

# **CHILDREN AND YOUNG PEOPLE OVERVIEW AND SCRUTINY COMMITTEE**

**6 DECEMBER 2016**

## **WORK PROGRAMME**

Report from: Julie Keith, Head of Democratic Services

Author: Teri Reynolds, Democratic Services Officer

### **Summary**

This item advises Members of the current work programme and allows the Committee to adjust it in the light of latest priorities, issues and circumstances. It gives members the opportunity to shape and direct the Committee's activities over the year.

#### **1. Budget and Policy Framework**

- 1.1 Under Chapter 4, Part 5 of the Constitution – Overview and Scrutiny Rules, paragraph 21.1 (xv) General terms of reference, each overview and scrutiny committee has the responsibility for setting its own work programme.

#### **2. Background**

- 2.1 Appendix 1 to this report sets out the proposed work programme for the Committee during the current municipal year.

#### **3. Agenda planning meeting**

- 3.1 Members will be aware that Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. These give officers guidance on information that members wish them to provide when scrutinising an issue. An agenda planning meeting took place on 17 November 2016.
- 3.2 At the meeting it was agreed that the Youth Offending Team (YOT) Plan be deferred to the January meeting of this committee. As this is a policy framework document it would be adopted by full Council and it was confirmed that this deferment would not cause any delay in sending the plan to Council.
- 3.3 It was also confirmed at the meeting that the item on the work programme relating to the Community Children's Nursing Service could be removed as this project now formed part of the bigger project being considered at this meeting on the Medway Child Health Recommissioning Project.

#### **4. Cabinet Forward Plan**

- 4.1 The latest Forward Plan of forthcoming Cabinet decisions was published on

21 November 2016 and can be viewed using the following link:  
<https://democracy.medway.gov.uk/mgListPlanItems.aspx?PlanId=261&RP=115>

- 4.2 Set out below is a list of items featuring on the Forward Plan that fall within the terms of reference of the Children and Young People (CYP) Overview and Scrutiny Committee. The Committee is asked to identify any items it wishes to consider before the Cabinet decision is taken (where dates permit), other than those already programmed in Appendix 1:

<b>Title of Decision:</b>	<b>Anticipated Cabinet Decision Date:</b>
Future Delivery of Medway Duke of Edinburgh Award Scheme	20 December 2016
Future Integrated Youth Support Services (IYSS) Delivery – Business Plan	20 December 2016
Home to School (including Special Educational Needs and Disabilities) Transport Policy <i>Listed on work programme as date to be determined as the Committee will receive this in 2017 post consultation</i>	20 December 2016
Recommissioning of Medway Child Health Services <b><i>Scheduled for 6 December 2016</i></b>	20 December 2016
School Admission Arrangements 2018 <b><i>Scheduled for 6 December 2016</i></b>	20 December 2016
Short Breaks Provision for Children with Disabilities and the Local Offer – Outcome of consultation <b><i>Scheduled for 6 December 2016</i></b>	20 December 2016
Sufficiency Report 2016/17 <b><i>Scheduled for 6 December 2016</i></b>	20 December 2016
Final Funding Formula for Mainstream Schools and Academies 2017/18	17 January 2017
Capital and Revenue Budgets – 2017/18 <b><i>Scheduled for 6 December 2016</i></b>	7 February 2017
Youth Offending Team (YOT) Plan (Policy Framework) <b><i>Scheduled for 19 January 2017</i></b>	7 February 2017

## **5. Teacher and Parent Governor representative vacancies on the Committee**

- 5.1 Invitations for expressions of interest for the teacher position were invited at the end of October 2016 and a deadline of 18 November 2016 was given for submission. Unfortunately no expressions of interest were received.
- 5.2 A further invitation will be sent in January, along with an invitation for expressions of interest in the Parent Governor representative positions.

## **6. Implications for Looked After Children**

- 6.1 Members should ensure they focus on outcomes for looked after children. This includes considering their physical health; their emotional health; their safeguarding; their educational attainment and progress; their hopes and aspirations for their adult lives and how looked after young people have their voices heard. We know that looked after children can be more vulnerable to sexual exploitation so particular attention should be given to this. As a corporate parent you should be a champion for looked after children and have the same high expectations of them as you would for your child, grandchild or niece/ nephew.

## **7. Financial and legal implications**

- 7.1 There are no financial implications arising from this report.
- 7.2 Under The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013 the Council has power to review and scrutinise any matter relating to the planning, provision and operation of the health service in Medway. This Committee has the remit to review and scrutinise health services for children and must invite interested parties to comment on particular matters under review or scrutiny and take into account relevant available information and in particular, relevant information provided by Healthwatch Medway. The Committee may make reports and recommendations and reports to relevant NHS bodies or health service providers. These organisations are also under a statutory obligation to consult the Committee on any proposal for a substantial development or variation of children's health services in Medway.
- 7.3 The Parent Governor (England) Regulations 2001 provide for the arrangements relating to the election of voting parent governor representatives to education Overview and Scrutiny Committees.

## **8. Recommendations**

- 8.1 The Committee is asked to agree the work programme as set out at Appendix 1, subject to:
- Programming the Youth Offending Team (YOT) Plan for the January meeting of the Committee
  - Removing the Community Children's Nursing Service.

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### **Appendices:**

Appendix 1 – Children and Young People Overview and Scrutiny Committee Work Programme

### **Background papers:**

None

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Work Programme  
Children and Young People Overview and Scrutiny Committee

**Appendix**

## Policy framework documents – Children and Young People's Plan and Youth Justice Plan

<b>Item</b>	<b>Work Type</b>	<b>Responsible officer</b>	<b>Objectives</b>
<b>6 December 2016</b>			
Council Plan Monitoring Q2 2016-17	Performance Reviews	Director of Children and Adult Services	To scrutinise Q2 performance against council plan monitoring in relation to indicators that fall within the remit of this committee.
School Admission Arrangements 2018	Pre-decision Scrutiny	Assistant Director, Partnership Commissioning	To scrutinise the proposed admission arrangements for 2018 and forward recommendations to Cabinet for consideration.
Draft Capital and Revenue Budget 2017-18	Pre-decision scrutiny	Chief Finance Officer	To scrutinise the proposed draft Capital and Revenue Budgets for 2017-18, in relation to the services that fall within the remit of this Committee.
Sufficiency Report	Pre-decision scrutiny	Assistant Director, Partnership Commissioning	To scrutinise the draft sufficiency report
Youth Justice Plan	Pre-decision scrutiny	Interim Assistant Director, School Effectiveness and Inclusion	To scrutinise the draft Youth Justice Plan
Short Breaks	Pre-decision scrutiny	Assistant Director, Partnership Commissioning	To scrutinise the report with updated information on providers needed and to examine the idea that a part of the budget should be held centrally and that some services are provided centrally (as requested at the meeting on 6 October 2016).
Medway Child Health Recommissioning Project	Pre-decision scrutiny	Interim Director of Public Health/ Assistant Director, Partnership Commissioning	To scrutinise a report on proposals for a Medway Child Health recommissioning project and to determine whether or not the proposals are substantial variation or development.
<b>19 January 2017</b>			
Attendance of the Portfolio Holder for Adult Services	Holding to account	Councillor Brake	To hold the Portfolio Holder for Adult Services to account on performance against his portfolio in relation to the Independent Safeguarding and Review Services

<b>Item</b>	<b>Work Type</b>	<b>Responsible officer</b>	<b>Objectives</b>
Adoption Services	Other	Assistant Director, Children's Social Care	To scrutinise a report on adoption services in Medway.
<b>9 March 2017</b>			
Attendance of the Portfolio Holder for Children's Services (Lead Member)	Holding to account	Councillor Mackness	To hold the Portfolio Holder for Children's Services (Lead Member) to account on performance against his portfolio.
Attendance of the Portfolio Holder for Educational Attainment and Improvement	Holding to account	Councillor Potter	To hold the Portfolio Holder for Educational Attainment and Improvement to account on performance against his portfolio
Annual report on School Performance 2016		Interim Assistant Director, School Effectiveness and Inclusion	To scrutinise the annual report of the performance of schools in Medway.
Council Plan Monitoring Q3 2016-17	Performance Reviews	Director of Children and Adult Services	To scrutinise Q3 performance against council plan monitoring in relation to indicators that fall within the remit of this committee.
<b>To be determined:</b>			
Community Children's Nursing Service	Community Issues	Assistant Director, Partnership Commissioning	To scrutinise a report updating Members on the planned development of a Medway and Swale Children's Community Nursing Service.  <i>This is now part of the Medway Child Health Recommissioning Project and therefore will be removed from the work programme</i>
Aut Even	Other	Deputy Director, Children and Adult Services	To consider a report regarding Aut Even (added to the work programme at the 26 May 2016 meeting)
Home to School (including Special Educational Needs and Disabilities) Transport Policy	Pre-decision scrutiny	Interim Assistant Director, School Effectiveness and Inclusion	To consider the outcome of consultation relating to the Home to Schools (including SEN and disabilities) Transport Policy ( <i>Possibly March 2017</i> )
Female Genital Mutilation	Other	Interim Deputy Director, Children and Adult Services	To consider a report providing information on Female Genital Mutilation (added to the work programme at the 6 October 2016 meeting)

**Future meeting dates:**

**2016: 6 December,**

**2017: 19 January 2017, 9 March.**

**CYP O&S Committee Work Completed in 2016/17:**

**26 May 2016**

- Medway Safeguarding Children Board (MSCB) Update report
- Update on Integrated Family Support (and Early Help)
- Short Breaks Provision for Children with Disabilities and the Local Offer
- 16-19 Strategy 2016-2020
- Sufficiency Report 2016-17

**1 September 2016**

- Special Educational Needs and Inclusion Strategy 2016-2020
- Annual report of Children's Social Care Complaints and Compliments 2015-16
- Petitions
- Council Plan End of Year Quarter 4 2015-16 monitoring report.

**6 October 2016**

- Medway Safeguarding Children Board Annual Report 2015-16
- Development of a Regional Adoption Agency
- Annual Update on Children's Social Care Services
- Young Persons Wellbeing Service - Service Model and High Level Specification
- Short breaks Provision for Children with Disabilities and the Local Offer
- Council Plan Quarter 1 2016/17 Performance Monitoring Report