

REGENERATION, COMMUNITY AND CULTURE OVERVIEW AND SCRUTINY COMMITTEE

10 DECEMBER 2015

WORK PROGRAMME

Report from: Neil Davies, Chief Executive

Author: Ellen Wright, Democratic Services Officer

Summary

This item advises Members of the current work programme and allows them to adjust it in the light of latest priorities, issues and circumstances. It gives Members the opportunity to shape and direct the Committee's activities over the year.

1. Budget and Policy Framework

1.1 Under Chapter 4 – Rules, paragraph 22.1 (v) General terms of reference, each overview and scrutiny committee has the responsibility for setting its own work programme.

2. Background

2.1. Appendix A to this report sets out the existing work programme for this committee.

3. Agenda planning meeting

3.1 Members will be aware that Overview and Scrutiny Committees hold agenda planning meetings on a regular basis. These give officers guidance on information Members wish them to provide when scrutinising an issue. An agenda planning meeting was held on 24 November 2015.

3.2 The Chairman, Vice-Chairman and Spokespersons were updated on the committee's current work programme and advised on the reports to be submitted to this meeting.

3.3 At the agenda planning meeting, it was agreed that the following suggestions be placed before this Committee for consideration:

- On the basis that information concerning the average journey times across Medway is now regularly reported to Committee under

performance indicator NI 167 NEW as part of the quarterly performance monitoring, this item be removed from the list of outstanding reports.

- The review of shared use bay installation in York Avenue, Gillingham be reported to the Committee in June 2016 to enable a full six month assessment of the operation of the bays.
- The outstanding report on how roads have been adopted in Medway in the past be the subject of a briefing note to be circulated to Members.
- The outstanding report on the outcome of discussions between Arriva and petitioners concerning bus services in Walderslade be removed from the list of outstanding reports in the light of the all Member briefing from Arriva on 19 November 2015. However, the agenda planning meeting requested that Arriva be invited to attend a meeting of this Committee in June 2016 to enable the Committee to undertake further discussions with Arriva on bus services in Medway.

3.4 In addition, the agenda planning meeting was advised that the report from the Housing Task Group will now be submitted to the Committee at its meeting on 29 March 2016.

4. Cabinet Forward Plan

4.1 The latest Forward Plan of forthcoming Cabinet decisions was published on 16 November 2015. Set out below is a list of items featuring on the Forward Plan that fall within the terms of reference of the Regeneration, Community and Culture Overview and Scrutiny Committee. The Committee is asked to identify any items it wishes to consider before the Cabinet decision is taken (where dates permit), other than those already programmed in Appendix A.

<u>Title of Decision:</u>	<u>Anticipated Decision Date:</u>
Local Plan – Annual Monitoring Report	15 December 2015
Gateway 3 Contract Award: Rochester Riverside	9 February 2016
South Thames Gateway Building Control Business Plan	9 February 2016
2015/16 Quarter 3 Performance Monitoring – <i>This is already on the RCC O&S Committee work programme</i>	8 March 2016
Housing Task Group – <i>This is already on the RCC O&S Committee work programme</i>	8 March 2016
Placing Objects on the Highway – <i>This is already on the RCC O&S Committee work programme</i>	8 March 2016

5. Update on selection of Task Group topics for 2016

5.1 Following discussion by each Overview and Scrutiny Committee over the Summer and an informal meeting in November to which all Overview and Scrutiny Chairmen, Vice Chairmen and Oppositions Spokes persons were invited the Business Support Overview and Scrutiny Committee has been

recommended to agree that the programme of Task Group topics for 2016 should be as follows:

Review two (to follow the Task Group on Housing: demand, supply and affordability) to be lead by the Health and Adult Social Care Overview and Scrutiny Committee:

- **How far has Medway gone in developing a dementia friendly community?**

Review three to be cross-cutting with membership drawn from the Children and Young People and Regeneration, Community and Culture Overview and Scrutiny Committees:

- **Employment Opportunities for 18-21 year olds (including apprenticeships)**

6. Financial and legal implications

6.1 There are no financial or legal implications arising from this report.

7. Recommendations

7.1 The Committee is asked to note the current work programme and identify any additional items for inclusion in the work programme.

7.2 The Committee is requested to support:

- a) On the basis that information concerning the average journey times across Medway is now regularly reported to Committee under performance indicator NI 167 NEW as part of the quarterly performance monitoring, this item be removed from the list of outstanding reports.
- b) The review of shared use bay installation in York Avenue, Gillingham be reported to the Committee in June 2016 to enable a full six month assessment of the operation of the bays.
- c) The outstanding report on how roads have been adopted in Medway in the past be the subject of a briefing note to be circulated to Members.
- d) The outstanding report on the outcome of discussions between Arriva and petitioners concerning bus services in Walderslade be removed from the list of outstanding reports in the light of the all Member briefing from Arriva on 19 November 2015 and Arriva be invited to attend a meeting of this Committee in June 2016 to enable the Committee to undertake further discussions with Arriva on bus services in Medway.

7.3 The Committee is requested to note that the report from the Housing Task Group will now be submitted to this Committee on 29 March 2016.

7.4 The Committee is requested to note the update on the selection of Task Groups for 2016.

Appendices

Appendix A – Work programme

Lead officer contact

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Background papers

None.

Work Programme
Regeneration, Community and Culture Overview and Scrutiny Committee

Policy framework documents: Community Safety Plan, Local Transport Plan and plans and other strategies which together comprise the Development Plan

Item	Work type	Responsible officer	Objectives
28 JANUARY 2016			
Annual Review of Waste Contracts	Service Review	Head of Waste Services	The annual review of Waste Contracts
Cultural Activities Programme	Annual report	Director of Regeneration, Community and Culture	The annual report on the Cultural Activities Programme
Deputy Leader and Portfolio Holder for Housing and Community Services in attendance	Holding to account	Councillor Doe	
Portfolio Holder for Inward Investment, Strategic Regeneration and Partnerships in attendance	Holding to account	Councillor Chambers OBE	
Placing Objects on the Highways	Pre-decision scrutiny	Assistant Director, Front Line Services	To consider a proposed Licensing Policy for placing objects on the highways.
29 MARCH 2016			
Council Plan Monitoring 2015/16	Scrutiny of Performance	Performance Manager	Consider performance against the Council's Key Measures of Success for the third quarter of 2015/16
Portfolio Holder for Business Management	Holding to account	Councillor Turpin	
Road Maintenance Budget for the next 6 years along with information on the National Highways and Transport Survey	Community issues	Head of Highways and Parking	To receive a report on the road maintenance budget for the next 6 years and information on the National Highways and Transport Survey. (From 6 August 2015)
Report from Housing Task Group	Policy Development	Assistant Director Housing and Regeneration	Projected date to receive a report from the Housing Task Group

Item	Work type	Responsible officer	Objectives
DATES TO BE DETERMINED			
Kent and Medway Growth Deal	Other	Director of Regeneration, Community and Culture	To receive a presentation on the Kent and Medway Growth Deal (requested at meeting on 10 April 2014)
Review of average journey times across Medway	Policy Development	Head of Integrated Transport	Update reviewing changes to measuring average journey times across Medway
Market Officers plans for expansion of markets	Community issues	Assistant Director Housing and Regeneration	To receive a report setting out any ideas from the newly recruited market staff for the possible expansion of markets (Minute 732 – 29/1/15)
Review of shared use bay installation in York Avenue, Gillingham	Community Issues	Assistant Director Front Line Services	Report back to Committee for a review 6 months after the shared use bay has been operational (the lead petitioner to be invited to attend the meeting) (Minute 726 – 7/4/15)
How adopted roads have been adopted in Medway in the past	Community Issues	Assistant Director Front Line Services	To receive a report setting out how adopted roads in Medway have been adopted in the past. (Minute 726 – 7/4/15)
A report back on the outcome of discussions between Arriva and the petitioners concerning bus services in Walderslade	Community issues	Assistant Director, Front Line Services	To advise the Committee of the outcome of discussions

Annual reports and reviews considered by this committee are:

1. Annual Scrutiny of the Community Safety Partnership (December)
2. Annual Review of the Waste Contracts (January)
3. Cultural Activities Programme (January)
4. Annual Action Plan reviewing the progress of the Local Flood Risk Management Strategy (Sept)

Note: The Annual South Thames Gateway Building Control Partnership Business Plan is circulated via a Briefing Note prior to consideration by the Cabinet.

Future meeting dates:

2015/16:

28 January 2016
29 March 2016

Work completed in 2015/16:

6 August 2015

Attendance by the Portfolio Holder for Front Line Services
Council Plan Year End 2014/15 performance Monitoring Report
Snow Warden Project Year 2 Review
Alley Gating Scheme in Fowey Close
Petitions
Work Programme

23 September 2015

Petitions
Changes to Arriva Bus Services
Attendance by the Portfolio Holder for Planning, Economic Growth and Regulation
Council Plan Quarter 1 2015/16 Performance Monitoring Report
Annual Action Plan on the Local Flood Risk Management Strategy
Lorry parking on Gillingham Business park
Work Programme