

CHILDREN AND YOUNG PEOPLE OVERVIEW AND SCRUTINY COMMITTEE

1 AUGUST 2017

WORK PROGRAMME

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Summary

This item advises Members of the current work programme and allows the Committee to adjust it in the light of latest priorities, issues and circumstances. It gives members the opportunity to shape and direct the Committee's activities over the year.

1. Budget and Policy Framework

- 1.1 Under Chapter 4, Part 5 of the Constitution – Overview and Scrutiny Rules, paragraph 21.1 (xv) General terms of reference, each Overview and Scrutiny Committee has the responsibility for setting its own work programme.

2. Background

- 2.1 Appendix 1 to this report sets out the proposed work programme for the Committee during the current municipal year.

3. Agenda planning meeting

- 3.1 Members will be aware that Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. These give officers guidance on information that members wish them to provide when scrutinising an issue. An agenda planning meeting took place on 12 July 2017.

- 3.2 At the meeting it was agreed to add the following items to the Committee work programme:

1 August 2017

- Youth Justice Plan

5 October 2017

- Tackling Racism in Medway
- Maternity Services Transformation
- Immunisation Services update

5 December 2017

- Overnight Short Breaks
- Annual Fostering Report 2016/17

11 January 2018

- Annual Adoption Report 2016/17

8 March 2018

- Annual Report on School Performance 2017

4. Cabinet Forward Plan

- 4.1 The latest Forward Plan of forthcoming Cabinet decisions was published on 11 July 2017 and can be viewed using the following link:

<https://democracy.medway.gov.uk/mgListPlans.aspx?RPId=115&RD=0&bcr=1>

- 4.2 Set out below is a list of items featuring on the Forward Plan that fall within the terms of reference of the Children and Young People (CYP) Overview and Scrutiny Committee. The Committee is asked to identify any items it wishes to consider before the Cabinet decision is taken (where dates permit), other than those already programmed in Appendix 1:

Title of Decision:	Anticipated Cabinet Decision Date:
Outcomes of the Statutory Consultation Period for the Expansion of St Mary's Island Church of England Primary School	8 August 2017
Transformation of Early Help Services – Outcomes of Consultation <i>(scheduled for 1 August 2017 meeting)</i>	8 August 2017
Youth Justice Plan 2017-2020 <i>(scheduled for 1 August 2017 meeting)</i>	
2017 Annual Review of the School Organisation Plan	26 September 2017
Provisional Funding Formula for Mainstream Schools and Academies	24 October 2017
Annual Fostering Report <i>(scheduled for 5 December 2017 meeting)</i>	19 December 2017
Short Breaks Provision for Children with Disabilities and the Local Offer <i>(scheduled for 5 December 2017 meeting)</i>	19 December 2017

5. Teacher and Parent Governor representative vacancies on the Committee

- 5.1 It has been reported to Members previously that expressions of interest in the Parent Governor representative positions and the teacher position on the

Committee were invited earlier in the year with a closing date of 10 March 2017.

- 5.2 As reported at the last meeting of the Committee on 30 May 2017 an expression of interest was received for the teacher position from Fay Cordingley, Deputy Headteacher at St Margaret's Junior School, Rainham. As recommended by the Committee the Council agreed to the appointment of Ms Cordingley at its meeting on 20 July for a two-year term of office.
- 5.3 In relation to the two Parent Governor representative vacancies, no expressions of interest were received. Further invitations will be sent out in September 2017.

6. Medway Parents and Carers Forum (MPCF)

- 6.1 The Committee is invited to consider a request from the Medway Parents and Carers Forum for a seat on this Committee.
- 6.2 Currently the Committee includes places for non-voting representatives of the Youth Parliament, Healthwatch Medway and a Head Teacher and Teacher as well as the four statutory voting places for Church of England and Roman Catholic Diocese representatives and two parent governors of maintained schools.
- 6.3 Most Local Authority areas in England have a Parent and Carers Forum established as a representative local group of parents and carers of children and young people with disabilities to work alongside local authorities, education, health and other service providers to ensure the services they plan, commission, deliver and monitor meet the needs of children and families. In the SEN and disability Code of Practice: 0-25 year olds, published in January 2015, the Department for Education and Department of Health state that Local Authorities are actively encouraged to work with their local Parent and Carers Forum.
- 6.4 The Medway Parents and Carers Forum has a membership of around 500 people and works, or has developing links with, a range of local groups such as Medway Ethnic Minorities Forum, 21 Together, the Foetal Alcohol Spectrum Disorder (FASD) Trust (Kent and Medway) and the Kent Deaf Children's Society. The Forum is currently in discussion about entering into a partnership agreement setting out how it will work together with the Council and NHS Medway Clinical Commissioning Group. The agreement will seek to achieve the empowerment of parents and carers of children and young people with Special Educational Needs or Disabilities (SEND) so that there is effective parent/carer participation in the shaping of services and decision making, as well as associated information and support.
- 6.5 The provision of a seat on this Committee would assist the Forum to achieve its purpose of supporting parents and carers to have a voice in shaping locally delivered services for disabled children and young people and would provide access by Overview and Scrutiny Committee Members to the views of those parents and carers on a regular and ongoing basis.

6.6 If the Committee is supportive of the request the Council will be asked to increase the size of the Committee and to appoint a non-voting representative (and substitute) as nominated by the Forum.

7. Church of England Representative (co-opted member with voting rights on education matters only)

7.1 Since the last meeting, Alex Tear, who has been the Church of England Diocesan Board of Education representative on the Committee for many years has tendered his resignation from his position on the Committee as he will be moving on from Rochester in August to take up another post in Guildford.

7.2 Section 7 of Schedule A1 to the Local Government Act 2000 requires any Local Authority which has education functions and which maintains one or more Church of England Schools to include at least one person nominated by the Church of England Diocesan Board of Education on any Overview and Scrutiny Committee which has scrutiny of education functions within its remit. The Diocesan representative is entitled to vote at any meeting of the Committee only on matters relating to education functions. The same provision is made for a place for a person to be nominated by the Bishop of the local Roman Catholic Diocese where one or more Roman Catholic Church Schools are maintained by the local authority. (Clive Mailing currently serves on the Committee as the Roman Catholic Diocese representative).

7.3 Contact has been made with the Diocese of Rochester Board of Education to request the nomination of a replacement for Mr Tear.

8. Medway Youth Parliament

8.1 George Perfect has replaced Luke Morgan as Chairman of Medway Youth Parliament. George Peck has also joined the Committee as Medway Youth Parliament Cabinet Member and will be attending his first meeting on 1 August 2017.

9. Scrutiny Task Group – Employment Opportunities for 18-21 Year Olds (including apprenticeships)

9.1 At the initial scoping meeting for the Employment Opportunities Task Group held on 19 June 2017, Members elected Councillor Royle to the position of Chairman of the Task Group and agreed four key lines of enquiry for the review:

- **KLOE 1:** To consider the NEET rate for 16-18 year olds, plus those between 18-25 in Employment, Education or Training (ETT) and those 18-25 Economically Inactive.
- **KLOE 2:** To evaluate the Council's role as 'Community Leader' in terms of a Medway Skills agenda working with partners locally and regionally to encourage the growth of the local job market and deliver outcomes around skills, training and employment for 18-25 years olds.
- **KLOE 3:** To evaluate the Council's performance as an employer – 'leading by example'.

- **KLOE 4:** To consider action required to address the particular needs of vulnerable young people including looked after children and those with disabilities in the 18-25 range.

9.2 Task Group Members also agreed to hold a number of evidence gathering sessions from late July-September to cover topics under KLOEs 2, 3 and 4. It was agreed that officers would meet in June/July to develop a stakeholder list and format for each evidence gathering session which would be shared with Task Group members ahead of each session taking place.

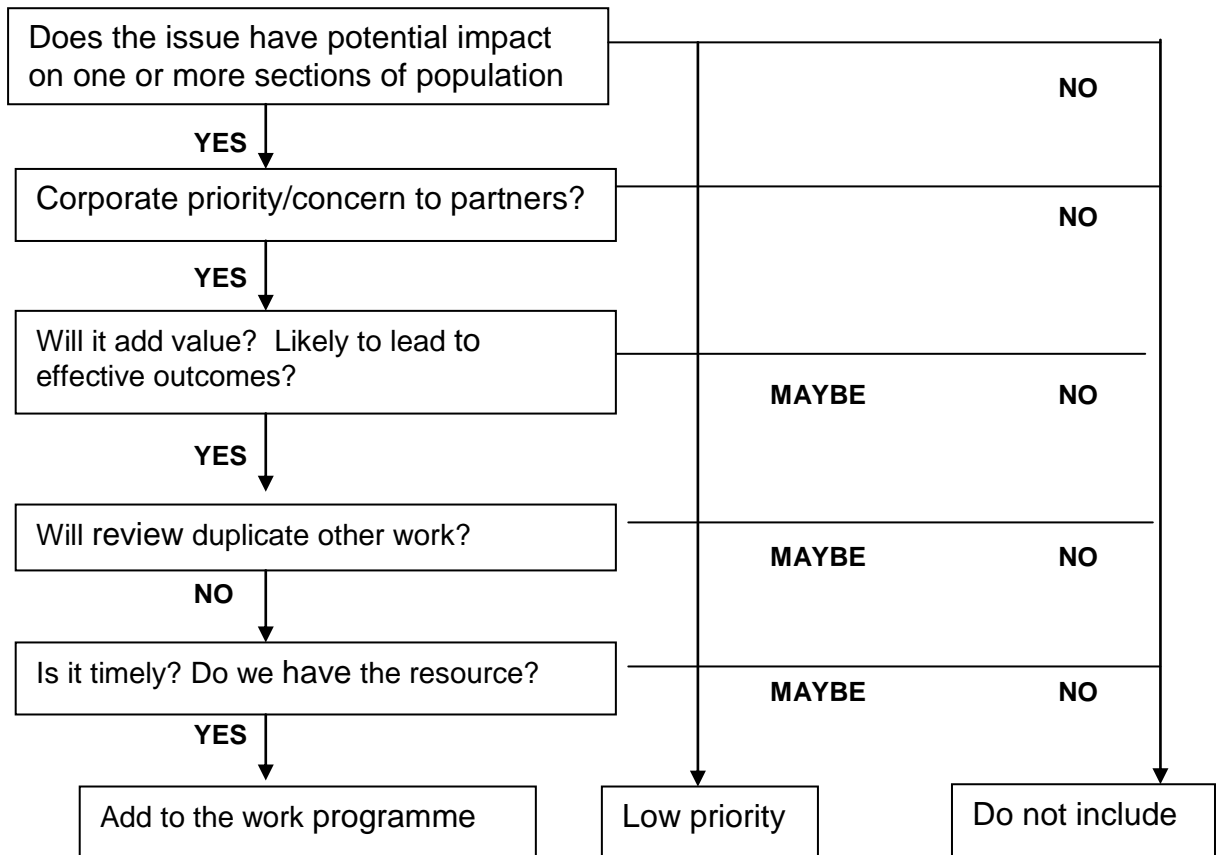
9.3 Following the scoping meeting, evidence gathering sessions have been confirmed for Thursday 27 June 2017 (to cover KLOE 3) and Wednesday 6 September 2017 (to cover KLOEs 2&4).

10. Selection of scrutiny topics for the next round of scrutiny reviews

10.1 Since 2011 Medway Council’s Overview and Scrutiny Committees have operated a systematic and criteria-based approach to the selection of topics for Scrutiny Task Groups.

10.2 This reflects national best practice and is summarised below:

Questions to ask when prioritising topics for review



10.3 At the last meeting of the Committee Members were invited to submit ideas for topics for the next round of Task Groups in 2018/19 using the criteria based template previously adopted for this process. The topics suggested by each Overview and Scrutiny Committee will be discussed at an informal meeting of Overview and Scrutiny Committee Chairmen, Vice Chairmen and Opposition

Spokespersons at the end of October and then submitted for consideration and prioritisation by the Business Support Overview and Scrutiny Committee on 30 November.

- 10.4 At the agenda planning meeting for this Committee it was agreed to put forward the topic of “Physical Activity” for consideration as a Task Group review in 2018/19. The template setting out the rationale for this suggestion is attached at Appendix 2. This would be a cross-cutting review for the Regeneration, Culture and Environment, Children and Young People and Health and Adult Social Care Overview and Scrutiny Committees. The Committee is asked to indicate its support for this suggestion.

11. Implications for Looked After Children

- 11.1 Members should ensure they focus on outcomes for looked after children. This includes considering their physical health; their emotional health; their safeguarding; their educational attainment and progress; their hopes and aspirations for their adult lives and how looked after young people have their voices heard. We know that looked after children can be more vulnerable to sexual exploitation so particular attention should be given to this. As a corporate parent you should be a champion for looked after children and have the same high expectations of them as you would for your child, grandchild or niece/ nephew.

12. Financial and legal implications

- 12.1 There are no financial implications arising from this report.
- 12.2 Under The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013 the Council has the power to review and scrutinise any matter relating to the planning, provision and operation of the health service in Medway. This Committee has the remit to review and scrutinise health services for children and must invite interested parties to comment on particular matters under review or scrutiny and take into account relevant available information and in particular, relevant information provided by Healthwatch Medway. The Committee may make reports and recommendations to relevant NHS bodies or health service providers. These organisations are also under a statutory obligation to consult the Committee on any proposal for a substantial development or variation of children’s health services in Medway.
- 12.3 The Parent Governor (England) Regulations 2001 provide for the arrangements relating to the election of voting parent governor representatives to education Overview and Scrutiny Committees. Schedule A1 to the Local Government Act 2000 provides for voting representation on the Committee from the local by C of E and Roman Catholic Dioceses in relation to the education functions of the Council.

13. Recommendations

- 13.1 To agree the work programme as set out at Appendix 1 subject to the additional items listed under paragraph 3.2 of this report.

- 13.2 To consider a request from the Medway Parents and Carers Forum for a non-voting place on the Committee and, if this is agreed, recommend full Council to increase the size of the Committee and appoint a representative of the Forum and a named substitute.
- 13.3 To note the Task Group topic suggestion at Appendix 2 and support this topic going forward for further discussion at the meeting of Overview and Scrutiny Chairmen, Vice Chairmen and Opposition Spokespersons in October.

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Appendices:

Appendix 1 – Children and Young People Overview and Scrutiny Committee Work Programme

Appendix 2 – Task Group Suggestion Template

Background papers:

None.

Work Programme
Children and Young People Overview and Scrutiny Committee

Policy framework documents – Youth Justice Plan

Item	Work Type	Responsible officer	Objectives
5 October 2017			
Medway Safeguarding Children Board	Holding to account	Independent Chair, MSCB	To scrutinise the activity of the Medway Safeguarding Children Board (MSCB).
Council Plan Monitoring – Q1 2017/18 Performance Report	Performance Reviews	Deputy Director, Children and Adult Services	To scrutinise the Council Plan performance monitoring information that relates to this Committee.
Tackling racism in Medway	Other	Director, Children and Adult Services	Report following findings of the Medway Youth Parliament Conference 2017.
Maternity Services Transformation	Scrutiny of a health service	Assistant Director, Commissioning, Business and Intelligence	To scrutinise the development of a Kent & Medway Local Maternity System and associated strategies.
Immunisation Services update	Information Item	Director, Public Health	To scrutinise delivery and development of immunisation services.
5 December 2017			
Draft Capital and Revenue Budgets 2018/19	Pre-decision scrutiny	Chief Finance Officer	To scrutinise the draft capital and revenue budget for 2018/19 in relation to children and young people services.
Overnight Short Breaks	Pre-decision scrutiny	Assistant Director, Commissioning, Business and Intelligence	To scrutinise proposals relating to services currently provided at Aut Even and Parklands.
Sufficiency Report	Pre-decision Scrutiny	Assistant Director, Commissioning, Business and Intelligence	To scrutinise the draft sufficiency report.

Item	Work Type	Responsible officer	Objectives
Council Plan Monitoring – Q2 2017/18 Performance Report	Performance Reviews	Deputy Director, Children and Adult Services	To scrutinise the Council Plan performance monitoring information that relates to this Committee
School Admissions Arrangements 2019	Pre-decision Scrutiny	Deputy Director, Children and Adult Services	To scrutinise the proposed school admission arrangements for September 2019 intake.
Annual Fostering Report	Pre-decision Scrutiny	Deputy Director, Children and Adult Services	To scrutinise commissioning, delivery and monitoring of fostering services in Medway.
11 January 2018			
Annual Adoption Report 2016/17	Pre-decision scrutiny	Deputy Director, Children and Adult Services	To scrutinise commissioning, delivery and monitoring of adoption services in Medway.
Attendance of the Portfolio Holder for Adult Services	Holding to account	Councillor Brake	To hold the Portfolio Holder for Adult Services to account on performance against his portfolio in relation to the Independent Safeguarding and Review Services.
8 March 2018			
Council Plan Monitoring – Q3 2017/18 Performance Report	Performance Reviews	Deputy Director, Children and Adult Services	To scrutinise the Council Plan performance monitoring information that relates to this Committee.
Attendance of the Portfolio Holder for Children's Services (Lead Member)	Holding to account	Councillor Mackness	To hold the Portfolio Holder for Children's Services (Lead Member) to account on performance against his portfolio.
Attendance of the Portfolio Holder for Educational Attainment and Improvement	Holding to account	Councillor Potter	To hold the Portfolio Holder for Educational Attainment and Improvement to account on performance against his portfolio.
Annual Report on School Performance 2017	Scrutiny of external organisations	Regional Schools Commissioner, Deputy Director, Children and Adult Services	To scrutinise the annual report of the performance of schools in Medway.

To be determined:			
Female Genital Mutilation	Other	Deputy Director, Children and Adult Services	To consider a report providing information on Female Genital Mutilation (added to the work programme at 6 October 2016 meeting).
Update on the Integrated Youth Support Service	Other	Deputy Director, Children and Adult Services	To consider a progress report on the remodelling of the Integrated Youth Support Services.
Update on transfer of Family Nurse Partnership service to Health Visiting service	Other	Director of Public Health	To consider an update report on the transfer of the FNP to the Health Visiting service.

Provisional 2017/18 dates: 5 October 2017, 5 December 2017, 11 January 2018, 8 March 2018

CYP O&S Committee Work Completed in 2016/17:

26 May 2016

- Medway Safeguarding Children Board (MSCB) - Update report
- Update on Integrated Family Support (and Early Help)
- Short Breaks Provision for Children with Disabilities and the Local Offer
- 16-19 Strategy 2016-2020
- Sufficiency Report 2016-17

1 September 2016

- SEN and Inclusion Strategy 2016 – 2020
- Complaints and Compliments Annual Report (April 2015 – March 2016)
- Petitions
- Council Plan End of Year Quarter 4 2015/16 Performance Monitoring Report

6 October 2016

- Medway Safeguarding Children Board Annual report 2015-16
- Development of a Regional Adoption Agency
- Annual Update on Children's Social Care Services
- Young Persons Wellbeing Service – Service Model and High Level Specification
- Short Breaks Provision for Children with Disabilities and the Local Offer
- Council Plan Quarter 1 2016/17 Performance Monitoring Report

6 December 2016

- School Admission Arrangements 2018
- Draft Capital and Revenue Budget 2017/18
- Sufficiency Report 2016/17
- Re-commissioning of Medway Child Health Services
- Short Breaks Provision for Children with Disabilities and the Local Offer

- Council Plan Quarter 2 2016/17 Performance Monitoring Report.

19 January 2017

- Attendance of the Portfolio Holder for Adult Services
- CALL-IN: Future of Medway Duke of Edinburgh Award
- CALL-IN: Future Integrated Youth Support Services Delivery
- Youth Offending Team Strategic Plan 2016-17
- Update regarding Medway's Adoption Agency

9 March 2017

- Attendance of Portfolio Holder for Childrens Services (Lead Member)
- Attendance of the Portfolio Holder for Educational Attainment and Improvement
- Medway's Annual School Performance Report 2016
- Home to School Transport for Mainstream Children and Children with Special Educational Needs and Disabilities
- Short Breaks Provision for Children with Disabilities and the Local Offer
- Council Plan Quarter 3 2016/17 Performance Monitoring Report

30 May 2017

- Call-in: Transformation of Early Help Services
- Medway Safeguarding Children Board (MSCB) – Update Report
- Medway Youth Parliament – Annual Conference Findings
- Re-commissioning of Medway Child Health Services – Consultation Feedback

<p>Name of O and S Committee</p> <p>HASC/RCE CYP</p>	<p>Suggested topic: Physical Activity</p> <p>Reason for Review:</p> <ul style="list-style-type: none"> • If physical activity were a pill, it would be one of the most cost-effective drugs ever invented. It can reduce the risk of major illnesses, such as heart disease, stroke, type 2 diabetes and cancer by up to 50% and lower the risk of early death by up to 30%. • Inactivity levels of Medway residents is 29.4% vs a South East region average of 25.4% (source Public Health Outcomes Framework). • Medway also has a poorer performance on Public Health Framework Indicators related to physical activity such as 1.16 Utilisation of outdoor space for exercise/health reasons. • The governments "Sporting Future - A New Strategy for an Active Nation" published in 2016, emphasised the opportunities for improved health and wellbeing of the population through increasing physical activity • Medway has a good starting point with the following strategies, but lacks a unifying strategic approach which addresses all of the calls to action within the governments strategies; Medway Joint Health and Wellbeing Strategy 2012-2017, Medway Sporting Legacy 2017-2020 and Medway Cycling's Action Plan 2016/18 • There are great opportunities to maximise the physical assets Medway already has in place (i.e. greenspaces), networks (such as the Medway Healthy Weight Network) and partner agencies already in place and keen to support a cross cutting agenda such as physical activity. <p>Potential for impact on one or more sections of the population?</p> <p>Increasing the level of physical activity for the most sedentary populations in Medway, would represent a significant improvement to their levels of physical and mental wellbeing. In addition to positive short- and long-term impacts on the health and social care system.</p> <p>Is this an issue of corporate concern and/or an issue for partners?</p> <p>This is an issue for a wide range of public, private and academic sector partners and only their full involvement will lead to the population level change that is needed.</p>
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Will it add value/lead to effective outcomes?

A full scrutiny review that leads to SMART recommendations and areas of focus will lead to effective, measurable and demonstrable outcomes.

Will the review duplicate other work?

No.

Is it timely/do we have the resources?

Officers across a range of council services, are actively working on this area and have physical activity topics as an area of work, so resources exist to support the review process.

Will the review provide scope for service improvement?

Yes, lessons can be learned from other areas who are making progress on this agenda, closer partnership and joined-up working, innovation and adhering to the evidence based recommendations that have been produced by experts in this field.