

CHILDREN AND YOUNG PEOPLE OVERVIEW AND SCRUTINY COMMITTEE

30 MAY 2017

WORK PROGRAMME

Report from: Julie Keith, Head of Democratic Services

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Summary

This item advises Members of the current work programme and allows the Committee to adjust it in the light of latest priorities, issues and circumstances. It gives members the opportunity to shape and direct the Committee's activities over the year. Members are also asked to note the process for selection of topics for the next round of Scrutiny Task Groups in 2018/19 and all Members of the Committee are invited to submit ideas based on the criteria set out in paragraph 7.2.

1. Budget and Policy Framework

1.1 Under Chapter 4, Part 5 of the Constitution – Overview and Scrutiny Rules, paragraph 21.1 (xv) General terms of reference, each Overview and Scrutiny Committee has the responsibility for setting its own work programme.

2. Background

2.1 Appendix 1 to this report sets out the proposed work programme for the Committee during the current municipal year.

3. Agenda planning meeting

3.1 Members will be aware that Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. These give officers guidance on information that members wish them to provide when scrutinising an issue. An agenda planning meeting took place on 11 May 2017.

3.2 At the meeting it was confirmed that a call-in request had been received in relation to a decision made at Cabinet on 9 May 2017 regarding Transformation of Early Help Services. This had therefore been added to the agenda for 30 May 2017.

3.3 At the meeting it was also agreed to add items on 'Children's Social Care Complaints and Compliments Annual Report' and 'Transformation of Early Help Services – Outcomes of Consultation' to the 1 August 2017 meeting.

4. Cabinet Forward Plan

4.1 The latest Forward Plan of forthcoming Cabinet decisions was published on 8 May 2017 and can be viewed using the following link:
<https://democracy.medway.gov.uk/mgListPlanItems.aspx?PlanId=274&RP=115>

4.2 Set out below is a list of items featuring on the Forward Plan that fall within the terms of reference of the Children and Young People (CYP) Overview and Scrutiny Committee. The Committee is asked to identify any items it wishes to consider before the Cabinet decision is taken (where dates permit), other than those already programmed in Appendix 1:

Title of Decision:	Anticipated Cabinet Decision Date:
Children's Traded Services	6 June 2017
Medway Music Education Hub	6 June 2017
Transformation of Early Help Services	8 August 2017
<i>It is recommended that this be added to the 1 August 2017 meeting as pre-decision scrutiny.</i>	

5. Teacher and Parent Governor representative vacancies on the Committee

5.1 Invitations for expressions of interest in the Parent Governor representative positions and the teacher position on the Committee were sent out earlier in the year and the closing date for both was 10 March 2017.

5.2 In relation to the two Parent Governor representative vacancies, no expressions of interest were received. Further invitations will be sent out in September 2017.

5.3 An expression of interest was received for the teacher position from Fay Cordingley, Deputy Headteacher at St Margaret's Junior School, Rainham. Fay has been teaching in the Medway area for 16 years and considers her experience in all aspects of teaching and collaborative mentoring to be of benefit to this role on the Committee.

5.4 It is therefore requested that the Committee consider this expression of interest and recommend the appointment of Fay Cordingley to the Teacher position of the Children and Young People Overview and Scrutiny Committee for a two year term.

6. Scrutiny Task Group – Employment Opportunities for 18-21 Year Olds (including apprenticeships)

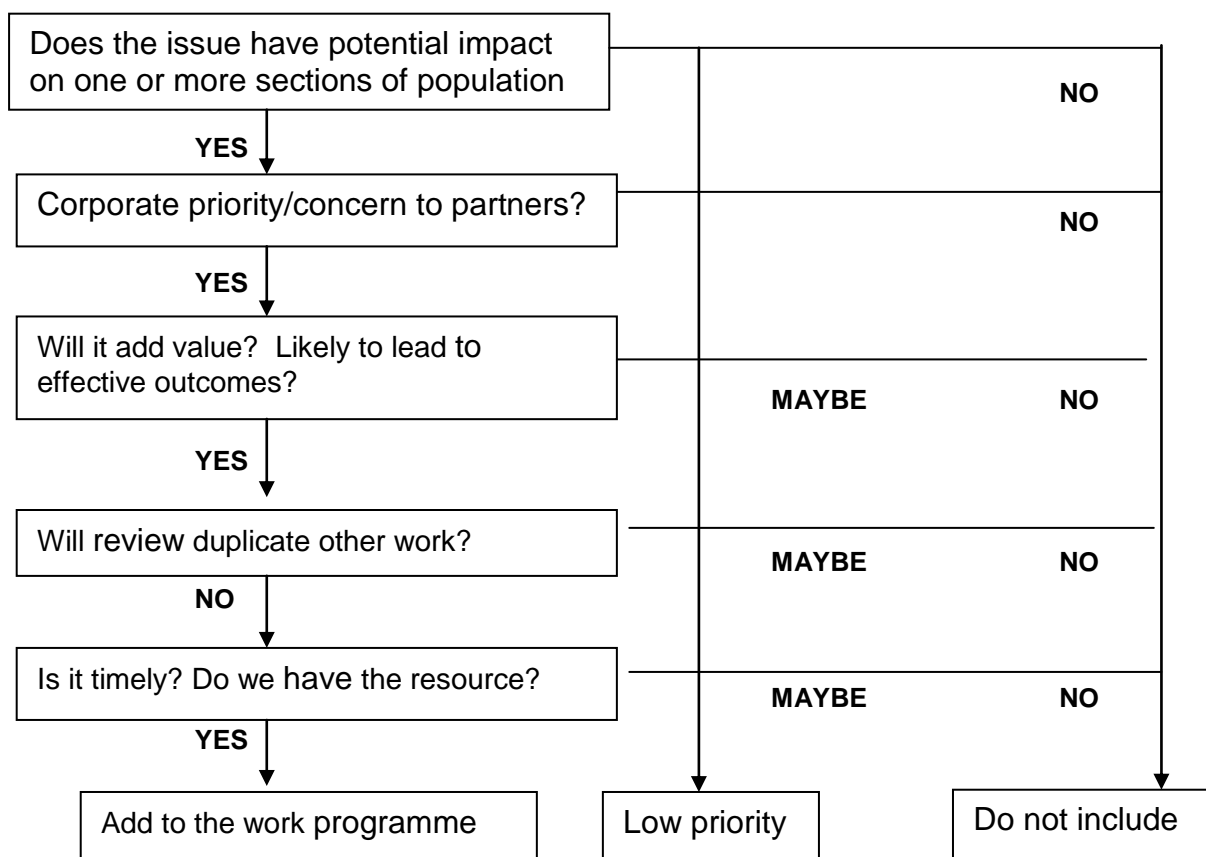
6.1 Membership of the Employment Opportunities Task Group was confirmed at Annual Council on 17 May 2017. At the pre-agenda meeting on 11 May 2017, it was agreed that the initial scoping meeting for the Task Group will take place in mid-late June 2017.

7. Selection of scrutiny topics for the next round of scrutiny reviews

7.1 Since 2011 Medway Council's Overview and Scrutiny Committees have operated a systematic and criteria-based approach to the selection of topics for Scrutiny Task Groups.

7.2 This reflects national best practice and is summarised below:

Questions to ask when prioritising topics for review



7.3 As agreed by Full Council, up to three Scrutiny Task Groups can be supported in each twelve month period. The selection of topics for the current round of in-depth scrutiny reviews was agreed by the Business Support Overview and Scrutiny Committee on 3 December 2015 as follows:

Business Support Overview and Scrutiny Committee	Housing in Medway – demand, supply and affordability – carried forward from previous round of reviews
Health and Adult Social Care Overview and Scrutiny Committee	How far has Medway gone in developing a Dementia Friendly Community
Children and Young People and Regeneration, Culture and Environment Overview and Scrutiny Committees	Employment Opportunities for 18 to 21 year olds (including apprenticeships)

7.4 The Task Group on Employment Opportunities will start in June and report its findings and recommendations to Cabinet in December 2017. It is proposed to now commence the established process for the selection of further topics for the next round of Scrutiny Task Groups in 2018/19. The timetable for this would be as follows:

- **May – early July:** Each Overview and Scrutiny Committee to be notified of the proposed timetable and process for the determination of the next round of in-depth reviews and Members invited to submit suggestions for topics taking into account the criteria adopted for the selection of reviews (as set out above);
- **July- August :** Overview and Scrutiny Committee Chairmen, Vice Chairmen and Opposition Spokespersons use their pre-agenda meetings with officers to propose topics to be put forward and then each Overview and Scrutiny Committee will consider and agree topics to be put forward for prioritisation by the Business Support Overview and Scrutiny Committee exercising its co-ordinating role;
- **Late October:** All Overview and Scrutiny Chairmen, Vice-Chairmen and Opposition Spokespersons meet informally to prioritise three of the topics put forward by Overview and Scrutiny Committees;
- **30 November:** The Business Support Overview and Scrutiny Committee considers and agrees a programme of three in-depth reviews for the period January 2018 to February 2019 (recognising that one review may be delayed if it would not be possible for it to conclude and report its findings to the Cabinet before the local elections in 2019).

8. Implications for Looked After Children

8.1 Members should ensure they focus on outcomes for looked after children. This includes considering their physical health; their emotional health; their safeguarding; their educational attainment and progress; their hopes and aspirations for their adult lives and how looked after young people have their voices heard. We know that looked after children can be more vulnerable to sexual exploitation so particular attention should be given to this. As a corporate parent you should be a champion for looked after children and have the same high expectations of them as you would for your child, grandchild or niece/ nephew.

9. Financial and legal implications

9.1 There are no financial implications arising from this report.

9.2 Under The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013 the Council has the power to review and scrutinise any matter relating to the planning, provision and operation of the health service in Medway. This Committee has the remit to review and scrutinise health services for children and must invite interested parties to comment on particular matters under review or scrutiny and take into account relevant available information and in particular, relevant information provided by Healthwatch Medway. The Committee may make reports and recommendations to relevant NHS bodies or health service providers.

These organisations are also under a statutory obligation to consult the Committee on any proposal for a substantial development or variation of children's health services in Medway.

- 9.3 The Parent Governor (England) Regulations 2001 provide for the arrangements relating to the election of voting parent governor representatives to education Overview and Scrutiny Committees.

10. Recommendations

- 10.1 That the Committee agree the work programme as set out at Appendix 1 subject to the following additional items for the meeting on 1 August 2017:

- Children's Social Care Complaints and Compliments Annual Report
- Transformation of Early Help Services – Outcome of Consultation

- 10.2 That the Committee recommend Fay Cordingley be appointed to the Teacher position on the Committee.

- 10.3 To note the process for selection of topics for the next round of Scrutiny Task Groups in 2018/19 and invite all Members of the Committee to submit ideas based on the criteria set out in paragraph 7.2 above to the Democratic Services Officer ahead of the next agenda planning meeting for this Committee.

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Appendices:

Appendix 1 – Children and Young People Overview and Scrutiny Committee Work Programme

Background papers:

None.

Work Programme

Children and Young People Overview and Scrutiny Committee

Policy framework documents – Youth Justice Plan

<i>Item</i>	<i>Work Type</i>	<i>Responsible officer</i>	<i>Objectives</i>
1 August 2017			
Council Plan Monitoring – End of Year 2016/17 Performance Report	Performance Reviews	Deputy Director, Children and Adult Services	To scrutinise the Council Plan performance monitoring information that relates to this Committee
5 October 2017			
Medway Safeguarding Children Board	Holding to account	Independent Chair, MSCB	To scrutinise the activity of the Medway Safeguarding Children Board (MSCB).
Council Plan Monitoring – Q1 2017/18 Performance Report	Performance Reviews	Deputy Director, Children and Adult Services	To scrutinise the Council Plan performance monitoring information that relates to this Committee
5 December 2017			
Draft Capital and Revenue Budgets 2018/19	Pre-decision scrutiny	Chief Finance Officer	To scrutinise the draft capital and revenue budget for 2018/19 in relation to children and young people services.
Sufficiency Report	Pre-decision Scrutiny	Assistant Director, <i>Commissioning, Business and Intelligence</i>	To scrutinise the draft sufficiency report.
Council Plan Monitoring – Q2 2017/18 Performance Report	Performance Reviews	Deputy Director, Children and Adult Services	To scrutinise the Council Plan performance monitoring information that relates to this Committee
8 March 2018			
Council Plan Monitoring – Q3 2017/18 Performance Report	Performance Reviews	Deputy Director, Children and Adult Services	To scrutinise the Council Plan performance monitoring information that relates to this Committee

To be determined:			
Female Genital Mutilation	Other	Interim Deputy Director, Children and Adult Services	To consider a report providing information on Female Genital Mutilation (added to the work programme at 6 October 2016 meeting)
Update on the Integrated Youth Support Service	Other	Interim Deputy Director, Children and Adult Services	To consider a progress report on the remodelling of the Integrated Youth Support Services
Update on transfer of Family Nurse Partnership service to Health Visiting service	Other	Director of Public Health	To consider an update report on the transfer of the FNP to the Health Visiting service.

Provisional 2017/18 dates : 8 June 2017, 1 August 2017, 5 October 2017, 5 December 2017, 11 January 2018, 8 March 2018

CYP O&S Committee Work Completed in 2016/17:

26 May 2016

- Medway Safeguarding Children Board (MSCB) Update report
- Update on Integrated Family Support (and Early Help)
- Short Breaks Provision for Children with Disabilities and the Local Offer
- 16-19 Strategy 2016-2020
- Sufficiency Report 2016-17

1 September 2016

- SEN and Inclusion Strategy 2016 – 2020
- Complaints and Compliments Annual Report (April 2015 – March 2016)
- Petitions
- Council Plan End of Year Quarter 4 2015/16 Performance Monitoring Report

6 October 2016

- Medway Safeguarding Children Board Annual report 2015-16
- Development of a Regional Adoption Agency
- Annual Update on Children's Social Care Services
- Young Persons Wellbeing Service – Service Model and High Level Specification
- Short Breaks Provision for Children with Disabilities and the Local Offer
- Council Plan Quarter 1 2016/17 Performance Monitoring Report

6 December 2016

- School Admission Arrangements 2018
- Draft Capital and Revenue Budget 2017/18
- Sufficiency Report 2016/17
- Re-commissioning of Medway Child Health Services
- Short Breaks Provision for Children with Disabilities and the Local Offer
- Council Plan Quarter 2 2016/17 Performance Monitoring Report.

19 January 2017

- Attendance of the Portfolio Holder for Adult Services
- CALL-IN: Future of Medway Duke of Edinburgh Award
- CALL-IN: Future Integrated Youth Support Services Delivery
- Youth Offending Team Strategic Plan 2016-17
- Update regarding Medway's Adoption Agency

9 March 2017

- Attendance of Portfolio Holder for Childrens Services (Lead Member)
- Attendance of the Portfolio Holder for Educational Attainment and Improvement
- Medway's Annual School Performance Report 2016
- Home to School Transport for Mainstream Children and Children with Special Educational Needs and Disabilities
- Short Breaks Provision for Children with Disabilities and the Local Offer
- Council Plan Quarter 3 2016/17 Performance Monitoring Report