

COUNCIL

26 JANUARY 2017

SCHEDULE OF MEETINGS 2017/2018

Report from: Neil Davies, Chief Executive

Author: Julie Keith, Head of Democratic Services

Summary

This report asks the Council to consider a provisional programme of meetings for the 2017/2018 municipal year, as set out in Appendix A, for recommendation to the Annual Meeting of the Council on 17 May 2017.

1. Budget and Policy Framework

1.1 The programme of ordinary Council and Committee meetings is a matter for formal approval by the Council at its annual meeting in May each year.

2. Background

2.1 The Council is being asked to consider a draft programme of Council and Committee meetings for the 2017/2018 municipal year in advance of a decision being made at the Annual Meeting of the Council in May, in order to provide some certainty for Members on the schedule of dates for key meetings during 2017/2018.

2.2 The proposed schedule of meetings for 2017/2018 is attached at Appendix A and is broadly consistent with the pattern and frequency of meetings in 2016/2017.

3. Risk management

3.1 There are no risk management implications arising from this report.

4. Consultation

4.1 Group Whips, Directors, and other lead officers from each Directorate have been consulted on the proposed meetings schedule. Group Leaders have also been kept informed as the timetable for 2017/18 has been developed.

5. Financial and legal implications

5.1 The current number and pattern of member level meetings and activity reflects the staffing capacity within Democratic Services which was significantly reduced as a consequence of previous budget decisions. Any

increase in the overall number of meetings could not be achieved without a commensurate increase in staffing resources in Democratic Services.

6. Recommendation

- 6.1 The Council is asked to agree a provisional programme of Council and Committee meetings for 2017/2018 as set out in Appendix A to the report for recommendation to the Annual Meeting of the Council on 17 May 2017.

Lead officer contact

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Appendices

Appendix A – Draft schedule of meetings 2017 – 2018

Background papers

None

DRAFT SCHEDULE OF MEETINGS MAY 2017 - MAY 2018

Please note that all meetings are held at Gun Wharf unless otherwise stated and this information is subject to change

| DATE | MEETING |
|------------------------|--|
| MAY 2017 | |
| Wednesday 17 May 2017 | 7pm - Annual Council |
| Tuesday 30 May 2017 | 9.30am – Licensing Hearing Panel |
| JUNE 2017 | |
| Tuesday 6 June 2017 | 3pm – Cabinet |
| Wednesday 7 June 2017 | 6.30pm – Planning Committee |
| Thursday 8 June 2017 | 10am – South Thames Gateway Building Control Joint Committee (AGM) |
| Thursday 8 June 2017 | 6.30pm - Children and Young People Overview & Scrutiny Committee |
| Friday 9 June 2017 | 2.30pm – Licensing Sub Committee |
| Tuesday 13 June 2017 | 9.30am – Licensing Hearing Panel |
| Wednesday 14 June 2017 | 9.30am – School Transport and Curriculum Appeals Committee |
| Wednesday 14 June 2017 | 7pm – Employment Matters Committee |
| Thursday 15 June 2017 | 6.30pm – Regeneration, Culture, Environment Overview & Scrutiny Committee |
| Tuesday 20 June 2017 | 6.30pm - Health and Adult Social Care Overview & Scrutiny Committee |
| Wednesday 21 June 2017 | 6pm – Councillor Conduct Committee |
| Tuesday 27 June 2017 | 9.30am – Licensing Hearing Panel |
| Tuesday 27 June 2017 | 4pm – Health and Wellbeing Board |
| Thursday 29 June 2017 | 7pm – Audit Committee |
| JULY 2017 | |

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| DATE | MEETING |
|-------------------------|--|
| Tuesday 4 July 2017 | 6pm – Licensing and Safety Committee |
| Wednesday 5 July 2017 | 6.30pm – Planning Committee |
| Thursday 6 July 2017 | 6.30pm – Business Support Overview & Scrutiny Committee |
| Tuesday 11 July 2017 | 9.30am – Licensing Hearing Panel |
| Tuesday 11 July 2017 | 3pm – Cabinet |
| Wednesday 12 July 2017 | 6pm – Councillor Conduct Committee |
| Thursday 13 July 2017 | 9.30am – School Transport and Curriculum Appeals Committee |
| Thursday 20 July 2017 | 7pm - Council |
| Tuesday 25 July 2017 | 9.30am – Licensing Hearing Panel |
| AUGUST 2017 | |
| Tuesday 1 August 2017 | 6.30pm - Children and Young People Overview & Scrutiny Committee |
| Wednesday 2 August 2017 | 6.30pm – Planning Committee |
| Thursday 3 August 2017 | 9.30am – School Transport and Curriculum Appeals Committee |
| Friday 4 August 2017 | 2.30pm – Licensing Sub Committee |
| Tuesday 8 August 2017 | 9.30am – Licensing Hearing Panel |
| Tuesday 8 August 2017 | 3pm – Cabinet |
| Wednesday 9 August 2017 | 6pm – Councillor Conduct Committee |
| Thursday 17 August 2017 | 6.30pm – Regeneration, Culture, Environment Overview & Scrutiny Committee |
| Tuesday 22 August 2017 | 9.30am – Licensing Hearing Panel |
| Tuesday 22 August 2017 | 6.30pm - Health and Adult Social Care Overview & Scrutiny Committee |

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| DATE | MEETING |
|-----------------------------|---|
| Thursday 24 August 2017 | 6.30pm – Business Support Overview & Scrutiny Committee |
| Tuesday 29 August 2017 | 6pm – Licensing and Safety Committee |
| Wednesday 30 August 2017 | 6.30pm – Planning Committee |
| Thursday 31 August 2017 | 9.30am – School Transport and Curriculum Appeals Committee |
| SEPTEMBER 2017 | |
| Tuesday 5 September 2017 | 9.30am – Licensing Hearing Panel |
| Tuesday 5 September 2017 | 3pm – Cabinet |
| Wednesday 6 September 2017 | 7pm – Employment Matters Committee |
| Thursday 7 September 2017 | 9.30am – School Transport and Curriculum Appeals Committee |
| Tuesday 12 September 2017 | 4pm – Health and Wellbeing Board |
| Wednesday 13 September 2017 | 6pm – Councillor Conduct Committee |
| Tuesday 19 September 2017 | 9.30am – Licensing Hearing Panel |
| Thursday 21 September 2017 | 10am – South Thames Gateway Building Control Joint Committee |
| Tuesday 26 September 2017 | 3pm – Cabinet |
| Wednesday 27 September 2017 | 6.30pm – Planning Committee |
| Thursday 28 September 2017 | 7pm – Audit Committee |
| OCTOBER 2017 | |
| Tuesday 3 October 2017 | 9.30am – Licensing Hearing Panel |
| Wednesday 4 October 2017 | 9.30am – School Transport and Curriculum Appeals Committee |

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| DATE | MEETING |
|----------------------------|---|
| Thursday 5 October 2017 | 6.30pm - Children and Young People Overview & Scrutiny Committee |
| Wednesday 11 October 2017 | 6pm – Councillor Conduct Committee |
| Thursday 12 October 2017 | 7pm - Council |
| Friday 13 October 2017 | 2.30pm – Licensing Sub Committee |
| Tuesday 17 October 2017 | 9.30am – Licensing Hearing Panel |
| Tuesday 17 October 2017 | 6.30pm - Health and Adult Social Care Overview & Scrutiny Committee |
| Thursday 19 October 2017 | 6.30pm – Regeneration, Culture and Environment Overview & Scrutiny Committee |
| Tuesday 24 October 2017 | 3pm – Cabinet |
| Tuesday 24 October 2017 | 6pm – Licensing and Safety Committee |
| Wednesday 25 October 2017 | 6.30pm – Planning Committee |
| Thursday 26 October 2017 | 6.30pm – Business Support Overview & Scrutiny Committee |
| Tuesday 31 October 2017 | 9.30am – Licensing Hearing Panel |
| NOVEMBER 2017 | |
| Thursday 7 November 2017 | 4pm – Health and Wellbeing Board |
| Wednesday 8 November 2017 | 6pm – Councillor Conduct Committee |
| Thursday 9 November 2017 | 9.30am – School Transport and Curriculum Appeals Committee |
| Tuesday 14 November 2017 | 9.30am – Licensing Hearing Panel |
| Tuesday 21 November 2017 | 3pm – Cabinet |
| Wednesday 22 November 2017 | 6.30pm – Planning Committee |
| Tuesday 28 November 2017 | 9.30am – Licensing Hearing Panel |

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| DATE | MEETING |
|----------------------------|---|
| Tuesday 28 November 2017 | 7pm – Employment Matters Committee |
| Thursday 30 November 2017 | 9.30am – School Transport and Curriculum Appeals Committee |
| Thursday 30 November 2017 | 6.30pm – Business Support Overview & Scrutiny Committee |
| DECEMBER 2017 | |
| Tuesday 5 December 2017 | 6.30pm - Children and Young People Overview & Scrutiny Committee |
| Wednesday 6 December 2017 | 6pm – Councillor Conduct Committee |
| Thursday 7 December 2017 | 10am – South Thames Gateway Building Control Joint Committee |
| Thursday 7 December 2017 | 6.30pm – Regeneration, Culture and Environment Overview & Scrutiny Committee |
| Friday 8 December 2017 | 2.30pm – Licensing Sub Committee |
| Tuesday 12 December 2017 | 9.30am – Licensing Hearing Panel |
| Thursday 14 December 2017 | 6.30pm - Health and Adult Social Care Overview & Scrutiny Committee |
| Tuesday 19 December 2017 | 3pm – Cabinet |
| Tuesday 19 December 2017 | 6pm – Licensing and Safety Committee |
| Wednesday 20 December 2017 | 6.30pm – Planning Committee |
| JANUARY 2018 | |
| Tuesday 2 January 2018 | 9.30am – Licensing Hearing Panel |
| Tuesday 9 January 2018 | 7pm – Audit Committee |
| Wednesday 10 January 2018 | 9.30am – School Transport and Curriculum Appeals Committee |
| Wednesday 10 January 2018 | 6pm – Councillor Conduct Committee |

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| DATE | MEETING |
|----------------------------|---|
| Thursday 11 January 2018 | 6.30pm - Children and Young People Overview & Scrutiny Committee |
| Tuesday 16 January 2018 | 9.30am – Licensing Hearing Panel |
| Tuesday 16 January 2018 | 3pm – Cabinet |
| Wednesday 17 January 2018 | 6.30pm – Planning Committee |
| Thursday 18 January 2018 | 6.30pm - Health and Adult Social Care Overview & Scrutiny Committee |
| Tuesday 23 January 2018 | 6.30pm – Regeneration, Culture and Environment Overview & Scrutiny Committee |
| Wednesday 24 January 2018 | 6pm – Licensing and Safety Committee |
| Thursday 25 January 2018 | 7pm - Council |
| Tuesday 30 January 2018 | 9.30am – Licensing Hearing Panel |
| Tuesday 30 January 2018 | 6.30pm – Business Support Overview and Scrutiny Committee |
| Wednesday 31 January 2018 | 7pm – Employment Matters Committee |
| FEBRUARY 2018 | |
| Tuesday 6 February 2018 | 3pm – Cabinet |
| Wednesday 7 February 2018 | 6pm – Councillor Conduct Committee |
| Thursday 8 February 2018 | 9.30am – School Transport and Curriculum Appeals Committee |
| Friday 9 February 2018 | 2.30pm – Licensing Sub Committee |
| Tuesday 13 February 2018 | 9.30am – Licensing Hearing Panel |
| Wednesday 14 February 2018 | 6.30pm – Planning Committee |
| Tuesday 20 February 2018 | 4pm – Health and Wellbeing Board |
| Thursday 22 February 2018 | 7pm - Council (budget) |

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| DATE | MEETING |
|--------------------------|---|
| Tuesday 27 February 2018 | 9.30am – Licensing Hearing Panel |
| MARCH 2018 | |
| Thursday 1 March 2018 | 9.30am – School Transport and Curriculum Appeals Committee |
| Tuesday 6 March 2018 | 3pm – Cabinet |
| Wednesday 7 March 2018 | 6pm – Licensing and Safety Committee |
| Thursday 8 March 2018 | 6.30pm - Children and Young People Overview & Scrutiny Committee |
| Tuesday 13 March 2018 | 9.30am – Licensing Hearing Panel |
| Wednesday 14 March 2018 | 6.30pm – Planning Committee |
| Thursday 15 March 2018 | 10am – South Thames Gateway Building Control Joint Committee |
| Thursday 15 March 2018 | 6.30pm - Health and Adult Social Care Overview & Scrutiny Committee |
| Tuesday 20 March 2018 | 7pm – Audit Committee |
| Wednesday 21 March 2018 | 6pm – Councillor Conduct Committee |
| Tuesday 27 March 2018 | 9.30am – Licensing Hearing Panel |
| Tuesday 29 March 2018 | 6.30pm – Regeneration, Culture and Environment Overview & Scrutiny Committee |
| APRIL 2018 | |
| Friday 6 April 2018 | 2.30pm – Licensing Sub Committee |
| Tuesday 10 April 2018 | 9.30am – Licensing Hearing Panel |
| Tuesday 10 April 2018 | 3pm – Cabinet |
| Wednesday 11 April 2018 | 6.30pm – Planning Committee |
| Thursday 12 April 2018 | 6.30pm – Business Support Overview & Scrutiny Committee |

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| DATE | MEETING |
|-------------------------|---|
| Tuesday 17 April 2018 | 4pm – Health and Wellbeing Board |
| Wednesday 18 April 2018 | 6pm – Councillor Conduct Committee |
| Thursday 19 April 2018 | 9.30am – School Transport and Curriculum Appeals Committee |
| Tuesday 24 April 2018 | 9.30am – Licensing Hearing Panel |
| Wednesday 25 April 2018 | 7pm – Employment Matters Committee |
| Thursday 26 April 2018 | 7pm - Council |
| MAY 2018 | |
| Tuesday 8 May 2018 | 9.30am – Licensing Hearing Panel |
| Wednesday 9 May 2018 | 6.30pm – Planning Committee |
| Thursday 10 May 2018 | 9.30am – School Transport and Curriculum Appeals Committee |
| Tuesday 15 May 2018 | 3pm – Cabinet |
| Wednesday 16 May 2018 | Annual Council |