

Work Programme
Children and Young People Overview and Scrutiny Committee

Appendix 2

Policy framework documents – Children and Young People's Plan and Youth Justice Plan

<i>Item</i>	<i>Work Type</i>	<i>Responsible officer</i>	<i>Objectives</i>
June 2017			
Medway Safeguarding Children Board	Holding to account	Independent Chair, MSCB	To scrutinise the activity of the Medway Safeguarding Children Board (MSCB).
Medway Youth Parliament – annual conference findings	Other	Medway Youth Parliament representatives	To consider a report which will detail the key findings of the MYP Annual Conference 2016.
Re-commissioning of child health services		Director of Public Health	To consider the outcome of consultation in relation to the re-commissioning of child health services
October 2017			
Medway Safeguarding Children Board	Holding to account	Independent Chair, MSCB	To scrutinise the activity of the Medway Safeguarding Children Board (MSCB).
December 2017			
Draft Capital and Revenue Budgets 2018/19	Pre-decision scrutiny	Chief Finance Officer	To scrutinise the draft capital and revenue budget for 2018/19 in relation to children and young people services.
Sufficiency Report	Pre-decision Scrutiny	Assistant Director, Partnership Commissioning	To scrutinise the draft sufficiency report.
To be determined:			
Female Genital Mutilation	Other	Interim Deputy Director, Children and Adult Services	To consider a report providing information on Female Genital Mutilation (added to the work programme at 6 October 2016 meeting)

Item	Work Type	Responsible officer	Objectives
Update on the Integrated Youth Support Service	Other	Interim Deputy Director, Children and Adult Services	To consider a progress report on the remodelling of the Integrated Youth Support Services
Update on transfer of Family Nurse Partnership service to Health Visiting service	Other	Director of Public Health	To consider an update report on the transfer of the FNP to the Health Visiting service.

Provisional 2017/18 dates : 8 June 2017, 1 August 2017, 5 October 2017, 5 December 2017, 11 January 2018, 8 March 2018

CYP O&S Committee Work Completed in 2016/17:

26 May 2016

- Medway Safeguarding Children Board (MSCB) Update report
- Update on Integrated Family Support (and Early Help)
- Short Breaks Provision for Children with Disabilities and the Local Offer
- 16-19 Strategy 2016-2020
- Sufficiency Report 2016-17

1 September 2016

- SEN and Inclusion Strategy 2016 – 2020
- Complaints and Compliments Annual Report (April 2015 – March 2016)
- Petitions
- Council Plan End of Year Quarter 4 2015/16 Performance Monitoring Report

6 October 2016

- Medway Safeguarding Children Board Annual report 2015-16
- Development of a Regional Adoption Agency
- Annual Update on Children's Social Care Services
- Young Persons Wellbeing Service – Service Model and High Level Specification
- Short Breaks Provision for Children with Disabilities and the Local Offer
- Council Plan Quarter 1 2016/17 Performance Monitoring Report

6 December 2016

- School Admission Arrangements 2018
- Draft Capital and Revenue Budget 2017/18
- Sufficiency Report 2016/17
- Re-commissioning of Medway Child Health Services
- Short Breaks Provision for Children with Disabilities and the Local Offer
- Council Plan Quarter 2 2016/17 Performance Monitoring Report.

19 January 2017

- Attendance of the Portfolio Holder for Adult Services
- CALL-IN: Future of Medway Duke of Edinburgh Award
- CALL-IN: Future Integrated Youth Support Services Delivery
- Youth Offending Team Strategic Plan 2016-17
- Update regarding Medway's Adoption Agency

9 March 2017

- Attendance of Portfolio Holder for Childrens Services (Lead Member)
- Attendance of the Portfolio Holder for Educational Attainment and Improvement
- Medway's Annual School Performance Report 2016
- Home to School Transport for Mainstream Children and Children with Special Educational Needs and Disabilities
- Short Breaks Provision for Children with Disabilities and the Local Offer
- Council Plan Quarter 3 2016/17 Performance Monitoring Report

Work Programme

Health and Adult Social Care Overview and Scrutiny Committee

Item	Work type	Responsible officer	Objectives
20 JUNE 2017 (PROVISIONAL DATE)			
Kent and Medway Sustainability and Transformation Plan	Community Issue	Accountable Officer, Medway CCG	To scrutinise the development of the Plan including the Case for Change document
Medway NHS Foundation Trust (MFT) Update	Community issue	Chief Executive, MFT	To receive an update on the improvement journey of the Trust following publication of inspection findings
South East Coast Ambulance (SECamb) Trust Update	Community issue	Chief Executive, SECamb	To scrutinise progress made in relation to the Trust's Recovery Plan following the Care Quality Commission's Inspection of the Trust.
North Kent Urgent Care Redesign	Community Issue	Accountable Officer, Medway CCG	To further scrutinise the proposals following public consultation.
Kent and Medway NHS Social Care Partnership Trust (KMPT)	Community Issue	Chief Executive, KMPT	To scrutinise an update on acute mental health bed provision and the wider work of the Trust.
Hospital Discharge Pathway 1 - Home First	Community Issue	Director of Children and Adult Services	To receive a progress report
Medway Mental Health Strategy	Policy development	Director of Children and Adult Services	To scrutinise the draft Mental Health Strategy
Adult Substance Misuse Recommissioning	Pre-decision scrutiny	Director of Public Health	To scrutinise the recommissioning proposals and consider whether they amount to a substantial variation in service

Item	Work type	Responsible officer	Objectives
22 AUGUST 2017 (PROVISIONAL DATE)			
Adult Social Care Complaints and Compliments Report	Performance reviews	Director of Children and Adults Services	To scrutinise information on the number, type and other information on adult social care complaints received during the period April 2016 - March 2017
Quarter 4 Council Plan report	Performance report	Director of Children and Adult Services	To scrutinise the performance against Council plan monitoring in relation to indicators that fall within the remit of this committee

Item	Work type	Responsible officer	Objectives
17 OCTOBER 2017 (PROVISIONAL DATE)			
Quarter 1 Council Plan report	Performance report	Director of Children and Adult Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this Committee.

Item	Work type	Responsible officer	Objectives
14 DECEMBER 2017 (PROVISIONAL DATE)			
Quarter 2 Council Plan report	Performance report	Director of Children and Adults Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this Committee.
Draft Capital and Revenue Budget	Pre-decision scrutiny	Chief Finance Officer	To scrutinise the draft Capital and Revenue Budgets for 2017/18

Item	Work type	Responsible officer	Objectives
18 JANUARY 2018 (PROVISIONAL DATE)			
Dementia Task Group – ‘How far has Medway gone in developing a Dementia Friendly Community?’	Policy development	Director of Children and Adult Services / Director of Regeneration, Commerce and Culture	To receive an update on the implementation of the recommendations of the Task Group

Item	Work type	Responsible officer	Objectives
15 MARCH 2018 (PROVISIONAL DATE)			
Quarter 3 Council Plan report	Performance report	Director of Children and Adults Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this Committee

DATE TO BE DETERMINED			
Patient Transport	Community issue	Chief Clinical Officer, NHS West Kent CCG	To receive a progress report on the new provider for Medway and Kent.

Work completed in 2016/2017:

June 2016

- Update on Medway NHS Foundation Trust
- Proposed Development of the Health Service or Variation in
- Provision of Health Service - Relocation of Stroke Beds from St Bartholomew's Hospital
- Acute Mental Health Inpatient Bed Review Update
- Council Plan End of Year Quarter 4 2015/16 Performance Monitoring Report
- "Getting Better Together" Medway Adult Social Care Strategy
- Work Programme

August 2016

- Kent and Medway Sustainability and Transformation Plan
- NHS Medway Clinical Commissioning Group Five Year Strategy 2016-2021 and Operating Plan 2016-17
- North Kent Urgent Care Redesign
- Acute Mental Health Inpatient Bed Review Update
- All Age Eating Disorder Service in Kent and Medway
- Adult Social Care Dementia Review
- Adult Social Care Annual Complaints and Compliments Report 2015-16
- Work programme

November 2016

- KMPT Mental Health Update
- Quarter 1 Council Plan report
- South East Coast Ambulance Trust Update
- Hospital Discharge Pathway 1 - Home First
- Update on GP issues
- Medway NHS Foundation Trust Update
- Work Programme

December 2016

- Kent and Medway Patient Transport Services
- Sustainability and Transformation Plan - Transforming Health and Social Care in Kent and Medway
- Technology Enabled Care Services (TECS)
- Council Plan Quarter 2 - 2016/17 Performance Monitoring Report
- Draft Capital and Revenue Budget 2017/18
- Work Programme

January 2017

- Attendance of the Portfolio Holder for Adult Services
- Medway Health and Wellbeing Board – Review of Progress
- Adult Social Care Strategy 2016 – 2020 – ‘Getting Better Together’
- Kent and Medway NHS Social Care Partnership Trust (KMPT) Mental Health Update
- Medway Integrated Urgent Care Redesign
- Work Programme Report
- Call-In - Health and Wellbeing Traded Services
- Work Programme

March 2017

- Sustainability and Transformation plan - Transforming Health and Social Care in Kent and Medway
- Medway CCG Operational Plan 2017 to 2019
- Medway Mental Health Strategy - Progress Update Paper
- Adult Substance Misuse Recommissioning
- Dementia Task Group Report - 'How far has Medway gone in becoming a Dementia Friendly Community'
- Council Plan Quarter 3 - 2016/17 Performance Monitoring Report
- Work Programme

Work Programme
Regeneration, Culture and Environment Overview and Scrutiny Committee

Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan

Item	Work type	Responsible officer	Objectives
15 JUNE 2017 (provisional)			
Member's Item – Splashes Leisure Pool (subject to receipt of the report from Public Health England)	Member's item	Assistant Director Physical and Cultural Regeneration	To consider the report of Public Health England
Member's Item – Pollution in the River Medway	Member's item	Assistant Director Physical and Cultural Regeneration	To consider an item on pollution in the River Medway
A report on the possible introduction of 20splenty scheme introducing speed restrictions in residential roads in Medway	Policy development	Assistant Director, Frontline Services	To receive a report on the possible introduction of a 20splenty scheme for residential roads in Medway either as a pilot or Medway wide to be considered before referral to Cabinet or Council (Minute 552 December 2015 refers)
Council Plan Monitoring 2015/16 Quarter 4	Scrutiny of Performance	Performance Manager	To consider performance against the Council's key measures of success for the last quarter of 2015/16
17 AUGUST 2017 (provisional)			
Information on the levels of finance needed to be invested in the highways network in order to maintain current levels of technical performance	Other	Head of Highways, Maintenance and Parking	To respond to a request by the Committee (Minute 899 March 2016 refers)

Item	Work type	Responsible officer	Objectives
Street Licensing – Placing objects on the highway	Policy development	Assistant Director Frontline Services	Subject to the pilot scheme being approved by Cabinet in March 2016, a report on the outcome of the pilot scheme be submitted to this Committee in the Summer of 2017 (Minute 715 – January 2016 refers)
19 OCTOBER 2017 (provisional)			
Council Plan Monitoring 2016/17 Quarter 1	Scrutiny of Performance	Performance Manager	To consider performance against the Council's key measures of success for the 1 st quarter of 2016/17
Annual Action Plan reviewing the progress of the Local Flood Risk Management Strategy	Annual report	Assistant Director Physical and Cultural Regeneration	To receive the annual action plan reviewing the progress of the Local Flood Risk Management Strategy
7 DECEMBER 2017 (provisional)			
Council Plan Monitoring 2016/17 Quarter 2	Scrutiny of Performance	Performance Manager	To consider performance against the Council's key measures of success for the 2nd quarter of 2016/17
Capital and Revenue Budget	Annual budget report	Chief Finance Officer	To consider the Council's draft capital and revenue budgets for 2018/19
Annual Scrutiny of the Community Safety Partnership	Holding to account	Assistant Director Frontline Services	Annual scrutiny of the Community Safety Partnership
23 JANUARY 2018 (provisional)			
Cultural Activities Programme	Annual report	Assistant Director Physical and Cultural Regeneration	The annual report on the Cultural Activities Programme
29 MARCH 2018 (provisional)			
Annual Review of Waste Contracts	Service Review	Head of Waste Services	The annual review of waste contracts

Item	Work type	Responsible officer	Objectives
Council Plan Monitoring 2016/17 – Quarter 3	Scrutiny of Performance	Performance Manager	To consider performance against the Council's key measures of success for the 3 rd quarter of 2016/17
DATES TO BE DETERMINED			
Kent and Essex Inshore Fisheries and Conservation Authority Update	Other	Democratic Services	To receive an update from Kent and Essex Inshore Fisheries and Conservation Authority on the no-take zone in the Medway Estuary. 12 months from August 2016. (Minute 197 August 2016 refers).
Member's item – Relocation of the disability mobility service at the Pentagon Centre, Chatham	Community	Assistant Director Front Line Services	Report on the outcome of consultation with such report to include information as to the range of those consulted and the date upon which the consultation took place. (Minute 391 October 2016 refers)
Report on the associated benefits and the costs involved in the possible provision of a mini roundabout at the junction of Palmerston Road with Magpie Hall Road.	Community	Assistant Director Front Line Services	Arising from a petition, the Assistant Director Front Line Services is investigating the possible provision of a mini roundabout at the junction of Palmerston Road with Magpie Hall Road and will report back to the Committee on the associated benefits of this roundabout and the costs involved. (Minute 521A December 2016 refers)
Report on the outcome of investigations into a review of the parking in and around Southwell Road, Strood.	Community	Assistant Director Front Line Services	Arising from a petition, the Assistant Director Front Line Services is reviewing parking in and around Southwell Road, Strood (Minute 871 – March 2017 refers)

Annual reports and reviews considered by this committee are:

1. Annual Scrutiny of the Community Safety Partnership (December)
2. Annual Review of the Waste Contracts (January/March)
3. Cultural Activities Programme (January)
4. Annual Action Plan reviewing the progress of the Local Flood Risk Management Strategy (Sept/Oct)

Note: The Annual South Thames Gateway Building Control Partnership Business Plan is circulated via a Briefing Note prior to consideration by the Cabinet.

Provisional Future meeting dates:

15 June 2017

17 August 2017

19 October 2017

7 December 2017

23 January 2018

29 March 2018

Work completed in 2016/17

16 June 2016

York Avenue, Gillingham six month review following implementation of parking changes
Update on Arriva Services in Medway
Council Plan End of Year Quarter 4 2015/16 Performance Monitoring Report
Petitions
Work Programme

18 August 2016

Presentation by Kent and Essex Inshore Fisheries and Conservation Authority
Attendance by the Portfolio Holder for Front Line Services
Petitions
Work Programme

25 October 2016

Petitions
Attendance by the Portfolio Holder for Planning, Economic Growth and Regulation
Member's Item – relocation of the disability mobility service at Pentagon Centre, Chatham
Annual Action Plan reviewing the progress of the Local Flood Risk Management Strategy
Council Plan Monitoring 2016/2017 – Quarter 1
Work Programme

8 December 2016

Petitions
Annual Scrutiny of the Community Safety Partnership, including an update on the Community Safety Plan 2016 – 2020
Attendance by the Portfolio Holder for Resources
Draft Capital and Revenue Budget 2017/18
Council Plan Quarter 2 2016/17 Performance Monitoring Report
Member's Item – Splashes Leisure Pool
Work Programme

17 January 2017

Attendance by the Deputy Leader and Portfolio Holder for Housing and Community Services
Attendance by the Portfolio Holder for Inward Investment, Strategic Regeneration and Partnerships
Housing (Demand, Supply and Affordability) Progress Report

Member's Item – Splashes Leisure Pool
Cultural Activities
Petitions
Work Programme

28 March 2017

Petitions
Attendance of the Portfolio Holder for Business Management
Annual Review of Waste Contracts
Dementia Task Group – How far has Medway gone in becoming a dementia friendly community?
Council Plan Quarter 3 2016/17 Performance Monitoring Report
Work Programme