

**Work Programme**  
**Regeneration, Culture and Environment Overview and Scrutiny Committee**

**Appendix 2**

**Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan**

Item	Work type	Responsible officer	Objectives
<b>17 JANUARY 2017</b>			
Attendance by the Deputy Leader and Portfolio Holder for Housing and Community Services	Holding to account	Councillor Doe	
Attendance by the Portfolio Holder for Inward Investment, Strategic Regeneration and Partnerships	Holding to account	Councillor Rodney Chambers OBE	
Cultural Activities Programme	Annual report	Assistant Director Physical and Cultural Regeneration	The annual report on the Cultural Activities Programme
Housing (Demand, Supply and Affordability) Task Group – Update on progress	Policy Development	Assistant Director Physical and Cultural Regeneration	To receive an update on progress in implementing the Task Group’s recommendations
<b>28 MARCH 2017</b>			
Council Plan Monitoring 2015/16 – Quarter 3	Scrutiny of Performance	Performance Manager	Consider performance against the Council’s key measures of Success for the third quarter of 2015/16
Annual Review of Waste Contracts	Service Review	Head of Waste Services	The annual review of Waste Contracts

Item	Work type	Responsible officer	Objectives
Attendance by the Portfolio Holder for Business Management	Holding to account	Councillor Turpin	
<b>DATES TO BE DETERMINED</b>			
A report on the possible introduction of 20splenty scheme introducing speed restrictions in residential roads in Medway	Policy development	Assistant Director, Frontline Services	To receive a report on the possible introduction of a 20splenty scheme for residential roads in Medway either as a pilot or Medway wide to be considered before referral to Cabinet or Council (Minute 552 December 2015 refers)
Street Licensing – Placing objects on the highway	Policy development	Assistant Director Frontline Services	Subject to the pilot scheme being approved by Cabinet in March 2016, a report on the outcome of the pilot scheme be submitted to this Committee in the Summer of 2017 (Minute 715 – January 2016 refers)
Information on the levels of finance needed to be invested in the highways network in order to maintain current levels of technical performance	Other	Head of Highways, Maintenance and Parking	To respond to a request by the Committee (Minute 899 March 2016 refers)
Kent and Essex Inshore Fisheries and Conservation Authority Update	Other	Democratic Services	To receive an update from Kent and Essex Inshore Fisheries and Conservation Authority on the no-take zone in the Medway Estuary. 12 months from August 2016. (Minute 197 August 2016 refers).
Member's item – Relocation of the disability mobility service at the Pentagon Centre, Chatham	Community	Assistant Director Front Line Services	Report on the outcome pf consultation with such report to include information as to the range of those consulted and the date upon which the consultation took place.(Minute 391 October 2016 refers)

Annual reports and reviews considered by this committee are:

1. Annual Scrutiny of the Community Safety Partnership (December)
2. Annual Review of the Waste Contracts (January)
3. Cultural Activities Programme (January)
4. Annual Action Plan reviewing the progress of the Local Flood Risk Management Strategy (Sept/Oct)

Note: The Annual South Thames Gateway Building Control Partnership Business Plan is circulated via a Briefing Note prior to consideration by the Cabinet.

**Future meeting dates:**

2016/17:

17 January 2017

28 March 2017

Work completed in 2016/17

16 June 2016

York Avenue, Gillingham six month review following implementation of parking changes

Update on Arriva Services in Medway

Council Plan End of Year Quarter 4 2015/16 Performance Monitoring Report

Petitions

Work Programme

18 August 2016

Presentation by Kent and Essex Inshore Fisheries and Conservation Authority

Attendance by the Portfolio Holder for Front Line Services

Petitions

Work Programme

25 October 2016

Petitions

Attendance by the Portfolio Holder for Planning, Economic Growth and Regulation

Member's Item – relocation of the disability mobility service at Pentagon Centre, Chatham

Annual Action Plan reviewing the progress of the Local Flood Risk Management Strategy

Council Plan Monitoring 2016/2017 – Quarter 1

Work Programme



Work Programme  
Children and Young People Overview and Scrutiny Committee

## Policy framework documents – Children and Young People's Plan and Youth Justice Plan

<b>Item</b>	<b>Work Type</b>	<b>Responsible officer</b>	<b>Objectives</b>
<b>6 December 2016</b>			
Council Plan Monitoring Q2 2016-17	Performance Reviews	Director of Children and Adult Services	To scrutinise Q2 performance against council plan monitoring in relation to indicators that fall within the remit of this committee.
School Admission Arrangements 2018	Pre-decision Scrutiny	Assistant Director, Partnership Commissioning	To scrutinise the proposed admission arrangements for 2018 and forward recommendations to Cabinet for consideration.
Draft Capital and Revenue Budget 2017-18	Pre-decision scrutiny	Chief Finance Officer	To scrutinise the proposed draft Capital and Revenue Budgets for 2017-18, in relation to the services that fall within the remit of this Committee.
Sufficiency Report	Pre-decision scrutiny	Assistant Director, Partnership Commissioning	To scrutinise the draft sufficiency report
Youth Justice Plan	Pre-decision scrutiny	Interim Assistant Director, School Effectiveness and Inclusion	To scrutinise the draft Youth Justice Plan
Short Breaks	Pre-decision scrutiny	Assistant Director, Partnership Commissioning	To scrutinise the report with updated information on providers needed and to examine the idea that a part of the budget should be held centrally and that some services are provided centrally (as requested at the meeting on 6 October 2016).
Medway Child Health Recommissioning Project	Pre-decision scrutiny	Interim Director of Public Health/ Assistant Director, Partnership Commissioning	To scrutinise a report on proposals for a Medway Child Health recommissioning project and to determine whether or not the proposals are substantial variation or development.
<b>19 January 2017</b>			
Attendance of the Portfolio Holder for Adult Services	Holding to account	Councillor Brake	To hold the Portfolio Holder for Adult Services to account on performance against his portfolio in relation to the Independent Safeguarding and Review Services

<b>Item</b>	<b>Work Type</b>	<b>Responsible officer</b>	<b>Objectives</b>
Adoption Services	Other	Assistant Director, Children's Social Care	To scrutinise a report on adoption services in Medway.
<b>9 March 2017</b>			
Attendance of the Portfolio Holder for Children's Services (Lead Member)	Holding to account	Councillor Mackness	To hold the Portfolio Holder for Children's Services (Lead Member) to account on performance against his portfolio.
Attendance of the Portfolio Holder for Educational Attainment and Improvement	Holding to account	Councillor Potter	To hold the Portfolio Holder for Educational Attainment and Improvement to account on performance against his portfolio
Annual report on School Performance 2016		Interim Assistant Director, School Effectiveness and Inclusion	To scrutinise the annual report of the performance of schools in Medway.
Council Plan Monitoring Q3 2016-17	Performance Reviews	Director of Children and Adult Services	To scrutinise Q3 performance against council plan monitoring in relation to indicators that fall within the remit of this committee.
<b>To be determined:</b>			
Community Children's Nursing Service	Community Issues	Assistant Director, Partnership Commissioning	To scrutinise a report updating Members on the planned development of a Medway and Swale Children's Community Nursing Service.  <i>This is now part of the Medway Child Health Recommissioning Project and therefore will be removed from the work programme</i>
Aut Even	Other	Deputy Director, Children and Adult Services	To consider a report regarding Aut Even (added to the work programme at the 26 May 2016 meeting)
Home to School (including Special Educational Needs and Disabilities) Transport Policy	Pre-decision scrutiny	Interim Assistant Director, School Effectiveness and Inclusion	To consider the outcome of consultation relating to the Home to Schools (including SEN and disabilities) Transport Policy ( <i>Possibly March 2017</i> )
Female Genital Mutilation	Other	Interim Deputy Director, Children and Adult Services	To consider a report providing information on Female Genital Mutilation.

**Future meeting dates:**

**2016: 6 December,**

**2017: 19 January 2017, 9 March.**

**CYP O&S Committee Work Completed in 2016/17:**

**26 May 2016**

- Medway Safeguarding Children Board (MSCB) Update report
- Update on Integrated Family Support (and Early Help)
- Short Breaks Provision for Children with Disabilities and the Local Offer
- 16-19 Strategy 2016-2020
- Sufficiency Report 2016-17

**1 September 2016**

- Special Educational Needs and Inclusion Strategy 2016-2020
- Annual report of Children's Social Care Complaints and Compliments 2015-16
- Petitions
- Council Plan End of Year Quarter 4 2015-16 monitoring report.

**6 October 2016**

- Medway Safeguarding Children Board Annual Report 2015-16
- Development of a Regional Adoption Agency
- Annual Update on Children's Social Care Services
- Young Persons Wellbeing Service - Service Model and High Level Specification
- Short breaks Provision for Children with Disabilities and the Local Offer
- Council Plan Quarter 1 2016/17 Performance Monitoring Report





**Work Programme**  
**Health and Adult Social Care Overview and Scrutiny Committee**

**As Agreed by the Committee on 15 November 2016**

Item	Work type	Responsible officer	Objectives
<b>15 DECEMBER 2016</b>			
Patient Transport	Community issue	Chief Clinical Officer, NHS West Kent CCG	To receive a progress report on the new provider for Medway and Kent
Digital Services	Community issue	Director of Children and Adult Services / Director of Regeneration, Environment and Transformation	To receive an update on the provision of digital services, including telecare
Draft Capital and Revenue Budget	Pre-decision scrutiny	Chief Finance Officer	To scrutinise the draft Capital and Revenue Budgets for 2017/18
Quarter 2 Council Plan report	Performance report	Director of Children and Adult Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this committee
Annual Public Health Report	Pre-decision scrutiny	Director of Public Health	To scrutinise the Annual Public Health report ahead of consideration by Cabinet
Adult Social Care Improvement Plan - TBC	Community issue	Director of Children and Adult Services	To review the proposals and Delivery Plan
<b>24 JANUARY 2017</b>			
Kent and Medway NHS and Social Care Partnership Trust (KMPT) Mental Health Update	Community issue	Chief Executive, KMPT	To scrutinise an update on acute mental health bed provision and the wider work of the Trust
Portfolio Holder Being Held to Account	Holding to account	Councillor Brake	To hold the Portfolio Holder to account on performance against his portfolio
Health and Wellbeing Board Being Held to Account	Holding to account	Councillor Brake	To hold the Chairman of the Board to account on the work undertaken by the Board and against the priorities in the Joint Health and Wellbeing Strategy

Item	Work type	Responsible officer	Objectives
<b>16 MARCH 2017</b>			
Quarter 3 Council Plan report	Performance report	Director of Children and Adult Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this committee
Kent and Medway Sustainability and Transformation Plan	Community Issue	Accountable Officer, Medway CCG	To scrutinise development and implementation of the Plan
NHS Clinical Commissioning Group Five Year Strategy 2016-2021	Community Issue	Accountable Officer, Medway CCG	To scrutinise the Strategy and its implementation
Hospital Discharge Pathway 1 - Home First	Community Issue	Director of Children and Adult Services	To receive a progress report

<b>DATE TO BE DETERMINED</b>			
Medway NHS Foundation Trust (MFT) Update	Community issue	Chief Executive, MFT	To receive an update on the improvement journey of the Trust
South East Coast Ambulance (SECamb) Trust Update	Community issue	Chief Executive, SECamb	To scrutinise progress made in relation to the Trust's Recovery Plan following the Care Quality Commission's Inspection of the Trust
North Kent Urgent Care Redesign	Community Issue	Accountable Officer, Medway CCG	To further scrutinise the proposals following public consultation

## **Work completed in 2016/2017:**

### **June 2016**

- Update on Medway NHS Foundation Trust
- Proposed Development of the Health Service or Variation in
- Provision of Health Service - Relocation of Stroke Beds from St
- Bartholomew's Hospital
- Acute Mental Health Inpatient Bed Review Update
- Council Plan End of Year Quarter 4 2015/16 Performance
- Monitoring Report
- "Getting Better Together" Medway Adult Social Care Strategy
- Work Programme

### **August 2016**

- Kent and Medway Sustainability and Transformation Plan
- NHS Medway Clinical Commissioning Group Five Year Strategy 2016-2021 and Operating Plan 2016-17
- North Kent Urgent Care Redesign
- Acute Mental Health Inpatient Bed Review Update
- All Age Eating Disorder Service in Kent and Medway
- Adult Social Care Dementia Review
- Adult Social Care Annual Complaints and Compliments Report 2015-16
- Work programme

### **November 2016**

- KMPT Mental Health Update
- Quarter 1 Council Plan report
- South East Coast Ambulance Trust Update
- Hospital Discharge Pathway 1 - Home First
- Update on GP issues
- Medway NHS Foundation Trust Update