

## **HEALTH AND ADULT SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE**

**20 JUNE 2017**

### **WORK PROGRAMME**

Report from: Perry Holmes, Chief Legal Officer

Author: Jon Pitt, Democratic Services Officer

#### **Summary**

This report advises Members of the current work programme for discussion in the light of latest priorities, issues and circumstances, giving Members the opportunity to shape and direct the Committee's activities.

#### **1. Budget and Policy Framework**

1.1 Under Chapter 4 – Rules, Part 4 paragraph 21.1 (xv) General Terms of Reference, each overview and scrutiny committee has the responsibility for setting its own work programme.

#### **2. Background**

2.1 Appendix 1 to this report sets out the existing work programme for the Committee.

#### **3. Agenda planning meeting**

3.1 Members will be aware that Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. An agenda planning meeting was held on 25 May 2017, at which Members discussed and confirmed that some of the reports on the Work Programme for the June 2017 meeting would be deferred to the August 2017 meeting. This was to ensure a better balance between the number of items being considered at each Committee meeting and for the reasons noted below:

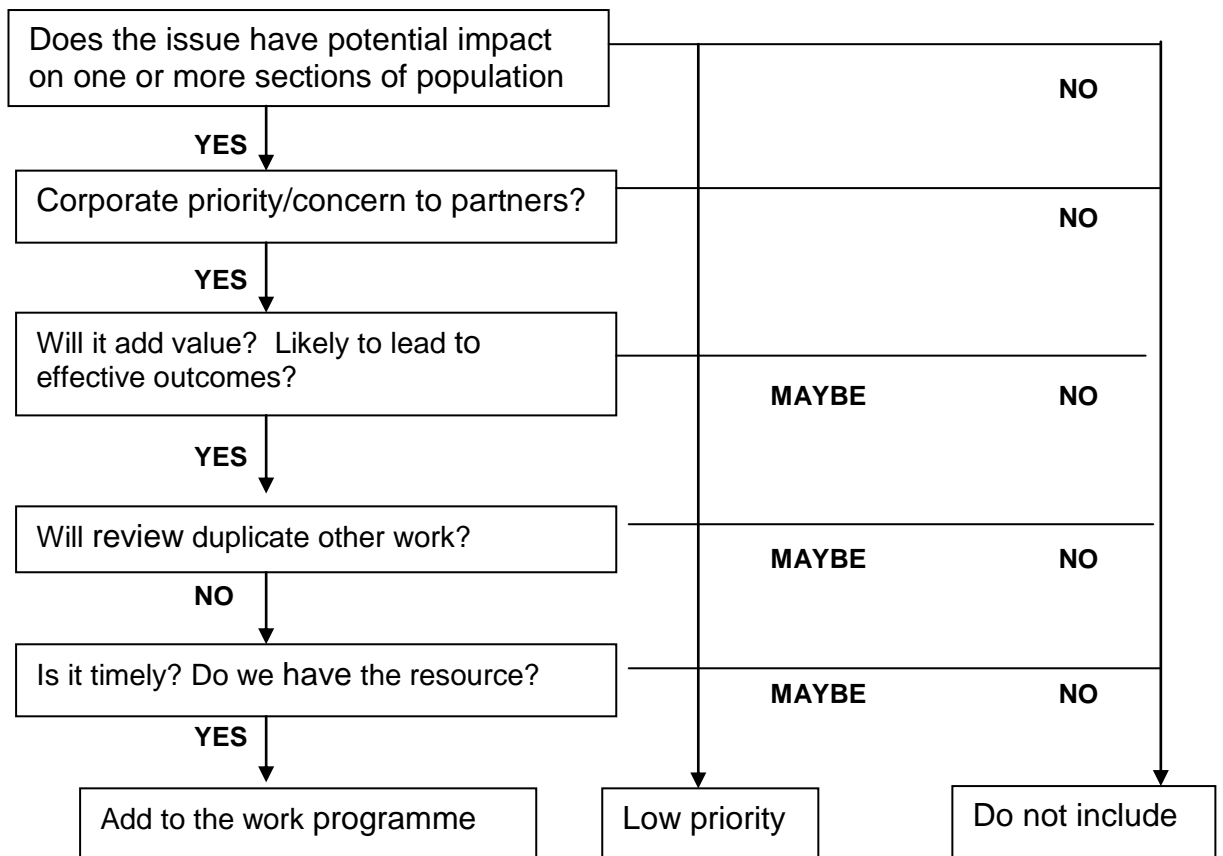
- i. Kent and Medway Sustainability and Transformation Plan Update – deferred to enable further progress to be made ahead of consideration by the Committee. Some of the work was on hold due to the purdah period ahead of the general election on 8 June.
- ii. Medway Foundation Trust (MFT) Update – deferred on the basis that the Committee received an update on the improved inspection findings at the March 2017 meeting.

- iii. Medway Mental Health Strategy – deferred to align with expected consideration of the Strategy by Cabinet in September 2017.
- iv. KMPT Mental Health Update – deferred to enable alignment with consideration of the Medway Mental Health Strategy by the Committee.

**4. Selection of topics for next round of Scrutiny Task Groups**

- 4.1 Since 2011, Medway Council’s Overview and Scrutiny Committees have operated a systematic and criteria based approach to the selection of topics for Scrutiny Task Groups.
- 4.2 This reflects national best practice and is summarised below:

**Questions to ask when prioritising topics for review**



- 4.3 As agreed by Full Council, up to three Scrutiny Task Groups can be supported in each twelve month period. The selection of topics for the current round of in-depth scrutiny reviews was agreed by the Business Support Overview and Scrutiny Committee on 3 December 2015 as follows:

Business Support Overview and Scrutiny Committee	Housing in Medway – demand, supply and affordability – carried forward from previous round of reviews
Health and Adult Social Care Overview and Scrutiny Committee	How far has Medway gone in developing a Dementia Friendly Community

Children and Young People and Regeneration, Culture and Environment Overview and Scrutiny Committees	Employment Opportunities for 18 to 21 year olds (including apprenticeships)
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4.4 The Task Group on Employment Opportunities for 18 to 21 year olds will start this June and report its findings and recommendations to Cabinet in December 2017. It is proposed to now commence the established process for the selection of further topics for the next round of Scrutiny Task Groups in 2018/19. The timetable for this would be as follows:

- (i) **May – early July:** Each Overview and Scrutiny Committee to be notified of the proposed timetable and process for the determination of the next round of in-depth reviews and Members invited to submit suggestions for topics taking into account the criteria adopted for the selection of reviews (as set out above).
- (ii) **July- August:** Overview and Scrutiny Committee Chairmen, Vice Chairmen and Opposition Spokespersons use their pre-agenda meetings with officers to propose topics to be put forward and then each Overview and Scrutiny Committee will consider and agree topics to be put forward for prioritisation by the Business Support Overview and Scrutiny Committee exercising its co-ordinating role.
- (iii) **Late October:** – All Overview and Scrutiny Chairmen, Vice-Chairmen and Opposition Spokespersons meet informally to prioritise three of the topics put forward by Overview and Scrutiny Committees.
- (iv) **30 November** - The Business Support Overview and Scrutiny Committee considers and agrees a programme of three in-depth reviews for the period January 2018 to February 2019 (recognising that one review may be delayed if it would not be possible for it to conclude and report its findings to the Cabinet before the local elections in 2019).

## 5. Quality Accounts

5.1 A Quality Account is a report about the quality of services by an NHS healthcare provider. They must be submitted to the Secretary of State by 30 June each year. NHS Trusts are required to send a draft of their Quality Account to the appropriate O&S committee and to include any statement supplied in their published Quality Account. This gives O&S committees the opportunity to review the information contained in the report and provide a statement on their view of what is reported, although it is not a requirement for the O&S committee to provide a response.

5.2 Comments have been submitted in relation to the Quality Accounts received from Medway NHS Foundation Trust (MFT), South East Coast Ambulance Service NHS Foundation Trust (SECAMB) and Kent and Medway NHS and Social Care Partnership Trust (KMPT). These commentaries include a

summary of the scrutiny undertaken of the respective Trust during the year along with some specific comments on the Quality Account.

5.3 A Quality Account was also received from Medway Community Healthcare. Comments in response to this were being finalised at the time of agenda publication ahead of the response deadline of 16 June.

5.4 The comments in response to the Quality Accounts were submitted under officer delegated authority following consultation with the Chairman, Vice-Chairman and Opposition Spokesperson. They are attached as appendices 2, 3 and 4 of this report.

## **6. Joint Health Scrutiny Committee with Kent County Council (JHOSC)**

6.1 It had been expected that the next meeting of the Joint Kent and Medway Health Overview and Scrutiny Committee would take place on 3 July. However, it has been confirmed that it will not be possible for an update on the Stroke Review to be ready for July 3. It is anticipated that a meeting will now take place later in the summer / autumn. JHOSC is due to receive updates on the Kent and Medway Hyper Acute and Acute Stroke Services Review, including presentation of a pre-consultation business case and on the Kent and Medway Vascular Services review.

## **7. Dementia Task Group Final Report**

7.1 The report of the Dementia Task Group, 'How far has Medway gone in developing a Dementia Friendly Community?' was presented to Cabinet on 9 May. Cabinet agreed the recommendations as set out in the report. The work is now starting on implementation of the recommendations, with a progress report being due to be considered by the Committee at the January 2018 meeting.

## **8. South East Regional Health Overview and Scrutiny (HOSC) Network**

8.1 A meeting of the South East Regional Health Overview and Scrutiny (HOSC) Network took place on 16 March. The network meetings are normally attended by Chairmen and health scrutiny officers from Medway, Kent, East Sussex, West Sussex, Surrey and Brighton and Hove. A brief update on NHS Estates was provided at the meeting along with an overview of progress on Sustainability and Transformation Plans (STPs) in each of the council areas represented in the network. Minutes of the meeting are attached to this report as Appendix 5.

8.2 The next meeting of the Network is due to take place on Monday 24 July. The meeting is due to receive updates from NHS Property, the Care Quality Commission and NHS Improvement.

## **9. South East Coast Ambulance Service (SECamb) Regional Scrutiny Sub-Group**

9.1 The second meeting of a Sub-Group, established by the South East Regional Health Scrutiny Network to undertake scrutiny of SECamb, took place on 20 March 2017. Establishment of the Sub-Group followed SECamb having received an overall rating of 'inadequate' in the Care Quality Commission's (CQC) inspection findings that were published on 29 September 2016.

- 9.2 The Sub-Group was informed that progress was being made on the delivery of SECAMB's two year Improvement Plan and that SECAMB was due to be moving to its to its new regional headquarters in Crawley in the first week of May. Sub-Group Members raised concerns with regard to response times for Red 2 emergencies, Red 19 transport and also in relation to monthly performance for undertaking of staff appraisals and the delivery of mandatory compliance training. Performance in all these areas was significantly below target. Minutes of the meeting are attached to this report as Appendix 6.
- 9.3 The next meeting of the Sub-Group is due to take place on 26 June. Items due to be discussed at the meeting include feedback on results of the CQC inspection being undertaken in May as well as updates on the Quality and Improvement Plan, Performance and the Surge Management Plan.

## 10. Member visit to Turning Point

- 10.1 Following the Member visit on 6 March to the Turning Point drug and alcohol misuse service in Chatham, which is commissioned by the Council, it was requested that that a further visit be organised to the Turning Point Recovery Hub in Gillingham. Possible visit dates in July have been circulated to the Councillor Members of the Committee. However, given limited Member availability for a visit on these dates, it may be necessary to consider whether a visit should take place or whether there would be support for a visit in the autumn.

## 11. Forward Plan

- 11.1 The latest Forward Plan of forthcoming Cabinet decisions was published on 12 June 2017.
- 11.2 The following items listed on the forward plan relate to the terms of reference of this Committee. The Committee is asked to identify any items it may wish to consider as pre-decision scrutiny (where dates permit).

Cabinet date	Title	Comment
5 September	<b>Mental Health Strategy</b> <i>This report will provide details of the Mental Health Strategy for Cabinet's consideration.</i>	On Committee Work Programme for August 2017 meeting
26 September	<b>Council Plan Quarter 1 2017/18 Performance Monitoring Report</b> <i>To report on the latest monitoring position.</i>	On Committee Work Programme for October 2017 meeting
24 October	<b>Council Plan Quarter 2 2017/18 Performance Monitoring Report</b> <i>To report on the latest monitoring position.</i>	On Committee Work Programme for December 2017 meeting

## **12. Financial and Legal Implications**

12.1 There are no specific financial or legal implications arising from this report.

## **13. Recommendations**

13.1 Members are asked to:

- a) Consider whether any changes need to be made to the work programme attached at Appendix 1.
- b) Note the changes to the Committee's work programme, as set out in paragraph 3 above.
- c) Note the process for selection of topics for the next round of Scrutiny Task Groups in 2018/19 and invite all Members of the Committee to submit ideas based on the criteria set out in paragraph 4 above to the Democratic Services Officer ahead of the next agenda planning meeting for this Committee.

### **Lead officer contact**

Jon Pitt, Democratic Services Officer

Telephone: 01634 332715 Email: [jon.pitt@medway.gov.uk](mailto:jon.pitt@medway.gov.uk)

### **Appendices:**

Appendix 1 - The Committee's Work Programme

Appendix 2 - MFT Quality Account Response

Appendix 3 - SECAMB Quality Account Response

Appendix 4 - KMPT Quality Account Response

Appendix 5 - Notes of South East Regional Health Overview and Scrutiny (HOSC) Network meeting held on 16 March

Appendix 6 - Notes of South East Coast Ambulance Service (SECAMB) Regional Scrutiny Sub-Group Meeting held on 20 March

### **Background papers:**

None.