

CABINET

4 APRIL 2017

PLANNING APPLICATION FEES

Portfolio Holder: Councillor Jane Chitty, Planning, Economic Growth

and Regulation

Councillor Alan Jarrett, Leader

Report from: Richard Hicks, Director of Regeneration, Culture,

Environment & Transformation
Phil Watts, Chief Finance Officer

Author: Dave Harris, Head of Planning

Summary

The Government white paper 'Fixing our broken Housing Market' includes a proposal to allow each Local Authority to increase the nationally set planning fee by 20% from 1 July 2017 if they commit to invest the additional fee Income in their planning department in order to help deliver housing.

This report sets out a proposal to agree that a 20% increase in planning fees be applied from 1 July 2017.

1. Budget and Policy Framework

1.1 Fees and charges form part of the budget framework, therefore, approval is a matter for Full Council.

2. Background

- 2.1 Planning fees in England are set nationally by the government. The Housing White Paper proposes Local Authorities will be able to increase fees from 20% if the additional fee income is invested in the Planning Service.
- 2.2 The Housing White Paper 'Fixing our broken housing market' was published on 7 February 2017. It includes proposals for boosting local authority capacity and capability to deliver, improving the speed and quality with which planning cases are handled, while deterring unnecessary appeals.
- 2.3 As set out in paragraph 2.13 of the Housing White Paper, developers consistently advise Government that the lack of capacity in planning departments is restricting their ability to get on site and build. Alongside

- funding, local authorities also report difficulties in recruiting and retaining planners and others with specialist skills.
- 2.4 To boost local authority capacity and capability to deliver, paragraph 2.15 explained that the Government will increase nationally set planning fees. Local authorities will be able to increase fees from 20% from July 2017 if they commit to invest the additional fee income in their planning department.
- 2.5 It is clear though that for those Councils that agree to the increase in planning fees, that there will be an audit to demonstrate how the increased funding has been used within the planning service, linked to evidence of increased delivery of housing.

3. Options

- 3.1 To increase all planning fees by 20% and the additional fee income generated will be invested exclusively in planning service.
- 3.2 Not to agree to increase planning fees.

4. Advice and analysis

- 4.1 To increase the planning fees by 20% and invest in the planning service, provides an opportunity to make improvements to resourcing, leading to better services, improved performance and greater capacity to deliver growth as set out in the 'Fixing our broken housing market'. The proposals set out in the Housing White Paper will enable the Council to take steps to secure the financial sustainability of the Planning Service to ensure that the planning system has the skilled professionals it needs to deliver growth.
- 4.2 The development industry has made it clear that one of the bars to the delivery of housing and growth generally is the lack of resources within planning departments. At present, in order to try to meet the pressures for growth and meet performance targets, Medway is reliant on additional funding from planning performance agreements. However, because there is no absolute certainty to the delivery of this funding, the use of the income has been predominantly limited to the provision of fixed term contracts for staff and also the use of consultants. The increase in planning fees will enable the reduction in the use of expensive consultants in the longer term and enable the Council to recruit to new permanent positions, which will increase the likelihood of attracting good staff with the necessary skills and experience.
- 4.3 Not to increase planning fees would restrict the capacity to deliver the growth needs set out in the Housing White Paper. This risks the Council becoming a designated Authority, with the possibility that the Government could bring someone else in to determine planning applications, take the fees and yet the Council would still need to bear the administration costs involved in the processing of the applications. This would clearly have a significant financial burden on the Council whilst removing decision making from the local level.
- 4.4 In addition, to not have adequate resources with the necessary skills could result in poorer development, which will have implications for the Council's own regeneration programme as Medway will not be so attractive a place to invest and there is also the likelihood of increased appeals, including non

determination appeals, with the consequent additional costs not only in trying to defend the appeals but also in costs being awarded against the Council.

5. Risk management

Risk	Description	Action to avoid or mitigate risk	Risk rating
Failure to demonstrate investment in the Planning Service	Risk of government reducing the fee level back to the original fee.	Evidence and monitor improvements	C2
Failure to meet performance targets	Risk of becoming a 'designated authority'	Investment in The Planning Service	C2

6. Consultation

6.1 There has been an all Member briefing on the White Paper, including the proposed increase in fees, as well as reports on the white paper to RCET DMT and CMT.

7. Financial implications

- 7.1 The increase to the nationally set planning fees by 20% only applies if the Council commits to invest the additional fee Income in their planning department.
- 7.2 The estimated planning fees income for 2017/2018 is £1,000,000; the estimated additional fee income to invest in the planning department is £200,000.
- 7.3 As set out in section 4 of the report above, there are potential financial implications in not agreeing to increase fees, with the possibility of becoming a designated authority and/or increased appeals and consequent award of costs, as well as the harm to the Council's regeneration agenda.

8. Legal implications

8.1 Planning fees are set nationally in accordance with the Town & Country Planning Act 1990 (as amended) and by various Regulations made thereunder.

9. Recommendation

9.1 The Cabinet is asked to recommend to Full Council to increase all planning fees by 20%, as set out in Appendix 2 to the report for implementation from 1 July 2017.

10. Suggested reasons for decision(s)

10.1 To deliver growth in Medway and help meet the Local Plan target for housing needs.

Lead officer contact

Dave Harris, Head of Planning, Gun Wharf, 01634 331575, dave.harris@medway.gov.uk

Appendices

- 1. A Guide to Fees for Planning Applications in England (Current)
- 2. A Guide to Fees for Planning Applications in England (Draft) reflecting 20% increase.

Background papers

Housing White Paper 'Fixing our broken Housing Market' https://www.gov.uk/government/publications/fixing-our-broken-housing-market

A Guide to the Fees for Planning Applications in England

These fees apply from 31 January 2017 onwards.

This document is based upon '<u>The Town and Country Planning (Fees for Applications, Deemed Applications, Requests and Site Visits) (England) Regulations 2012'</u>

The fee should be paid at the time the application is submitted. If you are unsure of the fee applicable, please <u>contact your Local Planning Authority</u>.

All Outline Applications		
£385 per 0.1 hectare for sites up to and	Not more than 2.5	£385 per 0.1 hectare
including 2.5 hectares	hectares	
£9,527 + £115 for each 0.1 in excess of	More than 2.5	£9,527 + £115 per 0.1
2.5 hectares to a maximum of £125,000	hectares	hectare

Householder Applications		
Alterations/extensions to a single	Single	£172
dwellinghouse, including works within	dwellinghouse	
boundary		

Full Applications (and First Submissions of Reserved Matters)		
Alterations/extensions to two or more	Two or more	£339
dwellinghouses, including works within	dwellinghouses (or	
boundaries	two or more flats)	
New dwellinghouses (up to and	New	£385 per
including 50)	dwellinghouses	dwellinghouse
	(not more than 50)	
New dwellinghouses (for <i>more</i> than 50)	New	£19,049 + £115 per
£19,049 + £115 per additional	dwellinghouses	additional
dwellinghouse in excess of 50 up to a	(more than 50)	dwellinghouse
maximum fee of £250,000		

Full Applications (and First Submissions	of Reserved Matters) o	continued
Erection of buildings (not dwellinghouse	s, agricultural, glassho	ouses, plant nor
machinery):	T	T
Gross floor space to be created by the	No increase in	£195
development	gross floor space	
	or no more than	
	40 sq m	
Gross floor space to be created by the	More than 40 sq m	£385
development	but no more than	
	75 sq m	
Gross floor space to be created by the	More than 75 sq m	£385 for each 75sq m
development	but no more than	or part thereof
	3,750 sq m	
Gross floor space to be created by the	More than 3,750	£19,049 + £115 for
development	sq m	each additional 75 sq m
		in excess of 3750 sq m
		to a maximum of
		£250,000
The erection of buildings (on land used for agriculture for agricultural purposes)		cultural purposes)
Gross floor space to be created by the	Not more than 465	£80
development	sq m	
Gross floor space to be created by the	More than 465 sq	£385
development	m but not more	
	than 540 sq m	
Gross floor space to be created by the	More than 540 sq	£385 for first 540 sq m
development	m but not more	+ £385 for each 75 sq
	than 4,215 sq m	m (or part thereof) in
		excess of 540 sq m
Gross floor space to be created by the	More than 4,215	£19,049 + £115 for
development	sq m	each 75 sq m (or part
		thereof) in excess of
		4,215 sq m up to a
		maximum of £250,000

Full Applications (and First Submissions of Reserved Matters) continued		
Erection of glasshouses (on land used for the purposes of agriculture)		
Gross floor space to be created by the	Not more than 465	£80
development	sq m	
Gross floor space to be created by the	More than 465 sq	£2,150
development	m	
Erection/alterations/replacement of pla	nt and machinery	
Site area	Not more than 5	£385 for each 0.1
	hectares	hectare (or part
		thereof)
Site area	More than 5	£19,049 + additional
	hectares	£115 for each 0.1
		hectare (or part
		thereof) in excess of 5
		hectares to a maximum
		of £250,000

Applications other than Building Works		
Car parks, service roads or other	For existing uses	£195
accesses		
Waste (Use of land for disposal of refuse of	or waste materials or	deposit of material
remaining after extraction or storage of m	inerals)	
Site area	Not more than 15	£195 for each 0.1
	hectares	hectare (or part
		thereof)
Site area	More than 15	£29,112 + £115 for each
	hectares	0.1 hectare (or part
		thereof) in excess of 15
		hectares up to a
		maximum of £65,000
Operations connected with exploratory drilling for oil or natural gas		tural gas
Site area	Not more than 7.5	£423 for each 0.1
	hectares	hectare (or part
		thereof)
Site area	More than 7.5	£31,725 + additional
	hectares	£126 for each 0.1
		hectare (or part
		thereof) in excess of 7.5
		hectares up to a
		maximum of £250,000

Operations (other than exploratory drilling) for the winning and working of oil or natural gas		
Site area	Not more than 15	£214 for each 0.1
	hectares	hectare (or part
		thereof)
Site area	More than 15	£32,100 + additional
	hectares	£126 for each 0.1 in
		excess of 15 hectare up
		to a maximum of
		£65,000
Other operations (winning and working	of minerals) exclud	ing oil and natural gas
Site area	Not more than 15	£195 for each 0.1
	hectares	hectare (or part
		thereof)
Site area	More than 15	£29,112 + additional
	hectares	£115 for each 0.1 in
		excess of 15 hectare up
		to a maximum of
		£65,000
Other operations (not coming within a	y of the above cate	gories)
Site area	Any site area	£195 for each 0.1
		hectare (or part
		thereof) up to a
		maximum of £1,690

Lawful Development Certificate	
Existing use or operation	Same as Full
Existing use or operation - lawful not to comply with any	£195
condition or limitation	
Proposed use or operation	Half the normal
	planning fee.

Prior Approval	
Agricultural and Forestry buildings & operations or demolition	£80
of buildings	
Telecommunications Code Systems Operators	£385
Proposed Change of Use to State Funded School or Registered	£80
Nursery	
Proposed Change of Use of Agricultural Building to a	£80
State-Funded School or Registered Nursery	
Proposed Change of Use of Agricultural Building to a flexible	£80
use within Shops, Financial and Professional services,	
Restaurants and Cafes, Business, Storage or Distribution,	
Hotels, or Assembly or Leisure	
Proposed Change of Use of a building from Office (Use Class	£80
B1) Use to a use falling within Use Class C3 (Dwellinghouse)	
Proposed Change of Use of Agricultural Building to a	£80
Dwellinghouse (Use Class C3), where there are no Associated	
Building Operations	
Proposed Change of Use of Agricultural Building to a	£172
Dwellinghouse (Use Class C3), and Associated Building	
Operations	
Proposed Change of Use of a building from a Retail (Use Class	£80
A1 or A2) Use or a Mixed Retail and Residential Use to a use	
falling within Use Class C3 (Dwellinghouse), where there are	
no Associated Building Operations	
Proposed Change of Use of a building from a Retail (Use Class	£172
A1 or A2) Use or a Mixed Retail and Residential Use to a use	
falling within Use Class C3 (Dwellinghouse), and Associated	
Building Operations	
Notification for Prior Approval for a Change Of Use from	£80
Storage or Distribution Buildings (Class B8) and any land	
within its curtilage to Dwellinghouses (Class C3)	500
Notification for Prior Approval for a Change of Use from	£80
Amusement Arcades/Centres and Casinos, (Sui Generis Uses)	
and any land within its curtilage to Dwellinghouses (Class C3)	6472
Notification for Prior Approval for a Change of Use from	£172
Amusement Arcades/Centres and Casinos, (Sui Generis Uses)	
and any land within its curtilage to Dwellinghouses (Class C3),	
and Associated Building Operations	

Prior Approval continued	
Notification for Prior Approval for a Change of Use from Shops	£80
(Class A1), Financial and Professional Services (Class A2),	
Betting Offices, Pay Day Loan Shops and Casinos (Sui Generis	
Uses) to Restaurants and Cafés (Class A3)	
Notification for Prior Approval for a Change of Use from Shops	£172
(Class A1), Financial and Professional Services (Class A2),	
Betting Offices, Pay Day Loan Shops and Casinos (Sui Generis	
Uses) to Restaurants and Cafés (Class A3), and Associated	
Building Operations	
Notification for Prior Approval for a Change of Use from Shops	£80
(Class A1) and Financial and Professional Services (Class A2),	
Betting Offices, Pay Day Loan Shops (Sui Generis Uses) to	
Assembly and Leisure Uses (Class D2)	

Reserved Matters	
Application for approval of reserved matters following outline	Full fee due or if full fee
approval	already paid then £385
	due

Approval/Variation/discharge of condition	
Application for removal or variation of a condition following	£195
grant of planning permission	
Request for confirmation that one or more planning	£28 per request for
conditions have been complied with	Householder otherwise
	£97 per request

Change of Use of a building to use as one or more separate dwellinghouses, or other		
cases		
Number of dwellinghouses	Not more than 50 dwellinghouses	£385 for each
Number of dwellinghouses	More than 50 dwellinghouses	£19,049 + £115 for each in excess of 50 up to a maximum of £250,000
Other Changes of Use of a building or land		£385

Advertising	
Relating to the business on the premises	£110
Advance signs which are not situated on or visible from	£110
the site, directing the public to a business	
Other advertisements	£385

Application for a Non-material Amendment Following a Grant of Planning Permission	
Applications in respect of householder developments	£28
Applications in respect of other developments £195	

CONCESSIONS

EXEMPTIONS FROM PAYMENT

For alterations, extensions, etc. to a dwellinghouse for the benefit of a registered disabled person

An application solely for the carrying out of the operations for the purpose of providing a means of access for disabled persons to or within a building or premises to which members of the public are admitted

Listed Building Consent

Planning permission for relevant demolition in a Conservation Area

Works to Trees covered by a Tree Preservation Order or in a Conservation Area Hedgerow Removal

If the application is the first revision of an application for development of the same character or description on the same site by the same applicant within 12 months of making an earlier application which was withdrawn, or refused and an appeal dismissed, or where an appeal was made on the grounds of non-determination of the application.

If the proposal relates to works that require planning permission only by virtue of an Article 4 Direction of the Town & Country Planning (General Permitted Development) Order 1995. I.e. where the application is required only because of a direction or planning condition removing permitted development rights.

If the application is for a lawful development certificate, for existing use, where an application for planning permission for the same development would be exempt from the need to pay a planning fee under any other planning fee regulation

If the application is for consent to display an advertisement following either a withdrawal of an earlier application (before notice of decision was issued) or where the application is made following refusal of consent for display of an advertisement, and where the application is made by or on behalf of the same person

If the application is for consent to display an advertisement which results from a direction under Regulation 7 of the 2007 Regulations, dis-applying deemed consent under Regulation 6 to the advertisement in question

If the application is for alternative proposals for the same site by the same applicant, in order to benefit from the permitted development right in Schedule 2 Part 3 Class E of the Town and Country Planning (General Permitted Development) Order 1995

If the application relates to a condition or conditions on an application for Listed Building Consent or planning permission for relevant demolition in a Conservation Area If the application is for a Certificate of Lawfulness of Proposed Works to a listed building Prior Approval for a Proposed Larger Home Extension

CONCESSIONS continued...

EXEMPTIONS FROM PAYMENTS continued...

Notification for Prior Approval for a Development Consisting of the Erection or Construction of a Collection Facility within the Curtilage of a Shop

Notification for Prior Approval for the Temporary Use of Buildings or Land for the Purpose of Commercial Film-Making and the Associated Temporary Structures, Works, Plant or Machinery required in Connection with that Use

Notification for Prior Approval for the Installation, Alteration or Replacement of other Solar Photovoltaics (PV) equipment on the Roofs of Non-domestic Buildings, up to a Capacity of 1 Megawatt

CONCESSIONS

REDUCTIONS TO PAYMENTS

If the application is being made on behalf of a non-profit making sports club for works for playing fields not involving buildings then the fee is £385

If the application is being made on behalf of a parish or community council then the fee is 50%

If the application is an alternative proposal being submitted on the same site by the same applicant on the same day, where this application is of lesser cost then the fee is 50%

In respect of reserved matters you must pay a sum equal to or greater than what would be payable at current rates for approval of all the reserved matters. If this amount has already been paid then the fee is £385

If the application is for a Lawful Development Certificate for a Proposed use or development, then the fee is 50%

If two or more applications are submitted for different proposals on the same day and relating to the same site then you must pay the fee for the highest fee plus half sum of the others

Where an application crosses one or more local or district planning authorities, the Planning Portal fee calculator will only calculate a cross boundary application fee as 150% of the fee that would have been payable if there had only been one application to a single authority covering the entire site.

If the fee for this divided site is smaller when the sum of the fees payable for each part of the site are calculated separately, you will need to contact the lead local authority to discuss the fee for this divided site.

The fee should go to the authority that contains the larger part of the application site.

ENDS

A Guide to the Fees for Planning Applications in England

Draft Planning fees including 20% increase.

This document is based upon '<u>The Town and Country Planning (Fees for Applications, Deemed Applications, Requests and Site Visits) (England) Regulations 2012'</u>

The fee should be paid at the time the application is submitted. If you are unsure of the fee applicable, please <u>contact your Local Planning Authority</u>.

All Outline Applications		
£462 per 0.1 hectare for sites up to and	Not more than 2.5	£462 per 0.1 hectare
including 2.5 hectares	hectares	
£11,432.40 + £138 for each 0.1 in excess of	More than 2.5	£11,432.40 + £138 per
2.5 hectares to a maximum of £150,000	hectares	0.1 hectare

Householder Applications		
Alterations/extensions to a single	Single	£206.40
dwellinghouse, including works within	dwellinghouse	
boundary		

Full Applications (and First Submissions of Reserved Matters)		
Alterations/extensions to two or more	Two or more	£406.80
dwellinghouses, including works within	dwellinghouses (or	
boundaries	two or more flats)	
New dwellinghouses (up to and	New	£462 per
including 50)	dwellinghouses	dwellinghouse
	(not more than 50)	
New dwellinghouses (for <i>more</i> than 50)	New	£22,858.80 + £138 per
£22,858.80 + £138 per additional	dwellinghouses	additional
dwellinghouse in excess of 50 up to a	(more than 50)	dwellinghouse
maximum fee of £300,000		

Full Applications (and First Submissions	of Reserved Matters) of	continued
Erection of buildings (not dwellinghouse	es, agricultural, glassho	ouses, plant nor
machinery):		T
Gross floor space to be created by the	No increase in	£234
development	gross floor space	
	or no more than	
	40 sq m	
Gross floor space to be created by the	More than 40 sq m	£462
development	but no more than	
	75 sq m	
Gross floor space to be created by the	More than 75 sq m	£462 for each 75sq m
development	but no more than	or part thereof
	3,750 sq m	
Gross floor space to be created by the	More than 3,750	£22,858.80 + £138 for
development	sq m	each additional 75 sq m
		in excess of 3750 sq m
		to a maximum of
		£300,000
The erection of buildings (on land used	for agriculture for agri	cultural purposes)
Gross floor space to be created by the	Not more than 465	£96
development	sq m	
Gross floor space to be created by the	More than 465 sq	£462
development	m but not more	
	than 540 sq m	
Gross floor space to be created by the	More than 540 sq	£462 for first 540 sq m
development	m but not more	+ £462 for each 75 sq
	than 4,215 sq m	m (or part thereof) in
		excess of 540 sq m
Gross floor space to be created by the	More than 4,215	£22,858.80 + £138 for
development	sq m	each 75 sq m (or part
		thereof) in excess of
		4,215 sq m up to a
		maximum of £300,000

Full Applications (and First Submissions of Reserved Matters) continued		
Erection of glasshouses (on land used for the purposes of agriculture)		
Gross floor space to be created by the	Not more than 465	£96
development	sq m	
Gross floor space to be created by the	More than 465 sq	£2,580
development	m	
Erection/alterations/replacement of pla	nt and machinery	
Site area	Not more than 5	£462 for each 0.1
	hectares	hectare (or part
		thereof)
Site area	More than 5	£22,858.80 + £138 for
	hectares	each 0.1 hectare
		(or part thereof)
		in excess of 5 hectares
		to a maximum of
		£300,000

Applications other than Building Works		
Car parks, service roads or other	For existing uses	£234
accesses		
Waste (Use of land for disposal of refuse of	or waste materials or	deposit of material
remaining after extraction or storage of m	inerals)	
Site area	Not more than 15	£234 for each 0.1
	hectares	hectare (or part
		thereof)
Site area	More than 15	£34,964.40 + £138 for
	hectares	each 0.1 hectare (or part
		thereof) in excess of 15
		hectares up to a
		maximum of £78,000
Operations connected with exploratory	drilling for oil or na	itural gas
Site area	Not more than 7.5	£507.60 for each 0.1
	hectares	hectare (or part
		thereof)
Site area	More than 7.5	£38,070 + additional
	hectares	£151.20 for each 0.1
		hectare (or part
		thereof) in excess of 7.5
		hectares up to a
		maximum of £300,000

Operations (other than e	exploratory drilling) for the winnin	g and working of oil or
Site area	Not more than 15	£256.80 for each 0.1
	hectares	hectare (or part
		thereof)
Site area	More than 15	£38,070 + additional
	hectares	£151.20 for each 0.1 in
		excess of 15 hectare up
		to a maximum of £78,000
Other operations (winni	ng and working of minerals) exclud	ling oil and natural gas
Site area	Not more than 15	£234 for each 0.1
	hectares	hectare (or part
		thereof)
Site area	More than 15	£34,964.40 + additional
	hectares	£138 for each 0.1 in
		excess of 15 hectare up
		to a maximum of
		£78,000
Other operations (not coming within any of the above categories)		
Site area	Any site area	£234 for each 0.1
		hectare (or part
		thereof) up to a
		maximum of £2,028

Lawful Development Certificate	
Existing use or operation	Same as Full
Existing use or operation - lawful not to comply with any	£234
condition or limitation	
Proposed use or operation	Half the normal
	planning fee.

Prior Approval	
Agricultural and Forestry buildings & operations or demolition of buildings	£96
Telecommunications Code Systems Operators	£462
Proposed Change of Use to State Funded School or Registered Nursery	£96
Proposed Change of Use of Agricultural Building to a State-Funded School or Registered Nursery	£96
Proposed Change of Use of Agricultural Building to a flexible use within Shops, Financial and Professional services, Restaurants and Cafes, Business, Storage or Distribution, Hotels, or Assembly or Leisure	£96
Proposed Change of Use of a building from Office (Use Class B1) Use to a use falling within Use Class C3 (Dwellinghouse)	£96
Proposed Change of Use of Agricultural Building to a Dwellinghouse (Use Class C3), where there are no Associated Building Operations	£96
Proposed Change of Use of Agricultural Building to a Dwellinghouse (Use Class C3), and Associated Building Operations	£206.40
Proposed Change of Use of a building from a Retail (Use Class A1 or A2) Use or a Mixed Retail and Residential Use to a use falling within Use Class C3 (Dwellinghouse), where there are no Associated Building Operations	£96
Proposed Change of Use of a building from a Retail (Use Class A1 or A2) Use or a Mixed Retail and Residential Use to a use falling within Use Class C3 (Dwellinghouse), and Associated Building Operations	£206.40
Notification for Prior Approval for a Change Of Use from Storage or Distribution Buildings (Class B8) and any land within its curtilage to Dwellinghouses (Class C3)	£96
Notification for Prior Approval for a Change of Use from Amusement Arcades/Centres and Casinos, (Sui Generis Uses) and any land within its curtilage to Dwellinghouses (Class C3)	£96
Notification for Prior Approval for a Change of Use from Amusement Arcades/Centres and Casinos, (Sui Generis Uses) and any land within its curtilage to Dwellinghouses (Class C3), and Associated Building Operations	£206.40

Prior Approval continued	
Notification for Prior Approval for a Change of Use from Shops	£96
(Class A1), Financial and Professional Services (Class A2),	
Betting Offices, Pay Day Loan Shops and Casinos (Sui Generis	
Uses) to Restaurants and Cafés (Class A3)	
Notification for Prior Approval for a Change of Use from Shops	£206.40
(Class A1), Financial and Professional Services (Class A2),	
Betting Offices, Pay Day Loan Shops and Casinos (Sui Generis	
Uses) to Restaurants and Cafés (Class A3), and Associated	
Building Operations	
Notification for Prior Approval for a Change of Use from Shops	£96
(Class A1) and Financial and Professional Services (Class A2),	
Betting Offices, Pay Day Loan Shops (Sui Generis Uses) to	
Assembly and Leisure Uses (Class D2)	

Reserved Matters	
Application for approval of reserved matters following outline	Full fee due or if full fee
approval	already paid then £462
	due

Approval/Variation/discharge of condition	
Application for removal or variation of a condition following	£234
grant of planning permission	
Request for confirmation that one or more planning	£33.60 per request for
conditions have been complied with	Householder otherwise
	£116.40 per request

Change of Use of a building to use as one or more separate dwellinghouses, or other		
cases		
Number of dwellinghouses	Not more than 50 dwellinghouses	£462 for each
Number of dwellinghouses	More than 50 dwellinghouses	£22,858.80 + £138 for each in excess of 50 up to a maximum of £300,000
Other Changes of Use of a building or lan	d	£462

Advertising	
Relating to the business on the premises	£132
Advance signs which are not situated on or visible from	£132
the site, directing the public to a business	
Other advertisements	£462

Application for a Non-material Amendment Following a Grant of Planning Permission	
Applications in respect of householder developments	£33.60
Applications in respect of other developments	£234

CONCESSIONS

EXEMPTIONS FROM PAYMENT

For alterations, extensions, etc. to a dwellinghouse for the benefit of a registered disabled person

An application solely for the carrying out of the operations for the purpose of providing a means of access for disabled persons to or within a building or premises to which members of the public are admitted

Listed Building Consent

Planning permission for relevant demolition in a Conservation Area

Works to Trees covered by a Tree Preservation Order or in a Conservation Area Hedgerow Removal

If the application is the first revision of an application for development of the same character or description on the same site by the same applicant within 12 months of making an earlier application which was withdrawn, or refused and an appeal dismissed, or where an appeal was made on the grounds of non-determination of the application.

If the proposal relates to works that require planning permission only by virtue of an Article 4 Direction of the Town & Country Planning (General Permitted Development) Order 1995. I.e. where the application is required only because of a direction or planning condition removing permitted development rights.

If the application is for a lawful development certificate, for existing use, where an application for planning permission for the same development would be exempt from the need to pay a planning fee under any other planning fee regulation

If the application is for consent to display an advertisement following either a withdrawal of an earlier application (before notice of decision was issued) or where the application is made following refusal of consent for display of an advertisement, and where the application is made by or on behalf of the same person

If the application is for consent to display an advertisement which results from a direction under Regulation 7 of the 2007 Regulations, dis-applying deemed consent under Regulation 6 to the advertisement in question

If the application is for alternative proposals for the same site by the same applicant, in order to benefit from the permitted development right in Schedule 2 Part 3 Class E of the Town and Country Planning (General Permitted Development) Order 1995

If the application relates to a condition or conditions on an application for Listed Building Consent or planning permission for relevant demolition in a Conservation Area If the application is for a Certificate of Lawfulness of Proposed Works to a listed building Prior Approval for a Proposed Larger Home Extension

CONCESSIONS continued...

EXEMPTIONS FROM PAYMENTS continued...

Notification for Prior Approval for a Development Consisting of the Erection or Construction of a Collection Facility within the Curtilage of a Shop

Notification for Prior Approval for the Temporary Use of Buildings or Land for the Purpose of Commercial Film-Making and the Associated Temporary Structures, Works, Plant or Machinery required in Connection with that Use

Notification for Prior Approval for the Installation, Alteration or Replacement of other Solar Photovoltaics (PV) equipment on the Roofs of Non-domestic Buildings, up to a Capacity of 1 Megawatt

CONCESSIONS

REDUCTIONS TO PAYMENTS

If the application is being made on behalf of a non-profit making sports club for works for playing fields not involving buildings then the fee is £385

If the application is being made on behalf of a parish or community council then the fee is 50%

If the application is an alternative proposal being submitted on the same site by the same applicant on the same day, where this application is of lesser cost then the fee is 50%

In respect of reserved matters you must pay a sum equal to or greater than what would be payable at current rates for approval of all the reserved matters. If this amount has already been paid then the fee is £385

If the application is for a Lawful Development Certificate for a Proposed use or development, then the fee is 50%

If two or more applications are submitted for different proposals on the same day and relating to the same site then you must pay the fee for the highest fee plus half sum of the others

Where an application crosses one or more local or district planning authorities, the Planning Portal fee calculator will only calculate a cross boundary application fee as 150% of the fee that would have been payable if there had only been one application to a single authority covering the entire site.

If the fee for this divided site is smaller when the sum of the fees payable for each part of the site are calculated separately, you will need to contact the lead local authority to discuss the fee for this divided site.

The fee should go to the authority that contains the larger part of the application site.

ENDS