

Work Programme
Children and Young People Overview and Scrutiny Committee

Policy framework documents – Youth Justice Plan

Item	Work Type	Responsible officer	Objectives
1 August 2017			
Council Plan Monitoring – End of Year 2016/17 Performance Report	Council Performance & Budget Monitoring	Deputy Director, Children and Adult Services	To scrutinise the Council Plan performance monitoring information that relates to this Committee.
Children’s Social Care Complaints and Compliments Annual Report	Council Performance & Budget Monitoring	Deputy Director, Children and Adult Services	To scrutinise the annual report of children’s social care complaints and compliments for 2016-17.
Transformation of Early Help Services – Outcome of Consultation	Pre-decision scrutiny	Deputy Director, Children and Adult Services	To scrutinise the outcome of consultation on proposals relating to Early Help and Children’s Centres.
5 October 2017			
Medway Safeguarding Children Board	Scrutiny of External Orgs	Independent Chair, MSCB	To scrutinise the activity of the Medway Safeguarding Children Board (MSCB).
Council Plan Monitoring – Q1 2017/18 Performance Report	Council Performance & Budget Monitoring	Deputy Director, Children and Adult Services	To scrutinise the Council Plan performance monitoring information that relates to this Committee.
5 December 2017			
Draft Capital and Revenue Budgets 2018/19	Pre-decision scrutiny	Chief Finance Officer	To scrutinise the draft capital and revenue budget for 2018/19 in relation to children and young people services.
Sufficiency Report	Pre-decision Scrutiny	Assistant Director, Commissioning, Business and Intelligence	To scrutinise the draft sufficiency report.
Council Plan Monitoring – Q2 2017/18 Performance Report	Council Performance & Budget Monitoring	Deputy Director, Children and Adult Services	To scrutinise the Council Plan performance monitoring information that relates to this Committee

Item	Work Type	Responsible officer	Objectives
8 March 2018			
Council Plan Monitoring – Q3 2017/18 Performance Report	Council Performance & Budget Monitoring	Deputy Director, Children and Adult Services	To scrutinise the Council Plan performance monitoring information that relates to this Committee.

To be determined:			
Female Genital Mutilation	Information items	Interim Deputy Director, Children and Adult Services	To consider a report providing information on Female Genital Mutilation (added to the work programme at 6 October 2016 meeting).
Update on the Integrated Youth Support Service	Information items	Interim Deputy Director, Children and Adult Services	To consider a progress report on the remodelling of the Integrated Youth Support Services.
Update on transfer of Family Nurse Partnership service to Health Visiting service	Information items	Director of Public Health	To consider an update report on the transfer of the FNP to the Health Visiting service.

Provisional 2017/18 dates: 1 August 2017, 5 October 2017, 5 December 2017, 11 January 2018, 8 March 2018

CYP O&S Committee Work Completed in 2016/17:

26 May 2016

- Medway Safeguarding Children Board (MSCB) - Update report
- Update on Integrated Family Support (and Early Help)
- Short Breaks Provision for Children with Disabilities and the Local Offer
- 16-19 Strategy 2016-2020
- Sufficiency Report 2016-17

1 September 2016

- SEN and Inclusion Strategy 2016 – 2020
- Complaints and Compliments Annual Report (April 2015 – March 2016)
- Petitions
- Council Plan End of Year Quarter 4 2015/16 Performance Monitoring Report

6 October 2016

- Medway Safeguarding Children Board Annual report 2015-16
- Development of a Regional Adoption Agency
- Annual Update on Children's Social Care Services
- Young Persons Wellbeing Service – Service Model and High Level Specification
- Short Breaks Provision for Children with Disabilities and the Local Offer

- Council Plan Quarter 1 2016/17 Performance Monitoring Report

6 December 2016

- School Admission Arrangements 2018
- Draft Capital and Revenue Budget 2017/18
- Sufficiency Report 2016/17
- Re-commissioning of Medway Child Health Services
- Short Breaks Provision for Children with Disabilities and the Local Offer
- Council Plan Quarter 2 2016/17 Performance Monitoring Report.

19 January 2017

- Attendance of the Portfolio Holder for Adult Services
- CALL-IN: Future of Medway Duke of Edinburgh Award
- CALL-IN: Future Integrated Youth Support Services Delivery
- Youth Offending Team Strategic Plan 2016-17
- Update regarding Medway's Adoption Agency

9 March 2017

- Attendance of Portfolio Holder for Childrens Services (Lead Member)
- Attendance of the Portfolio Holder for Educational Attainment and Improvement
- Medway's Annual School Performance Report 2016
- Home to School Transport for Mainstream Children and Children with Special Educational Needs and Disabilities
- Short Breaks Provision for Children with Disabilities and the Local Offer
- Council Plan Quarter 3 2016/17 Performance Monitoring Report

30 May 2017

- Call-in: Transformation of Early Help Services
- Medway Safeguarding Children Board (MSCB) – Update Report
- Medway Youth Parliament – Annual Conference Findings
- Re-commissioning of Medway Child Health Services – Consultation Feedback

Work Programme

Health and Adult Social Care Overview and Scrutiny Committee

Item	Work type	Responsible officer	Objectives
22 AUGUST 2017			
Kent and Medway NHS Social Care Partnership Trust (KMPT)	Scrutiny of External Organisations	Chief Executive, KMPT	To scrutinise an update on acute mental health bed provision and the wider work of the Trust.
Kent and Medway Sustainability and Transformation Plan	Scrutiny of External Organisations	Accountable Officer, Medway CCG	To scrutinise the development of the Plan including the Case for Change document
Medway NHS Foundation Trust (MFT) Update	Scrutiny of External Organisations	Chief Executive, MFT	To receive an update on the improvement journey of the Trust following publication of inspection findings
Medway Mental Health Strategy	Pre Decision Scrutiny	Director of Children and Adult Services	To scrutinise the draft Mental Health Strategy
Adult Social Care Complaints and Compliments Report	Council Performance & Budget Monitoring	Director of Children and Adults Services	To scrutinise information on the number, type and other information on adult social care complaints received during the period April 2016 - March 2017
Petition Report – Sustainability and Transformation Plan	Petitions	Director of Children and Adult Services	To report a petition received in relation to the Kent and Medway Sustainability and Transformation Plan

Item	Work type	Responsible officer	Objectives
17 OCTOBER 2017			
North Kent Urgent Care Redesign	Health Service Substantial Variations	Accountable Officer, Medway CCG	To further scrutinise the proposals.
Quarter 1 Council Plan report	Council Performance & Budget Monitoring	Director of Children and Adult Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this Committee.

Item	Work type	Responsible officer	Objectives
14 DECEMBER 2017			
Quarter 2 Council Plan report	Council Performance & Budget Monitoring	Director of Children and Adults Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this Committee.
Draft Capital and Revenue Budget	Pre Decision scrutiny	Chief Finance Officer	To scrutinise the draft Capital and Revenue Budgets for 2017/18

Item	Work type	Responsible officer	Objectives
18 JANUARY 2018			
Portfolio Holder Being Held to Account	Portfolio Holder Holding to account	Councillor Brake	To hold the Portfolio Holder to account on performance against his portfolio
Dementia Task Group – ‘How far has Medway gone in developing a Dementia Friendly Community?’	Task Groups	Director of Children and Adult Services / Director of Regeneration, Commerce and Culture	To receive an update on the implementation of the recommendations of the Task Group

Item	Work type	Responsible officer	Objectives
15 MARCH 2018			
Quarter 3 Council Plan report	Council Performance & Budget Monitoring	Director of Children and Adults Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this Committee

DATE TO BE DETERMINED			
Patient Transport	Scrutiny of External Organisations	Chief Clinical Officer, NHS West Kent CCG	To receive a progress report on the new provider for Medway and Kent.
Community Services Re-procurement Programme: Progress Report	Health Service Substantial Variations	Accountable Officer, Medway CCG	To receive an update and determine whether or not the proposals amount to a substantial development of or variation in the provision of health services in the local authority's area.

Work completed in 2017/2018:

June 2017

- South East Coast Ambulance Service Update
- Update Report: Medway Intermediate Care and Reablement Service
- Medway Integrated Urgent Care Redesign
- Community Services Re-procurement Programme: Progress Report
- Re-commissioning of Medway Adult Substance Misuse Treatment Services
- Council Plan Performance Monitoring Report End of Year: Quarter 4: 2016/17
- Work Programme

**Work Programme
Regeneration, Culture and Environment Overview and Scrutiny Committee**

Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan

Item	Work type	Responsible officer	Objectives
17 AUGUST 2017			
Attendance by the Portfolio Holder for Front Line Services	Portfolio Holder Holding to Account	Councillor Filmer	
Declaration of Four Elms Hill Air Quality Management Area	Pre-decision scrutiny	Assistant Director Front Line Services	To receive a report on the outcome of consultation on the Four Elms Hill Air Quality Management Area approved by Cabinet on 9 May 2017.
Report on the associated benefits and the costs involved in the possible provision of a mini roundabout at the junction of Palmerston Road with Magpie Hall Road.	Petitions	Assistant Director Front Line Services	Arising from a petition, the Assistant Director Front Line Services is investigating the possible provision of a mini roundabout at the junction of Palmerston Road with Magpie Hall Road and will report back to the Committee on the associated benefits of this roundabout and the costs involved. (Minute 521A December 2016 refers)
19 OCTOBER 2017			
Attendance by the Portfolio Holder for Planning, Economic Growth and Regulation	Portfolio Holder Holding to account	Councillor Chitty	
Council Plan Monitoring 2016/17 Quarter 1	Council Performance and Budget Monitoring	Performance Manager	To consider performance against the Council's key measures of success for the 1 st quarter of 2016/17

Item	Work type	Responsible officer	Objectives
Annual Action Plan reviewing the progress of the Local Flood Risk Management Strategy	Council Performance and Budget Monitoring	Assistant Director Physical and Cultural Regeneration	To receive the annual action plan reviewing the progress of the Local Flood Risk Management Strategy
7 DECEMBER 2017			
Attendance by the Portfolio Holder for Resources	Portfolio Holder Holding to account	Councillor Gulvin	
Council Plan Monitoring 2016/17 Quarter 2	Council Performance and Budget Monitoring	Performance Manager	To consider performance against the Council's key measures of success for the 2nd quarter of 2016/17
Capital and Revenue Budget	Council Performance and Budget Monitoring	Chief Finance Officer	To consider the Council's draft capital and revenue budgets for 2018/19
Annual Scrutiny of the Community Safety Partnership	Scrutiny of External Organisations	Assistant Director Frontline Services	Annual scrutiny of the Community Safety Partnership
Report from the Task Group on Employment Opportunities for Young People in Medway	Task Groups	Assistant Director Physical and Cultural Regeneration	To receive a report from the cross cutting Task Group
23 JANUARY 2018			
Attendance by the Deputy Leader and Portfolio Holder for Housing and Community Services	Portfolio Holder Holding to Account	Councillor Doe	
Attendance by the Portfolio Holder for Inward Investment, Strategic Regeneration and Partnerships	Portfolio Holder Holding to Account	Councillor Rodney Chambers	

Item	Work type	Responsible officer	Objectives
Cultural Activities Programme	Council Performance and Budget Monitoring	Assistant Director Physical and Cultural Regeneration	The annual report on the Cultural Activities Programme
Report providing 6 month update on the recommendations from the Dementia Task Group	Task Groups	Assistant Director Frontline Services and Assistant Director Physical and Cultural Regeneration	Six monthly update report outlining progress on the recommendations from the Dementia Task Group
Street Licensing – Placing objects on the highway	Pre Decision Scrutiny	Assistant Director Frontline Services	Subject to the pilot scheme being approved by Cabinet in March 2016, a report on the outcome of the pilot scheme be submitted to this Committee (Minute 715 – January 2016 refers)
28 MARCH 2018			
Attendance by the Portfolio Holder for Business Management	Portfolio Holder Holding to Account	Councillor Turpin	
Annual Review of Waste Contracts	Council Performance and Budget Monitoring	Head of Waste Services	The annual review of waste
Council Plan Monitoring 2016/17 – Quarter 3	Council Performance and Budget Monitoring	Performance Manager	To consider performance against the Council's key measures of success for the 3 rd quarter of 2016/17
Information on the levels of finance needed to be invested in the highways network in order to maintain current levels of technical performance	Information items	Head of Highways, Maintenance and Parking	To respond to a request by the Committee (Minute 899 March 2016 refers)
DATES TO BE DETERMINED			
Report on the outcome of investigations into a review of the parking in and around Southwell Road, Strood.	Petitions	Assistant Director Front Line Services	Arising from a petition, the Assistant Director Front Line Services is reviewing parking in and around Southwell Road, Strood (Minute 871 – March 2017 refers)

Annual reports and reviews considered by this committee are:

1. Annual Scrutiny of the Community Safety Partnership (December)
2. Annual Review of the Waste Contracts (January/March)
3. Cultural Activities Programme (January)
4. Annual Action Plan reviewing the progress of the Local Flood Risk Management Strategy (Sept/Oct)

Note: The Annual South Thames Gateway Building Control Partnership Business Plan is circulated via a Briefing Note prior to consideration by the Cabinet.

Future meeting dates:

17 August 2017
19 October 2017
7 December 2017
23 January 2018
28 March 2018

Work completed in 2017/18

15 June 2017

Member's Item – Splashes Leisure Pool
Report on the possible introduction of a 20sPlenty scheme in Medway
Council Plan Performance Monitoring Report End of Year: Quarter 4 2016/17
Petitions
Work Programme