

# **CHILDREN AND YOUNG PEOPLE OVERVIEW AND SCRUTINY COMMITTEE**

**6 OCTOBER 2016**

## **WORK PROGRAMME**

Report from: Julie Keith, Head of Democratic Services

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### **Summary**

This item advises Members of the current work programme and allows the Committee to adjust it in the light of latest priorities, issues and circumstances. It gives members the opportunity to shape and direct the Committee's activities over the year.

#### **1. Budget and Policy Framework**

- 1.1 Under Chapter 4, Part 5 of the Constitution – Overview and Scrutiny Rules, paragraph 21.1 (xv) General terms of reference, each overview and scrutiny committee has the responsibility for setting its own work programme.

#### **2. Background**

- 2.1 Appendix 1 to this report sets out the proposed work programme for the Committee during the current municipal year.

#### **3. Agenda planning meeting**

- 3.1 Members will be aware that Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. These give officers guidance on information that members wish them to provide when scrutinising an issue. An agenda planning meeting took place on 20 September 2016.
- 3.2 At the meeting it was agreed to add a report on the Regional Adoption Agency to the agenda for the October meeting in order to give the Committee an opportunity to consider this as pre-decision scrutiny.
- 3.3 At the meeting it was also discussed and recommended to add Portfolio Holder for Children's Services (lead member) and the Portfolio Holder for Educational Attainment and Improvement to be added to the March 2017 meeting to be held to account.
- 3.4 The Democratic Services Officer also gave an update in relation to the Committee's task group. She explained that the Dementia Task Group was now up and running and timescales estimated this to finish around February

2017. Therefore, unless there was any slippage with this task group, then the Children and Young People Overview and Scrutiny Committee would be able to begin its task group work in the new year.

3.5 At the agenda planning meeting, the Democratic Services Officer advised the Members that the School Improvement Strategy should be removed from the work programme as instead of a strategy being developed, emphasis had been placed on training and support to drive up standards. It was also recommended to programme adoption services update, which was listed as date to be determined, in for the January meeting of the committee. These changes have been reflected at Appendix 1.

3.6 After the pre-agenda meeting officers have had an update in respect of the Youth Justice Plan (YOT Plan). The draft YOT Plan was discussed at YOT Board on 22 September 2016 and it was agreed that all partners should have to the 30 September 2016 to make comments and additions, which would then need to be collated for officers to edit the plan as necessary. Therefore, discussion of this has been deferred to the December meeting of the Committee.

#### 4. Cabinet Forward Plan

4.1 The latest Forward Plan of forthcoming Cabinet decisions was published on 26 September 2016 and can be viewed using the following link:  
<https://democracy.medway.gov.uk/mgListPlanItems.aspx?PlanId=257&RP=115>

4.2 Set out below is a list of items featuring on the Forward Plan that fall within the terms of reference of the Children and Young People (CYP) Overview and Scrutiny Committee. The Committee is asked to identify any items it wishes to consider before the Cabinet decision is taken (where dates permit), other than those already programmed in Appendix 1:

<b>Title of Decision:</b>	<b>Anticipated Cabinet Decision Date:</b>
Gateway 3 Contract Award: Provision of an Integrated Youth Support Service	25 October 2016
Proposed Service Model for Children and Young People's Mental Health and Wellbeing Services in Medway <i>Scheduled for 6 October 2016</i>	25 October 2016
Provisional Funding Formula for Mainstream Schools and Academies 2017/18	25 October 2016
Regional Adoption Agency <i>Scheduled for 6 October 2016</i>	25 October 2016
Short Breaks Provision for Children with Disabilities and the Local Offer – Outcome of consultation <i>Scheduled for 6 October 2016</i>	25 October 2016

2017/2018 Capital and Revenue Budget Proposals  <b><i>Scheduled for 6 December 2016</i></b>	22 November 2016
Future Delivery of Medway Duke of Edinburgh Award Scheme	22 November 2016
Looked After Children Continuum of Care	22 November 2016
Home to School (including Special Educational Needs and Disabilities) Transport Policy <b><i>It is recommended for the committee to look at this at the end of consultation as pre-decision scrutiny</i></b>	20 December 2016
Medway Child Health Recommissioning Project <b><i>It is recommended for the committee to add this to 6 December 2016 meeting to decide whether or not this is a substantial variation and at end of consultation as pre-decision scrutiny</i></b>	20 December 2016
School Admission Arrangements 2018  <b><i>Scheduled for 6 December 2016</i></b>	20 December 2016
Sufficiency Report  <b><i>Scheduled for 6 December 2016</i></b>	20 December 2016
Youth Offending Team Plan (Policy Framework)  <b><i>Scheduled for 6 December 2016</i></b>	20 December 2016

## **5. Teacher and Parent Governor representative vacancies on the Committee**

- 5.1 Invitations for expressions of interest will be sent out week commencing 3 October 2016 and update on the outcome of this will be reported to the next meeting.

## **6. Implications for Looked After Children**

- 6.1 Members should ensure they focus on outcomes for looked after children. This includes considering their physical health; their emotional health; their safeguarding; their educational attainment and progress; their hopes and aspirations for their adult lives and how looked after young people have their voices heard. We know that looked after children can be more vulnerable to sexual exploitation so particular attention should be given to this. As a corporate parent you should be a champion for looked after children and have the same high expectations of them as you would for your child, grandchild or niece/ nephew.

## **7. Financial and legal implications**

- 7.1 There are no financial implications arising from this report.
- 7.2 Under The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013 the Council has power to review and scrutinise any matter relating to the planning, provision and operation of the health service in Medway. This Committee has the remit to review and scrutinise health services for children and must invite interested parties to

comment on particular matters under review or scrutiny and take into account relevant available information and in particular, relevant information provided by Healthwatch Medway. The Committee may make reports and recommendations and reports to relevant NHS bodies or health service providers. These organisations are also under a statutory obligation to consult the Committee on any proposal for a substantial development or variation of children's health services in Medway.

- 7.3 The Parent Governor (England) Regulations 2001 provide for the arrangements relating to the election of voting parent governor representatives to education Overview and Scrutiny Committees.

## **8. Recommendations**

- 8.1 The Committee is asked to agree the work programme as set out at Appendix 1, subject to adding:
- Medway Child Health Recommissioning Project – 6 December 2016
  - Home to School (including Special Educational Needs and Disabilities) Transport Policy – date to be confirmed (possibly March 2017)

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### **Appendices:**

Appendix 1 – Children and Young People Overview and Scrutiny Committee Work Programme

### **Background papers:**

None

Work Programme  
Children and Young People Overview and Scrutiny Committee

Policy framework documents – Children and Young People’s Plan and Youth Justice Plan

<i>Item</i>	<i>Work Type</i>	<i>Responsible officer</i>	<i>Objectives</i>
<b>December 2016</b>			
Council Plan Monitoring Q2 2016-17	Performance Reviews	Director of Children and Adult Services	To scrutinise Q2 performance against council plan monitoring in relation to indicators that fall within the remit of this committee.
School Admission Arrangements 2018	Pre-decision Scrutiny	Assistant Director, Partnership Commissioning	To scrutinise the proposed admission arrangements for 2018 and forward recommendations to Cabinet for consideration.
Draft Capital and Revenue Budget 2017-18	Pre-decision scrutiny	Chief Finance Officer	To scrutinise the proposed draft Capital and Revenue Budgets for 2017-18, in relation to the services that fall within the remit of this Committee.
Sufficiency Report	Pre-decision scrutiny	Assistant Director, Partnership Commissioning	To scrutinise the draft sufficiency report
Youth Justice Plan	Pre-decision scrutiny	Interim Assistant Director, School Effectiveness and Inclusion	To scrutinise the draft Youth Justice Plan
<b>January 2017</b>			
Attendance of the Portfolio Holder for Adult Services	Holding to account	Councillor Brake	To hold the Portfolio Holder for Adult Services to account on performance against his portfolio in relation to the Independent Safeguarding and Review Services
Adoption Services	Other	Assistant Director, Children’s Social Care	To scrutinise a report on adoption services in Medway.
<b>March 2017</b>			
Attendance of the Portfolio Holder for Children’s Services (Lead Member)	Holding to account	Councillor Mackness	To hold the Portfolio Holder for Children’s Services (Lead Member) to account on performance against his portfolio.

**APPENDIX 1**

<b>Item</b>	<b>Work Type</b>	<b>Responsible officer</b>	<b>Objectives</b>
Attendance of the Portfolio Holder for Educational Attainment and Improvement	Holding to account	Councillor Potter	To hold the Portfolio Holder for Educational Attainment and Improvement to account on performance against his portfolio
Annual report on School Performance 2016		Interim Assistant Director, School Effectiveness and Inclusion	To scrutinise the annual report of the performance of schools in Medway.
Council Plan Monitoring Q3 2016-17	Performance Reviews	Director of Children and Adult Services	To scrutinise Q3 performance against council plan monitoring in relation to indicators that fall within the remit of this committee.
<b>To be determined:</b>			
Community Children's Nursing Service	Community Issues	Assistant Director, Partnership Commissioning	To scrutinise a report updating Members on the planned development of a Medway and Swale Children's Community Nursing Service.
Aut Even	Other	Deputy Director, Children and Adult Services	To consider a report regarding Aut Even (added to the work programme at the 26 May 2016 meeting)

**Future meeting dates:**

**2016: 2 August, 6 October, 6 December,**

**2017: 19 January 2017, 9 March.**

**CYP O&S Committee Work Completed in 2016/17:****26 May 2016**

- Medway Safeguarding Children Board (MSCB) Update report
- Update on Integrated Family Support (and Early Help)
- Short Breaks Provision for Children with Disabilities and the Local Offer
- 16-19 Strategy 2016-2020
- Sufficiency Report 2016-17

**1 September 2016**

- Special Educational Needs and Inclusion Strategy 2016-2020
- Annual report of Children's Social Care Complaints and Compliments 2015-16
- Petitions
- Council Plan End of Year Quarter 4 2015-16 monitoring report.