

# CHILDREN AND YOUNG PEOPLE OVERVIEW AND SCRUTINY COMMITTEE

5 DECEMBER 2017

## WORK PROGRAMME

Report from: Julie Keith, Head of Democratic Services

Author: Jade Milnes, Democratic Services Officer

### Summary

This item advises Members of the current work programme and allows the Committee to adjust it in the light of latest priorities, issues and circumstances. It gives members the opportunity to shape and direct the Committee's activities over the year.

### 1. Budget and Policy Framework

- 1.1 Under Chapter 4, Part 5 of the Constitution – Overview and Scrutiny Rules, paragraph 21.1 (xv) General terms of reference, each overview and scrutiny committee has the responsibility for setting its own work programme.

### 2. Background

- 2.1 Appendix 1 to this report sets out the proposed work programme for the Committee during the current municipal year.

### 3. Agenda planning meeting

- 3.1 Members will be aware that Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. These give officers guidance on information that members wish them to provide when scrutinising an issue. An agenda planning meeting took place on 16 November 2017.
- 3.2 At the meeting it was agreed to add a report on the policy review of Assistive Reproductive Technology (ART) to the agenda for the December meeting in order to advise the Committee that the Kent and Medway Clinical Commissioning Groups are commencing a review of policies in relation to ART and funding of assistive conception treatments. It was also recommended that a further report with the outcome of the review and any proposed changes to policy are brought back to the Committee on 11 January 2017 so that the Committee may consider whether they amount to a substantial health service development or variation.

3.3 At the agenda planning meeting, the Assistant Director, Commissioning, Business & Intelligence advised the Members that the report on attainment at Key Stage 2 would be provided in the 2017 annual report on school performance scheduled for 8 March 2018. At this point the data would be validated.

3.4 It was also discussed and recommended that an annual report of the Children’s Social Care Service be added to work programme for 11 January 2018 in line with previous years and to enable the Committee to scrutinise Service performance.

3.4.1 Following the agenda planning meeting, the Deputy Director, Children and Adults has requested that this report on the Children Social Care Service is deferred until 8 March 2018.

3.5 At the meeting it was also discussed and recommended that the following reports currently on the work programme with a date to be determined be scheduled as follows:

11 January 2018:

- Immunisation Services Update; and
- Maternity Services Transformation.

8 March 2018:

- Female Genital Mutilation; and
- Update on the Transfer of the Family Nurse Partnership Service the Health Visiting Service.

3.6 Following the agenda planning meeting, officers were given notice by Councillor Johnson that he would like an item to be scheduled on the work programme in relation to young refugees and unaccompanied asylum seeking children. Under Medway Constitution Overview and Scrutiny rules (Chapter 4, Part 5, Paragraph 9.1) following notice from a member of the Overview and Scrutiny Committee that he/she wishes an item relevant to the functions of the Committee to be included on the agenda, it shall be included on the next available agenda. This will be 11 January 2018.

3.7 Report from the Task Group on employment opportunities for young people in Medway.

3.7.1 As agreed by Full Council, up to three Scrutiny Task Groups are supported in each twelve month period. The selection of topics for the current round of in-depth scrutiny reviews was agreed by the Business Support Overview and Scrutiny Committee on 3 December 2015 as follows:

Business Support Overview and Scrutiny Committee	Housing in Medway – demand, supply and affordability – carried forward from previous round of reviews
Health and Adult Social Care Overview and Scrutiny Committee	How far has Medway gone in developing a Dementia Friendly Community
Children and Young People and Regeneration, Culture and	Employment Opportunities for 18 to 21 year olds (including apprenticeships) <i>(NB – the</i>

Environment Overview and Scrutiny Committees	<i>age range was subsequently changed to 18-25)</i>
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3.7.2 The Task Group on Employment Opportunities for 18 to 25 year olds started in June and is expected to report its findings and recommendations to Cabinet in February 2018. As the Task Group is cross cutting its report will be considered by this Committee (11 January) and the Regeneration, Culture and Environment Overview and Scrutiny Committee (23 January).

3.7.3 The Business Support O&S Committee on 30 November will agree the next programme of three in-depth reviews for the period January 2018 to February 2019 (recognising that one review may be delayed if it would not be possible for it to conclude and report its findings to the Cabinet before the local elections in 2019).

#### 4. Cabinet Forward Plan

4.1 The latest Forward Plan of forthcoming Cabinet decisions was published on 20 November 2017 and can be viewed using the following link:  
<https://democracy.medway.gov.uk/mgListPlanItems.aspx?PlanId=294&RP=115>

4.2 Set out below is a list of items featuring on the Forward Plan that fall within the terms of reference of the Children and Young People (CYP) Overview and Scrutiny Committee. The Committee is asked to identify any items it wishes to consider before the Cabinet decision is taken (where dates permit), other than those already programmed in Appendix 1:

<b>Title of Decision:</b>	<b>Anticipated Cabinet Decision Date:</b>
<p><b>Fostering Service Annual Report 2016/2017</b>            This report will provide detail on the performance of the Council's Fostering Service.             (On work programme for 5 December 2017)</p>	19 December 2017
<p><b>Gateway 3 Contract Award: Medway Integrated Child Health Service</b>            This report will set out the outcome of the tender process and evaluation for the award of contract for the Medway Integrated Child Health Service. The Cabinet agreed the commencement of the procurement process on 20 December 2016.</p>	19 December 2017
<p><b>Overnight Short Breaks Provision for Children with Special Educational Needs and Disabilities</b>            This report will set out the outcome of the consultation on the proposals agreed by Cabinet on 4 April 2017 to consult on the proposed changes to the in-house short breaks provision currently provided at Aut Event to Parklands.             (On work programme for 5 December 2017)</p>	19 December 2017

<p><b>Schools Admission Coordinated Schemes and Arrangements 2019</b>  This report will seek approval to the School Admission Arrangements for September 2019.</p> <p>(On work programme for 5 December 2017)</p>	<p>19 December 2017</p>
<p><b>Sufficiency Statement 2017</b>  This report will provide details of how Medway Council will meet the needs of Looked After Children and Care Leavers in such a way as to ensure improved outcomes.</p> <p>(On work programme for 5 December 2017)</p>	<p>19 December 2017</p>
<p><b>Final Funding Formula for Mainstream Schools and Academies</b>  This report will set out final proposals for the funding formula for mainstream schools and academies, following consideration by the Schools forum.</p>	<p>16 January 2018</p>
<p><b>Gateway 3 Contract Award: Independent Fostering Agency Provision</b>  This report will set out the outcome of the tender process and evaluation for the award of contract for an Independent Fostering Agency with Kent County Council. The Cabinet agreed the commencement of the procurement process on 4 April 2018.</p>	<p>16 January 2018</p>
<p><b>Annual Adoption Report</b>  This report will provide detail of the Performance of the Council's Adoption Service.</p> <p>(On work programme for 11 January 2018)</p>	<p>6 February 2018</p>
<p><b>Outcome of Statutory Representation Period for the Prescribed Alterations at Halling Primary School</b>  The report will set out any objections to the full proposals for the prescribed alterations at Halling Primary School.</p> <p>If there are no objections to these proposals, the Director of Children and Adults Serviced, in consultation with the Portfolio Holders for Children's Services (Lead Member) and Educational Attainment will determine whether to approve proposal, as set out in Cabinet decision no. 34/2017 (4 April 2017).</p>	<p>6 February 2018</p>
<p><b>Revenue and Capital Budgets 2018/2019</b>  This report will set out the proposals for the 2018/2019 capital and revenue budgets, including the comments of the Overview and Scrutiny Committees.</p> <p>(Draft Capital and Revenue Budgets 2018/19 on work programme for 5 December 2017)</p>	<p>6 February 2018</p>
<p><b>Council Plan Performance Monitoring Report Quarter 3 2017/2018</b>  This report will set out performance monitoring for the third quarter of 2017/2018.</p> <p>(On work programme for 8 March 2018)</p>	<p>6 March 2018</p>

**Offer for Care Leavers**

This report will provide details of a review of the existing services for young people who are leaving the care of the Council following changes in national policy and legislation, including the Children and Social Work Act 2017.

6 March 2018

**5. Teacher and Parent Governor representative vacancies on the Committee**

- 5.1 Invitations for expressions of interest were sent out on Wednesday 15 November, the closing date for nominations is 1 December 2017. An update on the outcome of this will be reported to the next meeting.

**6. Implications for Looked After Children**

- 6.1 Members should ensure they focus on outcomes for looked after children. This includes considering their physical health; their emotional health; their safeguarding; their educational attainment and progress; their hopes and aspirations for their adult lives and how looked after young people have their voices heard. We know that looked after children can be more vulnerable to sexual exploitation so particular attention should be given to this. As a corporate parent you should be a champion for looked after children and have the same high expectations of them as you would for your child, grandchild or niece/ nephew.

**7. Financial and legal implications**

- 7.1 There are no financial implications arising from this report.
- 7.2 Under The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013 the Council has power to review and scrutinise any matter relating to the planning, provision and operation of the health service in Medway. This Committee has the remit to review and scrutinise health services for children and must invite interested parties to comment on particular matters under review or scrutiny and take into account relevant available information and in particular, relevant information provided by Healthwatch Medway. The Committee may make reports and recommendations and reports to relevant NHS bodies or health service providers. These organisations are also under a statutory obligation to consult the Committee on any proposal for a substantial development or variation of children's health services in Medway.
- 7.3 The Parent Governor (England) Regulations 2001 provide for the arrangements relating to the election of voting parent governor representatives to education Overview and Scrutiny Committees.

**8. Recommendations**

- 8.1 The Committee is asked to agree the work programme as set out at Appendix 1, subject to adding:

11 January 2018:

- Assistive Reproductive Technologies Policy Review;
- Immunisation Services Update; and

- Maternity Services Transformation.

8 March 2018:

- Annual Report of the Children's Social Care Service;
- Female Genital Mutilation; and
- Update on the Transfer of the Family Nurse Partnership Service the Health Visiting Service.

8.2 The Committee is asked to note that a Member's Item from Councillor Johnson regarding young refugees and unaccompanied asylum seeking children will be scheduled on the work programme for the Committee for 11 January 2018. This has been on the work programme as an information item with a date to be determined since 1 August 2017.

8.3 The Committee is asked to note that a report from the Task Group on Employment Opportunities for Young People in Medway will be scheduled on the work programme for the Committee for 11 January 2018.

**Lead officer contact:**

Jade Milnes, Democratic Services Officer,  
Email: [jade.milnes@medway.gov.uk](mailto:jade.milnes@medway.gov.uk) Tel: 01634 332008

**Appendices:**

Appendix 1 – Children and Young People Overview and Scrutiny Committee Work Programme

**Background papers:**

None

Policy framework documents – Youth Justice Plan

<i>Item</i>	<i>Work Type</i>	<i>Responsible officer</i>	<i>Objectives</i>
<b>11 January 2018</b>			
Annual Adoption Report 2016/17	Pre Decision Scrutiny	Deputy Director, Children and Adult Services	To scrutinise commissioning, delivery and monitoring of adoption services in Medway.
Attendance of the Portfolio Holder for Adult Services	Portfolio Holder Holding to Account	Councillor Brake	To hold the Portfolio Holder for Adult Services to account on performance against his portfolio in relation to the Independent Safeguarding and Review Services.
<b>8 March 2018</b>			
Annual Report on School Performance 2017	Council Performance & Budget Monitoring	Director, Children and Adult Services	To scrutinise school performance for 2016/17.
Attendance of the Portfolio Holder for Children's Services (Lead Member)	Portfolio Holder Holding to Account	Councillor Mackness	To hold the Portfolio Holder for Children's Services (Lead Member) to account on performance against his portfolio.
Attendance of the Portfolio Holder for Educational Attainment and Improvement	Portfolio Holder Holding to Account	Councillor Potter	To hold the Portfolio Holder for Educational Attainment and Improvement to account on performance against his portfolio.
Council Plan Monitoring – Q3 2017/18 Performance Report	Performance Reviews	Deputy Director, Children and Adult Services	To scrutinise the Council Plan performance monitoring information that relates to this Committee.
<b>June 2018 (exact date to be confirmed)</b>			
Cookham Wood Young Offenders Institute - update	Information Item	Deputy Director, Children and Adult Services	To consider a report providing information on Cookham Wood Young Offenders Institute.
<b>To be determined</b>			
Female Genital Mutilation	Information Item	Deputy Director, Children and Adult Services	To consider a report providing information on Female Genital Mutilation.

<b>Item</b>	<b>Work Type</b>	<b>Responsible officer</b>	<b>Objectives</b>
Immunisation Services update	Information Item	Director, Public Health	To scrutinise delivery and development of immunisation services.
Maternity Services Transformation	Information item	Assistant Director, Partnership Commissioning, Children and Adults Services	To consider the proposed changes to the local maternity system in response to the Better Births national review.
Tackling Racism in Medway	Information Item	Director, Children and Adult Services	Report following findings of the Medway Youth Parliament Conference 2017 and update report submitted to the Committee on 5 October 2015.
Update on the Integrated Youth Support Service	Information Item	Deputy Director, Children and Adult Services	To consider a progress report on the remodelling of the Integrated Youth Support Services.
Update on transfer of Family Nurse Partnership service to Health Visiting service	Information Item	Director of Public Health	To consider an update report on the transfer of the FNP to the Health Visiting service.
Young Asylum Seekers in Medway	Information item	Director, Children and Adult Services	To consider a report providing information on young asylum seekers in Medway.

## **CYP O&S Committee Work Completed in 2017/18:**

### **1 August 2017**

- Transformation of Early Help Services – Outcome of Consultation
- Complaints and Compliments Annual Report – April 2016 to March 2017
- Medway Youth Justice Partnership Strategic Plan 2017-2020
- Council Plan Performance Monitoring Report – End of Year: Quarter 4 (2016/17)

### **31 August 2017**

- Call-In: Transformation of Early Help Services – outcome of consultation and business case
- Aut Even - outcome of Ofsted inspection and action plan

### **5 October 2017**

- Medway Safeguarding Children Board
- Council Plan Monitoring – Q1 2017/18 Performance Report
- Aut Even – Ofsted Inspection
- Tackling racism in Medway
- Maternity Services Transformation
- Immunisation Services update