

CHILDREN AND YOUNG PEOPLE OVERVIEW AND SCRUTINY COMMITTEE

5 OCTOBER 2017

WORK PROGRAMME

Report from: Julie Keith, Head of Democratic Services

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Summary

This item advises Members of the current work programme and allows the Committee to adjust it in the light of latest priorities, issues and circumstances. It gives members the opportunity to shape and direct the Committee's activities over the year.

1. Budget and Policy Framework

- 1.1 Under Chapter 4, Part 5 of the Constitution – Overview and Scrutiny Rules, paragraph 21.1 (xv) General terms of reference, each Overview and Scrutiny Committee has the responsibility for setting its own work programme.

2. Background

- 2.1 Appendix 1 to this report sets out the proposed work programme for the Committee during the current municipal year.

3. Agenda planning meeting

- 3.1 Members will be aware that Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. These give officers guidance on information that members wish them to provide when scrutinising an issue. An agenda planning meeting took place on 18 September 2017.
- 3.2 Members noted that Cabinet, at their meeting on 21 November, will be discussing progress on developing a Regional Adoption Agency. It was felt that, rather than this being added to the agenda for this meeting, an update should be provided for Members by way of a briefing paper.
- 3.3 At the 1 August 2017 meeting of the Committee, Members added to the work programme (on a date to be determined) an update on Cookham Wood Young Offenders Institute Update. It is recommended that this be considered by the Committee in June 2018, with a focus on safeguarding responsibilities.

4. Cabinet Forward Plan

- 4.1 The latest Forward Plan of forthcoming Cabinet decisions was published on 7 September 2017 and can be viewed using the following link:

<https://democracy.medway.gov.uk/mgConvert2PDF.aspx?ID=289&T=4>

- 4.2 Set out below is a list of items featuring on the Forward Plan that fall within the terms of reference of the Children and Young People (CYP) Overview and Scrutiny Committee. The Committee is asked to identify any items it wishes to consider before the Cabinet decision is taken (where dates permit), other than those already programmed in Appendix 1:

Title of Decision:	Anticipated Cabinet Decision Date:
<p>2017 Annual Review of School Organisation Plan</p> <p>This report will provide details of the annual summary on the progress made against the School Organisation Plan 2011-16 Action Plan.</p>	<p>26 September 2017</p>
<p>Provisional Funding Formula for Mainstream Schools and Academies 2018/2019</p> <p>This report will set out the provisional proposals for the funding formula for mainstream schools and academies for 2018/2019.</p>	<p>24 October 2017</p>
<p>2017/2018 Quarter 2 Council Plan Monitoring</p> <p>This report will set out performance monitoring for the second quarter of 2017/2018.</p> <p>(On work programme for 5 December 2017)</p>	<p>21 November 2017</p>
<p>Draft Capital and Revenue Budget 2018/2019</p> <p>This report will provide details of the initial budget proposal for 2018/2019 prior to consideration by the Council's Overview and Scrutiny Committees.</p> <p>(On work programme for 5 December 2017)</p>	<p>21 November 2017</p>
<p>Report on the Regional Adoption Agency</p> <p>This report provides Cabinet with an update regarding the progress of the proposal to develop Partnership/Regional Adoption Agency (RAA) with Kent County Council and the London Borough of Bexley. The development of RAAs is in line with Government expectations for all adoption services.</p>	<p>21 November 2017</p>

<p>Thomas Aveling School Hearing Impaired Centre</p> <p>This report will set out the details of the Hearing Impaired Centre which will be established at Thomas Aveling School, Rochester.</p>	<p>21 November 2017</p>
<p>Home to School Transport Policy</p> <p>This report will ask Cabinet to consider and approve amendments to the application process and allocation of travel assistance for pupils with Special Educational Needs in respect of the Council's Home to School Transport Policy.</p>	<p>21 November 2017</p>
<p>Annual Fostering Report</p> <p>This report will provide detail on the performance of the Council's Fostering Service.</p> <p>(On work programme for 5 December 2017)</p>	<p>19 December 2017</p>
<p>Gateway 3 Contract Award: Medway Integrated Child Health Service</p> <p>This report will set out the outcome of the tender process and evaluation for the award of contract for the Medway Integrated Child Health Service. The Cabinet agreed the commencement of the procurement process on 20 December 2016.</p>	<p>19 December 2017</p>
<p>Schools Admission Arrangements 2019</p> <p>This report will seek approval to the School Admission Arrangements for September 2019. The admission arrangements will be initially considered by the Children and Young People Overview and Scrutiny Committee on 5 December 2015.</p>	<p>19 December 2017</p>
<p>Short Breaks Provision for Children with Disabilities and the Local Offer</p> <p>This report will set out the outcome of the consultation on the proposals agreed by Cabinet on 4 April 2017 to consult on the proposed changes to the in-house short breaks provision currently provided at Aut Event to Parklands.</p> <p>(On work programme for 5 December 2017)</p>	<p>19 December 2017</p>
<p>Sufficiency Report</p> <p>This report will provide details of how Medway Council will meet the needs of Looked After Children and Care Leavers in such a way as to ensure improved outcomes.</p> <p>(On work programme for 5 December 2017)</p>	<p>19 December 2017</p>

5. Recommendations

- 5.1 To agree the work programme as set out at Appendix 1;
- 5.2 To agree that an update on Cookham Wood Young Offenders Institute be considered by the Committee at its June 2018 meeting, and;
- 5.3 To agree that an update on progress in establishing a Regional Adoption Agency be provided to the Members of this Committee by way of a briefing paper.

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Appendices:

Appendix 1 – Children and Young People Overview and Scrutiny Committee Work Programme

Background papers:

None.

Appendix 1 Work Programme
Children and Young People Overview and Scrutiny Committee

Policy framework documents – Youth Justice Plan

<i>Item</i>	<i>Work Type</i>	<i>Responsible officer</i>	<i>Objectives</i>
5 December 2017			
Draft Capital and Revenue Budgets 2018/19	Pre-decision scrutiny	Chief Finance Officer	To scrutinise the draft capital and revenue budget for 2018/19 in relation to children and young people services.
Overnight Short Breaks	Pre-decision scrutiny	Assistant Director, Commissioning, Business and Intelligence	To scrutinise proposals relating to services currently provided at Aut Even and Parklands.
Sufficiency Report	Pre-decision Scrutiny	Assistant Director, Commissioning, Business and Intelligence	To scrutinise the draft sufficiency report.
Council Plan Monitoring – Q2 2017/18 Performance Report	Council Performance and Budget Monitoring	Deputy Director, Children and Adult Services	To scrutinise the Council Plan performance monitoring information that relates to this Committee
School Admissions Arrangements 2019	Pre-decision Scrutiny		To scrutinise the proposed school admission arrangements for September 2019 intake.
Annual Fostering Report	Pre-decision Scrutiny	Deputy Director, Children and Adult Services	To scrutinise commissioning, delivery and monitoring of fostering services in Medway.
Report on attainment at Key Stage 2	Information item	Deputy Director, Children and Adult Services	To scrutinise attainment levels at Key Stage 2.
11 January 2018			
Annual Adoption Report 2016/17	Pre-decision scrutiny	Deputy Director, Children and Adult Services	To scrutinise commissioning, delivery and monitoring of adoption services in Medway.

Item	Work Type	Responsible officer	Objectives
Attendance of the Portfolio Holder for Adult Services	Holding to account	Councillor Brake	To hold the Portfolio Holder for Adult Services to account on performance against his portfolio in relation to the Independent Safeguarding and Review Services.
8 March 2018			
Council Plan Monitoring – Q3 2017/18 Performance Report	Council Performance and Budget Monitoring	Deputy Director, Children and Adult Services	To scrutinise the Council Plan performance monitoring information that relates to this Committee
Attendance of the Portfolio Holder for Children's Services (Lead Member)	Holding to account	Councillor Mackness	To hold the Portfolio Holder for Children's Services (Lead Member) to account on performance against his portfolio.
Attendance of the Portfolio Holder for Educational Attainment and Improvement	Holding to account	Councillor Potter	To hold the Portfolio Holder for Educational Attainment and Improvement to account on performance against his portfolio.
Annual Report on School Performance 2017	Information item	Director, Children and Adult Services	To scrutinise school performance for 2016/17.
To be determined			
Cookham Wood Young Offenders Institute – update	Information item		To consider a report providing information on Cookham Wood Young Offenders Institute
Young Asylum Seekers in Medway	Information item		To consider a report providing information on young asylum seekers in Medway.
Female Genital Mutilation	Information item	Deputy Director, Children and Adult Services	To consider a report providing information on Female Genital Mutilation..
Update on the Integrated Youth Support Service	Information item	Deputy Director, Children and Adult Services	To consider a progress report on the remodelling of the Integrated Youth Support Services.

Item	Work Type	Responsible officer	Objectives
Update on transfer of Family Nurse Partnership (FNP) service to Health Visiting service	Information item	Director of Public Health	To consider an update report on the transfer of the FNP to the Health Visiting service.

CYP O&S Committee Work Completed in 2017/18:

30 May 2017

- Call-in: Transformation of Early Help Services
- Medway Safeguarding Children Board (MSCB) – Update Report
- Medway Youth Parliament – Annual Conference Findings
- Re-commissioning of Medway Child Health Services – Consultation Feedback

1 August 2017

- Transformation of Early Help Services – Outcome of Consultation
- Complaints and Compliments Annual Report – April 2016 to March 2017
- Medway Youth Justice Partnership Strategic Plan 2017-2020
- Council Plan Performance Monitoring Report – End of Year: Quarter 4 (2016/17)

31 August 2017

- Call-In: Transformation of Early Help Services – outcome of consultation and business case
- Aut Even - outcome of Ofsted inspection and action plan