 2019	6.30pm - Health and Adult Social Care Overview & Scrutiny Committee
Tuesday 22 January 2019	9.30am – Licensing Hearing Panel
Tuesday 22 January 2019	6.30pm – Regeneration, Culture and Environment Overview & Scrutiny Committee
Thursday 24 January 2019	7pm - Council
Tuesday 29 January 2019	6pm – Licensing and Safety Committee
Wednesday 30 January 2019	7pm – Employment Matters Committee
Thursday 31 January 2019	6.30pm – Business Support Overview and Scrutiny Committee
FEBRUARY 2019	
Tuesday 5 February 2019	9.30am – Licensing Hearing Panel
Tuesday 5 February 2019	3pm – Cabinet
Wednesday 6 February 2019	6pm – Councillor Conduct Committee
Thursday 7 February 2019	9.30am – School Transport and Curriculum Appeals Committee
Friday 8 February 2019	2.30pm – Licensing Sub Committee
Wednesday 13 February 2019	6.30pm – Planning Committee
Tuesday 19 February 2019	9.30am – Licensing Hearing Panel
Tuesday 19 February 2019	4pm – Health and Wellbeing Board
Thursday 21 February 2019	7pm - Council (budget)

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DATE	MEETING
MARCH 2019	
Tuesday 5 March 2019	9.30am – Licensing Hearing Panel
Tuesday 5 March 2019	3pm – Cabinet
Wednesday 6 March 2019	6pm – Licensing and Safety Committee
Thursday 7 March 2019	9.30am – School Transport and Curriculum Appeals Committee
Thursday 7 March 2019	6.30pm - Children and Young People Overview & Scrutiny Committee
Wednesday 13 March 2019	6pm – Councillor Conduct Committee
Thursday 14 March 2019	6.30pm - Health and Adult Social Care Overview & Scrutiny Committee
Tuesday 19 March 2019	9.30am – Licensing Hearing Panel
Wednesday 20 March 2019	6.30pm – Planning Committee
Thursday 21 March 2019	7pm – Audit Committee
Thursday 28 March 2019	6.30pm – Regeneration, Culture and Environment Overview & Scrutiny Committee
APRIL 2019	
Tuesday 2 April 2019	9.30am – Licensing Hearing Panel
Thursday 4 April 2019	6.30pm – Business Support Overview & Scrutiny Committee
Friday 5 April 2019	2.30pm – Licensing Sub Committee
Tuesday 9 April 2019	3pm – Cabinet
Wednesday 10 April 2019	7pm – Employment Matters Committee
Thursday 11 April 2019	9.30am – School Transport and Curriculum Appeals Committee

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DATE	MEETING
Tuesday 16 April 2019	9.30am – Licensing Hearing Panel
Tuesday 16 April 2019	4pm – Health and Wellbeing Board
Wednesday 17 April 2019	6pm – Councillor Conduct Committee
Wednesday 24 April 2019	6.30pm – Planning Committee
Thursday 25 April 2019	7pm - Council
Tuesday 30 April 2019	9.30am – Licensing Hearing Panel
MAY 2019	
Wednesday 22 May 2019	Annual Council (provisional)