

## **ANNUAL MEETING OF MEDWAY COUNCIL (AND JOINT MEETING OF COMMITTEES)**

**18 MAY 2016**

### **ESTABLISHMENT OF COMMITTEES, APPOINTMENTS AND SCHEDULE OF MEETINGS 2016/2017**

Report from: Neil Davies, Chief Executive

Author: Julie Keith, Head of Democratic Services

#### **Summary**

This report sets out the position regarding the overall allocation of seats on committees. The Council is asked to approve the recommendations in paragraph 6.1 relating to the committees and other bodies to be appointed for 2016/2017 and a programme of meetings.

The Council is also asked to make recommendations to the Joint Meeting of Committees on 18 May 2016, immediately following the Annual Meeting of the Council, in respect of the establishment and membership of sub-committees and a scrutiny task group.

#### **1. Budget and Policy Framework**

- 1.1 The establishment of committees and the appointment of Members to serve on committees and outside bodies is a matter for decision by the Annual Meeting of the Council together with approval of the annual schedule of meetings.
- 1.2 The appointment of Chairmen and Vice-chairmen of some Committees, the establishment of sub-committees, task groups and the appointment of Members to serve on them is a matter for decision at a Joint meeting of Committees, which immediately follows the Annual Council meeting.

#### **2. Background**

- 2.1 On 28 April 2016 the Council considered the position regarding the overall allocation of seats on committees and agreed to make recommendations for decision at the Annual Council meeting.
- 2.2 There are 55 Councillors representing 22 Wards. The current composition of the Council is set out below:

	<b>Number of councillors</b>	<b>Proportionality %</b>
Conservative Group	36	65.455
Labour Group	15	27.273
UKIP Group	3	5.454
Independent	1	1.818
<b>Total</b>	<b>55</b>	<b>100%</b>

### 3 Establishment of Committees and allocation of seats plus other appointments for 2016/2017

3.1 The Local Government and Housing Act 1989 requires the Council to allocate seats on committees to political groups in accordance with the size of each group on the Council as a whole, unless alternative arrangements are notified to all Members and agreed without any Councillor voting against them. The council is required to observe the following principles so far as is reasonably practicable:-

- (a) that not all the seats on the body are allocated to the same political group;
- (b) that the majority of the seats on the body is allocated to a particular political group if the number of persons belonging to that group is a majority of the authority's membership;
- (c) subject to paragraphs (a) and (b) above, that the number of seats on the ordinary committees of a relevant authority which are allocated to each political group bears the same proportion to the total of all the seats on the ordinary committees of that authority as is borne by the number of members of that group to the membership of the authority;
- (d) subject to paragraphs (a) to (c) above, that the number of the seats on the body which are allocated to each political group bears the same proportion to the number of all the seats on that body as is borne by the number of members of that group to the membership of the authority.

3.2 Principles (a), (b) and (d) apply to all appointments to the authority's own bodies and to certain outside bodies. However, principle (c) only relates to appointments to the 'ordinary committees' of the council.

3.3 Any decision to waive the requirements of political balance will require a resolution of the council with no member voting against.

3.4 The overall number of seats on committees is currently 123 allocated across the political groups as follows:

<b>Conservative</b>	<b>Labour</b>	<b>UKIP</b>	<b>Independent</b>	<b>Total</b>
80 (+2)	34	7	0*	121 + 2 unallocated*

3.5 The following table sets out proposals (which have been shared with Group Whips), for the establishment of committees, their size and the allocation of seats to political groups in 2016/17. This represents no change to the allocation of seats agreed by Annual Council in May 2015 and meets the overriding requirement to ensure the overall number of seats on ordinary committees are allocated in accordance with the political balance of the Council.

<b>Committee</b>	<b>No. of seats</b>	<b>36 CON 65.455%</b>	<b>15 LAB 27.273%</b>	<b>3 UKIP 5.454%</b>	<b>1 IND. CLLR 1.818%</b>	<b>Total 100%</b>
Children and Young People OSC	13 (+2)	9 (+2)	3	1	0	13 (+2)
Health and Adult Social Care OSC	13	8	4	1	0	13
Business Support OSC	13	9	3	1	0	13
Regeneration, Community and Culture OSC	13	8	4	1	0	13
NHS (Joint with KCC)	4	3	1	0	0	4
Appointments	6	4	2	0	0	6
Appointments Committee for Director of Children and Adults	8	5	2	0	0	8 including one unallocated seat
Audit	5	3	2	0	0	5
Planning	16	10	4	1	0	16 including one unallocated seat
Employment Matters	7	5	2	0	0	7
Licensing and Safety	12	8	3	1	0	12
School Transport and Curriculum Appeals	5	3	2	0	0	5
Councillor Conduct Committee	8	5	2	1	0	8
<b>Overall entitlement</b>	123	80 (+2)	34	7	0	121 plus 2 unallocated seats

## **Notes:**

- (i) The three formally constituted political groups qualify for 121 seats as set out in the table above. Two Committee seats will remain unallocated to any political group as indicated in the table. The Independent Member of the Council is not entitled to be allocated any Committee seats unless the Council agrees to do so with no Member voting against.
- (ii) There are two additional Conservative Members on the Children and Young People Overview and Scrutiny Committee to preserve that Group's majority in view of the four statutory co-optees with voting rights who have to be appointed to the Committee.
- (iii) The Council has also previously approved the establishment of an ad hoc committee to consider the removal of Council appointed school governors as and when necessary and that the membership of the committee is comprised of the Group Whips and the relevant Portfolio Holder. Previously political balance has been waived in respect of this committee so that the overall number of seats on committees is not affected. Therefore it has not been included in the calculation set out above

3.6 The list of committees, joint committees, outside bodies, sub-committees and task groups are set out at Appendices A and B with recommended sizes and allocation of places.

3.7 The Health and Wellbeing Board is listed as a Committee of the Council in Appendix A. This Committee is not subject to the rules on political balance and the Council has previously agreed that the positions of Chairman and Vice Chairman of the Board should be appointed by the Board at its first ordinary meeting after each Annual Council meeting rather than at the Joint meeting of Committees on the evening of Annual Council.

## **4. Timetable of meetings**

4.1 A draft schedule of meetings for 2016/17 is attached at Appendix C. This was considered by the Council at its meeting on 28 April and recommended to Annual Council for approval.

## **5. Financial, legal and risk management implications**

5.1 There are no financial implications arising from this report.

5.2 The legal position is set out within the body of the report.

5.3 There are no risk management implications arising from this report

## **6. Recommendations**

6.1 The Council is asked to agree:

- (i) the establishment of committees, their size and the allocation of seats to political groups as set out in paragraph 3.5 above and in Appendix A, together with terms of reference as set out in the Council's constitution;
- (ii) the establishment of an ad hoc committee to consider the removal of Council appointed school governors as and when necessary and to waive political balance in respect of this Committee;

- (iii) The membership of each Committee as set out in Appendix A to this report, including the appointment of voting and non-voting co-optees on Committees as listed
- (iv) that appointments should be made to Joint Committees, outside bodies and other bodies as set out in Appendix B ;
- (v) the timetable of meetings for the 2016/2017 municipal year as set out in Appendix C to this report

6.2 The Council is asked to recommend to the Joint meeting of Committees:

- (i) the appointment of Chairmen and Vice Chairmen of Committees as set out in Appendix A to this report;
- (ii) the establishment of Sub Committees (with terms of reference as set out in the Council's Constitution), one Task Group, their size and the allocation of seats to political groups as set out in Appendix A to this report

**Lead officer contact:**

Julie Keith, Head of Democratic Services, Telephone: 01634 332760

Email: [julie.keith@medway.gov.uk](mailto:julie.keith@medway.gov.uk)

**Appendices**

Appendix A – List of committees, sub-committees and task groups

Appendix B – List of joint committees and outside and other bodies

Appendix C – Revised timetable of meetings

**Background papers**

None



**OVERVIEW AND SCRUTINY COMMITTEES**

Note: C = Chairman VC = Vice-Chairman S = Designated Spokesperson

**BUSINESS SUPPORT (13 MEMBERS)**

<b><u>Conservative (9)</u></b>	<b><u>Labour (3)</u></b>	<b><u>UKIP (1)</u></b>
<b>Councillors:</b>	<b>Councillors:</b>	<b>Councillor:</b>
Avey Carr (C) Clarke Etheridge (VC) Hall Opara Royle Tejan Wildey	Griffiths Maple (S) Murray	Freshwater

**CHILDREN AND YOUNG PEOPLE (13 MEMBERS +2)**

<b><u>Conservative (9+(2))</u></b>	<b><u>Labour (3)</u></b>	<b><u>UKIP (1)</u></b>
<b>Councillors:</b>	<b>Councillors:</b>	<b>Councillor:</b>
Avey Fearn Franklin Kemp Opara Potter Purdy Royle (C) Saroy Wicks (VC) Williams	Cooper Johnson Price (S)	Vacancy

**Co-opted members with voting rights (on educational issues only) (4)**

Clive Mailing – Roman Catholic Church representative  
Alex Tear – Church of England representative  
2 x vacancies – parent governor representatives

**Added members without voting rights**

Peter Martin – governor representative (substitute Peter Sargison)  
Vacancy – headteacher representative (substitute Karen White)  
Lauraine McManus – teacher representative  
Dan Hill – Healthwatch Medway CIC representative (Substitute Priti Joshi)  
Medway Youth Parliament Chairman} (Substitute – Medway Youth Parliament Cabinet Member)  
Medway Youth Parliament Cabinet Member} (Substitute – Medway Youth Parliament Cabinet Member)

**HEALTH AND ADULT SOCIAL CARE (13 MEMBERS)**

**Conservative (8)**  
Councillors:

Fearn  
Franklin  
Hall  
Howard  
Iles  
Potter  
Purdy (VC)  
Wildey (C)

**Labour (4)**  
Councillors:

Khan  
McDonald  
Murray (S)  
Shaw

**UKIP (1)**  
Councillor:

Freshwater

**Representative without voting rights**

Dr Greg Ussher – Healthwatch Medway CIC representative (Substitute Matt Durcan)

**Medway Pensioner Forum without voting rights**

Mrs Christine Baker

**Task Group on how far has Medway gone in establishing a Dementia friendly community (5 Members)(Nominations to be agreed subsequent to Annual Council)**

**Conservative (3)**  
Councillors:

**Labour (1)**  
Councillors:

**UKIP (1)**  
Councillor:

**JOINT KCC/MEDWAY NHS OVERVIEW AND SCRUTINY COMMITTEE (12 MEMBERS; 8 x KCC and 4 x MEDWAY MEMBERS)**

**Conservative (3)**

**Labour (1)**

**Councillors:**

**Councillor:**

Purdy  
Royle  
Wildey

Murray

**REGENERATION, CULTURE AND ENVIRONMENT (13 MEMBERS)**

**Conservative (8)**

**Labour (4)**

**UKIP (1)**

**Councillors:**

**Councillors:**

**Councillor:**

Bhutia (VC)  
Carr  
Clarke (C)  
Etheridge  
Griffin  
Hicks  
Saroy  
Tejan

Craven  
Gilry  
Osborne  
Stamp (S)

Brown-Reckless



## OTHER COUNCIL COMMITTEES

### **APPOINTMENTS COMMITTEE (6 MEMBERS)**

To appoint to the post of Chief Executive, first and second tier posts and any other posts identified by the Employment Matters Committee

#### **Conservative (4)**

##### **Councillors:**

Leader  
Deputy Leader  
Portfolio Holder  
O&S Chairman or  
one other to be advised

#### **Labour (2)**

##### **Councillors:**

Leader and relevant  
Spokesperson

### **APPOINTMENTS COMMITTEE (8 MEMBERS)**

To appoint to the post of Director of Children and Adults

#### **Conservative (5)**

##### **Councillors:**

Leader  
Deputy Leader  
Portfolio Holders x 2  
O&S Chairman or  
one other to be advised

#### **Labour (2)**

##### **Councillors:**

Leader  
Relevant  
Spokespersons

**1 Unallocated seat**

### **AUDIT COMMITTEE (5 MEMBERS)**

#### **Conservative (3)**

##### **Councillors:**

Gulvin  
Kemp (C)  
Tejan

#### **Labour (2)**

##### **Councillors:**

Osborne (S)  
Maple

### **COUNCILLOR CONDUCT COMMITTEE (8 MEMBERS)**

#### **Conservative (5)**

##### **Councillors:**

Carr  
Mrs Diane Chambers  
Hicks (C)  
Kemp  
Wicks

#### **Labour (2)**

##### **Councillors:**

Godwin  
Shaw (S)

#### **UKIP (1)**

##### **Councillor:**

Brown-Reckless

### **EMPLOYMENT MATTERS COMMITTEE (7 MEMBERS)**

#### **Conservative (5)**

##### **Councillors:**

Avey  
Iles  
Hicks  
Wicks (C)  
Williams

#### **Labour (2)**

##### **Councillors:**

Godwin (S)  
Khan

**EMPLOYMENT MATTERS APPEALS PANEL - SUB-COMMITTEE OF EMPLOYMENT MATTERS COMMITTEE (3 MEMBERS)**

**Conservative (2)**

**Labour (1)**

**Councillors:**

Avey  
Wicks

**Councillor:**

Godwin

**JOINT CONSULTATIVE COMMITTEE (7 MEMBERS)**

**Conservative (5)**

**Labour (2)**

**Councillors:**

Avey  
Iles  
Hicks  
Wicks  
Williams

**Councillors:**

Godwin  
Khan

Notes: 1. Chair to be appointed at the first meeting in each year.  
2. This Committee membership comprises the membership of the Employment Matters Committee.

**EQUALITIES WORKING GROUP (4 MEMBERS)**

**Conservative (3)**

**Labour (1)**

**Councillors:**

Avey  
Fearn  
Wicks

**Councillor:**

Khan

**GOVERNOR AD HOC COMMITTEE (4 MEMBERS)**

**Conservative (2)**

**Labour (1)**

**UKIP (1)**

**Councillors:**

Children's Services  
Portfolio Holder and  
Group Whip

**Councillor:**

Group Whip

**Councillor:**

Group Whip

Note: The Council usually agrees to waive the requirements of political balance on this Committee insofar as the overall calculation of allocation of seats on committees is concerned.

## **HEALTH AND WELLBEING BOARD**

7 Councillors to be nominated by the Leader (who should not also be members of either the HASC or CYP Overview and Scrutiny Committees\*). The requirements of political balance will not apply.

### **Councillors:**

Brake  
Doe  
Etheridge  
Gulvin  
Mackness  
Maple  
O'Brien

Cath Foad - Medway Healthwatch (who should not also be a member of either the HASC or CYP Overview and Scrutiny Committees\*) (Substitute Heidi Butcher)

Director of Children and Adults Services

Director of Public Health

Deputy Director Children and Adults Services

Medway Clinical Commissioning Group – three representatives (one statutory seat and two additional seats under the provision allowing the appointment of such other persons) (or representatives of such other persons) as the local authority thinks appropriate:

Dr Peter Green – Clinical Chair – NHS Kent and Medway Clinical Commissioning Group  
Dr Antonia Moore – Clinical Member – NHS Kent and Medway Clinical Commissioning Group  
Caroline Selkirk – Accountable Officer – NHS Kent and Medway Clinical Commissioning Group

NHS Commissioning Board/Kent and Medway Area Team – one representative:-

Pennie Ford – Director of Assurance and Delivery (South East) representing NHS England (Sally Allum substitute)

**(Note\*** - Substitutes appointed to attend meetings of the HWB may not also be members of the Health and Adult Social Care or Children and Young People Overview and Scrutiny Committees).

**(Note** – Please note that Council agreed on 25 April 2013 that the Chairman will be appointed from among the Councillors serving on the Board. Council also agreed that the Chairman and Vice-Chairmen will be appointed at the first meeting of the Board after every Annual Council meeting).

## **LICENSING AND SAFETY COMMITTEE (12 MEMBERS)**

### **Conservative (8)**

#### **Councillors:**

Bhutia  
Carr (VC)  
Mrs Diane Chambers (C)  
Etheridge  
Griffin  
Iles  
Hicks  
Kemp

### **Labour (3)**

#### **Councillors:**

Bowler  
Godwin  
McDonald (S)

### **UKIP (1)**

#### **Councillor:**

Pendergast

**LICENSING SUB-COMMITTEE OF LICENSING AND SAFETY COMMITTEE (7 MEMBERS)****Conservative (5)****Labour (2)****Councillors:**

Bhutia  
Carr  
Mrs Diane Chambers  
Iles  
Kemp

**Councillors:**

Godwin  
McDonald (S)

Note: \* Chair and Vice Chair subject to appointment at the first meeting of the Sub Committee following Annual Council.

**LICENSING HEARING PANEL - SUB-COMMITTEE OF LICENSING AND SAFETY COMMITTEE (3 MEMBERS)**

**AND**

**LICENSING 1982 ACT HEARING PANEL – SUB-COMMITTEE OF LICENSING AND SAFETY COMMITTEE (3 MEMBERS)**

The following Panels are used for both the above Panels

**Panel A**

Mrs Diane Chambers (Conservative)	Bhutia (Conservative)	Pendergast (UKIP)
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**Panel B**

Carr (Conservative)	Etheridge (Conservative)	Bowler (Labour)
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**Panel C**

Mrs Diane Chambers (Conservative)	Iles (Conservative)	Godwin (Labour)
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**Panel D**

Carr (Conservative)	McDonald (Labour)	Griffin (Conservative)
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**Panel E**

Mrs Diane Chambers (Conservative)	Kemp (Conservative)	Godwin (Labour)
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**Panel F**

Carr (Conservative)	Hicks (Conservative)	McDonald (Labour)
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Note: 1) The Licensing and Safety Committee is asked to waive the requirements of political balance in relation to these Panels as has been the practice in previous years.

2) Hearing Panels can only be made up of members of the Licensing and Safety Committee. Panel A is chosen for the first Hearing Panel of the Municipal Year and the other Panels are used in order i.e. Panel B, Panel C etc having regard to availability and Ward Councillor conflicts. Fourth members of the Panel are selected on alphabetical basis to be on standby in case one member of the Panel is unable to take part.

**PLANNING COMMITTEE (16 MEMBERS)**

**Conservative (10)**

**Councillors:**

Bhutia  
Carr  
Mrs Diane Chambers (C)  
Etheridge  
Hicks (VC)  
Potter  
Royle  
Tejan  
Tranter  
Wicks

**Labour (4)**

**Councillors:**

Bowler (S)  
Gilry  
Griffiths  
McDonald

**UKIP (1)**

**Councillor:**

Pendergast

1 Unallocated seat

**SCHOOL TRANSPORT AND CURRICULUM APPEALS COMMITTEE (5 MEMBERS)**

**Conservative (3)**

**Councillors:**

Franklin  
Griffin  
Royle (C)

**Labour (2)**

**Councillor:**

Cooper  
Gilry



**Schedule of Council representation on Joint Committees, outside bodies, other bodies and charities  
for the 2016/17 municipal year**

**(A) Joint committees and other joint bodies**

<b>Title</b>	<b>No and ratio</b>	<b>Names of nominated representatives</b>	<b>Term of office</b>
Kent and Essex Inshore Fisheries and Conservation Authority	1	Cllr Tejan	Municipal Year
Kent and Medway Fire and Rescue Authority	4 (3:1)	Cllrs Carr, Godwin, Iles and Tranter	Municipal year
Kent and Medway Adults Safeguarding Board	1 (Portfolio Holder for Adult Services)	Cllr Brake	Municipal Year
Kent Rural Board	1 (appropriate portfolio holder)	Cllr Chitty	Municipal year
Patrol Adjudication Joint Committee	1 plus 1 substitute	Cllr Filmer plus Cllr Bhutia (substitute)	Municipal year
Pensions Board	1	Cllr Turpin	Municipal year
Police and Crime Panel for Kent and Medway	2	Cllrs Franklin and Tejan	Municipal year
South East Local Enterprise Partnership (SE LEP)	1 (Leader or appropriate portfolio holder)	Cllr Rodney Chambers OBE	Municipal year
Southern Regional Flood and Coastal Committee	1	Cllr Kemp	4 years to May 2019
South Thames Gateway Building Control Joint Committee	1 plus 1 substitute	Cllr Chitty Plus Cllr Carr (substitute)	Municipal year
Superannuation Fund Committee (with KCC)	1 plus 1 substitute	Cllr Wicks plus Cllr Opara (substitute)	Municipal year

**(B) Other bodies required by statute**

Title	No and ratio	Names of nominated representatives	Term of office
Admiralty Court	6 (4:2)	The Mayor (Admiral of the River) (ex-officio) Cllrs Brake, Carr, Cooper, Doe, Khan and Royle,	Municipal year
Adoption Panel	1	Cllr Purdy	3 years to May 2018
Complaints Review Panel (Children's Social Care)	3 Independent members only	<u>Pool of Independent Members:</u>  Mr P Allam, Ms A Bird, Ms A Bond, Mrs A Cooke, Ms J Reynolds, Ms G Spedding, Mr G Standen and Mrs S Thompson	Municipal year
Fostering Panel	1	Cllr Wildey	3 years to May 2018
Local Access Forum	2 (1:1)	Cllrs Iles and Stamp	Municipal year
Medway Admissions Forum	2 (1:1) Plus 2 parent/ governor reps	Cllrs O'Brien and Price	4 years to May 2019
Rochester Airport Consultative Committee	1	Cllr Clarke	Municipal year



Title	No and ratio	Names of nominated representatives	Term of office
Standing Advisory Council on Religious Education	4 (3:1)	<p><b>Group A – Christian denominations and other religions</b></p> <p>Faran Forghani (Baha'i)  Vacancy (Free Church – Baptist)  Stephen Bello (Free Church)  Kulwant Singh Jhita (Sikh)  Anne Keywood (Roman Catholic)  Irina Friedman (Jewish)  Margaret McDowall (Roman Catholic)  Stuart McLeod (Buddhist)  Vacancy (Hindu)  Vacancy (Muslim)  Alex Clark (Family Trust)</p> <p><b>Group B – Church of England</b></p> <p>Helen Bradshaw  Esther Cook  Virginia Corbyn  Helen Burn</p> <p><b>Group C – Associations representing teachers</b></p> <p>Sharon Smith (NAHT)  Dr Margaret Kenny (ATL)  Vacancy (NASUWT)  Carolyn Scott (NUT)  Vacancy (PAT)  Vacancy (SHA)</p> <p><b>Group D – Medway Council</b></p> <p>Cllrs Clarke, Cooper, Opara and Turpin</p>	Municipal year

**(C) Outside bodies**

<b>Title</b>	<b>No and ratio</b>	<b>Names of nominated representatives</b>	<b>Term of office</b>
Action with Communities in Rural Kent (previously known as Kent Rural Community Council)	2 (1:1)	Cllrs Fearn and Osborne	Municipal year
Art for Life Project	1	Cllr O'Brien	Municipal year
Association of Port Health Authorities	1	Cllr Carr	Nominations considered at the Port Health Authorities AGM in June
Chatham Historic Dockyard Trust	2	Cllr Rodney Chambers OBE  Cllr Carr	4 years to May 2019  4 years to May 2019
Chatham Maritime Charitable Trust Ltd	2 (1:1)	Cllr Vince Maple  Cllr Tolhurst	3 year term expires December 2018  3 year term expires October 2019
Court of the University of Kent at Canterbury	3 (The Mayor, Leader and Chief Executive)	The Mayor, The Leader and Chief Executive (Substitutes are permitted if notified in advance of meetings e.g. The Deputy Mayor for the Mayor, a Portfolio Holder for the Leader and an Officer for the Chief Executive)	Municipal Year
Dynamics – The Medway Music Education Hub	1	Portfolio Holder for Children's Services  Substitute: Cllr Kemp	Municipal Year
Ethnic Minority Forum	3 (2:1)	Cllrs Khan, Opara and Saroy	Municipal year
Friends of Medway Archives	1	Mrs S Haydock	Municipal year
Groundwork South East	1	Cllr Hicks	3 years to September 2019
Halling Association	1	Cllr Fearn	Municipal year
"HANDS" Gillingham Volunteer Centre	1	Cllr Kemp	Municipal year
"HANDS" Rochester Volunteer Centre	1	Cllr Griffin	Municipal year

<b>Title</b>	<b>No and ratio</b>	<b>Names of nominated representatives</b>	<b>Term of office</b>
Kent and Medway Civilian Military Partnership Board	1	Cllr O'Brien	Municipal year
Kent County Playing Fields Association	1	Cllr Turpin	Municipal year
Kent Downs Area of Outstanding Natural Beauty Joint Advisory Committee	1	Cllr Williams	Municipal year
Kent People's Trust	1	Cllr Brake	Municipal year
Kent Resource Partnership Annual Council (previously listed as Kent Waste Forum)	1	Cllr Filmer	Municipal year
Local Government Association – General Assembly	4 (3:1)	Cllrs Rodney Chambers OBE, Doe, Jarrett and Maple	Municipal year
Lower Lines Trust	1	Cllr Rodney Chambers OBE	Municipal year
Lower Medway Internal Drainage Board	4 (3:1)	Cllrs Etheridge, Hicks, Iles and McDonald	Municipal year
Medway Home Improvement Agency	2 (1:1)	Cllrs Avey and Griffiths	Municipal year
Medway Maritime Hospital Foundation Trust - Council of Governors	1 x partner governor	Cllr Brake	Municipal year
“Medway Queen” Preservation Society	2 (1:1)	Mr Chris Buckwell and Cllr Cooper	Municipal year
Medway Tourism Association	4 (3:1)	Cllrs Avey, Doe, Iles and Shaw	Municipal year
Medway Towns Sea Cadets	1	Cllr Tejan	Municipal year
Medway University Technical College Trust	1	Cllr Wicks	Municipal year
MHS Homes Community Charity Ltd	1	Mrs Pat Gulvin	Municipal year
North Kent Marshes Drainage Board	3 (2:1)	Cllrs Etheridge, Franklin and McDonald	Municipal year
RELATE (Medway and Gravesham)	1	Cllr Purdy	Municipal year

Title	No and ratio	Names of nominated representatives	Term of office
Rochester Bridge Trust	3 (2:1)	Cllr Jarrett  Mr Ray Harris  Cllr Filmer	4 years to 31 May 2017  4 years to 31 May 2017  4 years to 31 May 2019
Rochester Cathedral Council	1	Cllr Royle	Municipal year
Rochester Diocesan Board of Education	1	Cllr Kemp	Municipal year
South East England Health Scrutiny Network (formerly known as NHS Chairs Group)	1	Chairman of Health and Adult Social Care Overview and Scrutiny Committee	Municipal year
South East Reserve Forces and Cadet Association	1	Cllr Brake	Municipal year
Strategic Partnering Board (NHS Medway)	1	Cllr Gulvin	Municipal year
Thames Gateway Kent Partnership Board	1	Cllr Rodney Chambers OBE	Municipal year
Thames Gateway Strategic Group	1	Cllr Rodney Chambers OBE	Municipal year
Tourism South East	2 (1:1)	Cllrs Doe and Shaw	Municipal year
Valley of Visions Landscape Liaison Board	1	Cllr Fearn	Municipal year

## (D) Charities

Title	No and ratio	Names of nominated representatives	Term of office
All Saints Frindsbury Charities	2 (1:1)	Cllr Williams and Mr G Batts (Labour nomination)	Municipal year
Chatham Charities Trustees	8 (5:2:1) Current political balance of 5:2:1 cannot be achieved in view of the terms of office of existing Trustees	<p>The Mayor (ex-officio) Rev Brian Adams (ex-officio)</p> <p><u>Representative Trustees</u></p> <p>Cllr Tejan (Conservative nomination)</p> <p>Cllr Clarke (Conservative nomination)</p> <p>Cllr Griffin (Conservative nomination)</p> <p>Mr Harinder Singh (Labour nomination)</p> <p>Cllr A Gulvin (Conservative nomination)</p> <p>Mr S Peachall (Conservative nomination)</p> <p>Cllr Shaw (Labour nomination)</p> <p>Ms Vivienne Parker (Liberal Democrat nomination in 2013)</p>	<p>4 year terms expire:</p> <p>May 2019</p> <p>May 2019</p> <p>May 2019</p> <p>May 2019</p> <p>May 2017</p> <p>May 2017</p> <p>May 2017</p> <p>May 2017</p>
Gillingham United Charities	3 (2:1) Conservative place held by Liberal Democrat until current terms expire	<p>The Vicar of Gillingham (ex-officio Trustee)</p> <p><u>Representative Trustees</u></p> <p>Cllr Purdy (Conservative nomination)</p> <p>Cllr Gilry (Labour nomination)</p> <p>Mrs V Williams (Liberal Democrat nomination in 2013)</p>	<p>4 year terms expire:</p> <p>November 2017</p> <p>May 2017</p> <p>August 2017</p>
Gunsley Charity	2 (1:1)	<p><u>Nominative Trustees</u></p> <p>Alderman Baker (Conservative nomination)</p> <p>Councillor Bowler (Labour nomination)</p>	<p>4 year terms expire:</p> <p>May 2020</p> <p>May 2020</p>

Title	No and ratio	Names of nominated representatives	Term of office
John Baynard's Charity	2 (1:1)	<u>Representative Trustees</u>  Cllr Griffin (Conservative nomination)  Dr Rosalind Oliver (Labour nomination)	4 year terms expire:  May 2020  October 2017
Mayor of Medway's Welfare Fund	7 The Mayor and Deputy Mayor, are ex-officio trustees plus 5 others in the ratio 3:2)	Cllrs Brake Kemp and Royle and 2 x Labour vacancies	Municipal year
Rochester Grammar School for Girls Charity	2 (1:1) Allocation of places will be determined at end of current terms	The Mayor is an ex-officio Trustee  Cllr Murray  Alderman Mr Baker (Conservative nomination)	4 year terms expire:  June 2020  June 2020
Sir Joseph Williamson's Mathematical School Scheme	1	Alderman Baker (Conservative Nomination)	4 year term expires: May 2020

## (E) Other bodies set up by Medway

Title	No and ratio	Names of nominated representatives		Term of office
Chatham Centre Forum	2 (1:1)	Cllrs Maple and Tejan		Municipal year
Designated Person Panel	5 (3:1:1) (approved by Cabinet 09/07/13)	<u>Member</u> Cllr Bhutia Cllr Clarke  Cllr Freshwater Cllr Griffiths Cllr Opara	<u>Substitute</u> Cllr Tejan Cllr Mackness Cllr Pendergast Cllr Cooper Cllr Potter	Municipal year
Gillingham Town Centre Forum	3 (2:1)	Cllrs Price, Purdy and Saroy		Municipal year
Housing Asset Management Board	4	Relevant Portfolio Holder and Group Spokes on Housing (Business Support O&S Committee)		Municipal Year
Informal Working Party on Polling Districts and Polling Places	7 (4:2:1)	Cllrs Brown-Reckless, Fearn, Griffiths, Maple, Opara, Potter and Wildey		Municipal year
Member Development Advisory Group	7 (4:2:1)	Cllrs Avey, Carr, Hicks, Maple, Pendergast, Shaw and Wicks.		Municipal year
Rochester City Centre Forum	3 (2:1)	Cllrs Griffin, Murray and Turpin		Municipal year
Rochester Conservation Area Advisory Group	3 (2:1)	Cllrs Bowler, Griffin and Turpin		Municipal year
Rochester Riverside Project Board	5 (3:2) and *1 non-voting ward member	Cllrs Rodney Chambers OBE, Chitty, Jarrett, Maple and Stamp  Cllr Mackness*		Municipal year
Rural Liaison Committee	11 (7:3:1)	Cllrs Bowler, Carr, Clarke, Fearn, Franklin, Freshwater, Hicks, Maple, Potter, Shaw and Williams		Municipal year
Strood Town Centre Forum	3 (2:1)	Cllrs Etheridge, Iles and Stamp		Municipal year

Title	No and ratio	Names of nominated representatives	Term of office
Youth Centre Management Committees:-  (i) Parkwood   (ii) Strood   (iii) Woodies   (iv) Woodlands	3 (2:1)	Cllrs Royle, Wicks and Mr M Last (Labour Nomination)   Cllrs Hall, Iles and Mr G Batts (Labour nomination)   Cllrs Clarke and Wildey and Mr Mark Jones (Labour nomination)   Cllrs Gilry, Purdy and Saroy	Municipal year



# SCHEDULE OF MEETINGS MAY 2016 - MAY 2017

Please note that all meetings are held at Gun Wharf unless otherwise stated and this information is subject to change

DATE	MEETING	VENUE
<b>MAY 2016</b>		
Wednesday 18 May 2016	<b>7pm</b> - Annual Council	St George's Centre
Thursday 26 May 2016	<b>6.30pm</b> - Children and Young People Overview & Scrutiny Committee	
Tuesday 31 May 2016	<b>9.30am</b> – Licensing Hearing Panel	
<b>JUNE 2016</b>		
Wednesday 1 June 2016	<b>6.30pm</b> – Planning Committee	
<b>Tuesday 7 June 2016</b>	<b>3pm – Cabinet</b>	
Thursday 9 June 2016	<b>9am</b> – School Transport and Curriculum Appeals Committee	
Friday 10 June 2016	<b>2pm</b> – Licensing Sub Committee	
Tuesday 14 June 2016	<b>9.30am</b> – Licensing Hearing Panel	
Wednesday 15 June 2016	<b>7pm</b> – Employment Matters Committee	
Thursday 16 June 2016	<b>6.30pm</b> – Regeneration, Community and Culture Overview & Scrutiny Committee	
Tuesday 21 June 2016	<b>6.30pm</b> - Health and Adult Social Care Overview & Scrutiny Committee	
Wednesday 22 June 2016	<b>6pm</b> – Councillor Conduct Committee	
Tuesday 28 June 2016	<b>9.30am</b> – Licensing Hearing Panel	
Tuesday 28 June 2016	<b>4pm</b> – Health and Wellbeing Board	
Wednesday 29 June 2016	<b>6.30pm</b> – Planning Committee	
Thursday 30 June 2016	<b>7pm</b> – Audit Committee	

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DATE	MEETING	VENUE
<b>JULY 2016</b>		
Tuesday 5 July 2016	<b>6pm Licensing and Safety Committee</b>	
Thursday 7 July 2016	<b>9am</b> – School Transport and Curriculum Appeals Committee	
Thursday 7 July 2016	<b>7.00pm</b> – Business Support Overview and Scrutiny Committee	
Tuesday 12 July 2016	<b>9.30am</b> – Licensing Hearing Panel	
Tuesday 12 July 2016	<b>3pm – Cabinet</b>	
Wednesday 13 July 2016	<b>6pm</b> – Councillor Conduct Committee	
Thursday 21 July 2016	<b>7pm</b> - Council	St George's Centre
Tuesday 26 July 2016	<b>9.30am</b> – Licensing Hearing Panel	
Wednesday 27 July 2016	<b>6.30pm</b> – Planning Committee	
<b>AUGUST 2016</b>		
Tuesday 2 August 2016	<b>6.30pm</b> - Children and Young People Overview & Scrutiny Committee	
Wednesday 3 August 2016	<b>9am</b> – School Transport and Curriculum Appeals Committee	
Friday 5 August 2016	<b>2pm</b> – Licensing Sub Committee	
Tuesday 9 August 2016	<b>9.30am</b> – Licensing Hearing Panel	
Tuesday 9 August 2016	<b>3pm – Cabinet</b>	
Wednesday 10 August 2016	<b>6pm</b> – Councillor Conduct Committee	
Thursday 18 August 2016	<b>6.30pm</b> – Regeneration, Community and Culture Overview & Scrutiny Committee	
Tuesday 23 August 2016	<b>9.30am</b> – Licensing Hearing Panel	

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<b>DATE</b>	<b>MEETING</b>	<b>VENUE</b>
Tuesday 23 August 2016	<b>6.30pm</b> - Health and Adult Social Care Overview & Scrutiny Committee	
Wednesday 24 August 2016	<b>6.30pm</b> – Planning Committee	
Thursday 25 August 2016	<b>6.30pm</b> – Business Support Overview & Scrutiny Committee	
Tuesday 30 August 2016	<b>9am</b> – School Transport and Curriculum Appeals Committee	
Wednesday 31 August 2016	<b>6pm</b> – Licensing and Safety Committee	
<b>SEPTEMBER 2016</b>		
Tuesday 6 September 2016	<b>9.30am</b> – Licensing Hearing Panel	
Tuesday 6 September 2016	<b>3pm – Cabinet</b>	
Wednesday 7 September 2016	<b>7pm</b> – Employment Matters Committee	
Thursday 8 September 2016	<b>9am</b> – School Transport and Curriculum Appeals Committee	
Tuesday 13 September 2016	<b>4pm</b> – Health and Wellbeing Board	
Wednesday 14 September 2016	<b>6pm</b> – Councillor Conduct Committee	
Tuesday 20 September 2016	<b>9.30am</b> – Licensing Hearing Panel	
Wednesday 21 September 2016	<b>6.30pm</b> – Planning Committee	
Tuesday 27 September 2016	<b>3pm – Cabinet</b>	
Thursday 29 September 2016	<b>7pm</b> – Audit Committee	
<b>OCTOBER 2016</b>		
Tuesday 4 October 2016	<b>9.30am</b> – Licensing Hearing Panel	
Wednesday 5 October 2016	<b>9am</b> – School Transport and Curriculum Appeals Committee	

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<b>DATE</b>	<b>MEETING</b>	<b>VENUE</b>
Thursday 6 October 2016	<b>6.30pm</b> - Children and Young People Overview & Scrutiny Committee	
Wednesday 12 October 2016	<b>6pm</b> – Councillor Conduct Committee	
Thursday 13 October 2016	<b>7pm</b> - Council	St George's Centre
Friday 14 October 2016	<b>2pm</b> – Licensing Sub Committee	
Tuesday 18 October 2016	<b>9.30am</b> – Licensing Hearing Panel	
Wednesday 19 October 2016	<b>6.30pm</b> – Planning Committee	
Thursday 20 October 2016	<b>6.30pm</b> - Health and Adult Social Care Overview & Scrutiny Committee	
Tuesday 25 October 2016	<b>3pm – Cabinet</b>	
Tuesday 25 October 2016	<b>6.30pm</b> – Regeneration, Community and Culture Overview & Scrutiny Committee	
Wednesday 26 October 2016	<b>6pm</b> – Licensing and Safety Committee	
Thursday 27 October 2016	<b>6.30pm</b> – Business Support Overview & Scrutiny Committee	
<b>NOVEMBER 2016</b>		
Tuesday 1 November 2016	<b>9.30am</b> – Licensing Hearing Panel	
Thursday 3 November 2016	<b>4pm</b> – Health and Wellbeing Board	
Wednesday 9 November 2016	<b>6pm</b> – Councillor Conduct Committee	
Thursday 10 November 2016	<b>9am</b> – School Transport and Curriculum Appeals Committee	
Tuesday 15 November 2016	<b>9.30am</b> – Licensing Hearing Panel	
Wednesday 16 November 2016	<b>6.30pm</b> – Planning Committee	
Tuesday 22 November 2016	<b>3pm – Cabinet</b>	

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DATE	MEETING	VENUE
Tuesday 29 November 2016	<b>9.30am</b> – Licensing Hearing Panel	
Wednesday 30 November 2016	<b>7pm</b> – Employment Matters Committee	
<b>DECEMBER 2016</b>		
Thursday 1 December 2016	<b>9am</b> – School Transport and Curriculum Appeals Committee	
Thursday 1 December 2016	<b>6.30pm</b> – Business Support Overview & Scrutiny Committee	
Tuesday 6 December 2016	<b>6.30pm</b> - Children and Young People Overview & Scrutiny Committee	
Wednesday 7 December 2016	<b>6pm</b> – Councillor Conduct Committee	
Thursday 8 December 2016	<b>6.30pm</b> – Regeneration, Community and Culture Overview & Scrutiny Committee	
Friday 9 December 2016	<b>2pm</b> – Licensing Sub Committee	
Tuesday 13 December 2016	<b>9.30am</b> – Licensing Hearing Panel	
Wednesday 14 December 2016	<b>6.30pm</b> – Planning Committee	
Thursday 15 December 2016	<b>6.30pm</b> - Health and Adult Social Care Overview & Scrutiny Committee	
Tuesday 20 December 2016	<b>3pm</b> – <b>Cabinet</b>	
Tuesday 20 December 2016	<b>6pm</b> – Licensing and Safety Committee	
<b>JANUARY 2017</b>		
Tuesday 3 January 2017	<b>9.30am</b> – Licensing Hearing Panel	
Tuesday 10 January 2017	<b>7pm</b> – Audit Committee	
Wednesday 11 January 2017	<b>6pm</b> – Councillor Conduct Committee	
Thursday 12 January 2017	<b>9am</b> – School Transport and Curriculum Appeals Committee	

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<b>DATE</b>	<b>MEETING</b>	<b>VENUE</b>
Tuesday 17 January 2017	<b>9.30am</b> – Licensing Hearing Panel	
Tuesday 17 January 2017	<b>3pm – Cabinet</b>	
Tuesday 17 January 2017	<b>6.30pm</b> – Regeneration, Community and Culture Overview & Scrutiny Committee	
Wednesday 18 January 2017	<b>6.30pm</b> – Planning Committee	
Thursday 19 January 2017	<b>6.30pm</b> - Children and Young People Overview & Scrutiny Committee	
Tuesday 24 January 2017	<b>6.30pm</b> - Health and Adult Social Care Overview & Scrutiny Committee	
Wednesday 25 January 2017	<b>6pm</b> – Licensing and Safety Committee	
Thursday 26 January 2017	<b>7pm</b> - Council	St George's Centre
Tuesday 31 January 2017	<b>9.30am</b> – Licensing Hearing Panel	
Tuesday 31 January 2017	<b>6.30pm</b> – Business Support Overview & Scrutiny Committee	
<b>FEBRUARY 2017</b>		
Wednesday 1 February 2017	<b>7pm</b> – Employment Matters Committee	
Thursday 2 February 2017	<b>4pm</b> – Health and Wellbeing Board	
Tuesday 7 February 2017	<b>3pm – Cabinet</b>	
Wednesday 8 February 2017	<b>6pm</b> – Councillor Conduct Committee	
Thursday 9 February 2017	<b>9am</b> – School Transport and Curriculum Appeals Committee	
Friday 10 February 2017	<b>2pm</b> – Licensing Sub Committee	
Tuesday 14 February 2017	<b>9.30am</b> – Licensing Hearing Panel	
Wednesday 15 February 2017	<b>6.30pm</b> – Planning Committee	

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DATE	MEETING	VENUE
Thursday 23 February 2017	<b>7pm</b> - Council (budget)	St George's Centre
Tuesday 28 February 2017	<b>9.30am</b> – Licensing Hearing Panel	
<b>MARCH 2017</b>		
Thursday 2 March 2017	<b>9am</b> – School Transport and Curriculum Appeals Committee	
Tuesday 7 March 2017	<b>3pm</b> – <b>Cabinet</b>	
Wednesday 8 March 2017	<b>6pm</b> – Licensing and Safety Committee	
Thursday 9 March 2017	<b>6.30pm</b> - Children and Young People Overview & Scrutiny Committee	
Tuesday 14 March 2017	<b>9.30am</b> – Licensing Hearing Panel	
Tuesday 14 March 2017	<b>4pm</b> – Health and Wellbeing Board	
Wednesday 15 March 2017	<b>6.30pm</b> – Planning Committee	
Thursday 16 March 2017	<b>6.30pm</b> - Health and Adult Social Care Overview & Scrutiny Committee	
Tuesday 21 March 2017	<b>7pm</b> – Audit Committee	
Wednesday 22 March 2017	<b>6pm</b> – Councillor Conduct Committee	
Tuesday 28 March 2017	<b>9.30am</b> – Licensing Hearing Panel	
Tuesday 28 March 2017	<b>6.30pm</b> – Regeneration, Community and Culture Overview & Scrutiny Committee	
<b>APRIL 2017</b>		
Tuesday 4 April 2017	<b>3pm</b> – <b>Cabinet</b>	
Thursday 6 April 2017	<b>9am</b> – School Transport and Curriculum Appeals Committee	
Friday 7 April 2017	<b>2pm</b> – Licensing Sub Committee	

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<b>DATE</b>	<b>MEETING</b>	<b>VENUE</b>
Tuesday 11 April 2017	<b>9.30am</b> – Licensing Hearing Panel	
Wednesday 12 April 2017	<b>6.30pm</b> – Planning Committee	
Thursday 13 April 2017	<b>6.30pm</b> – Business Support Overview & Scrutiny Committee	
Wednesday 19 April 2017	<b>6pm</b> – Councillor Conduct Committee	
Tuesday 25 April 2017	<b>9.30am</b> – Licensing Hearing Panel	
Tuesday 25 April 2017	<b>4pm</b> – Health and Wellbeing Board	
Wednesday 26 April 2017	<b>7pm</b> – Employment Matters Committee	
Thursday 27 April 2017	<b>7pm</b> - Council	St George's Centre
<b>MAY 2017</b>		
Tuesday 9 May 2017	<b>9.30am</b> – Licensing Hearing Panel	
Tuesday 9 May 2017	<b>3pm – Cabinet</b>	
Wednesday 10 May 2017	<b>6.30pm</b> – Planning Committee	
Thursday 11 May 2017	<b>9am</b> – School Transport and Curriculum Appeals Committee	
Wednesday 17 May 2017	<b>Annual Council</b>	St George's Centre