

## Officer Executive Decisions

**Title:** Business Rates Relief

**Delegation from Leader and Cabinet and date:** The Cabinet considered a report on 17 January 2017 on business rate relief and made a number of decisions including the following:

The Cabinet agreed to delegate authority to the Chief Legal Officer, in consultation with the Portfolio Holder for Business Management, to undertake a review of the relevant legislation and existing Council policies and processes for reviews of decisions on Discretionary Rate Relief taken by officers to ensure that suitable arrangements are in place from 1 April 2017 and, subject to the advice of the Chief Legal Officer following this piece of work, that the Discretionary Rate Relief (and other reliefs specified in paragraph 5.4 of the report) decision making arrangements should conclude with a final review by the Chief Finance Officer (decision no. 164/2017 refers).

The report can be viewed online:

<https://democracy.medway.gov.uk/ielIssueDetails.aspx?IId=18076&Opt=3>

**Decision:** The Chief Legal Officer, following consultation with the Portfolio Holder for Business Management, agreed that the review process for the following rate reliefs\* be as follows:

- Initial review by the Revenues and Benefits Service Manager;
- Final review by the Chief Finance Officer.

\*Discretionary Rate Relief, Retail Relief, New Build Relief and Re-occupation Relief

**Reasons for Decision:** For the reasons set out in the report to Cabinet on 17 January 2017, namely, given the possibility for an increase in the number of requests for a review of decisions taken by the Service and to ensure that these are dealt with in a timely manner.

**Date of Decision:** 16 June 2017

**Officer:** Jon Poulson, Revenues and Benefits Manager, T: 01634 333700, E: [jon.poulson@medway.gov.uk](mailto:jon.poulson@medway.gov.uk)

**Details of any other options considered and rejected:** NA

**Conflicts of Interest:** NA