

# **HEALTH AND ADULT SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE**

**23 AUGUST 2016**

## **WORK PROGRAMME**

Report from: Perry Holmes, Chief Legal Officer

Author: Jon Pitt, Democratic Services Officer

### **Summary**

This report advises Members of the current work programme for discussion in the light of latest priorities, issues and circumstances, giving Members the opportunity to shape and direct the Committee's activities.

### **1. Budget and Policy Framework**

1.1 Under Chapter 4 – Rules, Part 4 paragraph 21.1 (xv) General Terms of Reference, each overview and scrutiny committee has the responsibility for setting its own work programme.

### **2. Background**

2.1 Appendix 1 to this report sets out the existing work programme for the Committee.

### **3. Agenda planning meeting**

Members will be aware that Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. An agenda planning meeting was held on 4 August 2016 at which Members discussed and agreed the following in relation to the Committee's forthcoming programme of work.

#### **3.1 General Practice update**

The Committee previously asked for an update on GP services with particular reference to waiting times for GP appointments and the future of the GP practice at Canterbury Street. Since the last meeting of the Committee the Head of Primary Care for NHS England South (South East) and the Accountable Officer for the NHS Medway Clinical Commissioning Group have provided a detailed briefing note ahead of the planned move of the Medway NHS Healthcare Centre from Canterbury Street in Gillingham to Balmoral Gardens. This was circulated to all Members of the Committee and relevant

ward members. The move was planned to take place on the weekend of 20-21 August.

It was agreed at the agenda planning meeting that NHS England South (South East) and NHS Medway CCG should be invited to provide a report to the Committee in October on the General Practice Forward View published by NHS England in April 2016 which sets out national commitments to stabilise and transform general practice, improving services for patients and investing in new ways of providing general practice services. This is a five year programme of work with specific, practical and funded steps – on investment, workforce, workload, infrastructure and care re-design. Members have asked if the presentation could cover the likely impact and timescales for change in Medway.

### **3.2 Medway Foundation Trust (Medway Maritime Hospital)**

Following the agenda planning meeting the Chief Executive of Medway Foundation Trust has been invited to the October meeting of the Committee to provide a progress report which will cover several of the issues raised by the Committee at its meeting on 21 June including details of how the Medical Model works, review of lifestyle services and food menus plus the percentage of staff who are EU (non British) nationals.

### **4. Kent and Medway Joint Health Overview and Scrutiny Committee Meeting - 4 August**

The Joint Kent and Medway Health Overview and Scrutiny Committee met on 4 August to review progress on two major service reconfigurations; the Kent and Medway Hyper Acute and Acute Stroke Services Review and the Kent and Medway Specialist Vascular Services Review. A further meeting of the Joint Committee will take place in November following further public and stakeholder engagement on the emerging options. Next steps for both reviews will need to be aligned with the Sustainability and Transformation Plan process. The comments of the Joint Committee will be taken into account as both reviews progress. The agendas and minutes of the Joint Committee meetings are published on the Council's website.

### **5. South East Coast Ambulance Service NHS Foundation Trust (SECAmb)**

The Acting Chief Executive of SECAmb has been invited to attend the October meeting of the Committee. SECAmb last attended the Committee in March 2016. Since then the Trust has been issued with a warning notice by the Care Quality Commission (CQC), following a comprehensive inspection in May. The CQC has called on the Trust to make significant improvements to a number of systems and processes which are not operating effectively as well as adequately managing NHS111 calls in a timely manner.

The Trust now has until September to address the immediate concerns highlighted by the CQC before a full report will be published later in the year. The Trust has stated that efforts to address the issues highlighted by the CQC are already underway with an action plan developed which will be tracked by the Trust's Executive Team and Board. Actions include:

- Improve operational performance including increasing the number of staff deployed to provide patient care.
- Implement a new asset register for clinical equipment.
- Ensure medicines practice are understood and operated appropriately by staff.
- Look to establish a new patient safety and quality director role to bring together all aspects of patient safety, safeguarding and patient experience to ensure joined patient safety reporting mechanisms and clear identification and communication of learning.
- Increase staff recruitment in NHS 111 with the aim of performing against a new improvement trajectory agreed with service commissioners.

SECAmb have been asked to cover the recent CQC Inspection findings and the Trust's response/action plan in it's report to the October meeting of the Committee and in addition an update on the following issues reviewed by the Committee in March:

- Re-triage process
- Performance update on 999 and NHS 111
- Public Access Defibrillators

The Committee also expressed an interest in a visit to the NHS 111 control centre in Ashford and it is hoped this can be arranged for late October or early November after the Committee has had an update on performance.

## **6. Task Group on How far has Medway gone in developing a Dementia Friendly Community?**

The first meeting of the Task Group should take place at the end of August or in early September. Work is underway at officer level to complete an initial stock-take across arrange of Council functions to assist the Task Group in determining the scope and key lines of enquiry for the review. In addition invitations have been extended to the Dementia Policy Team at the Department of Health and to representatives of the Alzheimer's Society nationally and locally to provide evidence at an early point in the review process. In the meantime all Members of the Task Group (Councillors Wildey, Purdy, Griffin, Shaw and Freshwater) have been encouraged to attend a Dementia Friends session, if they have not already done so. It is possible that this Task Group will generate recommendations cutting across the terms of reference of three of the Council's Overview and Scrutiny Committees. The membership of the Task Group will reflect this with Councillors drawn from this Committee, the Regeneration, Community and Environment Overview and Scrutiny Committee and the Business Support Overview and Scrutiny Committee.

## **7. South East Regional Health Overview and Scrutiny (HOSC) Network**

The Chairman of the Committee attended the regional network meeting on 14 July 2016. The network includes the Chairmen and health scrutiny officers from Medway, Kent, East Sussex, West Sussex, Surrey and Brighton and Hove. Representatives from the Centre for Public Scrutiny, NHS England – South (South East) and the Care Quality Commission were in attendance. NHS England provided an update on Specialised Commissioning, Community

Pharmacies, Patient Transport Services and GP Commissioning. There was also a presentation on Sustainability and Transformation Plans and an update from the CQC.

## 8. Forward Plan

- 8.1 The latest Forward Plan of forthcoming Cabinet decisions was published on 8 August 2016.
- 8.2 The following items listed on the forward plan relate to the terms of reference of this Committee. The Committee is asked to identify any items it may wish to consider as pre-decision scrutiny (where dates permit).

<b>Cabinet date</b>	<b>Title</b>	<b>Comment</b>
27 September	<p><b>Council Plan Monitoring 2016/2017 - Quarter 1</b></p> <p><i>This report will set out performance monitoring for the first quarter of 2016/2017.</i></p>	On work programme for October meeting
27 September	<p><b>Fair and Affordable Cost of Care Policy</b></p> <p><i>On 8 March 2016 the Cabinet considered a report that provided an overview of the proposed Fair and Affordable Cost of Care Policy for Adult Social Care, which was attached to the report. The Cabinet agreed to a 12 week public consultation exercise being undertaken and this report will set out details of the outcome and seek agreement as to the way forward.</i></p>	
27 September	<p><b>Gateway 4 Procurement Contract Review: Voluntary Service Infrastructure Support Services</b></p> <p><i>This report may be delayed until a later meeting of the Cabinet.</i></p>	
22 November	<p><b>Council Plan Monitoring 2016/2017 - Quarter 2</b></p> <p><i>This report will set out performance monitoring for the first quarter of 2016/2017.</i></p>	On work programme for December meeting

## **9. Financial and Legal Implications**

9.1 There are no specific financial or legal implications arising from this report.

## **10. Recommendations**

10.1 Members are asked to:

- a) consider whether any changes need to be made to the work programme attached at Appendix 1;
- b) agree the suggested additions and changes to the Committee's work programme as set out in paragraph 3 above

### **Lead officer contact**

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### **Appendices:**

Appendix 1 – The Committee's work programme

### **Background papers:**

None

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**As agreed by the Health and Adult Social Care Overview and Scrutiny  
Committee on 21 June 2016**

**Work Programme  
Health and Adult Social Care Overview and Scrutiny Committee**

Item	Work type	Responsible officer	Objectives
<b>23 AUGUST 2016</b>			
Dementia Implementation Plan	Community issue	Director of Children and Adult Services	To scrutinise the Dementia Implementation Plan
Adult Social Care Complaints and Compliments Report	Performance reviews	Director of Children and Adult Services	To scrutinise information on the number, type and other information on adult social care complaints received during the period April 2015-March 2016.
Update on GP issues	Community issue	NHS England	To scrutinise various GP related issues raised by Members
Acute mental health inpatient bed update	Community issue	Executive Director, Operations, KMPT	To scrutinise an update on acute mental health beds and out of area placements
<b>20 OCTOBER 2016</b>			
Acute mental health inpatient bed update	Community issue	Executive Director, Operations, KMPT	To scrutinise an update on acute mental health beds and out of area placements
Quarter 1 Council Plan report	Performance report	Director of Children and Adult Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this committee.
South East Coast Ambulance Trust	Community issue	Acting Chief Executive, South East Coast Ambulance Trust	To scrutinise benchmarking with the East Kent pilot on NHS 111 and 999 and also an update on staffing at NHS 111, including training undertaken
Home First	Community issue	Director of Children and Adult Services	To receive a progress report
<b>15 DECEMBER 2016</b>			
Draft Capital and Revenue Budget	Pre-decision scrutiny	Chief Finance Officer	To scrutinise the draft Capital and Revenue Budgets for 2017/18

## Appendix 1

Item	Work type	Responsible officer	Objectives
Quarter 2 Council Plan report	Performance report	Director of Children and Adult Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this committee.
Patient transport	Community issue	Chief Clinical Officer, NHS West Kent CCG	To receive a progress report on the new provider for Medway and Kent
<b>24 JANUARY 2017</b>			
Acute mental health inpatient bed update	Community issue	Executive Director, Operations, KMPT	To scrutinise an update on acute mental health beds and out of area placements
Portfolio Holder Being Held to Account	Holding to account	Councillor Brake	To hold the Portfolio Holder to account on performance against his portfolio
<b>16 MARCH 2017</b>			
Quarter 3 Council Plan report	Performance report	Director of Children and Adult Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this committee
<b>DATE TO BE DETERMINED</b>			
Urgent and Emergency Care Review	Chief Clinical Officer, NHS Medway		
Further information on public access defibrillators	Community issue	Director of Corporate Affairs & Service Development - SECamb	To receive further feasibility study on Public Access Defibrillators

**Note:** Six monthly updates were requested by means of briefing notes on the action plans from the Mortality Working Group – starting July 2013 (next update to be dealt with at the Member briefing scheduled for early New Year) and \*subsequently to coincide with attendance by Chief Executive of Hospital.



# Appendix 1

## Work completed in 2016/2017:

### June 2016

- Update on Medway NHS Foundation Trust
- Proposed Development of the Health Service or Variation in
- Provision of Health Service - Relocation of Stroke Beds from St
- Bartholomew's Hospital
- Acute Mental Health Inpatient Bed Review Update
- Council Plan End of Year Quarter 4 2015/16 Performance
- Monitoring Report
- "Getting Better Together" Medway Adult Social Care Strategy
- Work Programme