

## COUNCIL

**25 JANUARY 2018**

### REPORT ON OVERVIEW AND SCRUTINY ACTIVITY

Report from: Neil Davies, Chief Executive

Author: Julie Keith, Head of Democratic Services

#### Summary

This report provides a summary of the work of the Council's Overview and Scrutiny Committees since the last report to Council on 12 October 2017.

#### 1. Policy and Budget Framework

- 1.1 The Council's Constitution provides for the activities of Overview and Scrutiny (O&S) Committees to be reported to Council meetings. The following is a high-level summary of business conducted. For further detail please refer to the minutes of each Committee which are published on the Council's website using the web links under each section.

<b>2.</b>	<b>Health and Adult Social Care Overview and Scrutiny Committee</b>	
<b>2.1</b>	<b><u>17 October 2017</u></b> <a href="https://democracy.medway.gov.uk/ieListDocuments.aspx?CId=131&amp;MId=3725&amp;Ver=4">https://democracy.medway.gov.uk/ieListDocuments.aspx?CId=131&amp;MId=3725&amp;Ver=4</a>	
2.1.1	<b>Report title:</b>	<b>South East Coast Ambulance Service Update</b> <b>Outcome:</b> The Committee noted and commented on the update provided and agreed that SECamb be asked to provide an update to the Committee in January 2018.
2.1.2	<b>Report title:</b>	<b>Kent and Medway Patient Transport Services - Performance Update</b> <b>Outcome:</b> Members considered and commented on the update provided and agreed that a further update should be presented to the Committee in January 2018.

2.1.3	<b>Report title:</b>	<p><b>Community Services Re-Procurement Programme: Progress Report</b></p> <p><b>Outcome:</b></p> <p>The Committee noted the CSR programme update and provided feedback and agreed that the next update would be presented to the Committee in January 2018. This would ask the Committee to determine whether the reprocurement of community health services amounts to a substantial development of, or variation to, the health service in Medway.</p>
2.1.4	<b>Report title:</b>	<p><b>Overview of Medway Community Support Outreach Team</b></p> <p><b>Outcome:</b></p> <p>The Committee noted the report and commented on the update provided.</p>
2.1.5	<b>Report title:</b>	<p><b>Council Plan Performance Monitoring Report Quarter 1 2017/18</b></p> <p><b>Outcome:</b></p> <p>The Committee considered the quarter 1 2017/18 performance against the measures of success used to monitor progress against the Council's priorities and requested that further information be provided to the Committee in relation to direct payments / financial assessments and in relation to the Task and Finish group looking at anti-social behaviour.</p>
2.1.6	<b>Report title:</b>	<p><b>Work programme</b></p> <p><b>Outcome:</b></p> <p>The Committee:</p> <ul style="list-style-type: none"> <li>a) Considered and agreed the Work Programme, including the changes set out in the report and the additional items agreed during the meeting.</li> <li>b) Agreed that an update on the All Age Eating Disorder Service would be added to the Work Programme for consideration in early 2018.</li> </ul>

3.	<b>Regeneration, Culture and Environment Overview And Scrutiny Committee</b>	
3.1	<b><u>19 October 2017</u></b> <a href="https://democracy.medway.gov.uk/ieListDocuments.aspx?CId=437&amp;MId=3744&amp;Ver=4">https://democracy.medway.gov.uk/ieListDocuments.aspx?CId=437&amp;MId=3744&amp;Ver=4</a>	
3.1.1	<b>Report title:</b>	<p><b>Attendance by the Portfolio Holder for Planning, Economic Growth and Regulation</b></p> <p><b>Outcome:</b></p> <p>The Committee:</p> <ul style="list-style-type: none"> <li>a) thanked the Portfolio Holder for Planning, Economic Growth and Regulation for attending the meeting and answering questions;</li> <li>b) requested that officers provide further information on anti-social behaviour, particularly in Chatham and Gillingham, to the relevant Overview and Scrutiny Committees;</li> <li>c) noted that the Portfolio Holder will ask for a breakdown of the positive and negative responses to the proposals for Lodge Hill to be provided to members of the Committee;</li> <li>d) noted that officer responses would be provided to Members on flooding in Strood and at Rochester Cathedral;</li> <li>e) requested that consideration be given to providing comparative data for previous years and other local authorities in future reports; and</li> <li>f) noted that an officer response will be provided to Members on how Medway had performed significantly above the national average during January to March 2017 in respect of planning applications.</li> </ul>
3.1.2	<b>Report title:</b>	<p><b>Council Plan Performance Monitoring Report Quarter 1 2017/18</b></p> <p><b>Outcome:</b></p> <p>The Committee agreed to:</p> <ul style="list-style-type: none"> <li>a) note the Quarter 1 2017/18 performance against the measures of success used to monitor progress against the Council's priorities;</li> <li>b) consider adding Performance Indicator N1 167 – Average journey times along 5 routes across Medway as an item for the Committee's work programme; and</li> <li>c) note that officers would respond to the Members who had raised issues in relation to the number of jobs created and safeguarded (LRCC4a) (Head of Performance and Intelligence); the lack of lifts at Chatham railway station (Assistant Director Physical and Cultural Regeneration); and toilet facilities at</li> </ul>

		events and green spaces (Assistant Director Front Line Services).
3.1.3	<b>Report title:</b>	<p><b>Petitions</b></p> <p><b>Outcome:</b></p> <p>The Committee:</p> <ul style="list-style-type: none"> <li>a) noted the report; and</li> <li>b) noted that the Assistant Director Front Line Services would respond directly to the Members who had sought clarification on the timescale of works to restrict parking in Cherry Amber Close, Rainham, and on whether this was part of a wider scheme.</li> </ul>
3.1.4	<b>Report title:</b>	<p><b>Work Programme</b></p> <p><b>Outcome:</b></p> <p>The Committee:</p> <ul style="list-style-type: none"> <li>a) noted the current work programme;</li> <li>b) agreed that the report on the Annual Action Plan reviewing the progress of the Local Flood Risk Management Strategy be produced as a briefing note in early 2018 and, if Members expressed a wish that this be referred to Committee for discussion, it would then be placed on the agenda as a report for the next available meeting;</li> <li>c) agreed that the report on the outcome of investigations into a review of the parking in and around Southwell Road, Strood, requested by the Committee on 28 March 2017, following consideration of a petition, be circulated as a briefing note and, if Members expressed a wish that this be referred to Committee for discussion, it would then be placed on the agenda as a report for the next available meeting;</li> <li>d) agreed to add Performance Indicator N1 167 – Average journey times along 5 routes across Medway as an item for the work programme; and</li> <li>e) noted that a request for a Members' item on a Challenge 25 system for the sale of corrosive substances had been received.</li> </ul>

4.	<b>Business Support Overview and Scrutiny Committee</b>	
4.1	<b><u>26 October 2017</u></b> <a href="https://democracy.medway.gov.uk/ieListDocuments.aspx?CId=123&amp;MId=3713&amp;Ver=4">https://democracy.medway.gov.uk/ieListDocuments.aspx?CId=123&amp;MId=3713&amp;Ver=4</a>	
4.1.1	<b>Report title:</b>	<b>Universal Credit and Welfare Reforms - Six Monthly Progress Report</b> <b>Outcome:</b> The Committee agreed to: <ul style="list-style-type: none"> <li>a) note the progress on the various work streams referred to within the report, and;</li> <li>b) request a training session for all Members on Universal Credit.</li> </ul>
4.1.2	<b>Report title:</b>	<b>Building Security at Council Offices</b> <b>Outcome:</b> The Committee agreed to note the steps taken to review security and fire requirements initially at Gun Wharf.
4.1.3	<b>Report title:</b>	<b>Major Incident Response Update</b> <b>Outcome:</b> The Committee agreed to note the arrangements for responding to a major emergency.
4.1.4	<b>Report title:</b>	<b>6 Monthly Review of the Council's Corporate Business Risk Register and Annual Review of the Strategic Risk Framework</b> <b>Outcome:</b> The Committee agreed to: <ul style="list-style-type: none"> <li>a) note officers' recommendations on amendments to the Council's Risk Register as detailed in section 3, Appendix A and B to the report, and;</li> <li>b) note the risk management framework, Appendix C, and the response from Corporate Management Team, as detailed in paragraph 4.3 of the report, to the comments on risk management made at the April 2017 meeting of the Business Support Overview and Scrutiny Committee.</li> </ul>
4.1.5	<b>Report title:</b>	<b>Council Plan Performance Monitoring Report - Quarter 1 2017/18</b> <b>Outcome:</b> The Committee agreed to note the Quarter 1 2017/18 performance against the measures of success used to monitor progress against the Council's priorities.

4.1.6	<b>Report title:</b>	<p><b>Revenue Budget Monitoring 2017/18 - Quarter 1</b></p> <p><b>Outcome:</b></p> <p>The Committee agreed to note the result of the first round of revenue monitoring for 2017/18 and to note the forecast position and proposed management action.</p>
4.1.7	<b>Report title:</b>	<p><b>Capital Budget Monitoring 2017/18 - Quarter 1</b></p> <p><b>Outcome:</b></p> <p>The Committee agreed to:</p> <ul style="list-style-type: none"> <li>a) note the additional funding identified in section 4 of the report, to be added to the programme in quarter 2 under the Chief Finance Officer's delegation;</li> <li>b) note the spending forecasts summarised at Table 1 in the report, and;</li> <li>c) request that a discussion take place at the informal meeting of Scrutiny Chairmen, Vice-Chairmen and Opposition Spokesperson on 31 October on how to hold the new housing company to account (as part of the planned discussion on scrutinising Norse and Medway Commercial Group).</li> </ul>
4.1.8	<b>Report title:</b>	<p><b>Work Programme</b></p> <p><b>Outcome:</b></p> <p>The Committee:</p> <p>The Committee agreed to:</p> <ul style="list-style-type: none"> <li>a) note the current work programme (Appendix 1 to the report);</li> <li>b) agree the changes to the current work programme as set out in paragraph 3 of the report;</li> <li>c) note the work programmes of all overview and scrutiny committees (set out in Appendix 2 to this report);</li> <li>d) note the process for the selection of topics for the next round of Scrutiny Task Groups in 2018/19 and agree that the proposed reviews on complaint handling and the voluntary sector (as detailed in paragraph 3.11 of the report) plus the proposed review on town centres for the 21st century be supported as possible topics for Task Group reviews.</li> </ul>

5.	<b>Business Support Overview and Scrutiny Committee</b>	
5.1	<b><u>30 November 2017</u></b> <a href="https://democracy.medway.gov.uk/ieListDocuments.aspx?CId=123&amp;MId=3952&amp;Ver=4">https://democracy.medway.gov.uk/ieListDocuments.aspx?CId=123&amp;MId=3952&amp;Ver=4</a>	
5.1.1	<b>Report title:</b>	<b>Attendance of the Portfolio Holder for Business Management</b> <b>Outcome:</b> The Committee thanked the Portfolio Holder for Business Management for his attendance and noted that a briefing note on Discretionary Rate Relief for charities would be provided.
5.1.2	<b>Report title:</b>	<b>A Medway Norse Update</b> <b>Outcome:</b> The Committee: <ul style="list-style-type: none"> <li>a) noted the report;</li> <li>b) expressed disappointment that Medway Norse was not represented at the meeting;</li> <li>c) requested that more comprehensive update reports be provided to the Committee in future, including more detail on the quality of service delivery; and</li> <li>d) requested that the Committee be advised before any service was discontinued by Norse.</li> </ul>
5.1.3	<b>Report title:</b>	<b>Council Plan Performance Monitoring Report Quarter 2 2017/18</b> <b>Outcome:</b> The Committee agreed to note the Quarter 2, 2017/18 performance against the measures of success used to monitor progress against the Council's priorities.
5.1.4	<b>Report title:</b>	<b>Housing Strategy Annual Review</b> <b>Outcome:</b> The Committee agreed to note the progress against the aims of the Housing Strategy 2015-18 and that future plans relating to strategies would include ongoing monitoring of the impact of the actions detailed.

5.1.5	<b>Report title:</b>	<p><b>Revenue Budget Monitoring 2017/18 - Quarter 2</b></p> <p><b>Outcome:</b></p> <p>The Committee agreed to note the result of the second round of revenue monitoring for 2017/18 and that Cabinet has agreed the forecast position and proposed management action.</p>
5.1.6	<b>Report title:</b>	<p><b>Capital Budget Monitoring 2017/18 - Quarter 2</b></p> <p><b>Outcome:</b></p> <p>The Committee agreed to note the spending forecasts summarised at Table 1 of the report.</p>
5.1.7	<b>Report title:</b>	<p><b>Draft Capital and Revenue Budget 2018/2019</b></p> <p><b>Outcome:</b></p> <p>The Committee:</p> <ul style="list-style-type: none"> <li>a) agreed to note that Cabinet has instructed officers to continue to work with Portfolio Holders in formulating robust proposals to balance the budget for 2018/19 and beyond; and</li> <li>b) agreed to note the proposals outlined in the draft capital and revenue budgets and forward the proposals to the individual Overview and Scrutiny Committees with the request that they be mindful of the need for realistic income targets.</li> </ul>
5.1.8	<b>Report title:</b>	<p><b>Procurement Strategy</b></p> <p><b>Outcome:</b></p> <p>The Committee agreed to note the progress made against the Procurement Strategy 2016-21.</p>
5.1.9	<b>Report title:</b>	<p><b>Topics for In-Depth Scrutiny Reviews 2018/19</b></p> <p><b>Outcome:</b></p> <ul style="list-style-type: none"> <li>a) The Committee agreed that the programme of Task Group topics for 2018/19 should be as follows: <ul style="list-style-type: none"> <li>Review 1: The Impact of Social Isolation for the Council (Health and Adult Social Care Overview and Scrutiny Committee).</li> <li>Review 2: Support for Carers (Health and Adult Social Care/Children and Young People Overview and Scrutiny Committees).</li> <li>Review 3: Physical Activity (Health and Social Care, Children and Young People, Regeneration, Culture and Environment Overview and Scrutiny Committees).</li> </ul> </li> </ul>



		<p>Review 4: Town Centres for the 21<sup>st</sup> Century (Regeneration, Culture and Environment and Business Support Overview and Scrutiny Committees).</p> <p>b) The Committee agreed the following action in relation to the two topics which were not selected for Task Group activity:</p> <ul style="list-style-type: none"> <li>• Complaint Handling – regular review of learning from complaints (excluding social care complaints) at the Member User Group, a cross-party Member Level Group which meets informally on a regular basis to discuss customer experience of Council services.</li> <li>• Capacity of the Voluntary Sector in Medway – an assessment of risk through the next six monthly review of the Council’s Corporate Risk Register and research to establish how other Unitary Councils manage their relationship with the voluntary sector. Further discussion to then take place with this Committee to determine the scope for further scrutiny of particular issues and to consider the option of (and format for) any direct dialogue by Overview and Scrutiny with representatives of the voluntary sector in Medway.</li> </ul>
5.1.10	<b>Report title:</b>	<p><b>Work programme</b></p> <p><b>Outcome:</b></p> <p>Members considered a report regarding the Committee’s work programme. A Member referred to the current 12-week consultation on stake reduction for fixed odds betting terminals to better protect consumers and communities. He requested that any response to the consultation by the Council be circulated to members of this Committee.</p> <p>It was proposed that an item on the Council’s petitions scheme in relation to e-petitions be added to the work programme for the meeting on 30 January 2018.</p>

6.	<b>Children and Young People Overview and Scrutiny Committee</b>	
6.1	<b><u>5 December 2017</u></b> <a href="https://democracy.medway.gov.uk/ieListDocuments.aspx?CId=378&amp;MId=3720&amp;Ver=4">https://democracy.medway.gov.uk/ieListDocuments.aspx?CId=378&amp;MId=3720&amp;Ver=4</a>	
6.1.1	<b>Report title:</b>	<p><b>Member's Item: Closure of All Saints Nursery</b></p> <p><b>Outcome:</b></p> <p>The Committee thanked Councillor Maple and Mr Qureshi for their attendance and:</p> <ul style="list-style-type: none"> <li>a) Noted this report and in particular that officers have confirmed All Saints Nursery, in Magpie Hall Road, will remain open until July 2018; and</li> <li>b) Noted that a permanent solution was being sought to keep the nursery open after the summer break in 2018 and following confirmation on future permanent arrangements, Members and parents would be updated.</li> </ul>
6.1.2	<b>Report title:</b>	<p><b>Assistive Reproductive Technologies - Policy Review</b></p> <p><b>Outcome:</b></p> <p>The Committee:</p> <ul style="list-style-type: none"> <li>a) Noted the review of Assistive Reproductive Technologies (ART) policies, set out in the report, in light of the financial challenges faced by Clinical Commissioning Groups (CCGs); and</li> <li>b) Noted the review process set out in section 6 of the report, in particular the public consultation element.</li> </ul>
6.1.3	<b>Report title:</b>	<p><b>Annual Report - Fostering Service</b></p> <p><b>Outcome:</b></p> <p>The Committee noted the Fostering Service Annual Report 2016-17, as set out at Appendix 1 of the report.</p>
6.1.4	<b>Report title:</b>	<p><b>Sufficiency Statement 2017</b></p> <p><b>Outcome:</b></p> <p>The Committee noted the 2017 Sufficiency Statement, as set out in Appendix 1 to the report.</p>
6.1.5	<b>Report title:</b>	<p><b>Osted Inspection of Aut Even</b></p> <p><b>Outcome:</b></p> <p>The Committee noted the work to date on the service improvements, as set out in Appendix B to the report, in response to the Aut Even Ofsted Inspection on 25 and 26 July 2017 and that an update report will be provided to the Committee in March 2018.</p>

6.1.6	<b>Report title:</b>	<p><b>Overnight Short Breaks Provision for Children with Special Educational Needs and Disabilities - Outcome of the Consultation and Business Case</b></p> <p><b>Outcome:</b></p> <p>The Committee noted the outcome of the consultation on the proposed relocation of overnight Short Break services from Aut Even to Parklands, as set out in Section 4 and 6 and Appendix 1 of the report, and the business case, as set out in Appendix 3.</p>
6.1.7	<b>Report title:</b>	<p><b>School Admission Arrangements 2019</b></p> <p><b>Outcome:</b></p> <p>The Committee noted the proposed admissions arrangements and schemes and the outcome of the consultation and recommended them to the Cabinet for approval.</p> <p><b>Cabinet decision:</b></p> <p>The Cabinet noted the outcome of the consultation process as set out in section 6 to the report and the comments of the Children and Young People Overview and Scrutiny Committee, as set out in Section 7 to the report.</p> <p>140/2017 The Cabinet approved the proposed 2019 admissions arrangements and schemes set out in Appendix 1 to the report.</p>
6.1.8	<b>Report title:</b>	<p><b>Draft Capital and Revenue Budget 2018/19</b></p> <p><b>Outcome:</b></p> <p>The Committee noted that Cabinet had instructed officers to continue to work with Portfolio Holders in formulating robust proposals to balance the budget for 2018/19 and beyond.</p>
6.1.9	<b>Report title:</b>	<p><b>Council Plan Performance Monitoring Report Quarter 2 2017/18</b></p> <p><b>Outcome:</b></p> <p>The Committee noted the report.</p>
6.1.10	<b>Report title:</b>	<p><b>Petitions</b></p> <p><b>Outcome:</b></p> <p>The Committee noted the petition response and appropriate officer actions in paragraph 3 of the report.</p>

6.1.11	<b>Report title:</b>	<p><b>Work Programme</b></p> <p><b>Outcome:</b></p> <p>The Committee:</p> <p>a) Agreed the work programme as set out at Appendix 1, subject to adding:</p> <p>11 January 2018:</p> <ul style="list-style-type: none"> <li>• Assistive Reproductive Technologies Policy Review;</li> <li>• Immunisation Services Update; and</li> <li>• Maternity Services Transformation.</li> </ul> <p>8 March 2018:</p> <ul style="list-style-type: none"> <li>• Annual Report of the Children’s Social Care Service;</li> <li>• Female Genital Mutilation; and</li> <li>• Update on the Transfer of the Family Nurse Partnership Service the Health Visiting Service.</li> </ul> <p>b) Noted that a Member’s Item from Councillor Johnson regarding young refugees and unaccompanied asylum seeking children would be scheduled on the work programme for the Committee for 11 January 2018. This had been on the work programme as an information item with a date to be determined since 1 August 2017.</p> <p>c) The Committee noted that a report from the Task Group on Employment Opportunities for Young People in Medway would be scheduled on the work programme for the Committee for 11 January 2018.</p>
--------	----------------------	---

7.	<b>Regeneration, Culture and Environment Overview And Scrutiny Committee</b>	
7.1	<b><u>7 December 2017</u></b> <a href="https://democracy.medway.gov.uk/ieListDocuments.aspx?CId=437&amp;MId=3745&amp;Ver=4">https://democracy.medway.gov.uk/ieListDocuments.aspx?CId=437&amp;MId=3745&amp;Ver=4</a>	
7.1.1	<b>Report title:</b>	<p><b>Annual Scrutiny of the Community Safety Partnership, including an update on the Community Safety Plan 2016 to 2020</b></p> <p><b>Outcome:</b></p> <p>The Committee:</p> <p>a) Noted the findings of the strategic assessment.</p> <p>b) Supported in the light of the strategic assessment findings, the Community Safety Plan priorities remaining unchanged, it being noted that the Action Plan reflects some new and emerging issues contained within the strategic assessment.</p> <p>c) Noted that:</p> <ul style="list-style-type: none"> <li>• the Police have agreed to supply the name and contact number of the newly appointed Vulnerable Intervention Officer to the Democratic Services Officer for circulation to Members and to provide subsequent updates should the postholder change at a future date.</li> <li>• the Community Safety Partnership Manager will respond direct to the Member concerned on the number of Community Trigger applications that have been received by the CSP.</li> <li>• the Trading Standards Team Leader will refer the issue of rogue traders in Chatham High Street .</li> <li>• the NK CCG will supply via the Democratic Services Officer, information on the Medway Model engagement events for circulation to Members.</li> <li>• a copy of the Memorandum of Understanding on Travellers will be circulated to Members.</li> <li>• the Police will supply information as to the anticipated timescale PCSOs to be provided with powers to issue parking tickets for circulation to Members.</li> <li>• the KSS CRC will provide information on the Community Payback projects undertaken over the past year and those projected for 2018 for circulation to Members.</li> </ul>

		<ul style="list-style-type: none"> <li>• the Head of Safer Communities and Greenspaces and Community Safety Partnership Manager will check the statistics contained within pages 35 and 42 and 43 and 44 of the agenda and will advise the Chairman direct if these statistics are correct.</li> <li>• the Police will provide to Members information of current scams for circulation to Neighbourhood Watch Co-ordinators.</li> </ul>
7.1.2	<b>Report title:</b>	<p><b>Member's item: Update on a proposed implementation plan for the Challenge 25 initiative</b></p> <p><b>Outcome:</b></p> <ul style="list-style-type: none"> <li>a) noted the report and the arrangements for progressing the voluntary application of Challenge 25 to the retail sale of corrosive substances.</li> <li>b) noted officers' intention to respond to any Government consultations on the implementation of legal controls on the sale of corrosive substances to persons under eighteen years old to ensure that the prospective legislation is robust and fit for purpose.</li> <li>c) agreed that a copy of the letter from the Home Secretary be circulated to all Members of the Council.</li> <li>d) agreed that a further update be provided to Members via a briefing note in six months.</li> </ul>
7.1.3	<b>Report title:</b>	<p><b>Attendance of the Portfolio Holder for Resources</b></p> <p><b>Outcome:</b></p> <ul style="list-style-type: none"> <li>a) thanked the Portfolio Holder for Resources for attending the meeting and answering questions.</li> <li>b) requested that the Portfolio Holder for Resources pass on the Committee's appreciation to the various partners of the Community Safety Partnership for their work in 2017.</li> </ul>

		<p>c) noted that:</p> <ul style="list-style-type: none"> <li>• officers will investigate whether the Police had powers to address the issue of alcohol and drug related litter under the Public Space Protection Orders.</li> <li>• the Assistant Director Front Line Services will provide information on the underspend on the Safer Communities budget to the Member direct</li> </ul> <p>d) requested that in future, reports for the Portfolio Holder for Resources clearly indicate those areas that fall within the remit of another Portfolio Holder or another Overview and Scrutiny Committee so that there is no confusion as to the items to be discussed at this Committee.</p>
7.1.4	<b>Report title:</b>	<p><b>Draft Capital and Revenue Budget 2018/19</b></p> <p><b>Outcome:</b></p> <p>The Committee:</p> <ul style="list-style-type: none"> <li>a) noted that Cabinet has instructed officers to continue to work with Portfolio Holders in formulating robust proposals to balance the budget for 2018/19 and beyond.</li> <li>b) agreed that the Business Support Overview and Scrutiny Committee be advised of this Committee's concern that the budget report and appendix contain insufficient information to enable this Committee to undertake a robust review of the capital and revenue budgets.</li> <li>c) noted that detailed information on the ICT investment plan will be supplied to the Member direct outside of the meeting.</li> </ul>

7.1.5	<b>Report title:</b>	<p><b>Council Plan Performance Monitoring Report Quarter 2 2017/18</b></p> <p><b>Outcome:</b></p> <p>The Committee:</p> <ul style="list-style-type: none"> <li>a) noted the Quarter 2 2017/18 performance against the measures of success used to monitor progress against the Council's priorities.</li> <li>b) noted that the Assistant Director Front Line Services has requested a meeting with Highways England and the Department for Transport to discuss highway issues and will take forward the concern that major incidents on the M2 have an impact on traffic movement through Medway and seeking possible alternative contingencies and the outcome of such discussions be notified to Members via a briefing note.</li> <li>c) agreed that future performance monitoring reports include the number of streets that have been surveyed in NI 195a (Improved street environmental cleanliness).</li> <li>d) noted that a copy of the Medway Dog Code will be circulated to Members.</li> </ul>
7.1.6	<b>Report title:</b>	<p><b>Member's item: Parking in Gillingham North and South Wards</b></p> <p><b>Outcome:</b></p> <p>The Committee:</p> <ul style="list-style-type: none"> <li>a) noted the report and the suggestion that a meeting take place comprising the Chairman, Vice Chairman and Councillors Stamp, Johnson and Saroy, along with the Portfolio Holder for Front Line Services and the Assistant Director Front Line Services to discuss Councillor Johnson's suggestions and possible ways forward for future consideration.</li> <li>b) a Planning officer be requested to attend the meetings.</li> <li>c) formal notes be taken of the meetings and the outcome be the subject of a report back to this committee in June 2018.</li> </ul>



7.1.7	<b>Report title:</b>	<p><b>Petitions</b></p> <p><b>Outcome:</b></p> <p>The Committee:</p> <ul style="list-style-type: none"> <li>a) noted the petition responses and appropriate officer action set out in paragraph 3 of the report.</li> <li>b) agreed that a report be submitted to the 23 January 2018 meeting of this Committee setting out the outcome of the Portfolio Holder's review of car parking charges at The Strand Leisure Park, it being noted that this may involve supplementary information being supplied after the agenda despatch and to enable this Committee to consider this issue prior to budget setting in February 2018.</li> </ul>
7.1.8	<b>Report title:</b>	<p><b>Work Programme</b></p> <p><b>Outcome:</b></p> <p>The Committee:</p> <ul style="list-style-type: none"> <li>a) noted the current work programme;</li> <li>b) agreed that the Cultural Activities Programme be produced as a briefing note and therefore removed from the Committee's work programme for January 2018; and</li> <li>c) noted that a report will be submitted to the Committee on 23 January 2018 setting out the outcome of the review of parking at The Strand Leisure Park.</li> </ul>
<b>8.</b>	<b>Health and Adult Social Care Overview And Scrutiny Committee</b>	
<b>8.1</b>	<p><b><u>14 December 2017</u></b></p> <p><a href="https://democracy.medway.gov.uk/ieListDocuments.aspx?CId=437&amp;MId=3745&amp;Ver=4">https://democracy.medway.gov.uk/ieListDocuments.aspx?CId=437&amp;MId=3745&amp;Ver=4</a></p>	
8.1.1	<b>Report title:</b>	<p><b>Medway NHS Foundation Trust (MFT) Update</b></p> <p><b>Outcome:</b></p> <p>The Committee noted and commented on the progress report provided by MFT and agreed that a further update should be brought to the Committee in June 2018.</p>
8.1.2	<b>Report title:</b>	<p><b>Kent and Medway NHS and Social Care Partnership Trust (KMPT) Update</b></p> <p><b>Outcome:</b></p> <p>The Committee noted the content of the report, provided comments and agreed that further update should be considered by the Committee in June 2018.</p>

8.1.3	<b>Report title:</b>	<p><b>Kent and Medway Sustainability and Transformation Plan Update</b></p> <p><b>Outcome:</b></p> <p>The Committee considered and commented on the update provided on the Kent and Medway Health and Social Care Sustainability and Transformation Plan and agreed that a subsequent update to Committee would be requested with the date of this to be determined later in the New Year.</p>
8.1.4	<b>Report title:</b>	<p><b>Kent and Medway Safeguarding Adults Board (KMSAB) Annual Report 2016-17</b></p> <p><b>Outcome:</b></p> <p>The Committee:</p> <ul style="list-style-type: none"> <li>i) Noted and made comments on the Annual Report.</li> <li>ii) Agreed that further written information would be circulated to the Committee. This would include details of analysis undertaken by the Safeguarding Executive Board in relation to localities, age and ethnic backgrounds, analysis of the reasons behind safeguarding issues affecting women disproportionately and data to show how key safeguarding statistics for Medway compared to other local authority areas.</li> </ul>
8.1.5	<b>Report title:</b>	<p><b>Draft Capital and Revenue Budget 2018/19</b></p> <p><b>Outcome:</b></p> <p>The Committee:</p> <ul style="list-style-type: none"> <li>i) Noted that Cabinet had instructed officers to continue to work with Portfolio Holders in formulating robust proposals to balance the budget for 2018/19 and beyond.</li> <li>ii) Commented on the proposals outlined in the draft capital and revenue budgets in so far as they related to the services within the remit of the Committee for this to be fed this back to the Business Support Overview and Scrutiny Committee in January 2018.</li> </ul>
8.1.6	<b>Report title:</b>	<p><b>Council Plan Performance Monitoring Report Quarter 2 2017/18</b></p> <p><b>Outcome:</b></p> <p>The Committee considered quarter 2 2017/18 performance against the measures of success used to monitor progress against the Council's priorities.</p>

8.1.7	<b>Report title:</b>	<p><b>Work programme</b></p> <p><b>Outcome:</b></p> <p>The Committee:</p> <p>a) Considered and agreed the Work Programme, including the changes set out in the report and the additional items agreed during the meeting.</p> <p>b) Agreed that a report on Assistive Reproductive Technologies would be considered by the Committee in January 2018 and agreed that the Committee would be asked to determine whether the proposals amounted to a substantial development of or variation in the provision of health services in the local authority's area.</p>
9.	<b>Children and Young People Overview and Scrutiny Committee</b>	
9.1	<p><b>11 January 2018</b></p> <p><a href="https://democracy.medway.gov.uk/ieListDocuments.aspx?CId=378&amp;MId=3721&amp;Ver=4">https://democracy.medway.gov.uk/ieListDocuments.aspx?CId=378&amp;MId=3721&amp;Ver=4</a></p>	
9.1.1	<b>Report title:</b>	<b>Attendance of the Portfolio Holder for Adult Services</b>
9.1.2	<b>Report title:</b>	<b>Update on Children's Immunisations</b>
9.1.3	<b>Report title:</b>	<b>Maternity Services Transformation</b>
9.1.4	<b>Report title:</b>	<b>Annual Adoption Report</b>
9.1.5	<b>Report title:</b>	<b>Member's Item - Young Refugees and Unaccompanied Asylum Seeking Children</b>
9.1.6	<b>Report title:</b>	<b>Medway Youth Council - Annual Conference Findings</b>
9.1.7	<b>Report title:</b>	<b>Employment Opportunities for 18-25 Year Olds (Including Apprenticeships)</b>
9.1.8	<b>Report title:</b>	<b>Work Programme</b>
<p>The above reports were considered by the Children and Young People Overview and Scrutiny Committee at its meeting on 11 January 2018 and are listed here to enable the Council to discuss any issues arising at this meeting as the minutes have not yet been finalised.</p>		

<b>10.</b>	<b>Health and Adult Social Care Overview And Scrutiny Committee</b>	
<b>10.1</b>	<b><u>18 January 2018</u></b> <a href="https://democracy.medway.gov.uk/ieListDocuments.aspx?CId=131&amp;MId=3727&amp;Ver=4">https://democracy.medway.gov.uk/ieListDocuments.aspx?CId=131&amp;MId=3727&amp;Ver=4</a>	
10.1.1	<b>Report title:</b>	<b>Attendance by the Portfolio Holder for Adult Services</b>
10.1.2	<b>Report title:</b>	<b>South East Coast Ambulance Service Update</b>
10.1.3	<b>Report title:</b>	<b>Kent and Medway Patient Transport Services – Performance Update</b>
10.1.4	<b>Report title:</b>	<b>Community Services Re-procurement Programme: Substantial Variation Decision</b>
10.1.5	<b>Report title:</b>	<b>Assistive Reproductive Technologies – Policy Review</b>
10.1.6	<b>Report title:</b>	<b>Dementia Task Group – ‘How far has Medway gone in developing a Dementia Friendly Community?’ – Progress Report</b>
10.1.7	<b>Report title:</b>	<b>Work Programme</b>
<p>The above reports will be considered by the Health and Adult Social Care Overview and Scrutiny Committee at its meeting on 18 January 2018 and are listed here to enable the Council to discuss any issues arising at this meeting as the minutes are not yet available.</p>		
<b>11.</b>	<b>Regeneration, Culture and Environment Overview And Scrutiny Committee</b>	
<b>11.1</b>	<b><u>23 January 2018</u></b> <a href="https://democracy.medway.gov.uk/ieListDocuments.aspx?CId=437&amp;MId=3746&amp;Ver=4">https://democracy.medway.gov.uk/ieListDocuments.aspx?CId=437&amp;MId=3746&amp;Ver=4</a>	
11.1.1	<b>Report title:</b>	<b>Attendance by the Deputy Leader and Portfolio Holder for Housing and Community Services</b>
11.1.2	<b>Report title:</b>	<b>Attendance by the Portfolio Holder for Inward Investment, Strategic Regeneration and Partnerships</b>
11.1.3	<b>Report title:</b>	<b>Report from the Task Group on Employment Opportunities for Young People in Medway</b>
11.1.4	<b>Report title:</b>	<b>Street Licensing – Placing objects on the highway</b>

11.1.5	<b>Report title:</b>	<b>Report on the review of parking charges at The Strand Leisure Park</b>
11.1.6	<b>Report title:</b>	<b>Dementia Task Group – ‘How far has Medway gone in developing a Dementia Friendly Community?’ – Progress Report</b>
11.1.7	<b>Report title:</b>	<b>Work Programme</b>
<p>The above reports will be considered by the Regeneration, Culture and Environment Overview and Scrutiny Committee at its meeting on 23 January 2018 and are listed here to enable the Council to discuss any issues arising at this meeting as the minutes are not yet available.</p>		

**Contact for further details:**

Julie Keith, Head of Democratic Services  
Telephone: 01634 332760 Email: [julie.keith@medway.gov.uk](mailto:julie.keith@medway.gov.uk)

**Appendices**

None

**Background papers**

None