

COUNCIL
28 APRIL 2016

**ESTABLISHMENT OF COMMITTEES, APPOINTMENTS
AND SCHEDULE OF MEETINGS 2016/2017**

Report from: Neil Davies, Chief Executive

Author: Julie Keith, Head of Democratic Services

Summary

This report sets out the position regarding the overall allocation of seats on committees. The Council is asked to make recommendations to the Annual meeting of the Council on 18 May regarding the committees and other bodies to be appointed for 2016/2017 and a programme of meetings.

The Council is also asked to make recommendations to the Joint Meeting of Committees on 18 May 2016, immediately following the Annual Meeting of the Council, in respect of the establishment and membership of sub-committees and task groups.

1. Budget and Policy Framework

- 1.1 The establishment of committees and the appointment of Members to serve on committees and outside bodies is a matter for decision by the Annual Meeting of the Council together with approval of the annual schedule of meetings.
- 1.2 The appointment of Chairmen and Vice-chairmen of some Committees, the establishment of sub-committees, task groups and the appointment of Members to serve on them is a matter for decision at a Joint meeting of Committees, which immediately follows the Annual Council meeting.

2. Background

- 2.1 In April each year the Council usually considers the position regarding the overall allocation of seats on committees and makes recommendations for decision at the Annual Council meeting in May.
- 2.2 There are 55 Councillors representing 22 Wards. The current composition of the Council is set out below:

	Number of councillors	Proportionality %
Conservative Group	36	65.455
Labour Group	15	27.273
UKIP Group	3	5.454
Independent	1	1.818
Total	55	100%

3 Establishment of Committees and allocation of seats plus other appointments for 2016/2017

3.1 The Local Government and Housing Act 1989 requires the Council to allocate seats on committees to political groups in accordance with the size of each group on the Council as a whole, unless alternative arrangements are notified to all Members and agreed without any Councillor voting against them. The council is required to observe the following principles so far as is reasonably practicable:-

- (a) that not all the seats on the body are allocated to the same political group;
- (b) that the majority of the seats on the body is allocated to a particular political group if the number of persons belonging to that group is a majority of the authority's membership;
- (c) subject to paragraphs (a) and (b) above, that the number of seats on the ordinary committees of a relevant authority which are allocated to each political group bears the same proportion to the total of all the seats on the ordinary committees of that authority as is borne by the number of members of that group to the membership of the authority;
- (d) subject to paragraphs (a) to (c) above, that the number of the seats on the body which are allocated to each political group bears the same proportion to the number of all the seats on that body as is borne by the number of members of that group to the membership of the authority.

3.2 Principles (a), (b) and (d) apply to all appointments to the authority's own bodies and to certain outside bodies. However, principle (c) only relates to appointments to the 'ordinary committees' of the council.

3.3 Any decision to waive the requirements of political balance will require a resolution of the council with no member voting against.

3.4 The overall number of seats on committees is currently 123 allocated across the political groups as follows:

Conservative	Labour	UKIP	Independent	Total
80 (+2)	34	7	0*	121 + 2 unallocated*

3.5 The following table sets out proposals (which have been shared with Group Whips), for the establishment of committees, their size and the allocation of seats to political groups in 2016/17. This represents no change to the allocation of seats agreed by Annual Council in May 2015 and meets the overriding requirement to ensure the overall number of seats on ordinary committees are allocated in accordance with the political balance of the Council.

Committee	No. of seats	36 CON 65.455%	15 LAB 27.273%	3 UKIP 5.454%	1 IND. CLLR 1.818%	Total 100%
Children and Young People OSC	13 (+2)	9 (+2)	3	1	0	13 (+2)
Health and Adult Social Care OSC	13	8	4	1	0	13
Business Support OSC	13	9	3	1	0	13
Regeneration, Community and Culture OSC	13	8	4	1	0	13
NHS (Joint with KCC)	4	3	1	0	0	4
Appointments	6	4	2	0	0	6
Appointments Committee for Director of Children and Adults	8	5	2	0	0	8 including one unallocated seat
Audit	5	3	2	0	0	5
Planning	16	10	4	1	0	16 including one unallocated seat
Employment Matters	7	5	2	0	0	7
Licensing and Safety	12	8	3	1	0	12
School Transport and Curriculum Appeals	5	3	2	0	0	5
Councillor Conduct Committee	8	5	2	1	0	8
Overall entitlement	123	80 (+2)	34	7	0	121 plus 2 unallocated seats

Notes:

- (i) The three formally constituted political groups qualify for 121 seats as set out in the table above. Two Committee seats will remain unallocated to any political group as indicated in the table. The Independent Member of the Council is not entitled to be allocated any Committee seats unless the Council agrees to do so with no Member voting against.
- (ii) There are two additional Conservative Members on the Children and Young People Overview and Scrutiny Committee to preserve that Group's majority in view of the four statutory co-optees with voting rights who have to be appointed to the Committee.
- (iii) The Council has also previously approved the establishment of an ad hoc committee to consider the removal of Council appointed school governors as and when necessary and that the membership of the committee is comprised of the Group Whips and the relevant Portfolio Holder. Previously political balance has been waived in respect of this committee so that the overall number of seats on committees is not affected. Therefore it has not been included in the calculation set out above

3.6 The list of committees, joint committees, outside bodies, sub-committees and task groups are set out at Appendices A and B with recommended sizes and allocation of places.

3.7 The Health and Wellbeing Board is listed as a Committee of the Council in Appendix A. This Committee is not subject to the rules on political balance and the Council has previously agreed that the positions of Chairman and Vice Chairman of the Board should be appointed by the Board at its first ordinary meeting after each Annual Council meeting rather than at the Joint meeting of Committees on the evening of Annual Council.

4. Timetable of meetings

4.1 On 21 January 2016 the Council agreed a draft schedule of meetings for 2016/17, as attached at Appendix C. Since the Council meeting in January, two amendments, as highlighted, have been incorporated into the draft timetable and notified to Group Whips. It is proposed to change the date of the Business Support Overview and Scrutiny Committee scheduled for 23 June to Thursday 7 July to avoid a clash with the EU Referendum. A 7pm start on 7 July is being proposed to enable any Members attending the last day of the LGA Conference in Bournemouth to get back to Gun Wharf in time for the Overview and Scrutiny Committee. It is also proposed to move the Licensing Safety Committee scheduled for 6 July to 5 July instead to avoid a clash with the Try Angle Awards to which all Councillors are usually invited.

5. Financial, legal and risk management implications

5.1 There are no financial implications arising from this report.

5.2 The legal position is set out within the body of the report.

5.3 There are no risk management implications arising from this report

6. Recommendations

- 6.1 The Council is asked to agree to recommend to Annual Council and the Joint meeting of all Committees on 18 May 2016 as applicable:
- (i) the establishment of committees, sub committees and task groups, their size and the allocation of seats to political groups as set out in paragraph 3.5 above and in Appendix A, together with terms of reference as set out in the Council's constitution;
 - (ii) the establishment of an ad hoc committee to consider the removal of Council appointed school governors as and when necessary and to waive political balance in respect of this Committee;
 - (iii) that appointments should be made to Joint Committees, outside bodies and other bodies as set out in Appendix B (with nominees to be reported at the Annual Council meeting);
 - (iv) the timetable of meetings for the 2016/2017 municipal year as set out in Appendix C to this report incorporating the changes set out in paragraph 4.1 of this report.

Lead officer contact:

Julie Keith, Head of Democratic Services, Telephone: 01634 332760
Email: julie.keith@medway.gov.uk

Appendices

Appendix A – List of committees, sub-committees and task groups
Appendix B – List of joint committees and outside and other bodies
Appendix C – Revised timetable of meetings

Background papers

None

OVERVIEW AND SCRUTINY COMMITTEES

Note: C = Chairman VC = Vice-Chairman S = Designated Spokesperson

BUSINESS SUPPORT (13 MEMBERS)

Conservative (9)

Labour (3)

UKIP (1)

Councillors:

Councillors:

Councillor:

CHILDREN AND YOUNG PEOPLE (13 MEMBERS +2)

Conservative (9+(2))

Labour (3)

UKIP (1)

Councillors:

Councillors:

Councillor:

Co-opted members with voting rights (on educational issues only) (4)

Clive Mailing – Roman Catholic Church representative

Alex Tear – Church of England representative

2 x vacancies – parent governor representatives

Added members without voting rights

Peter Martin – governor representative (substitute Peter Sargison)

Vacancy – headteacher representative (substitute Karen White)

Lauraine McManus – teacher representative

Dan Hill – Healthwatch Medway CIC representative (Substitute Priti Joshi)

Medway Youth Parliament Chairman (Substitute – Medway Youth Parliament Cabinet Member)

Medway Youth Parliament Cabinet Member (Substitute – Medway Youth Parliament Cabinet Member)

HEALTH AND ADULT SOCIAL CARE (13 MEMBERS)

Conservative (8)
Councillors:

Labour (4)
Councillors:

UKIP (1)
Councillor:

Representative without voting rights

Dr Greg Ussher – Healthwatch Medway CIC representative (Substitute Matt Durcan)

Medway Pensioner Forum without voting rights

Mrs Christine Baker

Dementia Task Group (5 Members)

Conservative (3)
Councillors:

Labour (1)
Councillors:

UKIP (1)
Councillor:

JOINT KCC/MEDWAY NHS OVERVIEW AND SCRUTINY COMMITTEE (12 MEMBERS; 8 x KCC and 4 x MEDWAY MEMBERS)

Conservative (3)

Labour (1)

Councillors:

Councillor:

REGENERATION, CULTURE AND ENVIRONMENT (13 MEMBERS)

Conservative (8)

Labour (4)

UKIP (1)

Councillors:

Councillors:

Councillor

OTHER COUNCIL COMMITTEES

APPOINTMENTS COMMITTEE (6 MEMBERS)

To appoint to the post of Chief Executive, first and second tier posts and any other posts identified by the Employment Matters Committee

Conservative (4)

Councillors:

Leader
Deputy Leader
Portfolio Holder
O&S Chairman or
one other to be advised

Labour (2)

Councillors:

Leader and relevant
Spokesperson

APPOINTMENTS COMMITTEE (8 MEMBERS)

To appoint to the post of Director of Children and Adults

Conservative (5)

Councillors:

Leader
Deputy Leader
Portfolio Holders x 2
O&S Chairman or
one other to be advised

Labour (2)

Councillors:

Leader
Relevant
Spokespersons

1 Unallocated seat

AUDIT COMMITTEE (5 MEMBERS)

Conservative (3)

Councillors:

Labour (2)

Councillors:

COUNCILLOR CONDUCT COMMITTEE (8 MEMBERS)

Conservative (5)

Councillors:

Labour (2)

Councillors:

UKIP (1)

Councillor:

EMPLOYMENT MATTERS COMMITTEE (7 MEMBERS)

Conservative (5)

Councillors:

Labour (2)

Councillors:

EMPLOYMENT MATTERS APPEALS PANEL - SUB-COMMITTEE OF EMPLOYMENT MATTERS COMMITTEE (3 MEMBERS)

Conservative (2)

Labour (1)

Councillors:

Councillor:

JOINT CONSULTATIVE COMMITTEE (7 MEMBERS)

Conservative (5)

Labour (2)

Councillors:

Councillors:

Notes: 1. Chair to be appointed at the first meeting in each year.
2. This Committee membership comprises the membership of the Employment Matters Committee.

EQUALITIES WORKING GROUP (4 MEMBERS)

Conservative (3)

Labour (1)

Councillors:

Councillor:

GOVERNOR AD HOC COMMITTEE (4 MEMBERS)

Conservative (2)

Labour (1)

UKIP (1)

Councillors:
Children's Services
Portfolio Holder and
Group Whip

Councillor:
Group Whip

Councillor:
Group Whip

Note: The Council usually agrees to waive the requirements of political balance on this Committee insofar as the overall calculation of allocation of seats on committees is concerned.

HEALTH AND WELLBEING BOARD

7 Councillors to be nominated by the Leader (who should not also be members of either the HASC or CYP Overview and Scrutiny Committees*). The requirements of political balance will not apply.

Councillors:

Cath Foad - Medway Healthwatch (who should not also be a member of either the HASC or CYP Overview and Scrutiny Committees*) (Substitute Heidi Butcher)

Director of Children and Adults Services

Director of Public Health

Deputy Director Children and Adults Services

Medway Clinical Commissioning Group – three representatives (one statutory seat and two additional seats under the provision allowing the appointment of such other persons) (or representatives of such other persons) as the local authority thinks appropriate:

Dr Peter Green – Clinical Chair – NHS Kent and Medway Clinical Commissioning Group

Dr Antonia Moore – Clinical Member – NHS Kent and Medway Clinical Commissioning Group

Caroline Selkirk – Accountable Officer – NHS Kent and Medway Clinical Commissioning Group

NHS Commissioning Board/Kent and Medway Area Team – one representative:-

Pennie Ford – Director of Assurance and Delivery (South East) representing NHS England (Sally Allum substitute)

(Note* - Substitutes appointed to attend meetings of the HWB may not also be members of the Health and Adult Social Care or Children and Young People Overview and Scrutiny Committees).

(Note – Please note that Council agreed on 25 April 2013 that the Chairman will be appointed from among the Councillors serving on the Board. Council also agreed that the Chairman and Vice-Chairmen will be appointed at the first meeting of the Board after every Annual Council meeting).

LICENSING AND SAFETY COMMITTEE (12 MEMBERS)

Conservative (8)

Labour (3)

UKIP (1)

Councillors:

Councillors:

Councillor:

LICENSING SUB-COMMITTEE OF LICENSING AND SAFETY COMMITTEE (7 MEMBERS)

Conservative (5)

Labour (2)

Councillors:

Councillors:

Note: * Chair and Vice Chair subject to appointment at the first meeting of the Sub Committee following Annual Council.

LICENSING HEARING PANEL - SUB-COMMITTEE OF LICENSING AND SAFETY COMMITTEE (3 MEMBERS)

AND

LICENSING 1982 ACT HEARING PANEL – SUB-COMMITTEE OF LICENSING AND SAFETY COMMITTEE (3 MEMBERS)

The following Panels are used for both the above Panels

Panel A

(Conservative) (Conservative) (UKIP)

Panel B

(Conservative) (Conservative) (Labour)

Panel C

(Conservative) (Conservative) (Labour)

Panel D

(Conservative) (Labour) (Conservative)

Panel E

(Conservative) (Conservative) (Labour)

Panel F

(Conservative) (Conservative) (Labour)

Note: 1) The Licensing and Safety Committee is asked to waive the requirements of political balance in relation to these Panels as has been the practice in previous years.

2) Hearing Panels can only be made up of members of the Licensing and Safety Committee. Panel A is chosen for the first Hearing Panel of the Municipal Year and the other Panels are used in order i.e. Panel B, Panel C etc having regard to availability and Ward Councillor conflicts. Fourth members of the Panel are selected on alphabetical basis to be on standby in case one member of the Panel is unable to take part.

PLANNING COMMITTEE (16 MEMBERS)

Conservative (10)

Labour (4)

UKIP (1)

1 Unallocated seat

Councillors:

Councillors:

Councillor:

SCHOOL TRANSPORT AND CURRICULUM APPEALS COMMITTEE (5 MEMBERS)

Conservative (3)

Labour (2)

Councillors:

Councillor:

**Schedule of Council representation on Joint Committees, outside bodies, other bodies and charities
for the 2016/17 municipal year**

(A) Joint committees and other joint bodies

Title	No and ratio
Kent and Essex Inshore Fisheries and Conservation Authority	1
Kent and Medway Fire and Rescue Authority	4 (3:1)
Kent and Medway Adults Safeguarding Board	1 (Portfolio Holder for Adult Services)
Kent Rural Board	1 (appropriate portfolio holder)
Patrol Adjudication Joint Committee	1 plus 1 substitute
Pensions Board	1
Police and Crime Panel for Kent and Medway	2
South East Local Enterprise Partnership (SE LEP)	1 (Leader or appropriate portfolio holder)
Southern Regional Flood and Coastal Committee	1
South Thames Gateway Building Control Joint Committee	1 plus 1 substitute
Superannuation Fund Committee (with KCC)	1 plus 1 substitute

(B) Other bodies required by statute

Title	No and ratio
Admiralty Court	6 (4:2)
Adoption Panel	1
Complaints Review Panel (Children's Social Care)	3 Independent members only
Fostering Panel	1
Local Access Forum	2 (1:1)
Medway Admissions Forum	2 (1:1) Plus 2 parent/ governor reps
Rochester Airport Consultative Committee	1
Standing Advisory Council on Religious Education	4 (3:1)

© Outside bodies

Title	No and ratio
Action with Communities in Rural Kent (previously known as Kent Rural Community Council)	2 (1:1)
Art for Life Project	1
Association of Port Health Authorities	1
Chatham Historic Dockyard Trust	2
Chatham Maritime Charitable Trust Ltd	2 (1:1)
Court of the University of Kent at Canterbury	3 (The Mayor, Leader and Chief Executive)
Dynamics – The Medway Music Education Hub	1
Ethnic Minority Forum	3 (2:1)
Friends of Medway Archives	1
Groundwork South East	1
Halling Association	1
“HANDS” Gillingham Volunteer Centre	1
“HANDS” Rochester Volunteer Centre	1
Kent and Medway Civilian Military Partnership Board	1
Kent County Playing Fields Association	1
Kent Downs Area of Outstanding Natural Beauty Joint Advisory Committee	1
Kent People’s Trust	1
Kent Resource Partnership Annual Council (previously listed as Kent Waste Forum)	1
Local Government Association – General Assembly	4 (3:1)
Lower Lines Trust	1
Lower Medway Internal Drainage Board	4 (3:1)
Medway Home Improvement Agency	2 (1:1)
Medway Maritime Hospital Foundation Trust - Council of Governors	1 x partner governor

Title	No and ratio
"Medway Queen" Preservation Society	2 (1:1)
Medway Tourism Association	4 (3:1)
Medway Towns Sea Cadets	1
Medway University Technical College Trust	1
MHS Homes Community Charity Ltd	1
North Kent Marshes Drainage Board	3 (2:1)
RELATE (Medway and Gravesham)	1
Rochester Bridge Trust	3 (2:1)
Rochester Cathedral Council	1
Rochester Diocesan Board of Education	1
South East England Health Scrutiny Network (formerly known as NHS Chairs Group)	1
South East Reserve Forces and Cadet Association	1
Strategic Partnering Board (NHS Medway)	1
Thames Gateway Kent Partnership Board	1
Thames Gateway Strategic Group	1
Tourism South East	2 (1:1)
Valley of Visions Landscape Liaison Board	1

(D) Charities

Title	No and ratio
All Saints Frindsbury Charities	2 (1:1)
Chatham Charities Trustees	8 (5:2:1) Current political balance of 5:2:1 cannot be achieved in view of the terms of office of existing Trustees
Gillingham United Charities	3 (2:1) Conservative place held by Liberal Democrat until current terms expire
Gunsley Charity	2 (1:1)
John Baynard's Charity	2 (1:1)
Mayor of Medway's Welfare Fund	7 The Mayor and Deputy Mayor, are ex-officio trustees plus 5 others in the ratio 3:2)
Rochester Grammar School for Girls Charity	2 (1:1) Allocation of places will be determined at end of current terms
Sir Joseph Williamson's Mathematical School Scheme	1

(E) Other bodies set up by Medway

Title	No and ratio
Chatham Centre Forum	2 (1:1)
Designated Person Panel	5 (3:1:1) (approved by Cabinet 09/07/13)
Gillingham Town Centre Forum	3 (2:1)
Housing Asset Management Board	4
Informal Working Party on Polling Districts and Polling Places	7 (4:2:1)
Member Development Advisory Group	7 (4:2:1)
Rochester City Centre Forum	3 (2:1)
Rochester Conservation Area Advisory Group	3 (2:1)
Rochester Riverside Project Board	5 (3:2) and *1 non-voting ward member
Rural Liaison Committee	11 (7:3:1)
Strood Town Centre Forum	3 (2:1)
<p data-bbox="70 1420 608 1451">Youth Centre Management Committees:-</p> <p data-bbox="70 1487 300 1518">(i) Parkwood</p> <p data-bbox="70 1688 256 1720">(ii) Strood</p> <p data-bbox="70 1890 284 1921">(iii) Woodies</p> <p data-bbox="70 2056 316 2087">(iv) Woodlands</p>	3 (2:1)

(F) Executive appointments (These bodies must be considered by Cabinet)

Title	No and ratio
Bus Lane Adjudication Service Joint Committee	1
Chatham Regeneration Board	7 (Leader, appointed portfolio holders and 1 x Chatham Central Ward Councillor 1 x River Ward Councillor)
Children and Adults Capital Programme Cabinet Advisory Group	3 (3 Portfolio Holders)
Corporate Parenting Board	9 (6:2:1) plus named substitutes
Development Plans Advisory Group	7 (4:3)
Grounds Maintenance Operational Liaison Board (Medway Norse)	2
Medway Commercial Group Ltd	1
Medway Public Services Ltd	1
Medway Commercial Services Ltd	1
Medway NORSE Board of Directors and Operational Liaison Board	2
Procurement Board	2 (2 Portfolio Holders)
Regeneration Culture, Environment and Transformation Capital Programme Cabinet Advisory Group	3 (Portfolio holders)
South East Local Enterprise Partnership (SELEP) Accountability Board	1 plus 1 substitute
Strood Regeneration Board	5 (Leader and appointed Portfolio Holders)

SCHEDULE OF MEETINGS MAY 2016 - MAY 2017

Please note that all meetings are held at Gun Wharf unless otherwise stated and this information is subject to change

DATE	MEETING	VENUE
MAY 2016		
Wednesday 18 May 2016	7pm - Annual Council	St George's Centre
Thursday 26 May 2016	6.30pm - Children and Young People Overview & Scrutiny Committee	
Tuesday 31 May 2016	9.30am – Licensing Hearing Panel	
JUNE 2016		
Wednesday 1 June 2016	6.30pm – Planning Committee	
Tuesday 7 June 2016	3pm – Cabinet	
Thursday 9 June 2016	9am – School Transport and Curriculum Appeals Committee	
Friday 10 June 2016	2pm – Licensing Sub Committee	
Tuesday 14 June 2016	9.30am – Licensing Hearing Panel	
Wednesday 15 June 2016	7pm – Employment Matters Committee	
Thursday 16 June 2016	6.30pm – Regeneration, Community and Culture Overview & Scrutiny Committee	
Tuesday 21 June 2016	6.30pm - Health and Adult Social Care Overview & Scrutiny Committee	
Wednesday 22 June 2016	6pm – Councillor Conduct Committee	
Thursday 23 June 2016	6.30pm – Business Support Overview & Scrutiny Committee	
Tuesday 28 June 2016	9.30am – Licensing Hearing Panel	
Tuesday 28 June 2016	4pm – Health and Wellbeing Board	
Wednesday 29 June 2016	6.30pm – Planning Committee	
Thursday 30 June 2016	7pm – Audit Committee	

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DATE	MEETING	VENUE
JULY 2016		
Wednesday 6 July 2016	6pm – Licensing and Safety Committee	
<u>Tuesday 5 July 2016</u>	<u>6pm Licensing and Safety Committee</u>	
Thursday 7 July 2016	9am – School Transport and Curriculum Appeals Committee	
<u>Thursday 7 July 2016</u>	<u>7.00pm Business Support Overview and Scrutiny Committee</u>	
Tuesday 12 July 2016	9.30am – Licensing Hearing Panel	
Tuesday 12 July 2016	3pm – Cabinet	
Wednesday 13 July 2016	6pm – Councillor Conduct Committee	
Thursday 21 July 2016	7pm - Council	St George's Centre
Tuesday 26 July 2016	9.30am – Licensing Hearing Panel	
Wednesday 27 July 2016	6.30pm – Planning Committee	
AUGUST 2016		
Tuesday 2 August 2016	6.30pm - Children and Young People Overview & Scrutiny Committee	
Wednesday 3 August 2016	9am – School Transport and Curriculum Appeals Committee	
Friday 5 August 2016	2pm – Licensing Sub Committee	
Tuesday 9 August 2016	9.30am – Licensing Hearing Panel	
Tuesday 9 August 2016	3pm – Cabinet	
Wednesday 10 August 2016	6pm – Councillor Conduct Committee	
Thursday 18 August 2016	6.30pm – Regeneration, Community and Culture Overview & Scrutiny Committee	

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DATE	MEETING	VENUE
Tuesday 23 August 2016	9.30am – Licensing Hearing Panel	
Tuesday 23 August 2016	6.30pm - Health and Adult Social Care Overview & Scrutiny Committee	
Wednesday 24 August 2016	6.30pm – Planning Committee	
Thursday 25 August 2016	6.30pm – Business Support Overview & Scrutiny Committee	
Tuesday 30 August 2016	9am – School Transport and Curriculum Appeals Committee	
Wednesday 31 August 2016	6pm – Licensing and Safety Committee	
SEPTEMBER 2016		
Tuesday 6 September 2016	9.30am – Licensing Hearing Panel	
Tuesday 6 September 2016	3pm – Cabinet	
Wednesday 7 September 2016	7pm – Employment Matters Committee	
Thursday 8 September 2016	9am – School Transport and Curriculum Appeals Committee	
Tuesday 13 September 2016	4pm – Health and Wellbeing Board	
Wednesday 14 September 2016	6pm – Councillor Conduct Committee	
Tuesday 20 September 2016	9.30am – Licensing Hearing Panel	
Wednesday 21 September 2016	6.30pm – Planning Committee	
Tuesday 27 September 2016	3pm – Cabinet	
Thursday 29 September 2016	7pm – Audit Committee	
OCTOBER 2016		
Tuesday 4 October 2016	9.30am – Licensing Hearing Panel	

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DATE	MEETING	VENUE
Wednesday 5 October 2016	9am – School Transport and Curriculum Appeals Committee	
Thursday 6 October 2016	6.30pm - Children and Young People Overview & Scrutiny Committee	
Wednesday 12 October 2016	6pm – Councillor Conduct Committee	
Thursday 13 October 2016	7pm - Council	St George's Centre
Friday 14 October 2016	2pm – Licensing Sub Committee	
Tuesday 18 October 2016	9.30am – Licensing Hearing Panel	
Wednesday 19 October 2016	6.30pm – Planning Committee	
Thursday 20 October 2016	6.30pm - Health and Adult Social Care Overview & Scrutiny Committee	
Tuesday 25 October 2016	3pm – Cabinet	
Tuesday 25 October 2016	6.30pm – Regeneration, Community and Culture Overview & Scrutiny Committee	
Wednesday 26 October 2016	6pm – Licensing and Safety Committee	
Thursday 27 October 2016	6.30pm – Business Support Overview & Scrutiny Committee	
NOVEMBER 2016		
Tuesday 1 November 2016	9.30am – Licensing Hearing Panel	
Thursday 3 November 2016	4pm – Health and Wellbeing Board	
Wednesday 9 November 2016	6pm – Councillor Conduct Committee	
Thursday 10 November 2016	9am – School Transport and Curriculum Appeals Committee	
Tuesday 15 November 2016	9.30am – Licensing Hearing Panel	
Wednesday 16 November 2016	6.30pm – Planning Committee	

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DATE	MEETING	VENUE
Tuesday 22 November 2016	3pm – Cabinet	
Tuesday 29 November 2016	9.30am – Licensing Hearing Panel	
Wednesday 30 November 2016	7pm – Employment Matters Committee	
DECEMBER 2016		
Thursday 1 December 2016	9am – School Transport and Curriculum Appeals Committee	
Thursday 1 December 2016	6.30pm – Business Support Overview & Scrutiny Committee	
Tuesday 6 December 2016	6.30pm - Children and Young People Overview & Scrutiny Committee	
Wednesday 7 December 2016	6pm – Councillor Conduct Committee	
Thursday 8 December 2016	6.30pm – Regeneration, Community and Culture Overview & Scrutiny Committee	
Friday 9 December 2016	2pm – Licensing Sub Committee	
Tuesday 13 December 2016	9.30am – Licensing Hearing Panel	
Wednesday 14 December 2016	6.30pm – Planning Committee	
Thursday 15 December 2016	6.30pm - Health and Adult Social Care Overview & Scrutiny Committee	
Tuesday 20 December 2016	3pm – Cabinet	
Tuesday 20 December 2016	6pm – Licensing and Safety Committee	
JANUARY 2017		
Tuesday 3 January 2017	9.30am – Licensing Hearing Panel	
Tuesday 10 January 2017	7pm – Audit Committee	
Wednesday 11 January 2017	6pm – Councillor Conduct Committee	

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DATE	MEETING	VENUE
Thursday 12 January 2017	9am – School Transport and Curriculum Appeals Committee	
Tuesday 17 January 2017	9.30am – Licensing Hearing Panel	
Tuesday 17 January 2017	3pm – Cabinet	
Tuesday 17 January 2017	6.30pm – Regeneration, Community and Culture Overview & Scrutiny Committee	
Wednesday 18 January 2017	6.30pm – Planning Committee	
Thursday 19 January 2017	6.30pm - Children and Young People Overview & Scrutiny Committee	
Tuesday 24 January 2017	6.30pm - Health and Adult Social Care Overview & Scrutiny Committee	
Wednesday 25 January 2017	6pm – Licensing and Safety Committee	
Thursday 26 January 2017	7pm - Council	St George's Centre
Tuesday 31 January 2017	9.30am – Licensing Hearing Panel	
Tuesday 31 January 2017	6.30pm – Business Support Overview & Scrutiny Committee	
FEBRUARY 2017		
Wednesday 1 February 2017	7pm – Employment Matters Committee	
Thursday 2 February 2017	4pm – Health and Wellbeing Board	
Tuesday 7 February 2017	3pm – Cabinet	
Wednesday 8 February 2017	6pm – Councillor Conduct Committee	
Thursday 9 February 2017	9am – School Transport and Curriculum Appeals Committee	
Friday 10 February 2017	2pm – Licensing Sub Committee	
Tuesday 14 February 2017	9.30am – Licensing Hearing Panel	

Please note that all meetings are held at Gun Wharf unless otherwise stated and
This information is subject to change

DATE	MEETING	VENUE
Wednesday 15 February 2017	6.30pm – Planning Committee	
Thursday 23 February 2017	7pm - Council (budget)	St George's Centre
Tuesday 28 February 2017	9.30am – Licensing Hearing Panel	
MARCH 2017		
Thursday 2 March 2017	9am – School Transport and Curriculum Appeals Committee	
Tuesday 7 March 2017	3pm – Cabinet	
Wednesday 8 March 2017	6pm – Licensing and Safety Committee	
Thursday 9 March 2017	6.30pm - Children and Young People Overview & Scrutiny Committee	
Tuesday 14 March 2017	9.30am – Licensing Hearing Panel	
Tuesday 14 March 2017	4pm – Health and Wellbeing Board	
Wednesday 15 March 2017	6.30pm – Planning Committee	
Thursday 16 March 2017	6.30pm - Health and Adult Social Care Overview & Scrutiny Committee	
Tuesday 21 March 2017	7pm – Audit Committee	
Wednesday 22 March 2017	6pm – Councillor Conduct Committee	
Tuesday 28 March 2017	9.30am – Licensing Hearing Panel	
Tuesday 28 March 2017	6.30pm – Regeneration, Community and Culture Overview & Scrutiny Committee	
APRIL 2017		
Tuesday 4 April 2017	3pm – Cabinet	
Thursday 6 April 2017	9am – School Transport and Curriculum Appeals Committee	

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DATE	MEETING	VENUE
Friday 7 April 2017	2pm – Licensing Sub Committee	
Tuesday 11 April 2017	9.30am – Licensing Hearing Panel	
Wednesday 12 April 2017	6.30pm – Planning Committee	
Thursday 13 April 2017	6.30pm – Business Support Overview & Scrutiny Committee	
Wednesday 19 April 2017	6pm – Councillor Conduct Committee	
Tuesday 25 April 2017	9.30am – Licensing Hearing Panel	
Tuesday 25 April 2017	4pm – Health and Wellbeing Board	
Wednesday 26 April 2017	7pm – Employment Matters Committee	
Thursday 27 April 2017	7pm - Council	St George's Centre
MAY 2017		
Tuesday 9 May 2017	9.30am – Licensing Hearing Panel	
Tuesday 9 May 2017	3pm – Cabinet	
Wednesday 10 May 2017	6.30pm – Planning Committee	
Thursday 11 May 2017	9am – School Transport and Curriculum Appeals Committee	
Wednesday 17 May 2017	Annual Council	St George's Centre