

**Work Programme  
Health and Adult Social Care Overview and Scrutiny Committee**

Provisional dates below

<b>JUNE 2016</b>			
Acute mental health inpatient bed update	Community issue	Executive Director, Operations, KMPT	To scrutinise an update on acute mental health beds and out of area placements
Quarter 4 Council Plan report	Performance reviews	Director of Children and Adult Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this committee.
Adult Social Care Strategy	Pre decision scrutiny	Director of Children and Adult Services	To comment on the Adult Social Care Strategy ahead of its consideration by Cabinet on 12 July 2016
Possible further report from Medway NHS Foundation Trust on progress	Community issue	Chief Executive, Medway NHS Foundation Trust	The Chairman and spokespersons to determine whether attendance at this meeting is necessary (to be decided on 3 June 2016 at pre-agenda)

<b>AUGUST 2016</b>			
Dementia Implementation Plan	Community issue	Director of Children and Adults Services	To scrutinise the Dementia Implementation Plan

<b>OCTOBER 2016</b>			
Acute mental health inpatient bed update	Community issue	Executive Director, Operations, KMPT	To scrutinise an update on acute mental health beds and out of area placements
Quarter 1 Council Plan report	Performance report	Director of Children and Adult Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this committee.
Possible report back from South East Coast Ambulance Trust re benchmarking with the East Kent pilot on NHS 111 and 999+ update on staffing at NHS 111 including training undertaken	Community issue	Acting Chief Executive, South East Coast Ambulance Trust	

**DECEMBER 2016**

Draft Capital and Revenue Budget	Pre-decision scrutiny	Chief Finance Officer	To scrutinise the draft Capital and Revenue Budgets for 2017/18
Quarter 2 Council Plan report	Performance report	Director of Children and Adults Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this committee.
Update on patient transport?			Requested at 17 March 2016 meeting

**JANUARY 2017**

Acute mental health inpatient bed update	Community issue	Executive Director, Operations, KMPT	To scrutinise an update on acute mental health beds and out of area placements
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**MARCH 2017**

Quarter 3 Council Plan report	Performance report	Director of Children and Adults Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this committee
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**DATE TO BE DETERMINED**

Proposed closure of St Bartholomew's Hospital, Rochester	Director of Children and Adult Services/Accountable Officer NHS Medway CCG		
Urgent and Emergency Care Review	Chief Clinical Officer, NHS Medway		
Urgent Care Review	Community issue		

Mortality figures from Medway Maritime Hospital	Community issue	To be agreed	To scrutinise progress by the independent working group set up to consider mortality figures for the hospital (next update summer 2016) (*every six months from 28/01/2014)
Further information on public access defibrillators	Community issue	Director of Corporate Affairs & Service Development - SECamb	To receive further feasibility study on Public Access Defibrillators

**Note:** Six monthly updates were requested by means of briefing notes on the action plans from the Mortality Working Group – starting July 2013 (next update to be dealt with at the Member briefing scheduled for early New Year) and \*subsequently to coincide with attendance by Chief Executive of Hospital.

### Dates of future meetings:

Items yet to be programmed see above table plus:

- (request for joint meeting with Children and Young People's Overview and Scrutiny Committee to be arranged to consider transition for adolescents with mental health problems and young people with disabilities 0-25 year age group).
- Urgent Care review

### Work completed in 2015/2016:

31 March 2015

- Acute mental health inpatient bed update
- CQC – Approach to Inspection of GP Services
- Quarter 3 Council Plan monitoring
- SECamb report back and update on Emergency Control Centres
- Member item – Community meals project
- Patient transport update
- Urgent Care Review Update

23 June 2015

- Acute mental health inpatient bed update
- Adult Complaints Annual Report
- Attendance of new Chief executive and Chair of Medway NHS Foundation Trust
- Update on Care Act
- Member item – Councillor Purdy – Care in the Community

27 October 2015

All Member briefing on primary care services

Television access in Medway Maritime Hospital	Community issue	Chief Executive, Medway NHS Foundation Trust	Dealt with as a briefing note
Review of 'blue light' conveyances for Swale residents	Community issue	NHS Swale CCG	Dealt with as a briefing note

26 January 2016

- Update on Care Quality Commission Inspection
- Acute mental health inpatient bed review update
- Dementia Gap Analysis and Joint Commissioning Plan
- Work programme

17 March 2016

- Council Plan Monitoring Q3 (204/2015)
- Attendance of rep of Chief Executive of South East Coast Ambulance Trust
- Scrutiny of the Health and Wellbeing Board
- Update on patient transport
- Medway NHS Foundation Trust Action Plan
- Discharge Planning

Work Programme  
Children and Young People Overview and Scrutiny Committee

## Policy framework documents – Children and Young People's Plan and Youth Justice Plan

<b>Item</b>	<b>Work Type</b>	<b>Responsible officer</b>	<b>Objectives</b>
<b>May 2016</b>			
Integrated Family Support	Other	Assistant Director, Children's Social Care	To scrutinise an update report on the services for integrated family support, including the early help offer.
Medway Safeguarding Children Board – Action Plan	Holding to account	Independent Chair	To scrutinise the MSCB's action plan
16-19 Strategy	Pre-decision scrutiny	Interim Assistant Director, School Effectiveness and Inclusion	To scrutinise the draft 16-19 Strategy.
<b>August 2016</b>			
Short breaks provision for children with disabilities and the local offer	Pre-decision scrutiny	Assistant Director, Partnership Commissioning	To scrutinise a report on the re-commissioning of short breaks provision.
Complaints and Compliments annual report – April 2015-March 2016	Annual Report	Director of Children and Adult Services	To scrutinise the annual report of complaints and compliments in relation to children's social care for the period April 2015 – March 2016.
Council Plan Monitoring Q4 2015-16	Performance Reviews	Director of Children and Adult Services	To scrutinise Q4/end of year performance against council plan monitoring in relation to indicators that fall within the remit of this committee.
<b>October 2016</b>			
Annual report of the Children's Social Care Service	Annual Report	Assistant Director, Children's Social Care	To scrutinise the annual report from the Children's Social Care Service.
Medway Safeguarding Children Board – Annual Report	Holding to account	Independent Chair, MSCB	To scrutinise the MSCB's Annual report

<b>Item</b>	<b>Work Type</b>	<b>Responsible officer</b>	<b>Objectives</b>
Council Plan Monitoring Q1 2016-17	Performance Reviews	Director of Children and Adult Services	To scrutinise Q1 performance against council plan monitoring in relation to indicators that fall within the remit of this committee.
<b>December 2016</b>			
Council Plan Monitoring Q2 2016-17	Performance Reviews	Director of Children and Adult Services	To scrutinise Q2 performance against council plan monitoring in relation to indicators that fall within the remit of this committee.
School Admission Arrangements 2018	Pre-decision Scrutiny	Assistant Director, Partnership Commissioning	To scrutinise the proposed admission arrangements for 2018 and forward recommendations to Cabinet for consideration.
Draft Capital and Revenue Budget 2017-18	Pre-decision scrutiny	Chief Finance Officer	To scrutinise the proposed draft Capital and Revenue Budgets for 2017-18, in relation to the services that fall within the remit of this Committee.
<b>March 2017</b>			
Annual report on School Performance 2016		Interim Assistant Director, School Effectiveness and Inclusion	To scrutinise the annual report of the performance of schools in Medway.
Council Plan Monitoring Q3 2016-17	Performance Reviews	Director of Children and Adult Services	To scrutinise Q3 performance against council plan monitoring in relation to indicators that fall within the remit of this committee.
<b>To be determined:</b>			
Community Children's Nursing Service	Community Issues	Assistant Director, Partnership Commissioning	To scrutinise a report updating Members on the planned development of a Medway and Swale Children's Community Nursing Service.
School Improvement Strategy		Interim Assistant Director, School Effectiveness and Inclusion	To scrutinise the revised School Improvement Strategy. <i>(likely to be September 2016)</i>
Adoption Services		Assistant Director, Children's Social Care	To scrutinise a report on adoption services in Medway. <i>(likely to be Autumn 2016)</i>
Proposed Development or Variation in Provision of Health Service – Child and Adolescent		Assistant Director, Partnership Commissioning	To consider an update on the consultation into the reconfiguration and recommissioning of the Medway CAMHS.

<i>Item</i>	<i>Work Type</i>	<i>Responsible officer</i>	<i>Objectives</i>
Mental Health Services (CAMHS)			

**Proposed dates for meetings in 2016/17 (to be agreed at Annual Council):**

**2016: 26 May, 2 August, 6 October, 6 December,**

**2017: 19 January 2017, 9 March.**

**CYP O&S Committee Work Completed in 2015/16:**

**21 July 2015**

- Update on re-commissioning of short breaks provision for children with disabilities and the local offer
- Ofsted inspection of the Local Authority's arrangements for school improvement
- Update on progress in relation to the Children's Safeguarding Improvement Notice
- Recruitment, retention and workforce development in Children's Social Care
- Update on the Medway Children and Young People Emotional Wellbeing Strategy
- Complaints and Compliments annual report – April 2014-March 2015
- Council Plan Year End 2014/15 – performance monitoring report

**22 September 2015**

- Council Plan Quarter 1 2015/16 Performance Monitoring Report
- Annual report from Children's Social Care Service
- Integrated Family Support Service
- Member Item – Exclusions in Medway schools
- Interim report on unvalidated Key Stage 2 performance
- Youth Offending Team Strategic Plan 2014-16 Refresh

**8 December 2015**

- Medway Safeguarding Children Board Annual Report 2014-15
- School Admission Arrangements 2017
- Council Plan Q2 2015/15 Performance Monitoring Report
- Draft Capital and Revenue Budgets 2016/17
- Sure Start Children's Centre and Early Childhood Outcomes 2015
- Committee Membership: Added and Co-opted Members

**19 January 2016**

- Call-in: Review of Early Years and Sure Start Children's Centre Services
- Call-in: Future Integrated Youth Service Delivery
- Attendance of the Portfolio Holder for Adult Services
- Annual Public Health Report of the Director of Public Health 2014/15
- Outcomes of consultation for the proposed prescribed alterations at Blight Infant and Junior Schools
- Support for Care Leavers Task Group: Progress Report
- Ofsted Inspection of Children's Social Care Services

**3 March 2016**

- Attendance of the Regional Schools Commissioner
- Attendance of the Portfolio Holder for Children's Services
- Medway Annual Schools' Performance Report for 2016

- Proposed Development of the Health Service or Variation in Provision of Health Service – Child and Adolescent Mental Health Services (CAMHS)
- Medway Youth Parliament – Annual Conference findings
- Council Paln Q3 2015/16 Performance Monitoring Report



**Work Programme**  
**Regeneration, Community and Culture Overview and Scrutiny Committee**

**Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan**

<b>Item</b>	<b>Work type</b>	<b>Responsible officer</b>	<b>Objectives</b>
<b>16 JUNE 2016 (PROVISIONAL DATE)</b>			
Review of shared use bay installation in York Avenue, Gillingham	Community Issues	Assistant Director Front Line Services	Report back to Committee for a review 6 months after the shared use bay has been operational (the lead petitioner to be invited to attend the meeting) (Minute 726 – 7/4/15) Agreed on 10 December that this will go to Committee in June 2016
Invitation be extended to Arriva to attend the meeting to discuss bus services in Medway	Community Issues	Assistant Director, Front Line Services	Agreed on 10 December 2015 that this will be at the June 2016 meeting
Council Plan Monitoring 2014/15 – Quarter 4	Scrutiny of Performance	Performance Manager	Consider performance against the Council's key measures of Success for the last quarter of 2014/15
<b>18 AUGUST 2016 (PROVISIONAL DATE)</b>			
<b>25 OCTOBER 2016 (PROVISIONAL DATE)</b>			
Annual Action Plan reviewing the progress of the Local Flood Risk Management Strategy	Annual report	Assistant Director Housing and Regeneration	To receive the annual action plan reviewing the progress of the Local Flood Risk Management Strategy
Council Plan Monitoring 2015/16 – Quarter 1	Scrutiny of Performance	Performance Manager	Consider performance against the Council's key measures of Success for the first quarter of 2015/16
<b>8 DECEMBER 2016 (PROVISIONAL DATE)</b>			
Annual Scrutiny of the Community Safety Partnership	Holding to account	Assistant Director Front Lines Services	Annual scrutiny of the Community Safety Partnership

Item	Work type	Responsible officer	Objectives
Capital and Revenue Budget 2017/18	Annual budget report	Chief Finance Officer	To consider the Council's draft capital and revenue budgets for 2017/18
Council Plan Monitoring 2015/16 – Quarter 2	Scrutiny of Performance	Performance Manager	Consider performance against the Council's key measures of Success for the second quarter of 2015/16
<b>17 JANUARY 2017 (PROVISIONAL DATE)</b>			
Annual Review of Waste Contracts	Service Review	Head of Waste Services	The annual review of Waste Contracts
Cultural Activities Programme	Annual report	Director for Regeneration Community and Culture	The annual report on the Cultural Activities Programme
<b>28 MARCH 2017 (PROVISIONAL DATE)</b>			
Council Plan Monitoring 2015/16 – Quarter 3	Scrutiny of Performance	Performance Manager	Consider performance against the Council's key measures of Success for the third quarter of 2015/16
<b>DATES TO BE DETERMINED</b>			
A report on the possible introduction of 20splenty scheme introducing speed restrictions in residential roads in Medway	Policy development	Assistant Director, Front Line Services	To receive a report on the possible introduction of a 20splenty scheme for residential roads in Medway either as a pilot or Medway wide to be considered before referral to Cabinet or Council (Agreed on 10 December 2015)
Street Licensing – Placing objects on the highway	Policy development	Assistant Director Front Line Services	Subject to the pilot scheme being approved by Cabinet in March 2016, a report on the outcome of the pilot scheme be submitted to this Committee in the Summer of 2017 (Minute 715 – January 2016)

Annual reports and reviews considered by this committee are:

1. Annual Scrutiny of the Community Safety Partnership (December)
2. Annual Review of the Waste Contracts (January)
3. Cultural Activities Programme (January)
4. Annual Action Plan reviewing the progress of the Local Flood Risk Management Strategy (Sept)

Note: The Annual South Thames Gateway Building Control Partnership Business Plan is circulated via a Briefing Note prior to consideration by the Cabinet.

## **Future meeting dates (Provisional):**

2016/17:

16 June 2016  
18 August 2016  
25 October 2016  
8 December 2016  
17 January 2017  
28 March 2017

## **Work completed in 2015/16:**

### 6 August 2015

Attendance by the Portfolio Holder for Front Line Services  
Council Plan Year End 2014/15 performance Monitoring Report  
Snow Warden Project Year 2 Review  
Alley Gating Scheme in Fowey Close  
Petitions  
Work Programme

### 23 September 2015

Petitions  
Changes to Arriva Bus Services  
Attendance by the Portfolio Holder for Planning, Economic Growth and Regulation  
Council Plan Quarter 1 2015/16 Performance Monitoring Report  
Annual Action Plan on the Local Flood Risk Management Strategy  
Lorry parking on Gillingham Business Park  
Work Programme

### 10 December 2015

Petitions  
Annual Scrutiny of the Community Safety Partnership including the Draft Community Safety Plan 2016 – 2020  
Attendance of the Portfolio Holder for Corporate Services  
Draft capital and Revenue Budget 2016/17  
Council Plan Quarter 2 2015/16 Performance Monitoring  
Air Quality Action Plan  
Tesco Store Chatham  
Work Programme

### 28 January 2016

Petitions  
Attendance by the Deputy Leader and Portfolio Holder for Housing and Community Services  
Attendance by the Portfolio Holder for Inward Investment, Strategic Regeneration and Partnerships  
Annual Review of Waste Contracts  
Street Licensing – Placing Objects on the Highway  
Cultural Activities  
Work Programme

29 March 2016

Petitions

Attendance by the Portfolio Holder for Business Management

Housing (Demand, Affordability and Supply) Task Group

Presentation on Highways

Council Plan Monitoring 2015/16 - Quarter 3

Work Programme