

HEALTH AND ADULT SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE

15 NOVEMBER 2016

WORK PROGRAMME

Report from: Perry Holmes, Chief Legal Officer

Author: Jon Pitt, Democratic Services Officer

Summary

This report advises Members of the current work programme for discussion in the light of latest priorities, issues and circumstances, giving Members the opportunity to shape and direct the Committee's activities.

1. Budget and Policy Framework

1.1 Under Chapter 4 – Rules, Part 4 paragraph 21.1 (xv) General Terms of Reference, each overview and scrutiny committee has the responsibility for setting its own work programme.

2. Background

2.1 Appendix 1 to this report sets out the existing work programme for the Committee.

3. Agenda planning meeting

3.1 Members will be aware that Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. An agenda planning meeting was held on 6 October 2016, at which Members discussed and agreed the following in relation to the Committee's forthcoming programme of work.

3.2 NHS Clinical Commissioning Group Five Year Strategy 2016-2021 and Operating Plan

It was agreed at the August 2016 meeting of the Committee that the scheduling of future updates would be agreed between the CCG Accountable Officer and the Interim Director of Children and Adult Services. Following discussion with Members at the agenda planning meeting, it was agreed that the next update would be scheduled for the March 2017 Committee meeting. An update on the Kent and Medway Sustainability and Transformation Plan is also due to be presented to this meeting. Given the dynamic nature of these significant areas of work, this scheduling may need to be reviewed.

3.3 Adult Social Care Improvement Plan

An update on the development of the Adult Social Care Improvement Plan has been added to the work programme for the December 2016 meeting. This will provide the opportunity to review the proposals and the Delivery Plan, following the public consultation that closed at the end of October.

3.4 Digital Services

The Committee previously requested that an update be provided on telecare provision. Following discussion at the agenda planning meeting, it has been agreed that this this will be expanded to include wider provision of digital services.

3.5 Annual Public Health Report

This has been added to the Work Programme for consideration by the Committee at the December 2016 meeting, ahead of it being presented to Cabinet on 17 January 2017. This year's Annual Public Health Report focuses on adults. Last year, the report was presented to the Children and Young People Overview and Scrutiny Committee, rather than this Committee, due to the focus of that report.

3.6 Health and Wellbeing Board Being Held to Account

This has been added to the Work Programme for the January 2017 meeting. Councillor Brake, as Portfolio Holder for Adult Services is also due to be Held to Account at this meeting.

4. South East Coast Ambulance Service (SECAMB)

- 4.1 The Chairman of the South East Scrutiny Network, Councillor Bill Chapman of Surrey County Council, has proposed establishing a Regional Scrutiny Sub-group to undertake scrutiny of SECAMB, following the latter receiving an overall rating of 'inadequate' in the Care Quality Commission's inspection findings that were published on 29 September 2016.

Draft Terms of Reference for the Sub-group are attached to this report as appendix 2. This will be discussed and finalised at the next South East Regional Health Overview and Scrutiny (HOSC) Network on 18 November. It is proposed that the Sub Group will focus on the development and progress of the NHS Improvement Plan for SECAMB. Regular update reports will be provided to the health scrutiny committees of each Council represented on the Sub-group. It is hoped that the establishment of the Sub Group will avoid duplication that could result if SECAMB were to attend each individual scrutiny committee on a regular basis, while also providing the opportunity for joint working between the areas covered by SECAMB. Notwithstanding this, the establishment of the Sub-group would be with the caveat that each individual Council represented would still retain the right to undertake its own scrutiny of SECAMB.

It is proposed that each individual health scrutiny committee will be represented by two Members in line with their own local procedures. The Sub-group would meet every two months for an initial six month period, after which the need for it to continue would be reviewed.

- 4.2 A number of Members of the Committee were due to undertake a visit to the NHS 111 call centre in Ashford on 10 November. The visit was due to include a tour of the centre and a short presentation, after which Members would have the opportunity to engage with staff on duty listening to calls. There was also due to be an opportunity to listen to a briefing given to candidates as part of a recruitment day.

5. Member visit to Amherst Court

The proposed Member visit to see the Stroke Rehabilitation Unit at Amherst Court has been arranged for 24 November. Members of the Committee have been contacted about the visit. If any other Members who have not already confirmed their attendance wish to do so, they are requested to contact Democratic Services.

6. Care Quality Commission (CQC) Inspection of Medway NHS Foundation Trust (MFT)

Members will be aware that the CQC will be undertaking an inspection of MFT, beginning on 29 November 2016. The Committee was invited to share information that it considered would inform the inspection. Following this invitation, it was agreed at the August 2016 meeting of this Committee that a summary of the scrutiny of MFT undertaken by the Committee in the previous year would be collated by Democratic Services for submission to the CQC. This submission, which was agreed with the Chairman and circulated to lead Members for comment, was submitted to the CQC on 25 October 2016. The response is attached as appendix 3.

7. CQC Inspection of Kent and Medway NHS and Social Care Partnership Trust (KMPT)

The CQC has announced that it will be undertaking an inspection of KMPT in the week of 16 January 2017. The Committee has been invited to share information that it considers to be relevant to the inspection. As was agreed for the MFT inspection, it is suggested that Democratic Services collates a summary of the scrutiny undertaken by the Committee of KMPT over the previous year.

8. Task Group Update – ‘How far has Medway gone in developing a Dementia Friendly Community?’

- 8.1 Two meetings of the Dementia Task Group have taken place. The first of these was an introductory meeting on 6 September to consider the background to the review, the self-assessment evidence compiled over the summer and to confirm the Terms of Reference and Key Lines of Enquiry. A meeting with the Alzheimer’s Society followed on 22 October. This meeting agreed that there should be a focus on how to make Medway Council dementia friendly. In addition to considering the suggestions put forward by the Alzheimer’s Society, it was agreed a themed discussion should take place around the role of frontline staff. The level of post-diagnostic support available in Medway was also identified as being an area of focus for the Task Group. It was agreed that a meeting would be organised to explore this further.

- 8.2 There are seven foundation criteria that an area must meet in order for it to be awarded Dementia Friendly Community status. The review will aim to consider how far these criteria have been met, while also recognising that making the community dementia friendly is an ongoing process that does not stop with the award of Dementia Friendly status.
- 8.3 The facilitation of future Task Group meetings has taken slightly longer than anticipated due to availability of officers and key stakeholders. At time of agenda publication (7 November), the schedule of future Task Group meetings is as follows:
- 8 November – Visit to Crawley to see the work undertaken which has seen it recognised as a Dementia Friendly Community.
 - 15 November – Rainham Dementia Café visit to meet people living with dementia and carers.
 - 8 December – Diagnosis and Post Diagnostic Support Session.
 - Date to be confirmed – Leading by Example session to consider how the Council can lead by example in becoming more dementia friendly.
- 8.4 Given the timings of the remaining Task Group sessions, it is now anticipated that the draft report will be presented to the Committee at the March 2017 meeting.

9. Joint Health Scrutiny Committee with Kent County Council (JHOSC) – 28 November

The next meeting of The Joint Kent and Medway Health Overview and Scrutiny Committee is due to take place on 28 November. This will receive updates on the work undertaken since the last meeting on 4 August on two major service reconfigurations that will affect Medway and Kent, the Kent and Medway Hyper Acute and Acute Stroke Services Review and the Kent and Medway Specialist Vascular Services Review. A number of stakeholder engagement events have taken place in relation to the Stroke Review since the last JHOSC, including one held at Priestfield Stadium on 18 October.

10. South East Regional Health Overview and Scrutiny (HOSC) Network – 18 November

The next meeting of the South East Regional Health Overview and Scrutiny (HOSC) Network is due to take place on 18 November. The network includes the Chairmen and health scrutiny officers from Medway, Kent, East Sussex, West Sussex, Surrey and Brighton and Hove. It is anticipated that the focus of the meeting will be on the scrutiny implications of Sustainability and Transformation Plans and the proposed joint scrutiny of SECamb (see section 4.1 of this report).

11. All Member Dentistry Briefing

Contact is being made with NHS England with a view to arranging an all Member briefing on dentistry, as previously requested by Members. Further details will be circulated to Members when available.

12. Forward Plan

- 12.1 The latest Forward Plan of forthcoming Cabinet decisions was published on 4 November 2016.
- 12.2 The following items listed on the forward plan relate to the terms of reference of this Committee. The Committee is asked to identify any items it may wish to consider as pre-decision scrutiny (where dates permit).

| Cabinet date | Title | Comment |
|--------------|---|--|
| 22 November | <p>Council Plan Monitoring 2016/2017 - Quarter 2</p> <p><i>This report will set out performance monitoring for the first quarter of 2016/2017.</i></p> | On work programme for December meeting |
| 22 November | <p>Smokefree Advice Centre, Chatham</p> <p><i>This report will seek delegated authority for the Chief Legal Officer, in consultation with the Portfolio Holder for Resources, to take a new lease of a shop in Chatham in order to enable Public Health to continue providing its service, which assists clients in giving up smoking.</i></p> | |
| 20 December | <p>Gateway 1 Procurement Commencement: Medway Domestic Abuse Service</p> <p><i>This report will seek approval to commence the procurement process for this service.</i></p> | |
| 17 January | <p>Annual Public Health Report</p> <p><i>This report will provide details of the latest Annual Public Health Report.</i></p> | Proposed that this be added to Work Programme for December meeting |
| 7 February | <p>Capital and Revenue Budgets - 2017/2018</p> <p><i>This report will set out the proposals for the 2017/2018 capital and revenue budgets, including the comments of the Overview and Scrutiny Committees. The Cabinet will be asked to make recommendations to Council on 23 February 2017 for final consideration and approval.</i></p> | On work programme for December meeting |

13. Financial and Legal Implications

13.1 There are no specific financial or legal implications arising from this report.

14. Recommendations

14.1 Members are asked to:

- a) Consider whether any changes need to be made to the work programme attached at Appendix 1.
- b) Agree the suggested additions and changes to the Committee's work programme, as set out in paragraph 3 above.
- c) To agree that the Committee be represented on the proposed South East Regional Scrutiny Network Sub-group that will scrutinise SECAMB and to agree which two Members of the Committee should attend these meetings.
- d) Delegate authority to the Head of Democratic Services, to, in conjunction with the Chairman, Vice-Chairman and Opposition Spokespersons, agree a summary report of the scrutiny undertaken of Kent and Medway Partnership Trust over the previous year, for submission to the Care Quality Commission.

Lead officer contact

Jon Pitt, Democratic Services Officer
Telephone: 01634 332715 Email: jon.pitt@medway.gov.uk

Appendices:

- Appendix 1 - The Committee's Work Programme, as agreed at the August 2016 meeting.
- Appendix 2 - South East Regional Scrutiny Network - Proposed SECAMB Sub-Group Draft Terms of Reference
- Appendix 3 - Response sent on behalf of HASC to CQC in relation to the CQC Inspection of Medway NHS Foundation Trust.

Background papers:

None.