

# REGENERATION, CULTURE AND ENVIRONMENT OVERVIEW AND SCRUTINY COMMITTEE

25 OCTOBER 2016

## WORK PROGRAMME

Report from: Neil Davies, Chief Executive

Author: Alex Saul, Democratic Services Officer

### Summary

This item advises Members of the current work programme and allows them to adjust it in the light of latest priorities, issues and circumstances. It gives Members the opportunity to shape and direct the Committee's activities over the year.

#### 1. Budget and Policy Framework

1.1 Under Chapter 4, Part 5 of the Constitution – Overview and Scrutiny Rules, paragraph 21.1 (xv) General terms of reference, each overview and scrutiny committee has the responsibility for setting its own work programme.

#### 2. Background

2.1. Appendix A to this report sets out the existing work programme for this committee.

#### 3. Agenda planning meeting

3.1 Members will be aware that Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. These give officers guidance on information Members wish them to provide when scrutinising an issue. An agenda planning meeting was held on 10 October 2016.

3.2 The Chairman, Vice-Chairman and Spokespersons were updated on the committee's current work programme and advised on the reports to be submitted to this meeting.

3.3 Following discussions at the agenda planning meeting, it was suggested that:

- The '*Annual Review of Waste of Waste Contracts*' item currently scheduled for the January 2017 meeting is rescheduled for March 2017.

#### 4. Cabinet Forward Plan

- 4.1 The latest Forward Plan of forthcoming Cabinet decisions was published on 26 September 2016. Set out below is a list of items featuring on the Forward Plan that fall within the terms of reference of the Regeneration, Culture and Environment Overview and Scrutiny Committee. The Committee is asked to identify any items it wishes to consider before the Cabinet decision is taken (where dates permit), other than those already programmed in Appendix A.

<b><u>Title of Decision:</u></b>	<b><u>Anticipated Decision Date:</u></b>
Capital and Revenue Budget Proposals– <i>This will be reported to this Committee on 8 December 2016</i>	22 November 2016
Council Plan Monitoring 2016/17 – Quarter 2 – <i>This will be reported to this Committee on 8 December 2016</i>	22 November 2016
South Thames Gateway Building Control Joint Committee – Partnership Business Plan 2017/2020	8 December 2016
South Thames Gateway Building Control Joint Committee – Monitoring Report August 2016 to November 2016	8 December 2016
Local Plan: Authority Monitoring Report	20 December 2016
Local Plan	20 December 2016

#### 5. Financial and legal implications

- 5.1 There are no financial or legal implications arising from this report.

#### 6. Recommendations

- 6.1 The Committee is asked to agree the following amendment to the work programme in line with the suggestions of the agenda planning meeting and to identify any additional items for inclusion in the work programme:
- That the 'Annual Review of Waste of Waste Contracts' item currently scheduled for the January 2017 meeting is rescheduled for March 2017.

#### Appendices

Appendix A – Work programme

#### Lead officer contact

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#### Background papers

None.

**Work Programme**  
**Regeneration, Culture and Environment Overview and Scrutiny Committee**

**Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan**

<b>Item</b>	<b>Work type</b>	<b>Responsible officer</b>	<b>Objectives</b>
<b>8 DECEMBER 2016</b>			
Attendance by the Portfolio Holder for Resources	Holding to account	Councillor Gulvin	
Annual Scrutiny of the Community Safety Partnership	Holding to account	Assistant Director Frontline Services	Annual scrutiny of the Community Safety Partnership
Capital and Revenue Budget 2017/18	Annual budget report	Chief Finance Officer	To consider the Council's draft capital and revenue budgets for 2017/18
Council Plan Monitoring 2015/16 – Quarter 2	Scrutiny of Performance	Performance Manager	Consider performance against the Council's key measures of Success for the second quarter of 2015/16
<b>17 JANUARY 2017</b>			
Attendance by the Deputy Leader and Portfolio Holder for Housing and Community Services	Holding to account	Councillor Doe	
Attendance by the Portfolio Holder for Inward Investment, Strategic Regeneration and Partnerships	Holding to account	Councillor Rodney Chambers OBE	
<i>Annual Review of Waste Contracts</i>	<i>Service Review</i>	<i>Head of Waste Services</i>	<i>The annual review of Waste Contracts</i>
Cultural Activities Programme	Annual report	Assistant Director Physical and Cultural Regeneration	The annual report on the Cultural Activities Programme

Item	Work type	Responsible officer	Objectives
Housing (Demand, Supply and Affordability) Task Group – Update on progress	Policy Development	Assistant Director Physical and Cultural Regeneration	To receive an update on progress in implementing the Task Group's recommendations
<b>28 MARCH 2017</b>			
Council Plan Monitoring 2015/16 – Quarter 3	Scrutiny of Performance	Performance Manager	Consider performance against the Council's key measures of Success for the third quarter of 2015/16
Attendance by the Portfolio Holder for Business Management	Holding to account	Councillor Turpin	
<b>DATES TO BE DETERMINED</b>			
A report on the possible introduction of 20splenty scheme introducing speed restrictions in residential roads in Medway	Policy development	Assistant Director, Frontline Services	To receive a report on the possible introduction of a 20splenty scheme for residential roads in Medway either as a pilot or Medway wide to be considered before referral to Cabinet or Council (Agreed on 10 December 2015)
Street Licensing – Placing objects on the highway	Policy development	Assistant Director Frontline Services	Subject to the pilot scheme being approved by Cabinet in March 2016, a report on the outcome of the pilot scheme be submitted to this Committee in the Summer of 2017 (Minute 715 – January 2016)
Information on the levels of finance needed to be invested in the highways network in order to maintain current levels of technical performance	Other	Head of Highways, Maintenance and Parking	To respond to a request by the Committee (Minute 899 - 29 March 2016)

Item	Work type	Responsible officer	Objectives
Kent and Essex Inshore Fisheries and Conservation Authority Update	Other	Democratic Services	To receive an update from Kent and Essex Inshore Fisheries and Conservation Authority on the no-take zone in the Medway Estuary. 12 months from August 2016. Minute 197 refers.

Annual reports and reviews considered by this committee are:

1. Annual Scrutiny of the Community Safety Partnership (December)
2. Annual Review of the Waste Contracts (January)
3. Cultural Activities Programme (January)
4. Annual Action Plan reviewing the progress of the Local Flood Risk Management Strategy (Sept/Oct)

Note: The Annual South Thames Gateway Building Control Partnership Business Plan is circulated via a Briefing Note prior to consideration by the Cabinet.

#### **Future meeting dates:**

2016/17:

8 December 2016  
17 January 2017  
28 March 2017

#### Work completed in 2016/17

##### 16 June 2016

York Avenue, Gillingham six month review following implementation of parking changes  
Update on Arriva Services in Medway  
Council Plan End of Year Quarter 4 2015/16 Performance Monitoring Report  
Petitions  
Work Programme

##### 18 August 2016

Presentation by Kent and Essex Inshore Fisheries and Conservation Authority  
Attendance by the Portfolio Holder for Front Line Services  
Petitions  
Work Programme