

Work Programme
Children and Young People Overview and Scrutiny Committee

Policy framework documents – Children and Young People’s Plan and Youth Justice Plan

<i>Item</i>	<i>Work Type</i>	<i>Responsible officer</i>	<i>Objectives</i>
3 March 2016			
Attendance of the Regional Schools Commissioner	Holding to account		To consider and scrutinise the performance of academies and how the Local Authority can work with academies and the Regional Schools Commissioner towards improvement.
In attendance – Portfolio Holder for Children’s Services	Holding to account	Councillor O’Brien	To hold the Portfolio Holder for Children’s Services to account on performance against his portfolio
School Performance Annual report 2014-15	Annual Report	Interim Assistant Director, School Effectiveness and Inclusion	To scrutinise the performance of schools in Medway, including attendance and exclusion data and 2015 test and examination results.
Council Plan Monitoring Q3 (2015/16)	Performance reviews	Director of Children and Adult Services	To scrutinise Q3 performance against council plan monitoring in relation to indicators that fall within the remit of this committee.
Proposed delivery model for Children and Young People’s Mental Health and Wellbeing Services in Medway	Community Issue	Assistant Director, Partnership Commissioning	To scrutinise a report on the local transformation plan for the Child and Adolescent Mental Health Service and procuring the service.
Outcome of the 2015 Medway Youth Parliament Annual Conference	Other	Medway Youth Parliament representatives	To consider a report on the outcome of the 2015 Medway Youth Parliament Annual Conference, which focussed on mental health.
May/June 2016			
Integrated Family Support	Other	Assistant Director, Children’s Social Care	To scrutinise an update report on the services for integrated family support, including the early help offer.
Medway Safeguarding Children Board – Action Plan	Holding to account	Independent Chair	To scrutinise the MSCB’s action plan

July/August 2016			
Update on short breaks provision for children with disabilities and the local offer	Other	Assistant Director, Partnership Commissioning	To scrutinise a report updating the committee on the implementation of the re-commissioning of short breaks provision, last considered by the Committee in July 2015
Complaints and Compliments annual report – April 2015-March 2016	Annual Report	Director of Children and Adult Services	To scrutinise the annual report of complaints and compliments in relation to children's social care for the period April 2015 – March 2016.
September 2016			
Annual report of the Children's Social Care Service	Annual Report	Assistant Director, Children's Social Care	To scrutinise the annual report from the Children's Social Care Service.
Medway Safeguarding Children Board – Annual Report	Holding to account	Independent Chair, MSCB	To scrutinise the MSCB's Annual report
To be determined:			
Community Children's Nursing Service	Community Issues	Assistant Director, Partnership Commissioning	To scrutinise a report updating Members on the planned development of a Medway and Swale Children's Community Nursing Service.
School Improvement Strategy		Interim Assistant Director, School Effectiveness and Inclusion	To scrutinise the revised School Improvement Strategy. <i>(likely to be September 2016)</i>
Adoption Services		Assistant Director, Children's Social Care	To scrutinise a report on adoption services in Medway. <i>(likely to be Autumn 2016)</i>

Meetings in 2015/16: 3 March 2016.

CYP O&S Committee Work Completed in 2015/16:

21 July 2015

- Update on re-commissioning of short breaks provision for children with disabilities and the local offer
- Ofsted inspection of the Local Authority's arrangements for school improvement
- Update on progress in relation to the Children's Safeguarding Improvement Notice
- Recruitment, retention and workforce development in Children's Social Care
- Update on the Medway Children and Young People Emotional Wellbeing Strategy

- Complaints and Compliments annual report – April 2014-March 2015
- Council Plan Year End 2014/15 – performance monitoring report

22 September 2015

- Council Plan Quarter 1 2015/16 Performance Monitoring Report
- Annual report from Children's Social Care Service
- Integrated Family Support Service
- Member Item – Exclusions in Medway schools
- Interim report on unvalidated Key Stage 2 performance
- Youth Offending Team Strategic Plan 2014-16 Refresh

8 December 2015

- Medway Safeguarding Children Board Annual Report 2014-15
- School Admission Arrangements 2017
- Council Plan Q2 2015/15 Performance Monitoring Report
- Draft Capital and Revenue Budgets 2016/17
- Sure Start Children's Centre and Early Childhood Outcomes 2015
- Committee Membership: Added and Co-opted Members

19 January 2016

- Call-in: Review of Early Years and Sure Start Children's Centre Services
- Call-in: Future Integrated Youth Service Delivery
- Attendance of the Portfolio Holder for Adult Services
- Annual Public Health Report of the Director of Public Health 2014/15
- Outcomes of consultation for the proposed prescribed alterations at Blight Infant and Junior Schools
- Support for Care Leavers Task Group: Progress Report
- Ofsted Inspection of Children's Social Care Services

Work Programme
Regeneration, Community and Culture Overview and Scrutiny Committee

Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan

Item	Work type	Responsible officer	Objectives
28 JANUARY 2016			
Annual Review of Waste Contracts	Service Review	Head of Waste Services	The annual review of Waste Contracts
Cultural Activities Programme	Annual report	Director of Regeneration, Community and Culture	The annual report on the Cultural Activities Programme
Deputy Leader and Portfolio Holder for Housing and Community Services in attendance	Holding to account	Councillor Doe	
Portfolio Holder for Inward Investment, Strategic Regeneration and Partnerships in attendance	Holding to account	Councillor Chambers OBE	
Placing Objects on the Highways	Pre-decision scrutiny	Assistant Director, Front Line Services	To consider a proposed Licensing Policy for placing objects on the highways.
29 MARCH 2016			
Council Plan Monitoring 2015/16	Scrutiny of Performance	Performance Manager	Consider performance against the Council's Key Measures of Success for the third quarter of 2015/16
Portfolio Holder for Business Management	Holding to account	Councillor Turpin	

Item	Work type	Responsible officer	Objectives
Road Maintenance Budget for the next 6 years along with information on the National Highways and Transport Survey (report to include Highways performance data)	Community issues	Head of Highways and Parking	To receive a report on the road maintenance budget for the next 6 years and information on the National Highways and Transport Survey. (From 6 August 2015) (Request for Highways performance data added at meeting on 10 December 2015)
Report from Housing Task Group	Policy Development	Assistant Director Housing and Regeneration	Projected date to receive a report from the Housing Task Group
JUNE 2016			
Review of shared use bay installation in York Avenue, Gillingham	Community Issues	Assistant Director Front Line Services	Report back to Committee for a review 6 months after the shared use bay has been operational (the lead petitioner to be invited to attend the meeting) (Minute 726 – 7/4/15) Agreed on 10 December that this will go to Committee in June 2016
Invitation be extended to Arriva to attend the meeting to discuss bus services in Medway	Community Issues	Assistant Director, Front Line Services	Agreed on 10 December 2015 that this will be at the June 2016 meeting
DATES TO BE DETERMINED			
Kent and Medway Growth Deal	Other	Director of Regeneration, Community and Culture	To receive a presentation on the Kent and Medway Growth Deal (requested at meeting on 10 April 2014)
Market Officers plans for expansion of markets	Community issues	Assistant Director Housing and Regeneration	To receive a report setting out any ideas from the newly recruited market staff for the possible expansion of markets (Minute 732 – 29/1/15)
A report on the possible introduction of 20splenty scheme introducing speed restrictions in residential roads in Medway	Policy development	Assistant Director, Front Line Services	To receive a report on the possible introduction of a 20splenty scheme for residential roads in Medway either as a pilot or Medway wide to be considered before referral to Cabinet or Council (Agreed on 10 December 2015)

Annual reports and reviews considered by this committee are:

1. Annual Scrutiny of the Community Safety Partnership (December)
2. Annual Review of the Waste Contracts (January)
3. Cultural Activities Programme (January)
4. Annual Action Plan reviewing the progress of the Local Flood Risk Management Strategy (Sept)

Note: The Annual South Thames Gateway Building Control Partnership Business Plan is circulated via a Briefing Note prior to consideration by the Cabinet.

Future meeting dates:

2015/16:

28 January 2016

29 March 2016

Work completed in 2015/16:

6 August 2015

Attendance by the Portfolio Holder for Front Line Services
Council Plan Year End 2014/15 performance Monitoring Report
Snow Warden Project Year 2 Review
Alley Gating Scheme in Fowey Close
Petitions
Work Programme

23 September 2015

Petitions
Changes to Arriva Bus Services
Attendance by the Portfolio Holder for Planning, Economic Growth and Regulation
Council Plan Quarter 1 2015/16 Performance Monitoring Report
Annual Action Plan on the Local Flood Risk Management Strategy
Lorry parking on Gillingham Business park
Work Programme

10 December 2015

Petitions
Annual Scrutiny of the Community Safety Partnership including the Draft Community Safety Plan 2016 – 2020
Attendance of the Portfolio Holder for Corporate Services
Draft capital and Revenue Budget 2016/17
Council Plan Quarter 2 2015/16 Performance Monitoring
Air Quality Action Plan
Tesco Store Chatham
Work Programme

Work Programme
Health and Adult Social Care Overview and Scrutiny Committee

26 JANUARY 2016			
Dementia Commissioning intentions	Pre-decision scrutiny	Head of Partnership Commissioning	
Acute mental health inpatient bed update	Community issue	Chief Clinical Officer NHS Medway CCG/Chief Executive, KMPT	To scrutinise progress on the implementation plan (and every other meeting until further notice)
Update on CQC report on Medway NHS Foundation Trust	Community issue	Chief Executive, Medway NHS Foundation Trust	To scrutinise progress against the latest Care Quality Inspection report

17 MARCH 2016			
Council Plan Monitoring Q3 (2014/15)	Performance reviews	Director of Children and Adult Services	To scrutinise the performance against council plan monitoring in relation to indicators that fall within the remit of this committee.
Attendance of Chief Executive of South East Coast Ambulance Trust	Community issue	Chief Executive of South East Coast Ambulance Trust	To scrutinise progress in relation to the conditions imposed on the trust and the defibrillator policy
Scrutiny of the Health and Wellbeing Board	Holding to account	Representatives of Health and Wellbeing Board	To hold the Health and Wellbeing Board to account against the priorities in the Joint Health and Wellbeing Strategy to include an update from the planned Health and Wellbeing Board workshop on 26 January 2016 on system performance across health and social care
Update on patient transport	Community issue	Chief Clinical Officer, NHS West Kent CCG	To receive further information about the new provider for Kent and Medway

DATE TO BE DETERMINED			
Urgent Care Review	Community issue		
Mortality figures from Medway Maritime Hospital	Community issue	To be agreed	To scrutinise progress by the independent working group set up to consider mortality figures for the hospital (next update summer 2016) (*every six months from 28/01/2014)
Further information on public access defibrillators	Community issue	Director of Corporate Affairs & Service Development - SECamb	To receive further feasibility study on Public Access Defibrillators

Note: Six monthly updates were requested by means of briefing notes on the action plans from the Mortality Working Group – starting July 2013 (next update to be dealt with at the Member briefing scheduled for early New Year) and *subsequently to coincide with attendance by Chief Executive of Hospital.

Dates of future meetings:

26 January 2016, 17 March 2016

Items yet to be programmed:

- (request for joint meeting with Children and Young People's Overview and Scrutiny Committee to be arranged to consider transition for adolescents with mental health problems and young people with disabilities 0-25 year age group).
- Urgent Care review

Work completed in 2015/2016:

31 March 2015

- Acute mental health inpatient bed update
- CQC – Approach to Inspection of GP Services
- Quarter 3 Council Plan monitoring
- SECamb report back and update on Emergency Control Centres
- Member item – Community meals project
- Patient transport update
- Urgent Care Review Update

23 June 2015

- Acute mental health inpatient bed update
- Adult Complaints Annual Report
- Attendance of new Chief executive and Chair of Medway NHS Foundation Trust
- Update on Care Act
- Member item – Councillor Purdy – Care in the Community

27 October 2015

All Member briefing on primary care services

Television access in Medway Maritime Hospital	Community issue	Chief Executive, Medway NHS Foundation Trust	Dealt with as a briefing note
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Review of 'blue light' conveyances for Swale residents	Community issue	NHS Swale CCG	Dealt with as a briefing note
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