

COUNCIL

25 JANUARY 2018

SCHEDULE OF MEETINGS 2018/2019

Report from: Neil Davies, Chief Executive

Author: Julie Keith, Head of Democratic Services

Summary

This report asks the Council to consider a provisional programme of meetings for the 2018/2019 municipal year, as set out in Appendix A, for recommendation to the Annual Meeting of the Council on 16 May 2018.

1. Budget and Policy Framework

1.1 The programme of ordinary Council and Committee meetings is a matter for formal approval by the Council at its annual meeting in May each year.

2. Background

2.1 The Council is being asked to consider a draft programme of Council and Committee meetings for the 2018/2019 municipal year in advance of a decision being made at the Annual Meeting of the Council in May, in order to provide some certainty for Members on the schedule of dates for key meetings during 2018/2019.

2.2 The proposed schedule of meetings for 2018/2019 is attached at Appendix A and is broadly consistent with the pattern and frequency of meetings in 2017/2018, noting that the local elections will be held on 2 May 2019.

3. Risk management

3.1 There are no risk management implications arising from this report.

4. Consultation

4.1 Group Whips, Directors, and other lead officers from each Directorate have been consulted on the proposed meetings schedule. Group Leaders have also been kept informed as the timetable for 2018/2019 has been developed.

5. Financial and legal implications

- 5.1 The current number and pattern of member level meetings and activity reflects the staffing capacity within Democratic Services. Any increase in the overall number of meetings could not be achieved without a commensurate increase in staffing resources in Democratic Services.

6. Recommendation

- 6.1 The Council is asked to agree a provisional programme of Council and Committee meetings for 2018/2019 as set out in Appendix A to the report for recommendation to the Annual Meeting of the Council on 16 May 2018.

Lead officer contact

Julie Keith, Head of Democratic Services
Telephone: 01634 332760
Email: julie.keith@medway.gov.uk

Appendices

Appendix A – Draft schedule of meetings 2018 – 2019

Background papers

None

DRAFT SCHEDULE OF MEETINGS MAY 2018 - MAY 2019

Please note that all meetings are held at Gun Wharf unless otherwise stated and this information is subject to change

DATE	MEETING
MAY 2018	
Wednesday 16 May 2018	7pm - Annual Council
Tuesday 29 May 2018	9.30am – Licensing Hearing Panel
JUNE 2018	
Tuesday 5 June 2018	6.30pm - Children and Young People Overview & Scrutiny Committee
Wednesday 6 June 2018	6.30pm – Planning Committee
Friday 8 June 2018	2.30pm – Licensing Sub Committee
Tuesday 12 June 2018	9.30am – Licensing Hearing Panel
Tuesday 12 June 2018	3pm – Cabinet
Wednesday 13 June 2018	9.30am – School Transport and Curriculum Appeals Committee
Wednesday 13 June 2018	7pm – Employment Matters Committee
Thursday 14 June 2018	6.30pm – Regeneration, Culture and Environment Overview & Scrutiny Committee
Tuesday 19 June 2018	6.30pm - Health and Adult Social Care Overview & Scrutiny Committee
Wednesday 20 June 2018	6pm – Councillor Conduct Committee
Tuesday 26 June 2018	9.30am – Licensing Hearing Panel
Tuesday 26 June 2018	6pm – Licensing and Safety Committee
Wednesday 27 June 2018	7pm – Audit Committee

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DATE	MEETING
JULY 2018	
Tuesday 3 July 2018	4pm – Health and Wellbeing Board
Wednesday 4 July 2018	6.30pm – Planning Committee
Thursday 5 July 2018	6.30pm – Business Support Overview & Scrutiny Committee
Tuesday 10 July 2018	9.30am – Licensing Hearing Panel
Tuesday 10 July 2018	3pm – Cabinet
Wednesday 11 July 2018	6pm – Councillor Conduct Committee
Thursday 12 July 2018	9.30am – School Transport and Curriculum Appeals Committee
Thursday 19 July 2018	7pm - Council
Tuesday 24 July 2018	9.30am – Licensing Hearing Panel
Monday 30 July 2018	7pm – Audit Committee
Tuesday 31 July 2018	6.30pm - Children and Young People Overview & Scrutiny Committee
AUGUST 2018	
Wednesday 1 August 2018	6.30pm – Planning Committee
Thursday 2 August 2018	9.30am – School Transport and Curriculum Appeals Committee
Friday 3 August 2018	2.30pm – Licensing Sub Committee
Tuesday 7 August 2018	9.30am – Licensing Hearing Panel
Tuesday 7 August 2018	3pm – Cabinet
Wednesday 8 August 2018	6pm – Councillor Conduct Committee
Thursday 16 August 2018	6.30pm – Regeneration, Culture and Environment Overview & Scrutiny Committee

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DATE	MEETING
Tuesday 21 August 2018	9.30am – Licensing Hearing Panel
Tuesday 21 August 2018	6.30pm - Health and Adult Social Care Overview & Scrutiny Committee
Thursday 23 August 2018	6.30pm – Business Support Overview & Scrutiny Committee
Tuesday 28 August 2018	6pm – Licensing and Safety Committee
Wednesday 29 August 2018	6.30pm – Planning Committee
Thursday 30 August 2018	9.30am – School Transport and Curriculum Appeals Committee
SEPTEMBER 2018	
Tuesday 4 September 2018	9.30am – Licensing Hearing Panel
Tuesday 4 September 2018	3pm – Cabinet
Wednesday 5 September 2018	7pm – Employment Matters Committee
Thursday 6 September 2018	9.30am – School Transport and Curriculum Appeals Committee
Tuesday 11 September 2018	4pm – Health and Wellbeing Board
Wednesday 12 September 2018	6pm – Councillor Conduct Committee
Tuesday 18 September 2018	9.30am – Licensing Hearing Panel
Tuesday 25 September 2018	3pm – Cabinet
Wednesday 26 September 2018	6.30pm – Planning Committee
Thursday 27 September 2018	7pm – Audit Committee
OCTOBER 2018	
Tuesday 2 October 2018	9.30am – Licensing Hearing Panel
Wednesday 4 October 2018	9.30am – School Transport and Curriculum Appeals Committee

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DATE	MEETING
Thursday 4 October 2018	6.30pm - Children and Young People Overview & Scrutiny Committee
Wednesday 10 October 2018	6pm – Councillor Conduct Committee
Thursday 11 October 2018	7pm - Council
Friday 12 October 2018	2.30pm – Licensing Sub Committee
Tuesday 16 October 2018	9.30am – Licensing Hearing Panel
Tuesday 16 October 2018	6.30pm - Health and Adult Social Care Overview & Scrutiny Committee
Thursday 18 October 2018	6.30pm – Regeneration, Culture and Environment Overview & Scrutiny Committee
Tuesday 23 October 2018	3pm – Cabinet
Tuesday 23 October 2018	6pm – Licensing and Safety Committee
Wednesday 24 October 2018	6.30pm – Planning Committee
Thursday 25 October 2018	6.30pm – Business Support Overview & Scrutiny Committee
Tuesday 30 October 2018	9.30am – Licensing Hearing Panel
NOVEMBER 2018	
Tuesday 6 November 2018	4pm – Health and Wellbeing Board
Wednesday 7 November 2018	6pm – Councillor Conduct Committee
Thursday 8 November 2018	9.30am – School Transport and Curriculum Appeals Committee
Tuesday 13 November 2018	9.30am – Licensing Hearing Panel
Tuesday 20 November 2018	3pm – Cabinet
Wednesday 21 November 2018	6.30pm – Planning Committee
Tuesday 27 November 2018	9.30am – Licensing Hearing Panel

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DATE	MEETING
Thursday 29 November 2018	9.30am – School Transport and Curriculum Appeals Committee
Thursday 29 November 2018	6.30pm – Business Support Overview & Scrutiny Committee
DECEMBER 2018	
Tuesday 4 December 2018	6.30pm - Children and Young People Overview & Scrutiny Committee
Wednesday 5 December 2018	7pm – Employment Matters Committee
Thursday 6 December 2018	6.30pm – Regeneration, Culture and Environment Overview & Scrutiny Committee
Friday 7 December 2018	2.30pm – Licensing Sub Committee
Tuesday 11 December 2018	9.30am – Licensing Hearing Panel
Wednesday 12 December 2018	6pm – Councillor Conduct Committee
Thursday 13 December 2018	6.30pm - Health and Adult Social Care Overview & Scrutiny Committee
Tuesday 18 December 2018	3pm – Cabinet
Tuesday 18 December 2018	6pm – Licensing and Safety Committee
Wednesday 19 December 2018	6.30pm – Planning Committee
JANUARY 2019	
Tuesday 8 January 2018	9.30am – Licensing Hearing Panel
Tuesday 8 January 2019	7pm – Audit Committee
Wednesday 9 January 2019	9.30am – School Transport and Curriculum Appeals Committee
Wednesday 9 January 2019	6pm – Councillor Conduct Committee
Thursday 10 January 2019	6.30pm - Children and Young People Overview & Scrutiny Committee
Tuesday 15 January 2019	3pm – Cabinet

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DATE	MEETING
Wednesday 16 January 2019	6.30pm – Planning Committee
Thursday 17 January 2019	6.30pm - Health and Adult Social Care Overview & Scrutiny Committee
Tuesday 22 January 2019	9.30am – Licensing Hearing Panel
Tuesday 22 January 2019	6.30pm – Regeneration, Culture and Environment Overview & Scrutiny Committee
Thursday 24 January 2019	7pm - Council
Tuesday 29 January 2019	6pm – Licensing and Safety Committee
Wednesday 30 January 2019	7pm – Employment Matters Committee
Thursday 31 January 2019	6.30pm – Business Support Overview and Scrutiny Committee
FEBRUARY 2019	
Tuesday 5 February 2019	9.30am – Licensing Hearing Panel
Tuesday 5 February 2019	3pm – Cabinet
Wednesday 6 February 2019	6pm – Councillor Conduct Committee
Thursday 7 February 2019	9.30am – School Transport and Curriculum Appeals Committee
Friday 8 February 2019	2.30pm – Licensing Sub Committee
Wednesday 13 February 2019	6.30pm – Planning Committee
Tuesday 19 February 2019	9.30am – Licensing Hearing Panel
Tuesday 19 February 2019	4pm – Health and Wellbeing Board
Thursday 21 February 2019	7pm - Council (budget)
MARCH 2019	

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DATE	MEETING
Tuesday 5 March 2019	9.30am – Licensing Hearing Panel
Tuesday 5 March 2019	3pm – Cabinet
Wednesday 6 March 2019	6pm – Licensing and Safety Committee
Thursday 7 March 2019	9.30am – School Transport and Curriculum Appeals Committee
Thursday 7 March 2019	6.30pm - Children and Young People Overview & Scrutiny Committee
Wednesday 13 March 2019	6pm – Councillor Conduct Committee
Thursday 14 March 2019	6.30pm - Health and Adult Social Care Overview & Scrutiny Committee
Tuesday 19 March 2019	9.30am – Licensing Hearing Panel
Wednesday 20 March 2019	6.30pm – Planning Committee
Thursday 21 March 2019	7pm – Audit Committee
Thursday 28 March 2019	6.30pm – Regeneration, Culture and Environment Overview & Scrutiny Committee
APRIL 2019	
Tuesday 2 April 2019	9.30am – Licensing Hearing Panel
Thursday 4 April 2019	6.30pm – Business Support Overview & Scrutiny Committee
Friday 5 April 2019	2.30pm – Licensing Sub Committee
Tuesday 9 April 2019	3pm – Cabinet
Thursday 11 April 2019	9.30am – School Transport and Curriculum Appeals Committee
Tuesday 16 April 2019	9.30am – Licensing Hearing Panel
Tuesday 16 April 2019	4pm – Health and Wellbeing Board
Wednesday 17 April 2019	6pm – Councillor Conduct Committee

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DATE	MEETING
Tuesday 23 April 2019	7pm – Employment Matters Committee
Wednesday 24 April 2019	6.30pm – Planning Committee
Thursday 25 April 2019	7pm - Council
Tuesday 30 April 2019	9.30am – Licensing Hearing Panel
MAY 2019	
Wednesday 22 May 2019	Annual Council (provisional)